

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL

Title: REQUISITIONS, SERVICE AND ENCUMBRANCES	Number: BP 7.07
Legal Authority: California Education Code Section 70902	Related to CCLC BP 6340

Approval of Documents for Work to Be Performed by City Departments. The Board of Trustees shall approve all job estimates for maintenance of the school plant, authorizations for work to City and County of San Francisco Departments prior to commencement of the work, and encumbrances for services in connection with the District building program, except when the estimated amount is under \$10,000 in which case the Chancellor or their designee is authorized to approve such work.

Recommended by Participatory Governance Council: May 4, 2023 Approved by Board of Trustees: August 24, 2023	Page 1 of 1
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