



## PGC Budget Committee Meeting

November 23, 2021

1:00 PM – 3:00 PM

### MINUTES

**Member of Budget Committee Present:** John al-Amin (Chair), Wendy Miller (A), David Yee (A), E. Simon Hanson (F), Susan Atwood (F), Ekaterina Fuchs (F), Athena Steff(C), Maria Salazar-Colon (C), Lingyi Li (S), Orlando Galvez(S), Xiaowen Tang (S),

**Members Absent:** Guillermo Villanueva (A), Christopher Brodie(C)

**Alternates Present:** David Delgado(C), Karl Gamarra (C), Ilona McGriff (A), Michael Snider (C)

**Alternate Absent:** Bobbi Ford McCormick (A), Carole Meagher(F), Michael Needham(F)

### Meeting Called to Order at 1:10 PM

No.	Item	Discussion/Outcome	Follow-up/Individual Response
1.	Approval of agenda	Agenda approved with a change	
2.	Approval of Minutes (October 26, 2021)	Moved to approve with a change	
3.	Public Comment	No public comments	
4.	Report from Constituent Groups	<ul style="list-style-type: none"> <li>Associated Students – no report</li> <li>Academic Senate Reported last week that the program review committee has been read, looking at the timeline for program review. The discussions are ongoing and are being refined with the information needed for doing a program review next fall to get that information out in the Spring. Some of those discussions are about instructional budgets next year, trying to provide departmental level information about budget and finances. Attempts to figure out how to bridge the gap with what we know is our regular budget</li> </ul>	

		<p>timelines, so departments can look at their programs and adjust or make the best recommendations.</p> <ul style="list-style-type: none"> <li>• Admin Association Spark point grant was given, and the State is mandating a basic needs center. A planning team has been placed to start this process</li> <li>• AFT- no report</li> <li>• Classified Senate – no report</li> <li>• SEIU – no report</li> </ul>	
5.	New Item	No items	
6.	<p>Standing Items</p> <ul style="list-style-type: none"> <li>• District Financial Report</li> <li>○ FY21 Year End Close Update</li> </ul>	<p>District Financial Report:</p> <p>FY21 Year End Close Update</p> <ul style="list-style-type: none"> <li>• The October report indicates that we are on track but there are caveats. Budget planning is in process</li> </ul> <p><i>Comment from Wendy Miller: Maybe we could schedule some joint meetings with enrollment management committee to have these discussions and connect planning to budget?</i></p> <ul style="list-style-type: none"> <li>• Plan to make reductions to alleviate this problem but by doing this, we are still trending to exceed what was budgeted.</li> <li>• Problem with scheduling and staffing.</li> <li>• Next year’s budget is 11 million short.</li> <li>• Line 65 has been fixed, line 31 – no budget for.</li> <li>• It is a multiyear process.</li> <li>• Chair Al-Amin will post the document on the PGC.</li> </ul>	

		<ul style="list-style-type: none"> <li>• 311 quarterly reports has been submitted to the State Chancellor’s Office.</li> <li>• Have cost that exceed about 3 million and are short for next year’s budget. To be able to assist to this problem, we would need to analyze the financial reports and communicate.</li> </ul> <p><i>Comment from Simon Hanson:</i> Need to assist by being a communicator of financial information and asking questions and figuring out what is our structure that we need to change:</p> <ul style="list-style-type: none"> <li>▪ Some faculty won’t be at the committee in January.</li> <li>▪ No meeting in December, next meeting is January 25, 2022.</li> </ul>	
7.	Adjournment	Meeting adjourned at 1:49 PM	Chair