

DRAFT - CCSF Campus Reopening Plan

Stage 1 - Partial Return - Campus Limitations

CCSF Open to All Employees and a Limited Number of Students for Services & Instructional Support, but not Public and/or Non-Essential Public Events

General Institution Spring 2022

1. Management & classified employees are to resume and engage in their full work assignments:
 - a. **For accommodations or work from home needs, please contact your supervisor and/or the Office of Human Resources**
 - b. Continue to be flexible with campus shifts and working locations as needed to promote social distancing
 - c. Cross-training and/or alternate assignments to meet the existing needs of CCSF.
 - d. In-person meetings optional if safety measures are followed
2. Building access limited to personnel only and students with classes
 - a. Door monitors/campus ambassadors in place
 - b. Building filters to be updated with COVID standards throughout semester
 - c. CCSF outdoor facilities (i.e. track) are opened during business hours for individual use
 - d. Implementation of the R2C plans
3. Students are permitted on campus for the following:
 - a. Classroom instruction, office hours, counseling services
 - b. Study & shared spaces in designated areas (library & cafeteria area)
 - c. Technology needs, computer labs, food pantry
 - d. Student communications and campus signage will discourage unnecessary congregation on campus.
 - e. In-person registration
4. Face coverings and physical distancing will be required if person is in common/open area (i.e. restroom, breakroom)
 - a. CCSF to provide face coverings if needed
 - b. Max occupancy in common areas
 - c. Shared workspaces need face coverings
5. Administrative Services & Risk Management to lead with support from Academic Affairs & Student Affairs to implement the additional safety measures below:
 - a. Health shields, floor markings, hand sanitizer, etc.
 - b. Strict nightly cleaning protocols implemented in high traffic areas
 - c. Training made available on CCSF's [Infectious Disease Outbreak Plan \(IDOP\)](#) as well as [CCSF Online Training](#).
 - d. Posters of campus and indoor safety protocols
6. All campus governance groups & search committees are meeting remotely, but options may exist for in-person meetings through a defined process if the entire committee so chooses.
7. Continue and promote and market the COVID Safety Campaign and proof of submission
8. Ongoing outreach and monitoring to assist students with direct support services
9. Employee travel is optional based on employee's comfort level
10. Employee feedback submission opportunities (either email or digital comment box)
11. CCSF Website updated routinely with new information and campus-wide communications are consistent and timely

Subject to Change Based on State & County Health Orders

12. Positive cases through Student Health Services & general COVID inquires to HR 13. Enforcement of safety protocols on campus follow student & employee discipline process	
Instructional	Non-Instructional
<ol style="list-style-type: none">1. Plan for a Fall 2022 transition away from the temporary DE model to face-to-face instruction2. Department Chairs and Deans to work on fall 2022 online schedule of offerings in order to meet demand	<ol style="list-style-type: none">1. Faculty may return to campus if needed in order to continue support services.2. Limited face-to-face counseling services (as needed) may be available by appointment only, but with the limitations and safety measures above.3. Limited face-to-face library and learning center services may be provided, but with the limitations and safety measures above.

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DRAFT Stage 2 - Full Return With Limitations

CCSF Open to Employees and all Students, outdoor public events, and limited indoor public events

General Institution Summer & Fall 2022	
<ol style="list-style-type: none">1. Management and classified employees to resume full work day on campus<ol style="list-style-type: none">a. For accommodations, please contact the Office of Human Resources (remote work is limited based on approved accommodations)2. All buildings are open and operational with the following expectations:<ol style="list-style-type: none">a. Physical distancing not required but encouraged when possibleb. Building ventilation systems are up-to-date with COVID standardsc. Face masks required and provided by CCSF if neededd. Door monitor concept revisited3. Employees have been provided with training opportunities such as infectious disease training, and welcoming/belonging trainings as we return to campus.4. Students may stay on campus throughout the day and may access most CCSF services in-person.5. Room and space instructions are posted at each entranceway - done through a inclusivity lens6. Limited and safe food services will be provided.7. Bookstore will be fully operational but will follow all health protocols.8. Strict sanitation requirements for all spaces on rotational basis.9. All campus governance groups & search committees are meeting in-person.10. All essential and non-essential employee travel is permitted.11. Any potential student exposure and/or health questions directed to Student Health Services.12. Mass gatherings (i.e. flex day events) or events are required to follow specific CCSF/state guidelines.	
Instructional	Non-Instructional
<ol style="list-style-type: none">1. Transition away from temporary DE2. Face-to-face instruction fully available.<ol style="list-style-type: none">a. Office hours are delivered onsite.3. Online instruction offered at levels to meet the demand.<ol style="list-style-type: none">b. Office hours may be online.	<ol style="list-style-type: none">1. Face-to-face support services are fully available onsite.2. Online services are offered to meet the demand.

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DRAFT Stage 3 - Full Return Without Limitations
CCSF Open to Employees and all Students and Public Events

General Institution Spring 2023	
<ol style="list-style-type: none">1. All college employees to return to campus for their work assignments<ol style="list-style-type: none">a. For accommodation requests, please contact the Office of Human Resources2. Implemented safety measures (floor markings, health shields, etc.) remain as necessary.3. Campus-wide encouragement of personal health, safety measures, and a campus-wide inclusivity and belonging environment.4. Face masks no longer provided by CCSF and physical distancing suggested, but not enforced.5. Full food service & bookstore operations.6. Gatherings permitted but must follow any state or local health guidance provided at the time.7. All campus governance groups & search committees are meeting in-person.8. Infectious Diseases & Outbreak Plan periodic review and training	
Instructional	Non-Instructional
<ol style="list-style-type: none">1. Face-to-face instruction fully available.<ol style="list-style-type: none">c. Office hours are delivered onsite.2. Online instruction offered at levels to meet the demand.<ol style="list-style-type: none">a. Office hours may be online.	<ol style="list-style-type: none">1. Face-to-face support services are fully available onsite.2. Online services are offered to meet the demand.