A. Certification of Continued Institutional Compliance with Commission Policies

City College of San Francisco certifies that it continues to be in compliance with the federal regulations noted below and Commission Policies on Rights and Responsibilities of the Commission and Member Institutions; Institutional Degrees and Credits; Transfer of Credit; Distance Education and on Correspondence Education; Representation of Accredited Status; Student and Public Complaints Against Institutions; Institutional Advertising and Student Recruitment; Representation of Accredited Status; Contractual Relationships with Non-Regionally Accredited Organizations; and Institutional Compliance with Title IV.

Public Notification of an Evaluation Team Visit and Third Party Comment
Regulation citation: 602.23(b).

As required by ACCJC and detailed in the response to Standard I.C.12, the College has posted preliminary information about the upcoming ACCJC peer review visit and will update this information closer to October 2023. The Accreditation web page currently includes a link to the ACCJC Third Party Comment form, which the College will deactivate 25 days before the first day of the visit. (CP-1)

A press release will announce the upcoming peer review team visit and will also notify interested parties that they can provide third-party comments with a link to the ACCJC Third Party Comment Form (https://accjc.org/forms/third-party-comments/).

Standards and Performance with Respect to Student Achievement
Regulation citations: 602.16(a)(1)(i); 602.17(f); 602.19 (a-e).

The College has defined elements of student achievement performance across the institution, namely through institution-set standards and stretch goals for student achievement including transfer, associate degrees, and certificates of achievement. These standards directly pertain to the first three bullets of the College's "primary mission." In addition, the College has established an institution-set standard for course completion and program-specific standards for Career and Technical Education areas (licensure examination pass rates and employment rates). (CP-2; see also Section B, Presentation of Student Achievement Data and Institution-Set Standards.)

The responses to Standards I.B.3, I.B.4. and I.B.9 detail how the College defines institution-set standards, circulates data regarding the achievement of institution-set standards, analyzes that data, and utilizes the results for improvement.

Credits, Program Length, and Tuition
Regulation citations: 600.2 (definition of credit hour); 602.16(a)(1)(viii); 602.24(e), (f); 668.2; 668.9.

The Curriculum Committee proposes, and the Academic Senate recommends, criteria for the award of course credit based on the number and type of hours for each credit course in accordance with Title 5 and other state and federal regulations and guidelines. (CP-3, CP-4)

As stated in the response to Standard II.A.9, all program (degree and certificate) outlines must go through several levels of approval including the Curriculum Committee, the Board of

Trustees, Regional Consortium for CTE degrees (if appropriate) and the State Chancellor's office for academic degrees ensuring that norms and equivalencies in higher education are met for program length and credit requirements. (CP-5)

Tuition is consistent across degree programs and only varies based on residence (FreeCity waives tuition fees for San Francisco residents; out-of-state residents and foreign students pay higher fees). (CP-6, CP-7)

The College does not offer clock hour programs as noted in Standard II.A.9.

Transfer Policies
Regulation citations: 602.16(a)(1)(viii); 602.17(a)(3); 602.24(e); 668.43(a)(ii).

CCSF adheres to this policy by publicly disclosing its transfer credit policies in the College catalog and online. In the 2022-23 College catalog, the policy information clearly outlines procedures, deadlines, and documents needed from sending institutions when attempting transfer of credit as well as essential academic factors that are involved in transfer of credit decisions (such as existing course equivalencies, content and/or student learning outcomes, grades, course level and applicability toward a degree, certificate, or program prerequisite). (CP-8, CP-9, CP-10)

Distance Education and Correspondence Education
Regulation citations: 602.16(a)(1)(iv), (vi); 602.17(g); 668.38.

Distance education courses require separate review and approval by the Curriculum Committee, which considers factors such as course suitability for distance education, regular and effective student-instructor contact, and distance evaluation integrity. The Curriculum Committee reviews and approves distance education addenda separately from the rest of the course outline. To ensure overall quality of distance education courses, faculty who wish to teach a course online participate in District-mandated training. (CP-11, CP-12, CP-13, CP-14, CP-15)

Students enrolled in online courses and programs can access learning support services (library services, tutoring) and student support services through a Student Success Hub in Canvas. Many of these services have virtual counters accessible through the College's Web site. (CP-16; see also Standards II.B. and II.C.)

The College's Board Policy and Administrative Procedure 6.28 (Student Authentication), provide guidance for verifying the identity of students enrolled in a distance education course or program to ensure that the student who enrolls is the same person who participates and completes the course or program to earn credit. (CP-17, CP-18)

The College utilizes the Canvas learning management system for its online courses and programs along with a variety of integrated applications. (CP-19)

Student Complaints
Regulation citations: 602.16(a)(1)(ix); 668.43.

CCSF provides complaint policies and information in its catalog and on its Web site; this includes information about ACCJC. In addition, the College provides a link on its Accreditation Web page for individuals to register a formal complaint with ACCJC. The

Accreditation Web page also includes a list of its programmatic accreditors, along with contact information. CCSF maintains student complaint files for a minimum of seven years, as required, in the office of the Vice Chancellor of Student Affairs. (CP-20, CP-21, CP-22, CP-23, CP-24)

Institutional Disclosure and Advertising and Recruitment Materials
Regulation citations: 602.16(a)(1))(vii); 668.6.

As noted in Standard I.C.2, the College provides a print and online catalog that contains all required elements, including appropriately detailed information about the College's programs, locations, and policies. An annual update process ensures that the information is both current and accurate. (CP-25)

The College's catalog also includes information about the College's accredited status, which also appears on the College's Web site. (CP-26, CP-27)

Title IV Compliance
Regulation citations: 602.16(a)(1)(v); 602.16(a)(1)(x); 602.19(b); 668.5; 668.15; 668.16; 668.71 et seq.

As noted in Standard III.D.15, the College has maintained its default rates below the maximum permitted by the U.S. Department of Education. The College has a practice in place to monitor and manage student loan default rates and the overall student loan program to ensure compliance with all applicable requirements. (CP-28, CP-29, CP-30)

Standard III.D.16 describes how the College ensures that contract agreements are in line with board policy and the College mission and goals. This involves a standardized review process that administrators lead along with purchasing staff. Each contract agreement includes provisions that allow the termination of contracts with or without cause within specified timeframes. (CP-31, CP-32, CP-33)

List of Evidence

CP-1 CCSF Accreditation Web Page (see IC1-17)

CP-2 ACCJC Annual Report - 2022

CP-3 AP 6.03 - Program and Course Development

CP-4 Hours to Units for 17.5 Week Semester Worksheet

CP-5 Curriculum Committee Handbook - Chapter 4: Majors or Degrees

CP-6 Board Policy 5.27 - Student Fees

CP-7 Tuition and Fees Web Page

CP-8 Course Catalog – Academic Policies

CP-9 Course Catalog – Transfer Information

CP-10 Board Policy 6.16 - Articulation

CP-11 Curriculum Handbook Section 3.2 - Distance Education Addenda

CP-12 Definitions for Modes of Instruction

CP-13 About Online Courses Web Page

CP-14 Online Teaching and Learning Training at CCSF Web Page

CP-15 Substantive Interaction for Distance Learning Courses

CP-16 Student Success Hub

CP-17 Board Policy 6.28 - Student Authentication

CP-18 Administrative Procedure 6.28 - Student Authentication

CP-19 Educational Technologies Web Page

CP-20 College Catalog - College Rules and Regulations

CP-21 Student Complaints and Grievances Web Pages

CP-22 CCSF Accreditation Web Page (see IC1-17)

CP-23 Programmatic Accreditors Web Page

CP-24 College Catalog - Overview (pp 2-3)

CP-25 College Catalog 2022-23

CP-26 College Catalog - Overview (pp 2-3) (see CP-24)

CP-27 CCSF Accreditation Web Page (see IC1-17)

CP-28 USDE Student Loan Default Rate Report (see ER5-8)

CP-29 2020-2021 ACCJC Financial Report

CP-30 CCSF Default Prevention Plan

CP-31 Board Policy 8.06 Purchasing

CP-32 Board Policy 8.06a - Procurement of Supplies, Equipment, and Services

CP-33 Administrative Procedure 8.06a - Procurement of Supplies, Equipment, and Services