

STEP 1. Register

[Welcome to MySchoolBuilding](#)

Link


City College of San Francisco

Current SchoolDude User? Login Here!

Email	Password	Sign In
<input type="text"/>	<input type="password"/>	<input type="button" value="Sign In"/>

[Forgot Password?](#)

Never Submitted a SchoolDude Request? Register Here! ^

Account Number 	<input type="text" value="271608728"/>
First Name	Last Name
<input type="text"/>	<input type="text"/>
Phone Number	<input type="text"/>
Email	<input type="text"/>
New Password	<input type="password"/>
<small>Passwords are case sensitive and must be at least six characters long.</small>	
Confirm Password	<input type="password"/>
<input type="button" value="Register"/>	

Fill In Information

CCSF Email

NOTE: Registration will be complete after you submit your first request. New users are not saved until their first request has been submitted.

STEP 2. Submit a Buildings and Grounds Maintenance Request Form

Maint Request My Requests Settings

HELP

Legend ▾

Maintenance Request

Buildings and Grounds Work Order Request

To submit your request complete the following form. Please be sure to choose a Building to help us better identify where you are having an issue. If the building and room are not clearly indicated it may delay the processing of your request.

Step 1 Please be yourself, click here if you are not Eric Birnbaum

First Name Eric **Last Name** Birnbaum **Email** ebirnbaum@ccsf.edu

Phone 4156910002 **Pager** **Mobile Phone**

Step 2 Location

Your current location is Ocean Campus

Building -- Select Building -- ▾ **Area** -- Select Area -- ▾ **Area/Room Number**

Yes, remember my area entries for my next new request entry.

Step 3 Select Problem Type:

Maintenance Help Desk: Click on the problem type below that best describes your issue.

ADA Accommodations Advertisements Air Conditioning Alarm

Am Fm Radio Repair Appliance Repair Architect Architectural Drafting

Asbestos Asphalt Athletic Fields Audio/Visual

Step 4 Please describe your problem or request.

Step 5 Attachment
Attach New File (Maximum allowed is two attachments with a size of 3MB or less per file.)

Step 6 Submittal Password

Step 7

NOTE: You will receive the following notifications.
You will be notified receipt of your request.
You will be notified of status changes to your request.

Required Information
 Tips

Fill In Location Info

Click Problem Type

Fill In Description

Attach Picture (Very Helpful)

Password = "password"

!!Submit!!

Note: Do not Submit Multiple Work Requests!
Your requests are store in "My Requests" Tab