

Facilities Committee Meeting Minutes – May 23, 2022

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**. In response to the COVID-19 crisis, this meeting was held via video conference.

Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Darryl Dieter, Anthony Tave
Faculty: Steven Brown (co-Chair), Madeline Mueller
Classified Staff: David Delgado
Students: Chi Lin Lee (Nelson)
Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:
Faculty:
Classified Staff: Michael Snider, Karl Gamarra
Students: Darieus Rego

Not Present:

Administrators: Torrance Bynum
Faculty: Lennis Carlson, Wynd Kaufmyn, Alan D'Souza
Classified: Maria Salazar-Colon, Athena Steff, Carlita Martinez
Students:
Unrepresented:

Resources: John Watkins

2. Approval of Agenda

- a. Public comment by Harry Bernstein: request for 1550 Evans to be on the next agenda.
- b. Motion to approve by Steven Brown, 2nd by Madeline Mueller. No abstentions, no nay votes. Passed by acclamation.

3. Public Comment – Items not on the agenda

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein comments submitted in writing:
PUBLIC COMMENTS (AVC Vasquez report)
Harry Bernstein made comments regarding provisions of new DRT contract and SSC swing-space relocation costs.
No, he asked to know whether the cost of storing the Diego Rivera mural would be included as part of the DRT/PAEC budget since the mural will be returned to CCSF as soon as February, 2024,

before a building to house it can be made available. Please ask architect team what the options are for this? Then report back

9a New Business--1800 Oakdale (VC concerned with paying for lease on 1800 Oakdale, no classes there, annual lease payments expensive and the building is locked.)

Madeline Mueller brought up a 30 to 40 year-old agreement for the necessity of this location, the "Mitigation Agreement" for having the recycling center in the area. Lot of concerns over this. Mitigation Agreement goes back to 1975 and led to the construction of what became Southeast Harry Bernstein now asks,

Before there is any action on Southeast, we need an open discussion, a consultation with PUC, the legality of collecting money for an inaccessible building and possibly with the City itself, since there are ramifications from the Mitigation Agreement.

The future of a proposed academic building to be built by City College at 1550 Evans, in light of our budget situation and the reduction of facilities projects that we can afford through the bond when inflation is considered, requires that such topics be discussed at the Facilities committee.

- b. Steven Brown noted that areas on campus that are not being tended are becoming a hazard (gardener on leave).

4. **Approval of Minutes**

- a. Harry Bernstein objected to language of his previous comments.
- b. Madeline Mueller noted typo on item 7b.
- c. Steven Brown moved to postpone approval to the next meeting.

5. **Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez**

- a. Website has COVID updates.
- b. Still operating as fully vaccinated facility.
- c. Alberto Vasquez reviewed current/new website information with screen share.
- d. No social distancing requirements for Summer and Fall. Mask mandates continues through the end of calendar year.
- e. Commencement Ceremony will be in person this Friday.
- f. Steven Brown asked if efforts are being made to mitigate mold in areas that were flooded.

6. **Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez**

- a. Bond Projects
 - i. Work continues on DRT. Architect is developing the programming in conjunction with a committee. Building footprint of 77k sq feet will be followed as resolved by the Board of Trustees.
 - ii. STEAM has been in DSA since January. They have provided comments; the design team is working to address/respond over the summer. This stage allows them to procure some of the contractors/subcontractors so when approved there will be a quick turnaround.
 - iii. SCC – also submitted to DSA October last year. Have received comments, expecting approval in the Fall.
- b. State Funded Projects
 - i. 750 Eddy received DSA approval. All documentation has been submitted to the state and funding has been requested.
 - ii. Infrastructure project – finalizing some open legacy projects, which DSA requires before we proceed. Down to only a couple from an initially large list. Once completed we can submit plans.
 - iii. Cloud Hall – program for the building is under review. Allied Health will relocate to John Adams.

- iv. Downtown – fire pump, some punch list items to be completed this week. Supply chain issues have delayed.
- v. Volta Electric – 11 have been installed, still working on electric connections.
- vi. JAD Fire Academy has punch list completed. There was a drain line to city that had to be replaced due to tree root blockage.
- vii. Potential changes to campus access due to various construction projects including Balboa Reservoir project. Will develop updated site access plans. Expect to have more information by the end of summer, on website and posted on campus.
- viii. Steven Brown requested a list of DSA projects that have been and are pending closure.
- ix. Public comment heard from Harry Bernstein regarding Downtown Center.
- x. Steven Brown asked if there will there be forthcoming information regarding construction-related inflation.

7. Buildings & Grounds Director's Report – Director Anthony Tave

- a. Conducted checks of systems. Fresh air is being delivered throughout the district as per the California department of public health guidelines. Doing everything according to CDC and SFDPH as well.
- b. Dampeners are wide open to get 100% fresh air to building.
- c. There is a shortage of gardeners. We have reached out to some contractors for bids to clear some of the bush by student health and DRT to get this done.
- d. Doing pothole filling across lower reservoir, MUB, shops area and by field area.
- e. Building hours posted are the hours the buildings are serviced. If you are staying after hours please alert Campus Safety.
- f. Working on the capital improvement list, prioritizing.
- g. Work orders – please continue to use school dude so we can get items in queue.
- h. Karl Gamarra brought up the issue of ongoing grounds maintenance. Anthony Tave stated they are discussing long-term solutions to understaffing.
- i. Madeline Mueller asked about heating issues with all the fresh air flow. Anthony Tave responded that we have a plan to address MUB. Ongoing efforts to get systems to operate efficiently.

8. Old Business

- a. Facilities Priorities Update Subcommittee – Steven Brown / Anthony Tave
 - i. Over the past couple of months have received questions. Cherisa Yarkin to help with spreadsheet that will be presented to Facilities Committee.
 - ii. Facilities Directors are supposed to be working with the committee so there is an effective way for department chairs to report.
- b. Works of Art Committee
 - i. Alberto Vasquez shared campus map with new proposed locations for art that needs to be relocated.
 - ii. Motion by Steven Brown for FC to recommend new placements to PGC. 2nd by Darius Rego.
 - iii. Roll Call Vote: Alberto Vasquez (Y), Steven Brown (Y), Madeline Mueller (Y), Anthony Tave (Y), Darius Rego (Y), Darryl Dieter (Y), David Delgado (Y)
 - iv. Motion passes unanimously.
- c. AMT Stored Equipment Disposal
 - i. In the process of amending contracts with the moving company so we can schedule moves.

9. **New Business**

a. Board Items Informational

- i. There are a number of items that will need to be recommended. List will be posted for review prior to voting to recommend for June board meeting. Alberto Vasquez showed and reviewed list of items.

b. Board Action Items

i. Recommendation of 5 items to PGC:

| CCSF Board Agenda Items June 2022 | | |
|--------------------------------------|---|---------------|
| Action | | |
| # | Item | \$ Amount |
| 1 | Authorization to Contract with Pionic Unit Construction for Installation of Electrical Infrastructure and Other Upgrades for the Mission Center Smart Classroom Project | \$ 214,300.00 |
| 2 | Authorization to Contract with BKF Engineers for Civil Engineering Support for Ocean Campus Studies for a Not-to-Exceed amount of \$50,000 | \$ 50,000.00 |
| 3 | Authorization to Adopt the District Five-Year Capital Outlay Construction Plan to Submit to the State Chancellor's Office | N/A |
| 4 | Authorization to Contract with XXXX for Allied Health Program Relocation to John Adams Center | TBD |
| 5 | AKG CBOC | \$ 22,100.00 |

- ii. Motion by Steven Brown, 2nd by Madeline Mueller. Roll call vote: Alberto Vasquez (Y) Steven Brown (Y) Madeline Mueller (Y) Anthony Tave (Y) Darieus Rego (Y) David Dieter (Y) Darryl Dieter (Y). No nay or abstentions. Motion passes.

c. Allied Health Architect Selection Committee

- i. Have 2 faculty, just to confirm admins. Request to Amy Coffey for student representative. Will send out email to classified as well.

d. 5-Year Capital Plan

i. Presentation by Alberto Vasquez:

i. Executive Summary:

- a. Summary of changes to this year's State Submission of the Five Year Capital Plan:
- b. Same projects and same prioritization as last year's approved 5YCP, except Athletic Field Turf Replacement is complete, and removed MUB Secondary Effects (was associated with DRT and no longer required for DRT).
- c. Resubmitting last year's Creative Arts Extension Media Arts as an Initial Project Plan (IPP).
- d. Resubmitting last year's Horticulture Modernization as an Initial Project Plan (IPP).
- e. Adjusted occupancy dates for some locally funded projects (but not able to adjust State Funded project dates - that information is controlled by the State).

- ii. Motion to move plan forward by Steven Brown, 2nd by Madeline Mueller. Alberto Vasquez (Y), Steven Brown (Y), Madeline Mueller (Y), Anthony Tave (Y), Darieus Rego (Y), Darryl Dieter (Y), David Delgado (Y). Motion passes.

- e. AARC Space discussion (added at beginning of meeting) – Darius Rego
 - i. African American Resource Center was previously funded by African American Studies department and Social Sciences. Now only funded by Associated Students. As a result, they do not have sufficient space on campus. Just a small space in Batmale Hall.
 - ii. Looking for a new home for AARC. Have identified room 104a in Student Union to be a much better fit. Alberto Vasquez will follow up with meeting with Darius Rego and Dr. Cooper-Wilkins.

10. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Aeronautics Program Location

11. Adjournment – Meeting adjourned at 3:11 PM