

EMPLOYER TABLING SELECTION CRITERIA

City College of San Francisco Career Development Center

Employer tabling is when an employer is given a table outside the City College of San Francisco Career Center. The purpose is to allow the employer to promote their internship/job positions. This is not the same as the career fairs hosted by the Career Center, which are the primary events marketed to students. Employers that are interested in tabling must meet the following criteria before being considered:

CRITERIA

- Employer is an established or credible organization/company.
- Employers with internship opportunities are preferred.
- Employer's positions are open to students from various academic majors.
- Qualifications of employer's positions reflect the level of experience and skills of our general student population; entry-level, 0-1 years of experience.
- Employer is from an industry that is of current interest to specific departments at City College of San Francisco.
- Employers that have not attended the recent career fair hosted by the career development center are more considered.
- Employer not participating in events hosted by other City College of San Francisco departments/programs are more considered.

Other selection criteria and exceptions can be included by the Career Center when assessing the selection of an employer for tabling.

DETAILS & EXPECTATIONS

- Employers will be provided a table (6 feet long) and chairs outside the Career Center. We are located in the multi-use building (MUB), room 101 on Ocean campus - 50 Frida Kahlo Way, San Francisco, CA.
- Employers are typically given 2-3 hours to table.
- Minimal supervision is provided by a Career Center counselor during employer tabling.
- On average, employers reported speaking with 15 - 25 students. Marketing to students is limited to Handshake, social media, and emails for employer tabling as the CDC focuses a majority of marketing for their career fairs.

For questions and inquiries, please Jimmy Ly, Jimly@ccsf.edu