

# ANNUAL BUDGET

2013-2014

Final Recommendation



City College of San Francisco

September 9, 2013



# Annual Budget 2013-2014

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Dr Robert Agrella, Special Trustee  
Dr. Thelma Scott-Skillman, Interim Chancellor

### **District Board of Trustees**

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### **Resources**

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John Bilmont, Associate Vice Chancellor/Chief Financial Officer

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at:

<http://www.ccsf.edu/NEW/en/about-city-college/board-of-trustees/budget.html>

## **Final Budget Fiscal Year 2013-14 - Description of Process**

### **Revenue Estimates**

Development of the FY 2013-14 final budget includes assumptions regarding all known sources of district revenue for the upcoming year. For apportionment revenue, the college's primary source of income, these assumptions are based on actual enrollment for FY 2012-13 as well as the final state budget. The budget includes any funds the college expects to receive as growth or COLA. Other significant revenues such as sales tax, non-resident fees, and lottery proceeds are estimated using current year data at the time the budget is created as well as historic trend data. Estimated revenue from the college's new parcel tax is based on an estimate provided by the San Francisco City Controller's staff.

### **Budgeted Expenditures**

Integral to the development of the FY 2013-14 budget are the program review documents completed by each of the college's departments. These reviews included an analysis of recent data trends, detailed requests for increasing available resources, and discussions on how to decrease resource use and the implication of such reductions. The requests for additional resources were collected and organized by each of the three Vice Chancellors. The Vice Chancellors then scored the requests they received based on the following criteria: linkage to Board adopted priorities and plans, connection to increasing student success, cost/benefit implications, data supporting the request, the ability to measure outcomes that would result from filling the request, and whether the request was needed for health or safety reasons. The three Vice Chancellors then met with the college's Planning Committee to present the process they used to organize and assign priorities to the program review requests. During this discussion it became clear that not all departments used the program review process as their opportunity to request additional staff. This circumstance will be addressed as soon as feasible and certainly prior to the development of the final budget for FY 2013-14. The committee offered valuable feedback to improve the process next year and to allow for greater faculty, staff, and student participation. The Vice Chancellors then submitted a consolidated list of program review requests, in priority order, to the Chancellor for final review and possible amendment. This consolidated list was presented to the Participatory Governance Council at its May meeting.

A significant change in the development of expenditures in both the tentative and final budgets is the implementation of the first year of the "Long-Term Plan for Fiscal Stability" adopted by the Board of Trustees in February 2013. Each of the specific components of the plan, including building the general fund reserve, addressing the long term post-retirement health benefits liability, as well as increasing funds for maintenance and technology are included in the final budget.

Working with the Office of Instruction, the Business Office estimate of the expected cost of meeting the FY 2013-14 enrollment target and increased class offerings in core areas was developed for inclusion in the budget. This began with a rollover of the salary and benefits of current full time faculty and anticipated positions for FY 2013-14. This rollover was then adjusted for any changes in compensation occurring in FY 2013-14, such as career increments, more commonly known as step increases, any leaves of absence that are known at the time of the rollover, and any known changes to the salary schedule structure.

Working with the Office of Instruction, the Business Office then estimated the expected cost of part time instruction and full time faculty overload for inclusion in the budget. These amounts are based on the enrollment target for the upcoming year. These accounts are adjusted to include funds to pay for the sections that were taught the previous year by full time faculty who are not returning to the college in FY 2013-14. In accord with this, budgets for full time faculty were reduced based on any known retirements or other terminations of service and increased when needed for any new full time hires. Other faculty accounts are adjusted based on FY 2012-13 data, contractual agreements, and other changes that are being implemented in FY 2013-14 such as the current academic administrative reorganization and continuing efforts to reduce spending on non-teaching assignments.

For FY 2013-14, part time and overload accounts will not be centralized but will instead be distributed to academic and student development departments, as was the case several years ago. This distribution will be implemented in the final budget, and the college's new academic administrative structure will be given responsibility for ensuring that these accounts remain within budget.

The budget for classified positions also begins with a rollover of the salary and benefits of current staff who are continuing in their positions for the upcoming fiscal year. This rollover is then adjusted for any changes in compensation occurring in the new fiscal year, FY 2013-14, such as career increments more commonly known as step increases, or contractual provisions that are known at the time of the rollover. For FY 2013-14 funds to hire additional classified staff have been requested in many departmental program reviews. As previously mentioned not all departments requested staff in their program review and therefore additional requests may be forthcoming. The three vice chancellors will review these requests and jointly recommend priorities for hiring to the Chancellor during the course of FY 2013-14.

Increased costs for fringe benefits are applied to all funded positions based on information available at the time the budget is developed. This includes both fringe benefits that are based on a percentage of salary such as pension costs, as well as benefits that are based on monthly costs such as health and

dental insurance. To the extent any of these benefit costs are modified by collective bargaining, such changes will be included in the final budget.

Non-personnel accounts, such as the 4000 series for material and supplies, and the 5000 series for “other operating expenses” including items such as consultant services, utilities, insurance and postage are budgeted to reflect actual costs for FY 2012-13 plus or minus any known changes for the upcoming year. The 7000 series, transfers to other funds, such as categoricals, child development, and hotel/restaurant, are based on FY 2012-13 actuals adjusted for any known changes planned for FY2013-14 related to level of use or increases in rates,

The final budget for FY 2013-14 also includes a projected balance of about \$2 million for filling additional vacancies and addressing the program review priorities previously mentioned. The three vice chancellors will review these items and jointly recommend their priorities to the Chancellor for approval and implementation only after forecast data shows that the assumptions that the FY 2013-14 final budget is based on are in fact on track.

Two additional items are worth noting for FY 2013-14. First, as a follow-up to the 2012 FCMAT report, the District Business Office will track costs that occur during the year by location, more specifically by center. Second the college bookstore auxiliary has now leased operations of the bookstore to the Follet Corporation. Leasing the store operation to Follett should ensure that the operation of the bookstore does not encroach on the college’s operating budget.

Finally, the final budget specifies by category which costs are being supported by three sources of funding: the unrestricted general fund, The Education Protection Act known as State Proposition 30, and the college’s local parcel tax.





**Revenue Assumptions  
And  
Tentative Revenue Budget**

## Revenue Assumptions for Final Budget FY 2013-14

- The tentative budget is based on the final state budget for community colleges for FY 2013-14;
- State apportionment funding for FY 2013-14 will be increased in comparison with 2012-13. Specifically, there will be a COLA of 1.57%. In addition growth funding/restoration is available, and additional funds for student success/matriculation will be allocated;
- The College earns Lottery income based on enrollment. For 2013-14 it is assumed this will be \$3.85 million excluding Proposition 20 funds. This is substantially less than what the College earned when its enrollment was higher;
- The College shares sales tax revenue with the SFUSD, and earns its share based on enrollment. For 2013-14 it is assumed the College's share will be \$16 million. This is less than what the College earned in 2012-13 when part of its share was based on higher past enrollment. While local economic activity continues to increase, this is negated by the lower enrollment used to calculate the College's allocation;
- Revenue net of the cost of collection for the local parcel tax will total \$15.2M;
- Revenue from non-resident fees will be \$8.8M. This estimate is based on fall enrollment and the higher per unit fee in effect for 2013-14;
- Net Interest income will be negative due to continuing state deferrals and the need to borrow cash to cover these significant delays in state funding;
- Other revenues will be relatively flat;
- Transfers into the Unrestricted General Fund will be \$450,000 per year;
- Fundraising assumption for support of operations is \$0;
- Closeout from 2012-13 that is available for 2013-14 will be approximately \$500,000;
- This budget is not based on any one-time revenue solutions.

**Enrollment Projections.** The College forecast for enrollment in 2013-2014 along with its historic trends is summarized in the following table.

(Based on State Apportionment Schedules)

**ENROLLMENT GROWTH 2009 to 2014  
FULL TIME EQUIVALENT STUDENT (FTES)**

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
	Actual	Actual	Actual	Actual	P2	Projected Base
	FTES <sub>(3)</sub>	FTES <sub>(3)</sub>	FTES <sub>(3)</sub>	FTES <sub>(3)</sub>	FTES	FTES <sub>(1)</sub>
Credit	25,815	23,379	25,769	22,502	23,708	23,708
Noncredit CDCP <sub>(2)</sub>	8,839	8,031	8,567	7,195	6,739	6,739
Noncredit	3,365	3,332	3,055	2,935	2,672	2,672
<b>Total</b>	<b>38,019</b>	<b>34,742</b>	<b>37,391</b>	<b>32,632</b>	<b>33,119</b>	<b>33,119</b>

(1) Base for 2013-2014 mirrors 2012-2013 at P2.

(2) CDCP=Career Development College Preparation funding differential started in 2006-2007.

2007-2008 Base FTES are from 2006-2007 CDCP funding levels.

(3) California Community Colleges state apportionment is primarily driven by the Full-Time Equivalent Student (FTES) workload measure.

FTES is not "headcount enrollment," but is the equivalent of 525 hours of student instruction per each FTES for both credit and noncredit.

## Class Sections

	Number of Classes Provided					Change from Previous Year Increase (Decrease)			
	2009	2010	2011	2012	2013	2009 vs. 2010	2010 vs. 2011	2011 vs. 2012	2012 vs. 2013
<b>SUMMER SECTIONS</b>									
Summer Credit	545	50	680	285	641	(91%)	1,260%	(58%)	125%
Summer Noncredit	308	20	321	132	326	(94%)	1,505%	(59%)	147%
Total Summer	853	70	1001	417	967	(92%)	1,330%	(58%)	132%
<b>FALL SECTIONS</b>									
Fall Credit	3,152	3,172	3,217	2,950	3,154	1%	1%	(8%)	7%
Fall Noncredit	1,218	1,221	1,215	1,091	1,037	0%	(0%)	(10%)	(5%)
Total Fall	4,370	4,393	4,432	4,041	4,191	1%	1%	(9%)	4%
<b>SPRING SECTIONS</b>									
Spring Credit	3,413	3,674	3,300	3,224	3,250	8%	(10%)	(2%)	1%
Spring Noncredit	1,339	1,279	1,160	1,022	1,050	(4%)	(9%)	(12%)	3%
Total Spring	4,752	4,953	4,460	4,246	4,300	4%	(10%)	(5%)	1%

NOTE: 2013-14 Credit and Noncredit Class Section Counts are as of August 2013 and do not account for future cancelled or added sections. Updated August 26, 2013

Source: Office of Instruction

San Francisco Community College District  
 Board Designated Reserves and Unrestricted Fund Balances History  
 July 1, 2006 to June 30, 2014

	Actual 2006-2007	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Actual 2011-2012	Estimated Final 2012-2013	Estimated Budget 2013-2014 <sup>(1)</sup>
Board Designated Reserve	\$ 6,652,879	\$ 6,652,879	\$ 6,652,879	\$ 6,652,879	\$ 6,652,879	\$ 4,560,188	\$ 4,560,188	\$ 10,000,000
Board Designated Ninth Year Reserve	-	-	-	-	-	-	-	850,000
Unreserved, Undesignated	1,693,854	2,291,520	1,917,921	1,185,450	3,033,269	-	-	-
<b>Total Amounts Available for Appropriation</b>	<b>\$ 8,346,733</b>	<b>\$ 8,944,399</b>	<b>\$ 8,570,800</b>	<b>\$ 7,838,329</b>	<b>\$ 9,686,148</b>	<b>\$ 4,560,188</b>	<b>\$ 4,560,188</b>	<b>\$ 10,850,000</b>

Note 1: 2013-2014 Authorized Transfers-in to Board Designated Reserves

Transfers to Board Designated Reserves	\$ 5,439,812
Transfers to Special 9 the Year Reserve	850,000

## Overall District Budget at a Glance

Fund Type	Fund Description	FY 2009-10 <sup>(3)</sup>	FY 2010-11 <sup>(3)</sup>	FY 2011-12 <sup>(3)</sup>	FY 2012-13 <sup>(3)</sup>	FY 2013-14 <sup>(3)</sup>
11	General Fund Unrestricted	\$193,524,356	\$195,783,698	\$191,214,577	\$186,572,237	\$175,981,802
14	Departmental Accounts <sup>(1)</sup>	1,048,738	1,249,246	1,410,516	1,559,765	1,708,127
15	Designated Internal Service Funds <sup>(1)</sup>	-	-	3,908,819	1,196,322	3,046,524
12	Restricted Programs <sup>(2)</sup>	30,177,979	34,676,963	27,657,100	27,353,587	33,226,363
21	Child Development <sup>(2)</sup>	6,755,109	2,027,515	2,612,314	2,343,022	2,575,811
22	Cafeteria Fund	930,000	930,000	1,807,816	1,475,000	1,475,000
39	College Parcel Tax Special Revenue Fund	-	-	-	-	15,200,000
41	Capital Projects – Fed/State/Local <sup>(1)(8)</sup>	2,395,024	423,701	2,403,865	2,059,732	2,766,382
42	Capital Projects – Bonds 1997/1999 <sup>(1) (4)</sup>	2,468,214	4,112,042	4,316,508	832,685	1,217,084
43	Capital Projects - Bonds 2001 <sup>(1) (6)</sup>	10,186,467	17,501,761	26,341,195	8,738,698	1,463,900
44	Capital Projects - Bonds 2005 <sup>(1) (6)</sup>	98,950,467	130,486,680	91,943,754	57,591,199	56,092,469
51	Auxiliary Enterprise-Bookstore <sup>(7)</sup>	8,965,000	7,365,000	7,125,000	5,900,000	-
61	Workers Compensation Fund <sup>(1)</sup>	(2,615,513)	(2,317,940)	(3,918,300)	(3,227,545)	(2,785,600)
61	Other Post Employment Benefit Fund <sup>(1)</sup>	-	-	500,000	1,000,000	2,500,000
71	Student Financial Aid <sup>(2)</sup>	29,000,000	40,000,000	49,712,338	52,500,000	46,000,000
72	General Trusts <sup>(1) (5)</sup>	35,257	11,263	571,403	6,103,289	5,492,464
73	Associated Students <sup>(1)</sup>	676,112	688,782	580,716	603,191	710,708
74	Scholarship <sup>(1)</sup>	340,446	420,420	536,945	624,024	986,194
75	Trust Funds and Accommodation Accounts <sup>(1)</sup>	111,597	112,423	81,027	81,988	85,808
<b>Total</b>		<b>\$382,949,253</b>	<b>\$433,471,554</b>	<b>\$408,805,593</b>	<b>\$353,307,194</b>	<b>\$347,743,036</b>

(1) FY 2013-14 represents fund balance as of June 30, 2013.

(2) Fund Types 12, 14, 15, 21 & 71 for FY2013-14 will increase or decrease as restricted funds authorization letters new award are received.

(3) FT 11 Budgeted Expenditures are presented net of unallocated restricted fund charge-outs, if applicable.

(4) FT 42 1997/1999 Bond fund is closed.

(5) FY 2012-13 represents fund balance as of June 17, 2013 plus District Trust funds returned from the Foundation ( BR # 111215-B4).

(6) The Capital Projects Bond funds for 2001 and 2005, fund Types 43 and 44, represent multi-year appropriations previously approved by the Board.

(7) The Bookstore will be managed under contract with Follett Higher Education group effective April 1, 2013. The Bookstore Board will receive management's first financial report at its April 2013 Board meeting.

(8) Includes State Proposition 39 funds \$1,513,496.

SFCCD Schedule of Revenues: Unrestricted General and Special Revenue Fund, FY 2013-14

	A	B	C	D	E	F	G	H	I
1	Final Budget					Final Budget (4)		Forecast	Budget
2	Estimated Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Estimated Revenue	Estimated Revenue	Unrestricted and
3	FY2008-09	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2012-13	FY2012-13	Special Revenue
									FY2013-14
4	State General Apportionment <sup>(1)</sup>	\$ 119,142,064	\$ 115,521,727	\$ 109,666,924	\$ 107,049,079	\$ 99,238,845	\$ 98,382,676	\$ 98,436,489	\$ 92,812,665
5	Growth (Decline)	-	1,971,517	-	3,756,289	-	-	(5,623,824)	-
6	State COLA Apportionment	1,126,852	-	-	-	-	-	-	2,344,386
7	Total	120,268,916	117,493,244	109,666,924	110,805,368	99,238,845	98,382,676	92,812,665	95,157,051
8									
9	Local Property Taxes	39,632,496	42,637,559	43,843,481	47,817,794	46,221,252	46,221,252	44,927,232	44,927,232
10	Student Enrollment Fees (98%)	6,938,934	7,295,100	8,744,521	7,551,276	10,073,942	10,073,942	11,360,103	11,360,103
11		46,571,430	49,932,659	52,588,002	55,369,070	56,295,194	56,295,194	56,287,335	56,287,335
12									
13	Total District General Revenues	166,840,346	167,425,903	162,254,926	166,174,438	155,534,039	154,677,870	149,100,000	151,444,386
14	Deficit Factor	0.99500000	0.98515425	0.99886762	0.99676839	0.97650559	0.99923381	0.99000000	1.00000000
15	Revised Deficit Affected Revenues	166,006,144	164,940,339	162,071,192	165,637,427	151,879,859	154,559,357	147,609,000	151,444,386
16								1	1
17		166,006,144	164,940,339	162,071,192	165,637,427	151,879,859	154,559,357	147,609,001	151,444,387
18									
19	Prior Year Correction	-	2,551,789	1,399,692	501,467	267,377	-	400,693	-
20	Lottery	5,095,204	4,374,928	4,457,924	3,789,392	5,296,066	4,000,000	3,985,740	3,985,740
21	Mandated Cost	200,000	1,239,184	376,285	568,943	120,720	950,000	907,070	907,070
22	Part-Time Equalization	1,502,853	1,482,297	785,955	785,955	785,955	785,955	785,955	785,955
23	Part-Time Faculty Instructional/Health Ins	166,973	165,000	93,385	84,569	84,569	84,569	84,569	84,569
24	Part-Time Faculty Office Hours	48,120	48,120	35,454	35,812	35,812	35,812	35,812	35,812
25	Basic Skills <sup>(2)</sup>	-	-	-	-	-	-	-	-
26	Apprenticeship	403,688	477,187	232,414	232,547	232,547	232,547	232,547	232,547
27	One-Time Equalization	-	-	-	-	-	-	-	-
28	Sales Tax	15,400,000	14,815,434	13,795,174	14,841,656	15,814,112	15,415,000	17,034,329	16,000,000
29	Parcel Tax FT39( Net Of Transfer-In to BDR) <sup>(3)</sup>	-	-	-	-	-	-	-	15,200,000
30	Interest Income (net)	-	-	51,179	80,054	-	-	-	-
31	Non-Resident Tuition	6,036,414	6,665,348	7,187,172	7,924,894	8,917,247	8,917,247	8,674,857	8,800,000
32	Enrollment Fee	87,300	88,280	93,171	119,892	134,165	112,699	112,699	112,699
33	Other Revenue Fundraising External/Internal	-	-	-	459,702	187,012	180,000	130,048	-
34	Unclaimed Credit Balances	-	-	-	-	-	-	-	-
35	Other Revenue	500,000	843,888	851,987	1,454,846	1,699,007	400,000	400,000	400,000
36	Transfers	500,000	184,199	1,690,187	923,049	3,620,985	900,000	1,300,000	450,000
37	Transfers In - BD Reserve	-	-	-	-	-	-	-	-
38	Total District Other Revenues	29,940,552	32,935,653	31,049,978	31,802,777	37,195,573	32,013,828	34,084,318	46,994,391
39									
40	Total Unrestricted Revenues	195,946,696	197,875,992	193,121,170	197,440,204	189,075,432	186,573,185	181,693,319	198,438,778
41	Beginning Balance	2,960,796	2,291,520	1,917,921	1,917,921	3,033,269	-	-	533,732
42	Additional Release of Corpus (Note 3)	-	-	-	-	-	-	-	-
43	Additional Closing Adjustments - Revenue and Expenditure	-	-	-	-	-	-	-	-
44	Prior Year ADJUSTMENTS-ISA Agrees	-	-	-	284,515	-	-	-	-
45	Transfers to Board Designated Reserves (Note 5)	-	-	-	-	-	-	-	(5,439,812)
46	Transfers to Special 9 th Year Reserve (Note 6)	-	-	-	-	-	-	-	(850,000)
47	Transfers from the Board Designated Reserves	-	-	-	-	2,623,639	-	-	-
48	Total Resources	\$ 198,907,492	\$ 200,167,512	\$ 195,039,091	\$ 199,642,640	\$ 194,732,340	\$ 186,573,185	\$ 181,693,319	\$ 192,682,698
49									

(1) For 2010-2011 includes Restoration funding.  
 (2) Basic Skills was fully Unrestricted up through 2005-2006 and thereafter is treated as restricted funding from 2006-2007 forward.  
 (3) For fiscal year 2011-2012 the \$1,076,000 amount includes \$570,000 in release of corpus. Donor's permission pending.  
 (4) Governor's Compromise Ballot Measure Passes  
 (5) The Rerve will be \$10,000,000 after this transfer.  
 (6) The Rerve will be \$850,000 after this transfer.  
 (7) Parcel Tax Revenues & Expenditures will be accounted for in Special revenue Fund 391001 (page 23) in the Final Budget.

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2013-2014  
RESTRICTED GENERAL FUND TYPE 12  
BOARD RESOLUTION NO:**

	FY 2013-2014 Year Award	FY 2012-2013 Carry forward Budget	Total Budget FY 2013-2014
<b>FEDERAL SOURCES:</b>			
U S Department of Commerce - Pass Through	\$ -	\$ 295,747	\$ 295,747
U S Department of Education -Direct	713,824	323,901	1,037,725
U S Department of Education -Pass Through	2,376,271	25,057	2,401,328
U S Department of Health and Human Services-Pass Through	794,117	3,172,105	3,966,221
U S Department of Labor -Pass Through	-	921,289	921,289
U S Department of State - Pass Through	-	7,097	7,097
National Science Foundation - Direct	-	2,709,190	2,709,190
<b>TOTAL FEDERAL SOURCES</b>	<b>\$ 3,884,212</b>	<b>\$ 7,454,385</b>	<b>\$ 11,338,597</b>
<b>STATE SOURCES:</b>			
State Categorical Apportionments			
A B 1725 Staff Diversity	\$ 14,088	\$ 42,851	\$ 56,939
Basic Skills	1,476,633	-	1,476,633
Board of Financial Assistance	1,023,214	-	1,023,214
Calworks/Temporary Assistance for Needy Families	307,301	-	307,301
Disabled Students Programs & Services (DSPS)	1,406,577	-	1,406,577
Extended Opportunity Programs & Services Part A & B	957,275	-	957,275
Extended Opportunity Programs & Services - CARE	55,622	-	55,622
Instructional Equipment & Library	433,203	-	433,203
Matriculation- Credit	775,802	-	775,802
Matriculation- Non Credit	1,251,034	-	1,251,034
Transfer and Articulation	-	6,918	6,918
Career Technical Education Programs	150,000	825,280	975,280
California Dept of Real Estate	75,000	-	75,000
Economic Workforce Development Programs	500,000	445,768	945,768
Prop 20 Section 888.4 Cardenas Textbook-Lottery	500,000	627,738	1,127,738
California Institute for Regenerative Medicine	444,305	266,862	711,167
California Dept of Public Health	-	53,556	53,556
<b>TOTAL STATE SOURCES</b>	<b>\$ 9,370,054</b>	<b>\$ 2,268,972</b>	<b>\$ 11,639,026</b>
<b>LOCAL SOURCES</b>			
Foundation Sources	\$ 623,404	\$ 733,300	\$ 1,356,704
City College Foundation - Pass Through	-	51,619	51,619
City and County of San Francisco Contracts	928,726	478,975	1,407,701
Other Organization oe Entity	144,966	583,093	728,059
<b>TOTAL LOCAL SOURCES</b>	<b>\$ 1,697,096</b>	<b>\$ 1,846,986</b>	<b>\$ 3,544,082</b>
RESTRICTED STUDENT FEES -Title 5	\$ 2,750,000	\$ 4,898	\$ 2,754,898
RESTRICTED PROGRAM INCOME	8,937	77,563	86,500
CONTRACT EDUCATIONS PROGRAMS	2,121,050	394,209	2,515,259
UNRESTRICTED GENERAL FUND FWS MATCHING	237,941	110,061	348,002
UNRESTRICTED GENERAL FUND CATEGORICAL BAILOUT	1,000,000	-	1,000,000
<b>TOTAL RESTRICTED GENERAL FUND ESTIMATED REVENUES</b>	<b>\$ 21,069,290</b>	<b>\$ 12,157,073</b>	<b>\$ 33,226,363</b>
<b>APPROPRIATED EXPENDITURES</b>			
1000- Certificated Salaries	\$ 4,285,604	\$ 2,005,971	\$ 6,291,575
1210- Administrators	486,662	0	486,662
2000- Classified Salaries	5,956,297	951,049	6,907,346
3000- Staff Benefits	3,062,695	914,010	3,976,705
4000- Supplies and Materials	739,332	965,015	1,704,348
5000- Other Operating Expenses	1,560,445	2,691,996	4,252,440
6000- Capitalized Equipment	1,099,185	503,203	1,602,388
7000- Other Outgo:	3,879,071	4,125,829	8,004,900
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>\$ 21,069,290</b>	<b>\$ 12,157,073</b>	<b>\$ 33,226,363</b>



SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
 RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2013-2014  
 FOR INTERNALLY RESTRICTED PROGRAM FUND/INTERNAL SERVICES  
 BOARD RESOLUTION NO:

	Fund Code	FY 2012-2013 Fund Balance	Carry-forward Budget to FY 2013-14	* FY 2013-2014 Forecasted Fund Balance	FY 2013-2014 Estimated Revenues/ Appropriation	
<b>Fee Based Program:</b>						
	Continuing Education Programs	125501	\$ 7,544	\$ -	\$ 385,664	\$ 474,080
	College for Teens	125514	210,844		197,560	148,432
	ESL International Institute	125502	229,357		778,756	773,091
	ESL Processing Fees	125505	80,401		24,550	58,200
	Web & Telephone Fees	125508	154,926		175,638	141,574
fb	GIS Center Training Fees	125518	38,658	38,658	33,050	38,658
fb	Dacum -Workshop Fees	129102	3,692	3,692	-	3,692
fb	District Property Mgt Fees	125520	109,173	28,459	80,713	28,459
<b>Participating F &amp; A Cost Recovery:</b>						
fb	Contract Ed Dept Incentives	125601	35,680	\$ 35,680	\$ -	\$ 35,680
fb	Continuing Ed Dept Incentives	125602	41,460	41,460	-	41,460
	Grant Fiscal F & A Cost Recovery	125603	545,381		806,654	545,689
	Research F & A Cost Recovery	125607	(186,026)		123,853	309,879
	Contract Ed F & A Cost Recovery	129991	451,719		384,824	385,933
fb	Safety Officer Training Recovery	125608	4,337	4,337	-	5,748
fb	PE Van	126001	19,311	19,311	30,000	19,311
<b>Board Designated Program Service Fund</b>						
+	Second Chance Program	153002	36,638	23,831	-	36,638
+					-	
<b>Total Internally Designated Fund Type 15</b>			<b>\$ 1,783,098</b>	<b>\$ 195,428</b>	<b>\$ 3,021,262</b>	<b>\$ 3,046,524</b>

**APPROPRIATED EXPENDITURES:**

1000- Certificated Salaries	\$ 695,946
1210 Administrators	325,394
2000- Classified Salaries	919,749
3000- Staff Benefits	500,736
4000- Supplies and Materials	143,025
5000- Other Operating Expenses	283,102
6000- Capitalized Equipment	68,305
7000- Other Outgo	110,267

**TOTAL APPROPRIATED EXPENDITURES**

**\$ 3,046,524**

**\$ -**

Notes:

+ Carry-forward Balances rolled over are estimated as of June 30, 2013

\* State Categorical Apportionment Programs based on State Schedule dated 8/13/2013

#1 General Fund - Restricted Programs and Child Development Programs eligible to carry-forward commitments and available balances based on grant periods that does not end June 30, 2013.

#2 General Fund - Restricted and Child Development Fund appropriations shall be increased in accordance with the amounts made available during fiscal year 2013-2014. The Board of Trustees is informed either by single resolution or by matrix resolution.

#3 Unrestricted General Fund appropriates this transfer to various State Categorical and Child Care Program Awards in the event the annual authorized operational cost exceeds the State and Local Allocations.

7000 includes indirect Cost, Student Financial Aid Payments, Transfers and Reserve for Contingencies

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
 RECOMMENDED FINAL BUDGET SUMMARY FOR FISCAL YEAR 2013-2014  
 SPECIAL REVENUE FUND - CHILD DEVELOPMENT FUND TYPE 21  
 BOARD RESOLUTION NO:

Program Name	CFDA #	FY13 Fund Number	FY14 Fund number	Program Entitlements		
				Current	Prior Year	
				Year	Carryover	Total
<b>ESTIMATED REVENUES:</b>						
<b>FEDERAL SOURCES:</b>						
U S DEPARTMENT OF AGRICULTURE -Pass Through	10:558					
CA Department of Education -Child Care Food Program		211051		104,000		104,000
U S DEPARTMENT OF HEALTH and HUMAN SERVICES-Pass Through						
CA Department of Education- Child Care and Development Improvement	93:575		212131	200,000		200,000
CA Department of Education- Child Care Mandatory & Matching-Center	93:940		212076	65,753		65,753
fb CA Dept of Health and Human Services-Medical Administration Allowance	93:778	214003			5,813	5,813
TOTAL U S DEPARTMENT OF HEALTH AND HUMAN SERVICE - Pass Through				265,753	5,813	271,566
<b>TOTAL FEDERAL REVENUES</b>				265,753	109,813	375,566
<b>STATE REVENUES</b>						
CALIFORNIA DEPT OF EDUCATION						
State Preschool Full Day			212131	837,359	-	837,359
General Child Care			212076	70,000	-	70,000
TOTAL CALIFORNIA DEPT OF EDUCATION				907,359	-	907,359
CA COMMUNITY COLLEGE CHANCELLOR OFFICE						
Child Care Development Tax Bailout			212019	77,151	-	77,151
OTHER STATE AGENCIES						
First 5 - Preschool for All			212338	95,891		95,891
<b>TOTAL STATE REVENUES</b>				1,080,401	-	1,080,401
<b>LOCAL REVENUES</b>						
CITY AND COUNTY OF SAN FRANCISCO-Children Council						
Child Care Fees & Services			213913	14,400		14,400
FOUNDATIONS			214001		34,011	34,011
dr HAAS FUND - Instructional Materials			213012		7,447	7,447
ORFALEA FOUNDATION- Child Care Center			213813	363,987		363,987
<b>TOTAL LOCAL REVENUES</b>				378,387	41,457	419,844
UNRESTRICTED GENERAL FUND - BAILOUT TRANSFER						
				700,000		700,000
<b>TOTAL CHILD DEVELOPMENT FUND TYPE 21</b>				2,424,541	151,271	2,575,812
<b>APPROPRIATED EXPENDITURES:</b>						
1000 - ACADEMIC SALARIES				116,003	283	116,286
2000 - CLASSIFIED SALARIES				1,093,721	41,820	1,135,541
3000 - STAFF BENEFITS				619,553	15,123	634,676
4000 - SUPPLIES and MATERIALS				2,000	44,528	46,528
5000 - OTHER OPERATING EXPENSES				7,000	197	7,197
6000 - CAPITALIZED EQUIPMENTS					1,068	1,068
7000- OTHER OUTGO				586,264	48,251	634,515
<b>TOTAL APPROPRIATED EXPENDITURES</b>				2,424,541	151,270	2,575,811

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**  
 RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2013-2014  
 FOR RESTRICTED BUDGET FUND 12 - FEDERAL SOURCES  
 BOARD RESOLUTION NO:

**Federal Awards**

Program Name	FY13 SFCCD Fund #	FY14 SFCCD Fund #	Federal Catalog Number	Program Entitlements		
				Current Year	Prior Year Carryover	Total
<b>U.S. DEPARTMENT OF EDUCATION: - DIRECT</b>						
Federal Work-Study Program	121368	121369	84.033	713,824	88,305	802,129
Higher Education Act, Title IV TRIO Student Support Service	121438		84.042A		91,272	91,272
Asian Pacific American Leaders United	121784		84.03IL		144,325	144,325
<b>TOTAL U S DEPT OF EDUCATION -DIRECT</b>				<b>713,824</b>	<b>323,901</b>	<b>1,037,725</b>
Passed thru Other College and Universities						
Fund for Improvement of Post Secondary Education Health Program from SFSU	121825		84.116B	-	22,515	22,515
Passed through California Department of Education (CDE):						
Workforce Investment Act, Title II:Adult Education and Family Literacy Act	122281	121330	84:002	1,173,733	-	1,173,733
Race to the Top ECM	122281		84:412	-	2,542	2,542
Total passed through CDE				1,173,733	2,542	1,176,275
Passed through California Community Colleges Chancellor's Office (CCCCO):						
Vocational Education Title IC- Basic Grant To States		121461	84.048	1,158,513	-	1,158,513
Vocational Education Title IC- CTE Transitions		121462	84.048	44,025	-	44,025
<b>TOTAL U S DEPARTMENT OF EDUCATION - PASS THROUGH</b>				<b>2,376,271</b>	<b>25,057</b>	<b>2,401,328</b>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS):						
Passed through California Community Colleges Chancellor's Office (CCCCO):						
Temporary Assistance for Needy Families		121670	93.558	94,411		94,411
Passed through California Department of Education (CDE)						
Child Care Development - Early Childhood Mentoring Program	122526		93:575		665,896	665,896
Passed through California Department of Health and Human Services (CDHHS):						
Medical Assistance Program (MAA) -Student Health	125515	125515		699,706	1,075,110	1,774,816
Medical Assistance Program (MAA)-Participating	125513	125513		-	437,860	437,860
Total passed through CDHHS				699,706	1,512,970	2,212,676
Passed through San Francisco Department of Health and Human Resources (SFDHHS)						
CDC-SFPH-CHW	122252		93:940	-	5,747	5,747
CDC-SFPH-CHW Linkages Initiative	122253		93:940	-	70,432	70,432
SFDHHS Transitions Clinic	122302			-	917,059	917,059
Total passed through SFDHHS				-	993,238	993,238
<b>Total U.S. Department of Health and Human Services- Pass Through</b>				<b>794,117</b>	<b>3,172,105</b>	<b>3,966,221</b>
U.S. DEPARTMENT OF LABOR: Pass Through						
ETS - Forsyth Tech CC	122651		17.282	-	796,065	796,065
SF-EWD TechSF WIF	122671		17.283	-	111,184	111,184
SF-MOH JVS Youth Sector Bridge	121232		17.259	-	14,040	14,040
<b>TOTAL U S DEPARTMENT OF LABOR -PASS THROUGH</b>				<b>-</b>	<b>921,289</b>	<b>921,289</b>
<b>U.S. Department of State : Pass Through</b>						
<b>ACCORD Community College Consortium</b>	<b>121753</b>		<b>19.009</b>		<b>7,097</b>	<b>7,097</b>
<b>NATIONAL SCIENCE FOUNDATION: Direct</b>						
Education and Human Resource - National Tech Center for Biolink	121010		47.076	-	1,596,420	1,596,420
Education and Human Resource - MPICT	121044		47.076	-	(1,859)	(1,859)
Education and Human Resource - MPICT	121054		47.076	-	292,225	292,225
Education and Human Resources - Stem Cell Pipeline	121048		47.076	-	457,119	457,119
Education and Human Resource - University of Massachusetts	121050		47.076	-	27,738	27,738
Education and Human Resource - PIPED	121058		47.076	-	179,051	179,051
Education and Human Resource - MESA/STEM	121061		47.076	-	20,966	20,966
Education and Human Resource - TechSpot 2.0	121062		47.076	-	137,528	137,528
<b>Total National Science Foundation- Direct</b>				<b>-</b>	<b>2,709,190</b>	<b>2,709,190</b>
<b>U S DEPARTMENT OF Commerce: Pass Through</b>						
City and County of San Francisco						
Broadband Technology Opportunities Program-BEMA	121952		11.557	-	158,736	158,736
Broadband Technology Opportunities Program-CNIT	121953		11.557	-	137,012	137,012
<b>TOTAL U S DEPARTMENT OF COMMERCE: Pass Through</b>				<b>0</b>	<b>295,747</b>	<b>295,747</b>
<b>TOTAL FEDERAL ESTIMATED REVENUES</b>				<b>\$ 3,884,212</b>	<b>\$ 7,454,385</b>	<b>\$ 11,338,597</b>

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2013-2014  
RESTRICTED GENERAL FUND TYPE 12 - LOCAL REVENUES**

**LOCAL REVENUES**

Grantor/Program Name	FY13 Fund Number	FY14 Fund Number	Program Entitlements		
			Current	Prior Year	Total
			Year	Carryover	
<b>FOUNDATION SOURCES</b>					
x Avon Foundations- M. Powerment	125159		\$ -	\$ 1,778	\$ 1,778
x David Gold Foundations-Expect Respect SF	125066			12,293	12,293
Gares Foundation - Bridge to Success	125163			169,275	169,275
x Genentech Foundation /Biolink Registry	125009			10,125	10,125
Genentech Foundation /Biolink Registry	125014			28,662	28,662
Mimi & Peter Haas - Professional Dev	125172	125179	399,553	24,598	424,151
Haas Fund - Metro Academy	125174	125178	223,851	103,790	327,641
x LEF Foundation - Liberal Arts	125171			11,528	11,528
x Leong Mann Way Scholar Foundation	125046	??		1,313	1,313
Lipman - Guardian	125204			9,500	9,500
x McMicking Foundation - Guardian Scholars	125175			5,595	5,595
x Osher Foundations- Downtown Lab	125021			50,000	50,000
Potruck Family Foundation - Guardian	125,071			20,694	20,694
S D Bechte1 Jr Foundation	125168			75,100	75,100
x Registry Foundations - Second Chance Program	125064	??		372	372
The SF Foundation -BAWFC/WED Program	125169			178,676	178,676
The SF Foundations - Univ Corp SF State/Metro Academy	125177			30,000	30,000
Total Foundations - Direct			\$ 623,404	\$ 733,300	\$ 1,356,704
Pass Through City College of San Francisco Foundation					
Rosenberg Library Resources Supplies	125053		\$ -	\$ 41,638	\$ 41,638
Wells Fargo Foundation-Math And Science Program	125055			9,981	9,981
Total City College of San Francisco Foundations -Pass Through			\$ -	\$ 51,619	\$ 51,619
<b>CITY AND COUNTY OF SAN FRANCISCO CONTRACTS</b>					
SF Mayors Office- TV Broadcasting Operation	125250		\$ 118,505	\$ -	\$ 118,505
SF Mayors Office - City Build.	125332,125347			478,944	478,944
SF Dept od Health & Human Services-Cabworks Baseline	121667		734,266		734,266
SF Dept od Health & Human Services-Professional Development Program	125342		75,955	31	75,986
Total City and County of San Francisco Contracts			\$ 928,726	\$ 478,975	\$ 1,407,701
<b>OTHER ORGANIZATION OR ENTITY</b>					
American Association of Community Colleges - TSA Training	129105		\$ -	\$ 82,622	\$ 82,622
Chongqing Overseas 2013	125722		27,000		27,000
Family Child Care Association of San Francisco	125325		6,000		6,000
HP LIFE 2011	125313			5,684	5,684
J Sargeant Reynolds CC- Auto Electronics	125713			5,786	5,786
Jumpstart - Academy Administration	125322			3,851	3,851
LBGT Access	125318			1,836	1,836
Longquan Middle School, Hebei China	125711			4,137	4,137
Single Stop USA - Financial Aid	125324		111,966	(1,117)	110,849
Supinfo International University	125718			317,312	317,312
SFUSD - Gateway	125715			51,402	51,402
SFUSD - Teacher Academy Summer	125721			24,324	24,324
University Corp SF State -Metro Academy	125719			15,814	15,814
University Presenius-Business	125705			62,974	62,974
Various OFF Campus Federal Work Study share 10%				8,468	8,468
Total Other Organization or Entity			\$ 144,966	\$ 583,093	\$ 728,059
Total Local Sources			\$ 1,697,096	\$ 1,846,986	\$ 3,544,082
<b>RESTRICTED STUDENT FEES</b>					
Parking Fees	125503		\$ 650,000	\$ 4,323	\$ 654,323
Student Health Fees	125504		2,100,000	575	2,100,575
Total Restricted Student Fees			\$ 2,750,000	\$ 4,898	\$ 2,754,898
<b>RESTRICTED PROGRAM INCOME</b>					
Program Income - Dept of CA Real Estate	125511	125511	\$ 7,692	\$ 2,238	\$ 9,930
Program Income - Eco Workforce Dev Adv Tech Trans Center	125517	125517	380	14,383	14,763
Program Income - Eco Workforce Dev Center for Excellence	125521	125521		57,122	57,122
Program Income-ECM Program Materials	214002	214002	865	3,820	4,685
Total Restricted Program Income			\$ 8,937	\$ 77,563	\$ 86,500
<b>CONTRACT EDUCATION PROGRAMS</b>					
CT ED - SF Airport Commission	127454-127458		\$ -	\$ 82,778	\$ 82,778
CT ED - SF Airport Commission#64	127459		\$ 75,000		75,000
CT ED - Daego Metropolitan Office	127890			46,820	46,820
CT ED - Meitetsu Travel #18	127874			5,595	5,595
CT ED - SEIU-UHW Ed Fund #9	128075			163,282	163,282
CT ED - San Francisco Study Center	128090		17,050		17,050
CT ED - Year UP #7 & #8	128084/128088			95,734	95,734
CT ED - T4E SFDDHS-Edgewood Training	121705			2,029,000	2,029,000
Total Contract Educations Programs			\$ 2,121,050	\$ 394,209	\$ 2,515,259
<b>UNRESTRICTED GENERAL FUND MATCHING &amp; BAILOUT</b>					
Federal Work Study Institutional Share 25%			\$ 237,941	\$ 110,061	\$ 348,002
State Categorical Apportionment Bailout			1,000,000		1,000,000
Total Unrestricted General Fund Match & Bailout			\$ 1,237,941	\$ 110,061	\$ 1,348,002
<b>TOTAL LOCAL ESTIMATED REVENUES</b>			<b>\$ 7,815,024</b>	<b>\$ 2,433,717</b>	<b>\$ 10,248,740</b>

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2013-2014  
FOR RESTRICTED GENERAL FUND TYPE 12- STATE REVENUES  
BOARD RESOLUTION NUMBER

Program Name	FY13 Fund Number	FY14 Fund number	Program Entitlements		
			Current Year	Prior Year Carryover	Total
<b>CATEGORICAL APPORTIONMENTS</b>					
A B 1725 Staff Diversity	123012-3014	123015	14,088	42,851	56,939
Basic Skills		124998	1,476,633	-	1,476,633
Board of Financial Aid Program		123050	1,023,214	-	1,023,214
CALWORKS/Temporary Assistance for Needy Families		123090	307,301	-	307,301
Disabled Students Programs & Services (DSPS)		123070	1,406,577	-	1,406,577
Extended Opportunity Programs & Services Part A & B		123133	957,275	-	957,275
Extended Opportunity Programs & Services -CARE		123160	55,622	-	55,622
Instructional Equipment & Library		123570	433,203	-	433,203
Matriculation Credit		123180	775,802	-	775,802
Matriculation Non Credit		123216	1,251,034	-	1,251,034
Transfer and Articulation	123632			6,918	6,918
<b>TOTAL CATEGORICAL APPORTIONMENTS</b>			<b>7,700,749</b>	<b>49,769</b>	<b>7,750,518</b>
<b>CAREER TECHNICAL EDUCATION PROGRAM</b>					
CTE - Strategic Hubs	123676	123680	150,000	107,253	257,253
CTE - Community Collaborative	123675		-	275,702	275,702
CTE - Teacher Preparation Pipeline	123678		-	61,826	61,826
CTE - Community Collaborative	123679		-	380,499	380,499
<b>TOTAL CAREER TECHNICAL PROGRAM</b>			<b>150,000</b>	<b>825,280</b>	<b>975,280</b>
<b>ECONOMIC WORKFORCE DEVELOPMENT</b>					
EWD - Cerritos College-Responsive	123288		-	181,772	181,772
EWD - Industry Driven	123378			152,898	152,898
EWD - Center for Excellence		123447	200,000		200,000
EWD - Advance Transportation Technical Center	123397	123398	300,000	111,098	411,098
<b>TOTAL ECONOMIC WORKFORCE DEVELOPMENT</b>			<b>500,000</b>	<b>445,768</b>	<b>945,768</b>
<b>OTHER STATE REVENUES</b>					
Prop20 GC Section 888.4-Cardenas Textbook- LOTTERY	124525		500,000	627,738	1,127,738
California Institute for Regenerative Medicine	123690	123715	444,305	266,862	711,167
Real Estate Education Center		124983	75,000		75,000
SFDPH-Community Health Certificate	123693		-	31,142	31,142
SFDPH-Medicinal	123697		-	22,414	22,414
<b>TOTAL OTHER STATE REVENUES</b>			<b>1,019,305</b>	<b>948,156</b>	<b>1,967,461</b>
<b>TOTAL STATE ESTIMATED REVENUES</b>			<b>\$ 9,370,054</b>	<b>\$ 2,268,972</b>	<b>\$ 11,639,026</b>
<b>TOTAL FEDERAL ESTIMATED REVENUES</b>			<b>\$ 3,884,212</b>	<b>\$ 7,454,385</b>	<b>\$ 11,338,597</b>
<b>TOTAL LOCAL ESTIMATED REVENUES</b>			<b>\$ 7,815,024</b>	<b>\$ 2,433,717</b>	<b>\$ 10,248,740</b>
<b>TOTAL ESTIMATED REVENUES FOR RESTRICTED FUND TYPE 12</b>			<b>\$ 21,069,290</b>	<b>\$ 12,157,073</b>	<b>\$ 33,226,363</b>



**Expenditure Assumptions  
And  
Tentative Expenditure Budget**

## Expenditure Assumptions for Final Budget FY 2013-14

- Funding is included to implement the first year of the “Long-Term Plan for Fiscal Stability” the Board of Trustees adopted in February 2013;
- Sufficient funds are allocated for classes to enable the College to try to generate base enrollment of approximately 32,700 FTES. This includes the need to make up for the fact that summer can only be counted at the back end of 2013-14. Funding for classes must be used in an efficient manner to achieve this result;
- A full-sized summer session will be held in 2013 and in 2014; Credit enrollment of at least 1675 FTES and Non Credit/CDCP enrollment of at least 600 FTES is expected for each of these summer sessions;
- Sufficient funds are budgeted to cover increased costs for salary steps for eligible employees and for fringe benefits for active and retired employees. The “pay-go” portion of retiree health care is based on the actuary’s recommendation adjusted for the most recent three years of actual costs;
- All wage reductions for college employees implemented during Fiscal Year 2012-13 will expire on June 30, 2013;
- For Fiscal Year 2013-14 all administrators and faculty will have their base wages reduced by 5 percent;
- Reduced spending for non-instructional assignments will continue and will not increase above 2012-13 levels;
- All allocations added to the base budget shall come from the results of Program Review. This result will be organized in priority order by senior management.



SFCCD	Personnel Expenditures: Budget, Forecast and Actual			
	2010-2011	2011-2012	2012-2013	2013-2014
	Actual	Actual		Total
	Final Budget			Unrestricted and Special Revenue Funds
Unrestricted and Special Revenue Fund	Total	Total	Total	
Fiscal Year 2013-2014	Unrestricted	Unrestricted	Unrestricted	Budget
	Actual	Actual	Forecast	Budget
	FY10-11	FY11-12	FY12-13	FY13-14
<b>Certificated Salaries</b>				
1120 - Faculty-Sch1	\$ 49,457,265	\$ 50,037,010	\$ 44,772,744	\$ 43,044,375
1129 - Faculty-Long Term Substitute	150,685	94,400	16,984	-
1210 - Administrators	5,131,893	5,216,114	4,393,001	5,875,000
1218 - Administrators (Cashouts)	-	-	154,000	-
1220 - Nonteaching-Sch1	2,165,398	2,119,817	1,631,432	480,103
1230 - Librarians-Sch1	1,720,768	1,811,904	1,646,907	1,841,824
1240 - Counselors-Sch1	6,071,341	6,456,840	5,711,785	5,860,053
1250 - Student Health Personnel	-	76,174	56,157	-
1280 - Supervisors	1,109,668	1,109,531	1,062,210	1,061,928
1322 - Faculty-Regular Hours	2,640,093	2,331,955	2,045,914	2,391,572
1323 - Faculty-Reg Hrs PBL	15,592,023	17,441,133	15,069,310	20,495,221
1324 - Faculty-Summer/Int Hourly	1,575,303	1,084,398	1,895,462	3,799,996
1325 - Faculty-Subs	1,019,124	609,657	591,691	500,000
1329 - Faculty-Sabbatical Hourly	-	-	40,948	-
1333 - Faculty-Reg Hrs Ovrld By Loa	3,284,488	2,865,483	3,451,167	1,383,478
1412 - Supervisors-Hourly	-	60,203	53,135	44,982
1422 - Nonteaching-Hourly	2,275,036	2,169,504	1,640,046	1,670,761
1423 - Part-time Office Hours	464,216	442,209	427,131	432,139
1424 - Nonteaching-Sum/Int	19,338	45,056	9,057	8,686
1432 - Librarians-Hourly	17,814	10,615	15,293	10,615
1434 - Librarians-Sum/Int	-	-	20,007	-
1442 - Counselors-Hourly	590,372	482,929	262,757	-
1444 - Counselors-Sum/Int	103,149	126,244	35,134	160,867
1452 - Student Health Persn-Hourly	7,385	-	-	-
1484 - Supervisors-Stipends	553,116	621,272	641,497	361,442
1990 - Grievance-Acad Settle	20,769	4,377	-	-
1992 - AFT-contract retros	7,618	96,477	26	-
	-	-	-	-
<b>Total Certificated Salaries</b>	<b>\$ 93,976,862</b>	<b>\$ 95,313,300</b>	<b>\$ 85,643,795</b>	<b>\$ 89,423,042</b>
<b>Classified Salaries</b>				
2110 - Classified-Reg	33,206,124	32,192,649	\$ 29,655,512	31,268,947
2113 - Classified-Perm Non-Sched Extra Hrs	-	-	-	-
2115 - Governing Board	41,439	41,439	38,823	42,000
2210 - Instructional Aides-Reg	2,517,110	2,450,540	2,177,496	2,115,034
2330 - Classified-NI Temp	1,385,418	1,288,878	1,122,992	1,227,370
2334 - Classified-Sum/Int	52,673	35,885	45,261	22,907
2370 - Classified-NI Coll Aide	1,455,469	1,381,763	1,166,723	1,462,150
2374 - Classified-Summer Lab Aide	58,698	74,032	69,237	-
2375 - Classified-NI Coll Aide WK Stdy	8,075	5,499	7,758	-
2380 - Classified-Overtime	197,483	175,264	382,362	179,993
2386 - Classified-Lead Pay	-	(83,300)	395,058	-
2410 - Instructional Aides-Non Reg	422,199	413,718	31,550	372,535
2XXX - Adjustments	(279,007)	131,918	0	-
<b>Total Classified Salaries</b>	<b>\$ 39,065,681</b>	<b>\$ 38,108,284</b>	<b>\$ 35,092,772</b>	<b>\$ 36,690,936</b>
<b>Fringe Benefits-Budget Only</b>				
3100 - STRS	7,069,382	7,154,261	\$ 6,388,026	6,656,528
3200 - PERS Retirement	428,366	381,559	375,005	426,654
3300 - OASDI	2,288,004	2,237,482	2,043,680	2,332,584
3320 - Medicare	1,734,208	1,757,626	1,595,904	1,687,766
3400 - Heath Plan	13,593,750	13,871,760	13,390,368	13,775,028
3414 - Lila ER Contribution	(22,601)	-	-	-
3420 - Dental	2,832,684	2,796,864	2,744,505	2,676,569
3430 - Life Insurance	151,254	141,901	131,978	190,695
3440 - Prescriptions	126,798	119,587	114,636	114,407
3460 - Post-Retirement	6,317,670	7,243,730	6,911,795	7,741,178
3500 - State Unemployment Insurance	1,205,514	2,299,171	1,412,193	570,227
3600 - Workers Compensation	1,294,218	1,298,850	1,625,990	1,932,000
3700 - SF Retirement System	5,917,687	6,306,893	6,189,429	6,735,014
3901 - Budget Undistributed-to Balance	15,118	12,213	-	-
3980 - Other Benefits	150,963	(6,750)	260,672	-
<b>Total Fringe Benefits</b>	<b>\$ 43,103,015</b>	<b>\$ 45,615,147</b>	<b>\$ 43,184,181</b>	<b>\$ 44,838,650</b>
<b>Subtotal Salaries and Benefits</b>	<b>176,145,558</b>	<b>179,036,731</b>	<b>163,920,748</b>	<b>170,952,628</b>

SFCCD	Non-personnel Expenditures: Budget, Forecast and Actual			
	2010-2011	2011-2012	2012-2013	2013-2014
	Actual	Actual	Final	Total
	Unrestricted and Special Revenue Fund	Unrestricted and Special Revenue Fund	Unrestricted and Special Revenue Fund	Unrestricted and Special Revenue Funds Budget
Fiscal Year 2013-2014	Unrestricted	Unrestricted	Unrestricted	Unrestricted and Special Revenue Funds Budget
Acct Code & Title	Actual FY10-11	Actual FY11-12	Forecast FY12-13	Budget FY13-14
<b>4000-Budget-Supplies/Materials</b>	\$ -	\$ -	\$ -	\$ 80,000
4102-Textbooks	2,417	2,341	-	2,500
4103-Other Books	8,333	9,980	7,288	11,400
4211-Cafeteria-COGS (Food)	-	-	-	-
4301-Printing Supplies	230,319	137,234	136,213	140,000
4302-Computer Supplies	24,655	18,652	13,114	24,000
4303-Other Supplies	886,703	830,925	647,953	977,000
4304-Durable Supplies	335	4,958	841	5,000
4305-Instructional Supplies	32,459	20,415	197,222	242,199
4306-Food Supplies	25,125	-	-	-
4313-BKST Bags & Packing (BSTORE ONLY)	-	-	-	-
4402-Uniforms	26,903	25,052	27,252	25,200
4405-Paper/Plastic Supplies	-	2,525	-	3,000
4410-Miscellaneous	-	-	-	-
<b>4000 - Proposition Lottery Transfers</b>	-	-	-	-
4888-SUPPLIES EXPENSE RECOVERY	-	-	-	-
<b>Total</b>	\$ 1,237,249	\$ 1,052,082	\$ 1,029,883	\$ 1,510,299
<b>5000-Budget-Other Operating Expenses</b>	\$ -	\$ -	\$ -	\$ -
5060-Depreciation-Computer Equipment	-	-	-	-
5070-Depreciation-Misc. Equipment	-	-	-	-
5080-Capital Lease Amortization	-	-	-	-
5101-Instructional Service Agreements	100,000	393,025	-	-
5110-Guest Lecturer	2,631	862	2,150	2,000
5120-Computer Consulting	-	-	299	-
5130-Dues and Memberships	197,166	216,203	166,538	187,376
5131-Participants Cost	-	-	-	-
5190-Other Consulting	758,062	663,829	1,500,978	1,520,157
5191-Misc Personal Services	32,479	-	-	-
5192-Stipends	3,666	14,400	10,800	14,400
5193-Honorarium	1,480	-	2,400	-
5202-Conference and Food Services	3,577	729	6,822	2,574
5210-Travel - Non-Local	49,190	32,347	42,554	23,799
5212-Travel - Local	9,463	47,149	28,369	21,854
5254-Election	120,000	121,414	502,561	135,000
5350-Postage	139,252	98,319	113,106	73,074
5410-Insurance	1,197,616	1,308,280	1,175,149	1,200,000
5450-Self-Insurance Claims	(31,135)	31,235	-	-
5510-Water/Sewage	425,433	363,934	445,828	550,000
5520-Gas/Electricity	1,260,314	483,043	1,287,779	1,526,122
5530-Telephone	189,634	207,843	168,902	175,000
5540-Other utilities	-	372	-	-
5560-Housekeeping	540,042	450,925	434,560	530,000

SFCCD	Non-personnel Expenditures: Budget, Forecast and Actual			
	2010-2011	2011-2012	2012-2013	2013-2014
Final Budget	Actual	Actual		Total
Unrestricted and Special Revenue Fund	Total	Total	Total	Total Unrestricted and Special Revenue Funds
Fiscal Year 2013-2014	Unrestricted	Unrestricted	Unrestricted	
	Actual	Actual	Forecast	Budget
Acct Code & Title	FY10-11	FY11-12	FY12-13	FY13-14
5610-Other Property Leases	690,581	713,383	713,904	716,000
5620-Property Leases - SFUSD	813,257	803,200	298,855	93,575
5631-Vehicle Leases	16,707	32,344	14,927	15,133
5632-Copier Leases	258,852	269,917	187,310	234,283
5633-Other Leases	174,659	148,644	144,441	165,870
5640-Maint & Repair - Non-Equipment	973,597	766,717	814,318	900,000
5640-Maint & Repair - Ongoing Additional	-	-	-	1,000,000
5650-Maint & Repair - Equipment	665,396	615,285	514,730	618,000
5655-Maint & Repair - Vehicles	78,515	68,360	10,759	65,000
5656-Software License Fees	911,851	660,541	678,246	660,000
5657-Maint - Hazardous Materials	125,972	134,792	63,022	183,082
5658-Maint - Other	3,544	4,336	2,750	4,100
5720-Litigation	175,843	70,896	153,304	100,000
5721-Judgments/Claims/Settlements	85,529	-	1,262	100,000
5722-Legal Services	196,932	329,820	409,737	400,000
5723-Alternative Dispute Resolution	-	-	270	-
5724-Investigations	3,360	-	47,250	-
5801-Broadcasting	70,326	48,639	51,124	45,000
5802-Print Advertising	84,944	33,375	31,365	34,000
5803-Other Advertising	1,250	160	12,867	-
5804-Community Outreach	2,085	1,751	-	-
5805-Student Outreach	-	150	-	350,000
5888-SERVICES EXPENSE RECOVERY	(1,448)	(60,260)	-	-
5901-Interest expense (Net)	54,274	114,936	278,397	289,807
5901T-Interest expense-TRAN	288,923	138,678	298,843	-
5902-Testing Services	-	-	-	-
5903-City Services	19,704	19,122	22,256	23,714
5904-Meals for Governing Board	-	2,188	4,952	2,000
5906-Credit Card Fees	329,546	347,976	440,324	328,000
5907-Over/Short	114	(275)	-	-
5908-Bank Service Fees	100,179	102,091	80,371	145,000
5909-Receivable Write-Off	2,931	400,000	876,000	876,000
5910-Other Expenses	41,629	52,282	67,263	-
5911-Tuition Reimbursement	36,993	42,327	35,333	40,000
5912-Fees for Services	262,713	238,662	90,805	126,000
5913-Banquet and Other Food Expenses	159	1,034	1,441	2,000
5914-Governmental Fees, Taxes & License	-	26,696	12,804	14,000
<b>5000 - Proposition Lottery Transfers</b>			-	(100,000)
5XXX-Unallocated			-	
<b>Total</b>	<b>\$ 11,467,789</b>	<b>\$ 10,561,675</b>	<b>\$ 12,248,025</b>	<b>\$ 13,391,920</b>

SFCCD	Non-personnel Expenditures: Budget, Forecast and Actual			
	2010-2011	2011-2012	2012-2013	2013-2014
Final Budget	Actual	Actual	Final	Total
Unrestricted and Special Revenue Fund	Total	Total	Total	Unrestricted and Special Revenue Funds
Fiscal Year 2013-2014	Unrestricted	Unrestricted	Unrestricted	
Acct Code & Title	Actual	Actual	Forecast	Budget
	FY10-11	FY11-12	FY12-13	FY13-14
<b>6000-Budget-Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -
<b>6000 - Proposition Lottery Transfers</b>				(250,000)
6102-Site Improvements	-	-	-	-
6201-Planning Costs	150	-	-	-
6202-Construction in Progress	60,589	-	-	-
6302-Books	-	19,289	-	125,000
6306-Periodicals	-	45,190	-	125,000
6308-Video	5,127	1,251	3,256	3,200
6411-Add-Furniture/Fixtures	15,809	-	-	-
6412-Add-Vehicles	15,770	-	-	-
6413-Add-Computer Equipment	27,501	789	6,639	1,338,550
6414-Add-Miscellaneous Equipment	17,340	-	-	10,000
6431-Repl-Furniture/Fixtures	-	-	2,226	-
6432-Repl-Vehicles	24,770	-	15,798	101,000
6433-Repl-Computer Equipment	1,869	1,915	-	2,000
6434-Repl-Miscellaneous Equipment	(190)	4,980	-	5,200
6441-Add-Non Cap Custodial Furn/Fix	12,203	669	-	700
6443-Add-Non Cap Computer Eqp	2,506	-	-	-
6444-Add-Non Cap Custodial Misc Equip	11,265	(6,878)	4,046	14,700
6451-Add-Expendable Furniture/Fixt	2,735	1,462	7,040	6,600
6453-Add-Expendable Computer Equip	16,237	-	42,081	-
6454-Add-Expendable Misc Equipment	14,653	10,384	530	9,087
<b>Total</b>	\$ 228,334	\$ 79,050	\$ 81,616	\$ 1,491,037
<b>7000-Budget - Other outgoing</b>	\$ -	\$ -	\$ -	\$ -
7310-Transfer out - General Unrestricted	-	24,096	-	-
7315-Transfer out - Internally Designated	-	650,000	25,258	-
7320-Transfer out - State Categoricals	5,810,229	1,360,680	487,112	850,000
7330-Transfer out - Cafeteria, PYMTS to Studer	656,679	558,665	638,677	475,000
7340-Transfer out - Child Development	381,732	906,727	910,632	700,000
7370-Transfer out - Self-Insurance	131,577	-	257,272	73,000
7370-Transfer out - OPEB	-	-	500,000	1,500,000
7380-Transfer out - Financial Aid	-	-	-	237,918
7382-Transfer out - Trust Funds	29,855	34,261	29,646	-
7383-Transfer out - Scholarship Trust	9,000	7,200	-	-
7501-Payments to Students	-	-	-	-
7600-Other Payments to/for Students	-	31,855	30,718	-
7901- Unallocated Cost	-	-	-	-
<b>Total</b>	\$ 7,019,072	\$ 3,573,484	\$ 2,879,315	\$ 3,835,918
<b>Subtotal Non-Personnel</b>	\$ 19,952,444	\$ 15,266,291	\$ 16,238,839	\$ 20,229,174
<b>Subtotal Salaries and Benefits</b>	\$ 176,145,558	\$ 179,036,731	\$ 163,920,748	\$ 170,952,628
<b>Total Budget</b>	\$ 196,098,002	\$ 194,303,022	\$ 180,159,587	\$ 191,181,802
<b>Transfers to Board Designated Reserves 2013-2014</b>				\$ 5,439,812
<b>Transfers to Special Ninth Year Reserve 2013-2014</b>				\$ 850,000
<b>Total Expenditures and Transfers into Reserve</b>				\$ 197,471,614
<b>Total Resources Available</b>				\$ 198,972,510
<b>Funds Available for Filling Classified Vacancies and Program Review Priorities</b>				\$ 1,500,896
<b>Percent of Total Unrestricted Salaries and Benefits to Total Estimated Expenditures</b>				89.42%
<b>Percent of Total Unrestricted Salaries and Benefits to Total Expenditures and Transfers</b>				86.57%

SFCCD				
Final Budget	2013-2014	2013-2014	2013-2014	2013-2014
Unrestricted and Special Revenue Fund	General Fund	Special Revenue Fund	General Fund	Total Consolidated Unrestricted and Special Revenue
Fiscal Year 2013-2014	Unrestricted Budget FY13-14	Prop A Budget FY13-14	Prop 30 Budget FY13-14	Budget FY13-14
<b>Certificated Salaries</b>				
1120 - Faculty-Sch1	\$ 18,714,576	\$ -	\$ 24,329,799	\$ 43,044,375
1129 - Faculty-Long Term Substitute	-	-	-	-
1210 - Administrators	5,875,000	-	-	5,875,000
1218 - Administrators - Other (Payouts)	-	-	-	-
1220 - Nonteaching-Sch1	480,103	-	-	480,103
1230 - Librarians-Sch1	1,841,824	-	-	1,841,824
1240 - Counselors-Sch1	5,860,053	-	-	5,860,053
1250 - Student Health Personnel	-	-	-	-
1280 - Supervisors	1,061,928	-	-	1,061,928
1322 - Faculty-Regular Hours	2,391,572	-	-	2,391,572
1323 - Faculty-Reg Hrs PBL	17,033,838	3,461,383	-	20,495,221
1324 - Faculty-Summer/Int Hourly	1,899,996	1,900,000	-	3,799,996
1325 - Faculty-Subs	500,000	-	-	500,000
1333 - Faculty-Reg Hrs OvrlD By Loa	1,383,478	-	-	1,383,478
1412 - Supervisors-Hourly	44,982	-	-	44,982
1422 - Nonteaching-Hourly	1,670,761	-	-	1,670,761
1423 - Part-time Office Hours	432,139	-	-	432,139
1424 - Nonteaching-Sum/Int	8,686	-	-	8,686
1432 - Librarians-Hourly	10,615	-	-	10,615
1434 - Librarians-Sum/Int	-	-	-	-
1442 - Counselors-Hourly	-	-	-	-
1444 - Counselors-Sum/Int	160,867	-	-	160,867
1452 - Student Health Persn-Hourly	-	-	-	-
1484 - Supervisors-Stipends	361,442	-	-	361,442
1990 - Grievance-Acad Settle	-	-	-	-
1992 - AFT-contract retros	-	-	-	-
<b>Total Certificated Salaries</b>	<b>\$ 59,731,860</b>	<b>\$ 5,361,383</b>	<b>\$ 24,329,799</b>	<b>\$ 89,423,042</b>
<b>Classified Salaries</b>				
2110 - Classified-Reg	\$ 26,519,672	\$ 4,749,275	-	31,268,947
2113 - Classified-Perm Non-Sched Extra f	-	-	-	-
2115 - Governing Board	42,000	-	-	42,000
2210 - Instructional Aides-Reg	2,115,034	-	-	2,115,034
2330 - Classified-NI Temp	1,227,370	-	-	1,227,370
2334 - Classified-Sum/Int	22,907	-	-	22,907
2370 - Classified-NI Coll Aide	1,462,150	-	-	1,462,150
2374 - Classified-Summer Lab Aide	-	-	-	-
2375 - Classified-NI Coll Aide WK Stdy	-	-	-	-
2410 - Instructional Aides-Non Reg	372,535	-	-	372,535
2380 - Classified-Overtime	179,993	-	-	179,993
2386 - Classified-Lead Pay	-	-	-	-
2XXX - Adjustments	-	-	-	-
<b>Total Classified Salaries</b>	<b>\$ 31,941,661</b>	<b>\$ 4,749,275</b>	<b>\$ -</b>	<b>\$ 36,690,936</b>
<b>Fringe Benefits-Budget Only</b>				
3100 - STRS	\$ 6,656,528	\$ -	-	6,656,528
3200 - PERS Retirement	426,654	-	-	426,654
3300 - OASDI	2,035,754	296,830	-	2,332,584
3320 - Medicare	1,536,161	151,605	-	1,687,766
3400 - Heath Plan	13,765,226	9,802	-	13,775,028
3420 - Dental	2,676,569	-	-	2,676,569
3430 - Life Insurance	190,695	-	-	190,695
3440 - Prescriptions	114,407	-	-	114,407
3460 - Post-Retirement	7,741,178	-	-	7,741,178
3500 - State Unemployment Insurance	570,227	-	-	570,227
3600 - Workers Compensation	1,932,000	-	-	1,932,000
3700 - SF Retirement System	5,785,159	949,855	-	6,735,014
3901 - Budget Undistributed-to Balance	-	-	-	-
3980 - Other Benefits	-	-	-	-
<b>Total Fringe Benefits</b>	<b>\$ 43,430,559</b>	<b>\$ 1,408,091</b>	<b>\$ -</b>	<b>\$ 44,838,650</b>
<b>Subtotal Salaries and Benefits</b>	<b>135,104,080</b>	<b>11,518,749</b>	<b>24,329,799</b>	<b>170,952,628</b>

SFCCD

Final Budget Unrestricted and Special Revenue Fund	2013-2014 General Fund	2013-2014 Special Revenue Fund	2013-2014 General Fund	2013-2014 Total Consolidated Unrestricted and Special Revenue Budget
Fiscal Year 2013-2014	Unrestricted Budget FY13-14	Prop A Budget FY13-14	Prop 30 Budget FY13-14	Budget FY13-14
Acct Code & Title				
<b>4000-Budget-Supplies/Materials *</b>	\$ 80,000	\$ -	\$ -	\$ 80,000
4102-Textbooks	2,500	-	-	2,500
4103-Other Books	11,400	-	-	11,400
4211-Cafeteria-COGS (Food)	-	-	-	-
4301-Printing Supplies	140,000	-	-	140,000
4302-Computer Supplies	24,000	-	-	24,000
4303-Other Supplies	977,000	-	-	977,000
4304-Durable Supplies	5,000	-	-	5,000
4305-Instructional Supplies	242,199	-	-	242,199
4306-Food Supplies	-	-	-	-
4313-BKST Bags & Packing (BSTORE ONLY)	-	-	-	-
4402-Uniforms	25,200	-	-	25,200
4405-Paper/Plastic Supplies	3,000	-	-	3,000
4410-Miscellaneous	-	-	-	-
<b>4000 - Proposition Lottery Transfers *</b>	-	-	-	-
4888-SUPPLIES EXPENSE RECOVERY	-	-	-	-
<b>Total</b>	<b>\$ 1,510,299</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,510,299</b>
<b>5000-Budget-Other Operating Expenses *</b>	\$ -	\$ -	\$ -	\$ -
5060-Depreciation-Computer Equipment	-	-	-	-
5070-Depreciation-Misc. Equipment	-	-	-	-
5080-Capital Lease Amortization	-	-	-	-
5101-Instructional Service Agreements	-	-	-	-
5110-Guest Lecturer	2,000	-	-	2,000
5120-Computer Consulting	-	-	-	-
5130-Dues and Memberships	187,376	-	-	187,376
5131-Participants Cost	-	-	-	-
5190-Other Consulting	1,520,157	-	-	1,520,157
5191-Misc Personal Services	-	-	-	-
5192-Stipends	14,400	-	-	14,400
5193-Honorarium	-	-	-	-
5202-Conference and Food Services	2,574	-	-	2,574
5210-Travel - Non-Local	23,799	-	-	23,799
5212-Travel - Local	21,854	-	-	21,854
5254-Election	135,000	-	-	135,000
5350-Postage	73,074	-	-	73,074
5410-Insurance	1,200,000	-	-	1,200,000
5450-Self-Insurance Claims	-	-	-	-
5510-Water/Sewage	550,000	-	-	550,000
5520-Gas/Electricity	1,526,122	-	-	1,526,122
5530-Telephone	175,000	-	-	175,000
5540-Other utilities	-	-	-	-
5560-Housekeeping	530,000	-	-	530,000

SFCCD

	2013-2014	2013-2014	2013-2014	2013-2014
Final Budget	General	Special	General	Estimated Total
Unrestricted and Special Revenue Fund	Fund	Revenue Fund	Fund	Consolidated
Fiscal Year 2013-2014	Unrestricted	Prop A	Prop 30	Unrestricted and Special Revenue
	Budget	Budget	Budget	Budget
Acct Code & Title	FY13-14	FY13-14	FY13-14	FY13-14
5610-Other Property Leases	716,000	-	-	716,000
5620-Property Leases - SFUSD	93,575	-	-	93,575
5631-Vehicle Leases	15,133	-	-	15,133
5632-Copier Leases	234,283	-	-	234,283
5633-Other Leases	165,870	-	-	165,870
5640-Maint & Repair - Non-Equipment	900,000	-	-	900,000
5640-Maint & Repair -Ongoing Addition	1,000,000	-	-	1,000,000
5650-Maint & Repair - Equipment	618,000	-	-	618,000
5655-Maint & Repair - Vehicles	65,000	-	-	65,000
5656-Software License Fees	660,000	-	-	660,000
5657-Maint - Hazardous Materials	183,082	-	-	183,082
5658-Maint - Other	4,100	-	-	4,100
5720-Litigation	100,000	-	-	100,000
5721-Judgments/Claims/Settlements	100,000	-	-	100,000
5722-Legal Services	400,000	-	-	400,000
5723-Alternative Dispute Resolution	-	-	-	-
5724-Investigations	-	-	-	-
5801-Broadcasting	45,000	-	-	45,000
5802-Print Advertising	34,000	-	-	34,000
5803-Other Advertising	-	-	-	-
5804-Community Outreach	-	-	-	-
5805-Student Outreach	350,000	-	-	350,000
5888-SERVICES EXPENSE RECOVERY	-	-	-	-
5901-Interest expense	289,807	-	-	289,807
5901T-Interest expense-TRAN	-	-	-	-
5902-Testing Services	-	-	-	-
5903-City Services	23,714	-	-	23,714
5904-Meals for Governing Board	2,000	-	-	2,000
5906-Credit Card Fees	328,000	-	-	328,000
5907-Over/Short	-	-	-	-
5908-Bank Service Fees	145,000	-	-	145,000
5909-Receivable Write-Off	876,000	-	-	876,000
5910-Other Expenses	-	-	-	-
5911-Tuition Reimbursement	40,000	-	-	40,000
5912-Fees for Services	126,000	-	-	126,000
5913-Banquet and Other Food Expenses	2,000	-	-	2,000
5914-Governmental Fees, Taxes & License	14,000	-	-	14,000
<b>5000 - Proposition Lottery Transfers *</b>	<b>(100,000)</b>	-	-	<b>(100,000)</b>
5XXX-Unallocated	-	-	-	-
<b>Total</b>	<b>\$ 13,491,920</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,391,920</b>

SFCCD

Final Budget Unrestricted and Special Revenue Fund Fiscal Year 2013-2014 Acct Code & Title	2013-2014 General Fund Unrestricted Budget FY13-14	2013-2014 Special Revenue Fund Prop A Budget FY13-14	2013-2014 General Fund Prop 30 Budget FY13-14	2013-2014 Estimated Total Consolidated Unrestricted and Special Revenue Budget FY13-14
<b>6000-Budget-Capital Outlay *</b>	\$ (250,000)		\$ -	\$ (250,000)
6102-Site Improvements	-	-	-	-
6201-Planning Costs	-	-	-	-
6202-Construction in Progress	-	-	-	-
6302-Books	125,000	-	-	125,000
6306-Periodicals	125,000	-	-	125,000
6308-Video	3,200	-	-	3,200
6411-Add-Furniture/Fixtures	-	-	-	-
6412-Add-Vehicles	-	-	-	-
6413-Add-Computer Equipment	-	1,338,550	-	1,338,550
6414-Add-Miscellaneous Equipment	10,000	-	-	10,000
6431-Repl-Furniture/Fixtures	-	-	-	-
6432-Repl-Vehicles	101,000	-	-	101,000
6433-Repl-Computer Equipment	2,000	-	-	2,000
6434-Repl-Miscellaneous Equipment	5,200	-	-	5,200
6441-Add-Non Cap Custodial Furn/Fix	700	-	-	700
6443-Add-Non Cap Computer Equip	-	-	-	-
6444-Add-Non Cap Custodial Misc Equip	14,700	-	-	14,700
6451-Add-Expendable Furniture/Fixt	6,600	-	-	6,600
6453-Add-Expendable Computer Equip	-	-	-	-
6454-Add-Expendable Misc Equipment	9,087	-	-	9,087
<b>Total</b>	<b>\$ 152,487</b>	<b>\$ 1,338,550</b>	<b>\$ -</b>	<b>\$ 1,491,037</b>
<b>7000-Budget - Other outgoing</b>	\$ -		\$ -	\$ -
7310-Transfer out - General Unrestricted	-	-	-	-
7315-Transfer out - Internally Designated	-	-	-	-
7320-Transfer out - State Categoricals	850,000	-	-	850,000
7330-Transfer out - Cafeteria, PYMTS to Studer	475,000	-	-	475,000
7340-Transfer out - Child Development	700,000	-	-	700,000
7370-Transfer out - Self-Insurance	73,000	-	-	73,000
7370-Transfer out - OPEB	500,000	1,000,000	-	1,500,000
7380-Transfer out - Financial Aid	237,918	-	-	237,918
7382-Transfer out - Trust Funds	-	-	-	-
7383-Transfer out - Scholarship Trust	-	-	-	-
7501-Payments to Students	-	-	-	-
7600-Other Payments to/for Students	-	-	-	-
7901- Unallocated Cost	-	-	-	-
<b>Total</b>	<b>\$ 2,835,918</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 3,835,918</b>
<b>Subtotal Non-Personnel</b>	<b>\$ 17,990,624</b>	<b>\$ 2,338,550</b>	<b>\$ -</b>	<b>\$ 20,229,174</b>
<b>Subtotal Salaries and Benefits</b>	<b>\$ 135,104,080</b>	<b>\$ 11,518,749</b>	<b>\$ 24,329,799</b>	<b>\$ 170,952,628</b>
<b>Total Budget</b>	<b>\$ 153,094,704</b>	<b>\$ 13,857,299</b>	<b>\$ 24,329,799</b>	<b>\$ 191,181,802</b>
<b>Transfers to Board Designated Reserves 2013-2014</b>				<b>\$ 5,439,812</b>
<b>Transfers to Special Ninth Year Reserve 2013-2014</b>				<b>\$ 850,000</b>
<b>Total Expenditures and Transfers into Reserve</b>				<b>\$ 197,471,614</b>
<b>Total Resources Available</b>				<b>\$ 198,972,510</b>
<b>Funds Available for Filling Classified Vacancies and Program Review Priorities</b>				<b>\$ 1,500,896</b>
<b>Percent of Total Unrestricted Salaries and Benefits to Total Estimated Expenditures</b>				<b>89.42%</b>
<b>Percent of Total Unrestricted Salaries and Benefits to Total Expenditures and Transfers</b>				<b>86.57%</b>



## **Budget Resolution**

**DATE:** September 13, 2013

**XXX**

**SUBJECT: GENERAL FUND**  
**Adoption of Fiscal Year 2013-14 Final Budget**  
**(Resolution No. 130913-XXX)**

**BACKGROUND INFORMATION:**

The California Code of Regulations requires the governing board of each community college district to adopt a final budget for the upcoming fiscal year on or before September 15th. The Final Annual Budget for 2013-14 as presented is based on the final State budget for community colleges. It includes implementation of the first year of the long term plan for Fiscal stability already adopted by the Board of Trustees. All revenues including apportionment are based on current estimates and are subject to change. The final budget is detailed in the document titled "Annual Budget 2013-14 Final Recommendation, City College of San Francisco" including all revenue and expenditure assumptions the budget is based on.

The final budget includes estimated revenue and resources totaling \$198,972,510. Estimated expenditures and transfers into the Board Designated Reserve and the Special Designated Reserve included in this budget are \$197,471,614.

With the adoption of the final budget the Board Designated Reserve will increase to a total of \$10 Million.

**General Fund - Unrestricted and Special Revenue Funds**

<b>Estimated Unrestricted Revenue and Special Revenue Appropriations</b>	
Estimated Revenues and Transfers-in	\$ 183,238,778
Special Revenue Fund - College Parcel Tax Special Revenue Fund 39	15,200,000
Add: Beginning Balance	533,732
Add: Transfer from Designated Reserve	-
<b>Total Estimated Revenue &amp; Resources</b>	<b>198,972,510</b>
<b>Estimated Expenditure Appropriations</b>	
Estimated Expenditures	\$ 175,981,802
Special Revenue Fund College Parcel Tax Special Expenditures	15,200,000
Add: Transfer to the Board Designated Reserve	5,439,812
Add: Transfer to the Special Designated Reserve	850,000
<b>Total Estimated Expenditures and Transfers out</b>	<b>197,471,614</b>
<b>Estimated Surplus/(Deficit) for filling Classified vacancies and Program Review Priorities</b>	
	<b>\$ 1,500,896</b>
Internally Designated Fees & Services Fund Type 15	\$ 3,046,524
Internally Designated Departmental Fund Type 14	1,708,127
<b>Total Internally Designated Unrestricted Funds</b>	<b>4,754,651</b>
Federal	\$ 11,338,597
State	11,639,026
Pass Thru the City College of San Francisco	51,619
Foundations	1,356,704
Community Based Organizations	728,059
City and County of San Francisco	1,407,701
Contract Education Programs	2,515,259
Fees and Restricted Program Income	2,841,398
FWS Inst match & Categorical Transfers-In	1,348,002
<b>Total Restricted Funds Type 12</b>	<b>\$ 33,226,365</b>
Special Revenue Fund - Child Development Fund Type 21	\$ 2,575,812
Special Revenue Fund – Cafeteria Fund Type 22	1,475,000
Special Revenue Fund - College Parcel Tax Special Revenue Fund 39	15,200,000
Self Insurance – Workers Compensation	1,932,000
<b>Total Restricted, Special Revenue and Self Insurance Funds</b>	<b>\$ 54,409,177</b>
<b>Capital Projects Funds (Estimated Fund Balance 06/30/2013)</b>	
Local Capital Projects <sup>(3)</sup>	\$ 2,766,382
2001 Bond	2,680,984
2005 Bond	56,092,469
<b>Total Capital Projects Funds</b>	<b>\$ 61,539,835</b>

**Notes:**

- (1): Fund Balance (Balance sheet) Measurement Dates are as of September 4, 2013.
- (2): All other Budgeted fund amounts are based on the Income measurement method covering the Period July 1, 2013 to June 30, 2014.
- (3): Includes State Proposition 39 funds \$1,513,496.

## **General Fund Restricted**

The General Fund - Restricted portion of the SFCCD Final Annual Budget contains appropriation of categorical funds from various granting agencies, thru RFP's, Apportionment, Allocations, Subcontracts, Sub-Recipient Agreements, Fee Based Programs, Property rentals and overhead. Such appropriation shall be increased or decreased in accordance with the amount made available during the year 2013-14 by cash receipts or allocations from the State of California or by amounts carried over from the prior fiscal year. Throughout the year, General Fund - Restricted Awards, Allocations, Sub-contract, Sub-recipients Agreements accepted by the District are communicated to the Board of Trustees and appropriated to the Annual Budget. Such receipts are hereby appropriated in accordance with law for the purpose and subject to the conditions under which each receipt was received. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Vice Chancellor of Finance and Administration to the extent permitted by the laws and regulations of the State of California.

## **Administrative Provisions 2013-14**

The Chancellor and Vice Chancellor of Finance and Administration are hereby authorized to make any transfer necessary to correct technical errors. Transfers between major budget classifications shall be made only by a formal resolution approved by a majority of the members of the Board of Trustees as provided for in Title 5, California Code of Regulations, Section 58199. Transfers between subordinate accounts within a single major classification may be made by the Chancellor and Vice Chancellor of Finance and Administration.

The San Francisco Community College District is hereby authorized and directed to continue the existing special and trust funds, reserves; and the receipts in each such fund are hereby appropriated in accordance with law and the conditions under which such fund was established. The Chancellor and the Vice Chancellor of Finance and Administration are hereby authorized and directed to set up additional special and trust funds and reserves as may be required by law or regulations and the receipts in each fund are hereby appropriated in accordance with law for the purposes and subject to the conditions under which each fund was established.

## **RECOMMENDATION:**

**RESOLVED:** The Final Budget adopted by the Special Trustee prior to September 15, 2013 shall be considered as the final budget for the San Francisco Community College District.

**FURTHER BE IT RESOLVED:** That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Dr. Thelma Scott-Skillman, Interim Chancellor

## **Supplemental Schedules**

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**SFCCD**

**Funding Model For Eight Year Plan (as adopted by Board of Trustees)**

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<u>Fiscal Year</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>
Bd Designated Reserve	\$ 4,560,000	\$ 4,560,000	\$ 10,000,000	\$ 13,000,000	\$ 14,200,000	\$ 15,400,000	\$ 16,600,000	\$ 17,665,293	\$ 18,018,599
Addition to BDR	\$ -	\$ 5,440,000	\$ 3,000,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,065,293	\$ 353,306	\$ 360,372
Total Amt in Bd Designated Reserve	\$ 4,560,000	\$ 10,000,000	\$ 13,000,000	\$ 14,200,000	\$ 15,400,000	\$ 16,600,000	\$ 17,665,293	\$ 18,018,599	\$18,378,971
Expected U Fund Expenditures	\$ 185,000,000	\$ 200,000,000	\$ 204,000,000	\$ 208,080,000	\$ 212,241,600	\$ 216,486,432	\$ 220,816,161	\$ 225,232,484	\$ 229,737,134
Projected Reserve as % of U Fund Expenditu	2.5%	5.0%	6.4%	6.8%	7.3%	7.7%	8.0%	8.0%	8.0%
Funds Remaining for Other Needs After Allocations to Bd Designated Reserve		\$ 9,760,000	\$ 12,200,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,134,707	\$ 14,846,694	\$ 14,839,628
Maintenance		\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,550,000	\$ 2,601,000	\$ 2,653,020	\$ 2,706,080	\$ 2,760,202
Technology		\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,550,000	\$ 2,601,000	\$ 2,653,020	\$ 2,706,080	\$ 2,760,202
OPEB Employer share **		\$ 1,000,000	\$ 2,000,000	\$ 2,500,000	\$ 2,750,000	\$ 3,000,000	\$ 3,250,000	\$ 3,750,000	\$ 4,000,000
Professional Development		\$ 150,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Special Reserve for 9th Year /emergencies		\$ 850,000	\$ 1,000,000	\$ 1,100,000	\$ 1,100,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 750,000
Funds Available to makeup gap created by lost apportionment revenue due to low enrollment, or for add'l classes, and for writing off unpaid student fees		\$ 4,760,000	\$ 4,950,000	\$ 5,150,000	\$ 4,800,000	\$ 4,548,000	\$ 4,428,667	\$ 4,634,533	\$ 4,319,224

\*\* does not include \$500K already allocated in operating budget

SFCCD

Three Year Model

Tuesday, August 27, 2013

	Final Budget	Projected	Projected
	FY 2013-14	FY 2014-15	FY 2015-16
State General Apportionment	\$ 92,812,665	\$ 151,623,411	\$ 153,137,855
Growth	-	-	-
COLA	2,344,386	1,514,444	1,531,379
Total Apportionment	95,157,051	153,137,855	154,669,233
Property tax	44,927,232	-	-
Student Enrollment Fees (98%)	11,360,103	-	-
Subtotal	56,287,335	-	-
<b>Total District General Revenues</b>	<b>151,444,386</b>	<b>153,137,855</b>	<b>154,669,233</b>
<b>Deficit Factor</b>	<b>1.00000</b>	<b>1.00000</b>	<b>1.00000</b>
<b>Revised Deficit Affected Revenues</b>	<b>151,444,386</b>	<b>153,137,855</b>	<b>154,669,233</b>
Prior Year Correction (1)			
Lottery	3,985,740	4,145,170	4,310,976
Mandated Cost	907,070	907,070	907,070
Part-Time Equalization	785,955	785,955	785,955
Part-Time Faculty Health Ins	84,569	84,569	84,569
Part-Time Faculty Office Hours	35,812	35,812	35,812
Basic Skills ( )	-	-	-
Apprenticeship	232,547	232,547	232,547
One-Time Equalization	-	-	-
Sales Tax	16,000,000	16,640,000	17,305,600
Parcel Tax *	15,200,000	15,200,000	15,200,000
Interest Income (net)	-	-	-
Non-Resident Tuition	8,800,000	8,976,000	9,155,520
Enrollment Fee	112,699	112,699	112,699
Other Revenue Fundraising External (collected)	-	-	-
Other Revenue Fundraising Internal (collected/new/released)	-	-	-
Unclaimed Credit Balances	-	-	-
Other Revenue ( See note XX)	400,000	400,000	400,000
<b>Transfers IN (additional Items see Note 2)</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>
Transfers In - Designated Internal Service	-	-	-
<b>Total Categorical Revenues awarded with The Costs</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total District Other Revenues	46,994,392	47,969,822	48,980,748
<b>Total Unrestricted Revenues</b>	<b>198,438,778</b>	<b>201,107,676</b>	<b>203,649,982</b>
<b>Beginning Balance</b>	<b>533,732</b>	<b>1,500,896</b>	<b>1,650,520</b>
<b>Total Revenues and Resources</b>	<b>198,972,510</b>	<b>202,608,572</b>	<b>205,300,502</b>
Total Certificated Salaries	83,548,042	84,748,042	85,948,042
Total Administrative Salaries	5,875,000	6,051,250	6,232,788
Total Classified Salaries	36,690,936	37,190,936	37,690,936
Total Fringe Benefits	44,838,650	46,638,650	48,438,650
Supplies and Materials	1,510,299	1,610,299	1,710,299
Other Operating Expenses	13,391,920	13,891,920	14,391,920
Capital Outlay	1,491,037	1,991,037	2,491,037
Transfers out	3,835,918	4,835,918	5,335,918
<b>Total Estimated Expenditures</b>	<b>191,181,802</b>	<b>196,958,052</b>	<b>202,239,590</b>
Transfers to Board Designated Reserves	5,439,812	3,000,000	1,200,000
Transfers to Special 9 the Year Reserve	850,000	1,000,000	1,100,000
<b>Total Expenditures and Transfers in to the Reserves</b>	<b>197,471,614</b>	<b>200,958,052</b>	<b>204,539,590</b>
Excess (Deficit) of Revenues and resources over Expenditures and Other Outgo	\$ 1,500,896	\$ 1,650,520	\$ 760,913

\* Parcel Tax, is a special revenue not an unrestricted revenue and is shown in separate exhibit on page 23

## **DRAFT Three Year Budget Model - Major Assumptions**

### **Revenues**

Combined total annual increases in 2014-15 and 2015-16 of 1.0 % each year in the form of COLA and/or Growth

Total annual increases in 2014-15 and 2015-16 of 4.0 % each year in Lottery funds

Total annual increases in 2014-15 and 2015-16 of 4.0 % each year in Sales Tax Revenue

Total annual increases in 2014-15 and 2015-16 of 2.0 % each year in Non-Resident Fees

All other Revenues remain flat.

No annual support for operations from fundraising

### **Expenditures**

All costs and transfers included in the “Long Term Plan for Fiscal Stability” are included for each year

All eligible employees receive salary step increases each year

Maintain current levels of staffing for administrators and classified

For 2014-15 and 2015-16 assumes 30 full time faculty retirements each year and 10 full-time hires each year. Classes offered are not reduced.

District paid healthcare costs for current employees increase by 5% per year

District paid OPEB Pay-go increases \$700,000 per year

Any other cost increases will be added via results of Program Review or Collective Bargaining.

All other costs remain at current levels

This model does not include any increases in employer paid contribution rates for STRS, SFERS, Social Security, or Medicare

September 9, 2013

Peter Goldstein, VCFA



## Appendices

SFCCD (FY13-14)  
Allocation of Additional Technology Fund  
Based of Program Review

Priority	Program Review Summary	Organization Code	Account Code	Description	Est. Cost	PC Qty	FY14/15	Notes	
10	Banner Doc Imaging (A&R)	2510	5656/5190	Additional Licenses, Scanners	100,000	0		Revised estimated cost	
11	SARS Grid	2510	5656	S/W Upgrade, Existing Servers	30,000	0		Revised estimated cost	
12	Police Radios	2510	6000	50% Now, Remaining FY14/15	48,000	0	48,000	One-Time Carry Over	
13	Argos Implementation	2510	5190	Support Services	50,000	0		Revised estimated cost	
15	Banner Support	2510	6000	Servers	75,821	0	300,000	Permanent Carry Over	
	Classified Personnel	2510	2110	New Staff POSN # CR9028	90,450				
	Classified Personnel	2510	2110	New Staff POSN # CR8499	71,000				
16a	Hardware/Desktop Replacement	2510	6000	Replace Old Faculty/Staff Desktops	178,000	250	178,000	Ongoing Replacement Plan	
16b	Additional Program Review Projects within \$750k (see below)								
i	GED Testing and Lab (PCs Only)	2510	5656/6000	Matric, PCs and Facilities	40,000	20			
ii	New Lab/Classroom (Math)	Bond	Bond	MUB255, PCs and Equipment	(see note)	46		Bond Funded ~\$66k	
iii	Upgrade Lab (LAC)	2510	6000	Phased Implementation, FY14/15	(see note)	70	50,000	Re-allocate PCs to upgrade labs	
iv	PC Replacement (Business)	2510	6000	Staff Computers	10,000	10			
v	On-Line Orientation	2510	5190 (?)	Technology Enhanced Registration	22,000	TBD			
vi	Computer Upgrade (Int'l Ed)	2510	6000	Staff Computers	(see 16a)	5			
vii	EMT Ride Along Program	Perkins Funded	Perkins	Laptops and Printer	6,500	-		Perkins Funded	
viii	Replace Computer Labs (Library)	2510	6000	LLR, Multiple Sites	72,000	100	72,000	Revised estimated cost w/o monitors	
ix	Computer Replacement (Business)	2510	6000	Lab Computers	25,000	25			
x	Computer Upgrade C247	2510	6000	Replace Lab C247 (IIS)	25,000	28			
xi	S/W Upgrade and Replacement	2510	6000	Registered Nursing Program	4,000	4		Equipment clarification needed	
xii	Replace Computer Labs (English)	2510	6000	Replace Labs ARTX265, R205e	50,000	70	50,000	Underway, Phased	
xiii	Wireless Capability	2510	6000	International Students	Done	0		Used available equipment	
xiv	ESL I-BEST	2510	TBD	Technology Scope TBD	TBD	TBD		Clarification needed	
xv	Furniture /Tech (CSCD)	2510	TBD	Technology Scope TBD	TBD	TBD		4 PCs replaced with MAA funding	
			6000 (\$120K) /						
20	Data Center Equip, Prof Dev	2510	5000 (\$30K)	Replace Firewall, SAN, Training	150,000	0	150,000	Ongoing	
21	S/W H/W Maintance (Tenure Review)	2510	5656	Primarily Class Climate S/W	17,729	0			
25	Faculty Load and Compensation	2510	5190	Payroll/Business Svcs, FCMAT	75,000	0			
26	Comp Lab Utilization System		6000(\$50K) /	ITS Project, Details TBD	10,000	0		Leveraged existing equipment, does not include ongoing / future needs to sustain Accutrack	
		2510	4000 (\$50K)						
27	Replacement/Update Software (DSPS)	2510	5656	Labs Adaptive Software	20,000	0			
				Program Review Total	\$1,170,500	628	\$848,000		
				ITS Operations Expenses	\$329,500			Includes \$200k for SIG	
				Total Allocated Funds	\$1,500,000			Augment w/ Inst. Funding	

SFCCD  
FY 13-14 Budget for Buildings and Grounds  
Unrestricted, Org 3546 (\$1,500,000)

Account	Description	Amount
2110	Salary for 1 plumber and 2 electricians	\$ 300,000.00
5000	Maintenance and Repairs	\$ 1,110,000.00
6414	Replacement for Equipment	\$ 10,000.00
6432	Replacement for Vehicle	<u>\$ 80,000.00</u>
Total		<u>\$ 1,500,000.00</u>

Category

Consolidated Recommendations for 2013-2014 from Program Review, 5/13/2013 with Funding Indication as of 8/26/2013 project Title

Overall Priority (Consolidated)		(S=Staff, E=Equipment, Y=Supply, F= Facility, U=Units, O=Other)	Estimated Cost (Revisions in Bold)	Links to Board Priorities and Board-Approved College Plans	Comments fom Supervisor  Rubric (0=Zero, 1=, 2=Medium, 3=High)	FUNDED
1 VCFA Buildings / Grounds	Increase Maintenance of Bldg Systems	S, E	\$ 1,000,000	SP: C-X	* Ongoing costs for 3 FTE (plumber and two electricians) \$350k * Heating in Student Union, Visual Arts, Downtown \$250k * Projected amount to cover emergencies, small-cost work order items, and selected Tier 1 capital outlay items \$400k	YES
2 VCAA ESL	Career Dev. & College Placement Certificate Actcing & Award	O	TBD	Required reporting for Student Success Scorecard	Accountability to state chancellor's office A&E staff at campuses - full coverage essential A&R, noncredit - data management Office of Instruction - eligibility system IT - enabling of on-demand certificate printout	TBD clarify what is needed
3 Chancellor Chancellor Office	SLO Coordinator	S	1.2 FTES	BP: 1, 2, 3, 4, 5, 6, 8		YES
4 VCSD Financial Aid	Director of FA (Revised Reorg)	S	\$ 100,000	SP: A-II, D-II, XII; BP: 2 & 3	Director of Financial Aid as approved in the proposed reorganization.	YES
5 VCAA Culinary Arts	Replace cafeteria gate	E, F	\$ 28,500	BP: 8; SP: C-VI, X	Health and safety item	YES
6 Chancellor Marketing & Public Information	Hiring a long-term full-time marketing/public information professional	S, Y, E, O	\$ 300,000	BP: 4	<b>Director of Communications &amp; Marketing plus advertising budget</b>	YES
7 Chancellor Research & Planning	Education Master Plan	S	\$ 75,000	BP: 1, 2, 3, 4, 5, 6, 8		TBD
8 VCAA RN & LVN	FT Computer/Internet/Simulation Tech (Classified 1013-Senior IS Tech.)	S	\$ 80,000	BP: 1, 8; SP: E-VI	PERKINS - \$12,404 + \$22,000 for Hardware and Software Clarify if staff time still needed	YES (Partial) clarify staff needs
9 VCFA Buildings / Grounds	Improve Cleaning of Facilities	S, E, Y	\$ 200,000	SP: C-X	<b>Partial Recommendation (was \$340k).</b> Ongoing costs for up to 5 FTE (instead of 10 FTE requested); also includes equipment and supplies	YES
10 VCSD A & R	Banner Document Management Suite	E	\$ 100,000	Accreditation Self Study IIB.3.f.; TP (Stu Dev), 2.1; TP (IT), 3.8, e; SP: E-VII; AP: E-V	Tied to Accreditation. Imaging and document management.	PENDING in discussion with Ellucian
11 VCSD DSSS	New SARS-Grid	E	\$ 30,000	BP: 1, 3; SP: A-VII, B-II, X; D-VIII; E-I, II, VIII	Replace current system: 2 New servers: (DSPS, EOPS, Matric) to help Counseling & streamline codes.	YES
12 VCFA Public Safety	Police Radio Purchase	E	\$ 47,500	SP: E-VII	<b>Partial Recommendation (cover 50% of \$95k in year 1).</b> Important officer and employee safety item.	YES
13 VCFA Payroll / Business Services	Argos Implementation	S, E	\$ 50,000	FCMAT report	Ongoing training and one round of modifications	YES
14 VCAA Airc	Training Aids	E	\$ 42,500	BP: 2,3,6; SP: A-2, 4, D-2		TBD
15 VCFA ITS	Banner Support	S	\$ 300,000	SP: B-VI	<b>Partial Recommendation (was \$500k).</b> At least 2 FTE programmers plus equipment	YES
16 VCFA ITS	Hardware and Desktop replacement cycle	E	\$ 750,000	Accreditation Report Response	<b>Partial Recommendation (was \$1M).</b> Many desktop computers are over 6 yrs old. <b>Phased implementation.</b>	YES SEE APPENDIX Page 4
<p>First phase of desktop replacements. In addition and to the extent possible, the remainder will fund additional priorities -- specifically VCAA 5, 9, 11, 12, 13, 16, 19, 21, 26, 28, 34; and VCSD 4, 8, 13, 15.</p>						

Overall Priority (Consolidated)	Project Title	Category (S=Staff, E=Equipment, Y=Supply, F=Facility, U=Units, O=Other)	Estimated Cost (Revisions in Bold)	Links to Board Priorities and Board-Approved College Plans	Comments from Supervisor Rubric (0=Zero, 1=Low, 2=Medium, 3=High)	FUNDED
17 Chancellor Human Resources	Staff positions for critical areas	S	\$ 361,500	SP 3, Objective 3.2 & SP 7: Objective 7.4	Partial Recommendation TBD.	YES clarify which positions are (Partial) already funded
18 VCSD Student Health	Heating System	E	\$ 200,000 MAA funded	AP: C-VI; SP: C-VI	Health and safety item -- Upgrade electronic heating in Student Health Center	YES (MAA)
19 VCSD Outreach	Support Staff	S	\$ 65,000	BP: 1, 2, 5; SP: A-II, III, B-I-IV, C-I, III, D-II, VI, F-IV	Staff to support new Assoc. Dean may be achieved via transfer.	PENDING staffing plan
20 VCFA ITS	Data Center Equipmt & Profess'l Dev.	E, O	\$ 150,000	Accreditation Report Response	Hardware and software	YES
21 VCAA Cur/Ten Rev/Honors	Establish budget for software & hardware maintenance	E, Y	\$ 17,729	SP: E-I, AP: E-I		YES
22 VCFA Business Services	Increased Professional Staff	S, E	\$ 400,000	FCMAT report	2 Additional senior accountants and 2 lower level accountants (p.16 in October 15 Report)	YES
23 Chancellor Research & Planning	Research Analyst (Classified)	S	\$ 114,800	BP: 1, 2, 3, 4, 5, 6, 8	Administrative Analyst 1822 between \$67,496 (step 1) to \$82,030 (step 5) excluding benefits	PENDING staffing plan
24 VCAA EH/F	Replace out bungalow &/or remodel facility	F	\$ 1,000,000	BP: 1 & 3	Bond dependent. May be a health and safety issue but need more information	PENDING decision about bond \$
25 VCFA, VCAA, VCSD Payroll / Business Services	Faculty Load and Compensation	S, E	\$ 75,000	FCMAT report	Accurate tracking of faculty load, cost is for IT programming time	YES
26 VCFA, VCAA, VCSD ITS	Computer Lab Utilization System	E	\$ 10,000	Accreditation Report Response	Track student use of labs	YES
27 VCAA DSPS	Replacement/Update Software	E	\$ 20,000			YES
28 VCAA Ed Tech	Upgrade (increase work hours for) Admin. Support Position	S	\$ 7,800	SP: E-IX; TP; BP: 6		PENDING staffing plan
29 VCSD Student Affairs	Commencement	E	\$ 6,000	SP: F-III	Additional funds for a stage and special activities to avoid rental.	TBD
30 VCAA Evening Division / Faculty	Fill the vacant data entry staff position due to maternity leave	S	TBD	BP: 3		PENDING staffing plan
31 VCSD CSCD	Certifying Office	S	\$ 80,000	BP: 1, 6, 8	Add one staff to help process for vets (1 hired) and one vacancy.	PENDING staffing plan
32 VCAA BEMA	Repair HVAC in Art Ext 165 sound recording studio	F	TBD	BP: 1, 2, 3, 10		PENDING decision about bond \$
33 VCAA Engineering	Replacing retiring TIA storeroom manager: Michael Smith (1FTE)	S	TBD	BP: 1, 3, 4, 9, 10; SP: F-VI		PENDING staffing plan
34 VCSD Student Health	Outreach, Nurse Practitioner	S, E	\$ 26,000	SP: C-II	Send out to Centers + Equipment per focus group and reorganization. Paid for from the health fees.	PENDING staffing plan
35 VCAA Ed Tech	Hire Faculty Distance Learning & Teaching Specialist	S	\$ 74,000	SP: E-IX; TP; BP: 6		PENDING staffing plan
36 VCSD MATRIC	Room Upgrade	F	\$ 150,000	SP: C II, C VIII, C V, E V, E XI	Upgrade Conlan Hall Room 101 used for orientation, and upgrade associated restrooms	PENDING decision about bond \$

Overall Priority (Consolidated)	Project Title	Category (S=Staff, E=Equipment, Y=Supply, F= Facility, U=Units, O=Other)	Estimated Cost (Revisions in Bold)	Links to Board Priorities and Board-Approved College Plans	Comments from Supervisor Rubric (0=Zero, 1=Low, 2=Medium, 3=High)	FUNDED
37 VCAA Library Info Tech	Library collection development	Y	\$ 2,500	BP: 1, 3. SP: A-I,II; C-V; F-III, XI		TBD
38 VCAA Cur/Ten Rev/Honors	Restore Lab Aide Budget	S	\$ 1,600	BP: 4		TBD
39 VCAA Library & Learning Resources	Restore full library hours at Rosenberg & MIS	S	\$ 343,222	BP: 1, SP: A-II, III		TBD
40 VCAA Culinary Arts	Updating Aging Cafeteria & Service Areas	F	TBD	BP: 1, 3, 6, 8., SP: A-III, IV, XI, C-IV, V, VI, VIII, X, D-XII, E-VII, F-II, III,		TBD
41 VCAA Airc	Boeing 727- Equipment Needed	E	\$ 130,000	BP: 2,3, 6; SP: A-II, IV, C-V, D-II, E-IV, VII		TBD
42 VCAA Workforce 2	Summer Bridge	SU	\$ 15,800	Student Success Task Force	Student success task force on ensuring college completion can only happen if students are armed with this knowledge and prepared to do well in school.	TBD
43 VCAA ADMJ/FSC	1426 8 extra hours	S	TBD	BP: 3; SP: A-XII, F-V		PENDING staffing plan
44 VCAA Health Ed	Expanded Classified Support	S	\$ 30,800	BP: 1-6; SP: A-II, III, VII; D-II, VIII		PENDING staffing plan
45 VCAA Library & Learning Resources	E-books	Y	TBD	TP; Accreditation Special Report Recommendation #9.		TBD
46 VCAA PE	Resurface Tennis Courts	F	\$ 75,000		City-owned property. Health and safety item	TBD
47 VCAA Bio	Increase dept. supply budget	Y	\$ 25,000	SP: A-III; EMP; BP: 1,3,5,6,8		TBD
48 VCAA Fashion	Funding for Fashion Department's Annual Fashion	O	\$ 15,000	SP: A-I, II, III, XIII, XIV; B-I, II; C-I, D-I, VI; F-II; BP: 1,2,3,6,8		TBD
49 VCAA Workforce 2	Professional development across educational institutions	O	\$ 5,000 Perkins funded	Student Success Task Force priority focus on program, degree, and certificate completion.	Better dialogue among the three major educational institutions in this area would be beneficial, particularly if it could take place each year and deepen the conversation.	Yes (Perkins) clarify Perkins amount
50 VCAA CA Early-Childhood-Mentor	<del>Fully Funded Senior Admin. Analyst 1823</del>	S	<del>\$ 81,934</del> REMOVED	SP: E-II, IV, VII, XIV; B-III, C-III, D-IV		Request Removed relocated to another district
51 VCAA Dental Assisting	Accreditation Program	S	\$ 4,000	AP: A-III; SP: A-III		TBD
52 VCAA CDEV	Connecting Parenting Ed. Classes with ESL	UO	TBD	SP: A-II, IV, V, VI, B-II		TBD
53 VCSD A & R	Staff for Repeats	S	\$ 50,000	AP: F-IV	Re-org change--staff may be needed if not programmed.	PENDING staffing plan

Estimated Costs: \$ 6,354,251 plus MAA and Perkins funding

**APPENDIX**

**per Consolidated List item #16, the projects below will be funded to the extent possible -- funding as of 8/26/2013**

	Overall Priority (Consolidated)		Project Title	Links to Board Priorities and Board-Approved College Plans	Notes	Technology Allocation (Revisions in Bold)	FUNDED
i	VCSD	MATRIC	GED Testing and Lab	SP: C I, C V, E XI	Required electronic lab per GED directive for 01/01/14. It will also benefit Transitional Studies.	\$ 40,000	YES
ii	VCAA	Math	New lab/classroom	BP: 1, 2, 3, 6. SP: A-II, IV, V; C-V; D-II; E-II.	Math Lab including 46 work stations, LCD, smartboard	\$ 65,740	YES (bond funded)
iii	VCSD	LAC	Upgrade	BP: 1, 2, 5, 6; AP: Development Objectives 7.2 (p.8); TP: 2, 3, 2.8; EMP: Tech Appl. (p.226)	Replace computers in largest lab on campus- Requested in Reorg. Tied with Technology Plan. <b>Phased in approach -- 70 PCs this year.</b>	\$ 50,000	YES
iv	VCAA	Bus/Ofc Tech/Sm Bus	Computer Replacement for Dept. Coordinator	TP		\$ 10,000	YES
v	VCSD	NSCD	On-line Orientation	BP: 1, 2, 3, 6, 8	To implement priority registration -- hybrid system - new equipment and programming	\$ 22,000	TBD
vi	VCAA	Int'l Ed	Computer Upgrade	EMP: IV-2 Bullet #1		\$ 8,000	YES
vii	VCAA	HCT	EMT: Virtual Ride-Along Computer Program	BP, SP: A & C		\$ 6,500	YES (Perkins funded)
viii	VCAA	Library & Learning Resources	Replacement of Computer Equipment in LLR student computer labs	TP; Accreditation Special Report Recomm #9; BP: 1, SP: D-IX, E-I	<b>Phased in approach -- 100 PCs this year.</b>	\$ 72,000	YES
ix	VCAA	Bus/Ofc Tech/Sm Bus	Computer Replacement & Support Equipment for Classroom Use	SP, TP		\$ 25,000	YES
x	VCAA	IIS	Computer Upgrade to Computer Lab in C247	EMP: IV. 2 Bullet #1		\$ 25,000	YES
xi	VCAA	Registered Nursing	Funds for maintenance, software upgrade & replacement for equipment & computers	SP: E-II		\$ 4,000	YES
xii	VCAA	English	Sustainability needs for English lab	SP: A & E; BP: 1,3,5,6,9	<b>Phased in approach -- 70 PCs this year.</b>	\$ 50,000	YES
xiii	VCAA	IIS	Wireless Capability			\$ 2,500	YES
xiv	VCAA	ESL	ESL pre-I-BEST and I-BEST with CHW	BP: 2, 3		TBD	TBD
xv	VCSD	CSCD	Furniture/Tech	SP: C-IV, V, VI, VIII, X; E-I	Improve computers and ergonomic furniture- outdated. 4 PCs MAA funded. Remainder TBD.	TBD	TBD





# **Annual Plan**

**Draft**

## Overview of Annual Planning for 2013-2014 “Looking at last year to plan for next year”

### Evidence of Strengthened Process for 2013-2014 –

- [Board Planning Priorities](#) informed the entire program reviews process
- [Annual Timeline](#) advanced a framework which clarified roles and expectations
- [Program review form](#) modified to increase emphasis on outcomes assessments, and for the first time, to address possible reductions
- [Guidelines](#) for those writing program reviews clarified process and expectations – this cycle included 107 completed program reviews
- [Rubric](#) used by administrators to rate and rank 270 resource requests
- [Chancellor and Vice Chancellor priority lists](#) were presented to the Planning Committee, the Participatory Governance Council, and were also posted online
- Highest ranked priorities from program review incorporated into the Final Budget for 2013-2014
- The Annual Plan for 2013-2014 embedded into the Final Budget for 2013-2014 – its component parts include an overview of the current process, identified areas for improvement during the next cycle, highlights of accomplishments for the current year, and a list of the identified priorities

### Identified Areas to Improve During Next Cycle –

- Increase college-wide communications about program review
- Increase dialogue within departments, between departments, and with supervisors
- Demonstrate links between outcomes assessments, program needs, and program improvements
- Clarify rubric criteria and more fully document rationales for prioritization
- Identify ways to appropriately address reductions and/or reallocations when warranted
- Create a more overt mechanism for participation of faculty and other constituent groups in prioritization, reduction, and reallocation processes
- Fully incorporate a timely review of roll-over budgets at the department / unit level
- Establish a mechanism for addressing concerns about data integrity and completeness
- Further integrate Perkins and incorporate other grants
- Fully integrate Center reviews and School summaries into the program review process
- Better differentiate between types of requests (e.g., ongoing versus one-time costs)
- Develop criteria for handling “emergency” requests occurring outside the regular cycle
- Strengthen the relationship between program review and longer-term planning for facilities, staffing, and technology, including investigating options for a new centralized reporting system
- Consider ways to expand view beyond next year, particularly in preparation for long-term Education Master Planning

*Note: Improvements identified through spring 2013 “interim evaluation,” planning committee review, and academic senate recommendations.*

## Highlights of Accomplishments from 2012-2013

### A. EXCELLENCE IN TEACHING, LEARNING, AND SUPPORT SERVICES.

Strengthen and improve academic and student development programs to enhance student learning outcomes and promote access, progress, and success for all students.

- [Increased SLO awareness and assessment activities](#)
- [Formalized ILOs](#)
- [Received state approval for 5 Associate Degrees for Transfer \(ADTs\) with 4 more pending](#)

### B. COMMUNICATION AND INFORMATION

Improve communication among all CCSF constituencies, including students, alumni, and community partners. Coordinate the dissemination of information to these groups.

- [Increased coordination of enrollment management data and activities](#)
- [Enhanced and expanded use of social media as a communication tool to students and community](#)

### C. CAMPUS FACILITIES AND COMMUNITIES

Respond to the changing academic, CTE, student service, cultural and personal goals and needs of students and communities throughout San Francisco.

- Ceased offering courses at Castro-Valencia and two sites in the Richmond district
- [Opened new facility in Chinatown / North Beach](#)
- [Established a workgroup to examine Center activity and data, including cost and needs analysis](#)

### D. DIVERSITY AND INCLUSIVENESS

Promote diversity and inclusiveness at all levels of the College.

- [Implemented several grants promoting the success of underrepresented students such as the Bridge to Success partnership between SFUSD, CCSF, and SFSU](#)
- [Approved EEO plan](#)

### E. TECHNOLOGY

Update technology infrastructure, hardware, and software to support the College's vision and mission.

- [Moved email platform to Office 365](#)
- Purchased and initiated implementation of Argos

### F. RESOURCES AND STAFFING

Support workforce practices that put students first and that are economically, socially, and environmentally sustainable for the College and its employees.

- Parcel tax
- Bookstore lease

For more information, go to [http://www.ccsf.edu/NEW/en/employee-services/research-planning-and-grants/College\\_indices.html](http://www.ccsf.edu/NEW/en/employee-services/research-planning-and-grants/College_indices.html)



## **Glossary of Terms and Definitions**

## GLOSSARY OF FINANCE TERMS

**Accounting** – The process of identifying, measuring, and communicating financial information to permit informed judgments and decisions by users.

**Apportionment** – Federal or state taxes distributed to college districts or other governmental units according to certain formulas.

**Appropriation** – An allocation of funds made by a legislative or governing body for a specified time and purpose.

**Base Revenue** – The districts' total prior year revenue from state general apportionment's, local property tax revenue, and student enrollment fees, adjusted when applicable for projected deficits.

**Block Grant** – A fixed sum of money, not linked to enrollment/ FTES measures.

**Budget** – A plan of financial operation for a given period for a specified purpose consisting of an estimate of revenue and expenditures. (Ideally, an educational plan expressed in dollars.)

**Career Development College Prep** – Enhanced Non-credit funding applied to these student FTE's.

**Categorical Funds** – Funds received by a district for a certain purpose which can only be spent for that purpose. Examples: Funding for the disabled, EOPS, deferred maintenance, and matriculation.

**Chart of Accounts** – A systematic list of accounts applicable to a specific entity.

**Cost of Living Adjustments** (COLA) – an increase in funding for revenue limits or categorical programs. Current law ties COLAs to indices of inflation, although different amounts are appropriated in some years.

**Current Expense of Education** (CEE) – ECS 84362 – The current General Fund operating expenditures of a community college district excluding expenditures for food services, community services, object classifications 6000 (except equipment replacement) and 7000, and other costs specified in law and regulations.

**Deferred Maintenance** – Major repairs of buildings and equipment which have been postponed by college districts. Some matching state funds are available to districts which establish a deferred maintenance program.

**Encumbrances** – Obligations in the form of purchase orders, contracts, salaries, and other commitments for which part of an appropriation is reserved.

**Enrollment/FTES Cap** – A limit on the number of students (FTES) for which the state will provide funding.

**Equalization** – Funds allocated by the Legislature to raise districts with lower revenue limits toward the statewide average.

**Expenditures** – Amounts disbursed for all purposes. Accounts kept on an accrual basis include all charges whether paid or not. Accounts kept on a cash basis include only actual cash disbursements.

**Fifty Percent Law** – Requires that fifty percent of district expenditures in certain categories must be spent for salaries and benefits of classroom instructors and some instructional aides. Salaries of counselors and librarians are not included in this classification.

**Full-time Equivalent Student** – An FTES is a student workload measure that represents 525 class (contact) hours of student instruction/activity in credit and noncredit courses. Full-time equivalent student (FTES) is one of the workload measures used in the computation of state support for California community colleges.

**Fund** – An independent fiscal and accounting entity with a self-balancing set of accounts for recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein.

**Fund Balance** – The difference between assets and liabilities.

**General Fund** – The fund used to account for the ordinary operations of the district. It is available for any legally-authorized purpose not specified for payment by other funds.

**Mandated Costs** – College district expenditures which occur as a result of federal or state law, court decisions, administrative regulations, or initiative measures.

**Reserve** – Funds set aside in a college district budget to provide for future expenditures or to offset future losses, for working capital, or for other purposes.

**Restricted Funds** – Money which must be spent for a specific purpose either by law or by local board action.

**Revenue** – Income from all sources.

**Shortfall** – An insufficient allocation of money, requiring an additional appropriation or resulting in deficits.

**State Apportionment** – An allocation of state money to a district based on total available general revenues less property taxes and enrollment fees.

**Unencumbered Balance** – That portion of an appropriation or allotment not yet expended or obligated.

**Unfunded FTES** – FTES which are generated in excess of the enrollment/FTES cap.





# Cost Center Reports

## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
<b>* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)</b>							
<b>** Source: Office of Research &amp; Planning 9/6/12</b>							

# CCSF Center Cost Estimate Worksheet

Chinatown/North Beach Center

Dean Minh-Hoa Ta (415) 395-8622

Fiscal Year: 2011-2012

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
BUS (RE)	0.20	\$ 17,000		
	<b>TOTAL:</b>	<b>0.20</b>	<b>\$ 17,000</b>	
<b>Instructionally Related Personnel</b>				
<b>NON-CREDIT</b>				
BUS (non-credit)	0.25	\$ 21,250		
CDEV (non-credit)	0.60	\$ 51,000		
ESL (non-credit)	48.50	\$ 4,122,500		
	<b>TOTAL:</b>	<b>49.35</b>	<b>\$ 4,194,750</b>	
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>				
Counseling Coordinator	0.20	\$ 17,000		
Counseling Faculty	4.00	\$ 340,000		
DSP&S & Financial Aid Counseling Faculty	0.20	\$ 17,000		
	<b>TOTAL:</b>	<b>4.40</b>	<b>\$ 374,000</b>	
Bus. Program Coordinator	0.20	\$ 17,000		
ESL Coordinator	0.80	\$ 68,000		
Citizenship Coordinator (Grant Funded)	-	-		
	<b>TOTAL:</b>	<b>1.00</b>	<b>\$ 85,000</b>	
Librarians		\$ -		
	<b>TOTAL:</b>	<b>0.00</b>	<b>\$ -</b>	
<b>Instructionally Related Total:</b>		<b>54.95</b>	<b>\$ 4,670,750</b>	
<b>Operational</b>				
<b>Admin Office Support</b>				
Sr. Account Clerk	1			
Sr. Management Assistant (1844)	1		\$76,554	\$31,619
Secretary II (1446)	1		\$70,209	\$29,827
Clerk Typist	(40 hrs/wk)	1	\$58,634	\$26,558
Clerk Typist	(40 hrs/wk)	1	\$54,938	\$25,514

**Chinatown/North Beach Center Cost Report**

		FTE	Cost = FTE x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Clerk	(15 hrs/wk)	0.4		\$13,095	\$7,698
Clerk	(15 hrs/wk)	0.4		\$12,632	\$7,567
Clerk	(15 hrs/wk)	0.4		\$13,927	\$7,933
	<b>TOTAL:</b>	<b>6.2</b>		<b>\$299,989</b>	<b>\$136,717</b>
<b>Admissions &amp; Enrollment Staff</b>					
Sr. Clerk Typist (1426)		1		\$63,877	\$28,039
Clerk Typist (1424)		1		\$62,318	\$27,598
Clerk Typist (1424)	(20 hrs/wk)	0.5		\$30,905	\$13,728
Clerk (1404)	(20 hrs/wk)	0.5		\$24,724	\$11,982
	<b>TOTAL:</b>	<b>3</b>		<b>\$181,824</b>	<b>\$81,347</b>
<b>Matriculation</b>					
Clerk (1404)		0.4		\$24,724	\$10,982
	<b>TOTAL:</b>	<b>0.4</b>		<b>\$24,724</b>	<b>\$10,982</b>
<b>Academic Support</b>					
<b>Business</b>					
School Aide III (3598)	(20 hours/wk)	0.5		\$19,314	\$10,454
	<b>TOTAL:</b>	<b>0.5</b>		<b>\$19,314</b>	<b>\$10,454</b>
<b>ESL</b>					
Clerk Typist (Vacant)					\$0
School Aide III (3598)	(19 hrs/wk/STO)	0.46		\$15,933	\$9,099
School Aide III (3598)	(21 hrs/wk/STO)	0.52		\$11,933	\$8,570
	<b>TOTAL:</b>	<b>0.98</b>		<b>\$27,866</b>	<b>\$17,669</b>
<b>Bookstore Staff</b>					
Bookstore Manager (externally funded)		0.5			
	<b>TOTAL:</b>	<b>0.5</b>			
<b>Counseling Support</b>					
Secretary II		1		\$65,360	\$28,458
Clerk Typist	(20 hrs/wk)	0.4		\$23,062	\$10,513
	<b>TOTAL:</b>	<b>1.4</b>		<b>\$88,422</b>	<b>\$38,970</b>
<b>Custodial Svcs</b>					
Custodian (2708)		1		\$50,615	\$24,294
Custodian (2708)		1		\$55,553	\$25,688
	<b>TOTAL:</b>	<b>2</b>		<b>\$106,168</b>	<b>\$49,982</b>
<b>Buildings &amp; Grounds</b>					
<b>Information Technology Staff</b>					
Administrator II		1		\$89,049	\$35,148
	<b>TOTAL:</b>	<b>1</b>		<b>\$89,049</b>	<b>\$35,148</b>

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Library Staff</b>					
Library Tech. Asst. II					\$0
Library Tech. Asst. I					\$0
	<b>TOTAL</b>	<b>0</b>		<b>\$0</b>	<b>\$0</b>
<b>Police</b>					
TIA-Campus Control		1		\$59,261	\$26,735
TIA-Campus Control		0		-	
	<b>TOTAL</b>	<b>1</b>		<b>\$59,261</b>	<b>\$26,735</b>
<b>Operational Support Services Total:</b>				<b>\$896,616</b>	<b>\$408,004</b>
Federal Work Study/Lab Aide			\$ 12,456		
4303 Office Supplies (4303)			\$ 28,244		
5410 Insurance - liability (5410)			\$ -		
5410 Insurance - property (5410)			\$ 25,541		
5450 Self-Insurance Claims (5450)			\$ -		
5510 Water/Sewage (5510)			\$ 24,406		
5520 Gas/Electricity (5520)			\$ 56,018		
5530 Telephone/Data Service (5530)			\$ 3,514		
5560 Housekeeping/Garbage (5560)			\$ 15,068		
5610 Other Property Leases (5610)			\$ 200,000		
5620 Property Leases-SFUSD (5620)			\$ 556,500		
5631 Vehicle Leases (5631)			\$ 3,234		
5632 Copier Leases ( 5632)			\$ 3,049		
5633 Other Leases (5633)			\$ 1,137		
5640 Maint. & Repair - Non-Equipment (5640)			\$ 58,456		
5650 Maint. & Repair - Equipment (5650)			\$ 14,293		
5655 Maint. & Repair - Vehicles (5655)			\$ -		
5656 Software License Fees (5656)			\$ 5,000		
5657 Maint. - Hazardous Materials (5657)			\$ -		
5658 Maint. - Other (5658)			\$ -		
	<b>TOTAL:</b>		<b>\$ 1,006,916</b>		
<b>Operational Total:</b>			<b>\$ 2,311,537</b>		
<b>Grants and Other Income</b>					
State Foundation Grant		\$1,107,182			
Continuing Education (External Funding)		\$0			
MOU: Arriba Juntos/Dept. Human Serv.		\$0			
ESL 231 Grant		\$0			
Other incoming funds		\$0			
<b>Grants and Other Total</b>		<b>\$1,107,182</b>			

		Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Source: (Physical Resources Work Group #8)</b>				
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				35,822.0
Assignable square feet				19,556.0
Apportionment Earned per square foot				463.8
FTEF 11-12	33.7	2,014.8	337.3	2,385.8
State Apportionment Earned	176,940.5	7,759,220.0	1,134,589.8	9,070,750.3
Sales Tax Income	16,479.30	985,227.42	164,925.03	1,166,631.75
Lottery Income	4,212.50	251,847.50	42,158.75	298,218.75
FTEF 11-12	1.1	34.7	14.2	50.0
FTEF PER FTEF	29.4	58.1	23.8	47.7
<b>Total Annual CR/NCR Student Headcount</b>	<b>306</b>		<b>5,990</b>	<b>6,296</b>
<b>TOTAL COST:</b>				<b>\$6,982,287</b>
<b>TOTAL REVENUE EARNED:</b>				<b>\$11,642,783</b>
<b>Please describe the unique programs and aspects of your Center. This could include</b>				
Educational programs at the Chinatown/North Beach Center includes credit and noncredit classes: noncredit ESL, Home Health Aide, credit and noncredit Business. The New Chinatown/NorthBeach center is currently home for many other credit classes-Math, Phisic, Chemistry, Geology, Nutrition, Fashion, Astronomy, Health Science and Foreign Languages. The New Chinatown/North Beach Campus is now located in the heart of San Francisco Chinatown, sharing the border of the Financial District and North Beach. The total square feet is 186,764 and has a library, a book store, and Culinary program. The Center is comprised of two buildings, the main building on Kearny Street and an Annex building is located on Washington Street.				

**Facility : 0001 MAIN BUILDING**

**General Info:**

Type: Building	Estimate Cost:	\$0.00
Gross Area: 157353 S. F.	Additional Cost:	\$0.00
Year Built: 2012	Repair Cost:	\$0.00
Last Renovation:	Replacement Value:	\$82,506,472.02
	FCI%:	0.00%



**Facility Description:**

**Building:0001.**

Chinatown campus is located at 808 Keary street in San Francisco CA as part of the San Francisco community college district. The 14-story plus a basement totals 157,353-square-foot building space that a combination of contains offices, classrooms, and labs. Originally constructed in 2012. Staff is still moving in and the general contractor is still performing punch list items at the time of this assessment, 9-2012..

**Structural/Exterior Closure:**

The main structure and basement are typically cast in place concrete walls using a combination of concrete columns and metal framing and pandeck. The building rest on a concrete slab below grade with concrete on all floors through out the building. Exterior finishes are typically light weight concrete vinnners with areas using tile and plaster. The roof is rolled asphalt and is of 2012 vintage. The main exterior entry doors and jambs are typically auto operation stainless steel set in a aluminum framed store front window wall system. The service doors are steel in steel jambs. The windows and in fill window wall system are typically dual pane aluminium frame units that are a combination of fixed and operational units. The building has mechanical window shades.

**Interiors:**

The interior wall finishes are typically painted gypsum board and concrete with areas using metal framed single pane window walls. Other areas use wood paneling and FRP and a metal wainscot in the shop area. Most ceilings are a combination of T-bar suspended acoustical ceiling tiles and concrete with areas using decorative wood or acoustic paneling or painted gypsum. Flooring in high use areas is typically a combination of, Trazzo and VCTwell most other flooring is sheet vinyl and carpet or exposed to concrete. Interior doors are generally solid core wood in metal jambs with some using electric access control and or auto operation. The rest rooms have tile floors using a tile wainscot with wood laminate toilet partitions. Five elevators are present.

**Mechanical/Plumbing:**

The EMS controlled heating is provided by two Bench Mark 1.5 MBTU gas fired boilers using two 5 HP circulation pumps. The EMS controlled cooling is supplied by two screw type chillers using two BAC cooling towers with two 10 and two 5 HP circulation pumps with VAVs using zone thermostats using digital controls. The heating/cooling system is a 4-pipe system using custom built two pipe cooling air handlers with VAV boxes with re heat coils. VFDs are on the air handlers and the circulation pumps. The building has domestic water booster pumps. The 2012 vintage plumbing fixtures in the rest rooms have auto operation toilets and sinks with water less urinals. The lab areas have lab type sinks with stainless steel sinks in other areas. The building uses copper piping for domestic water and cast iron pipes for waste lines. The building has drinking fountains on each floor. Domestic hot water is provided by 4 noted AOSmith 100 gallon 15.000 Watt electric water heater.

**Electrical:**

The electrical system is fed at 60,000 volts using a 3333/2500 KVA transformer that delivers 3000 and 4000 amps of 277/480 Volt power to the facility's combination of local, 225, 45, and 30 KVA transformers proving 120/208 volt power to the facility's distribution.. Lighting is typically fluorescent T-8 and T-5 and CFLs using a combination of magnetic switching, occupancy sensors, motion switches and electronic switching. Emergency battery lights are present and emergency exit signs are present and are typically illuminated. The building uses an EMS system. Back up power is provided by a Catapiller back up generator providing 480/277 volt power to a 30 KVA transformer providing 125 amps of 120 volt power.

**Fire Protection/Life Safety System:**

The fire alarm consists of audible and strobe annunciators activated by pull stations and smoke, heat detectors and is centrally monitored by a notifier system that is original to construction. The building has a fire sprinkler system as well as fire extinguishers in cabinets. The building has a video and security alarm system. The HVAC system duct has smoke detectors and smoke dampers. The building has smoke curtains and fire doors using magnetic door release.

**Hazmat.**

None noted.

**Facility : 0002 ANNEX**

**General Info:**

	Estimate Cost:	\$0.00
Type: Building	Additional Cost:	\$0.00
Gross Area: 29411 S. F.	Repair Cost:	\$0.00
Year Built: 2012	Replacement Value:	\$14,019,047.26
Last Renovation:	FCI%:	0.00%



**Facility Description:**

**Building:000.**

Chinatown Annex is located at 628 Washington street in San Francisco CA as part of the San Francisco community college district. The -story plus a basement totals 157,353-square-foot building space that a combination of contains offices, classrooms, and labs. Originally constructed in 2012. Staff is still moving in and the general contractor is still performing punch list items at the time of this assessment, 9-2012..

**Structural/Exterior Closure:**

The main structure and basement are typically cast in place concrete walls using a combination of concrete columns and metal framing and pandeck. The building rest on a concrete slab below grade with concrete on all floors through out the building. Exterior finishes are typically light weight concrete vinnners with areas using tile and plaster. The roof is rolled asphalt and is of 2012 vintage. The main exterior entry doors and jambs are typically auto operation store front type set in aluminum framed store front window wall system. The service doors are steel in steel jambs. The windows and in fill window wall system are typically dual pane aluminium frame units that are a combination of fixed and operational units. The building has mechanical window shades.

**Interiors:**

The interior wall finishes are typically painted gypsum board and concrete with areas using metal framed single pane window walls. Other areas use wood paneling and FRP in the service areas. Most ceilings are a combination of T-bar suspended puched metal and acoustical ceiling tiles and concrete with areas using decorative wood or painted gypsum. Flooring in high use areas is a combination of, Trazzo, VCT, sheet vinyl and carpet or exposed to concrete. Interior doors are generally solid core wood in metal jambs with some using electric access control. The rest rooms have tile floors using a tile wainscot using a painted hard lid.

**Mechanical/Plumbing:**

The EMS controlled heating is provided by Bench Mark 1.5 MBTU gas fired boilers using two 3 HP circulation pumps. The EMS controlled cooling is supplied by chillers using a combination of circulation pumps with VAVs using zone thermostats using digital controls. The heating/cooling system is a 2-pipe system using custom built two pipe cooling air handlers with VAV boxes with re heat coils. VFDs are on the air handlers and the circulation pumps. Plumbing fixtures are of original type with up grades as needed for maintenance/use needs. The up grades consists of auto operation toilets and sinks with water less urinals. The building uses copper for domestic water and cast iron for waste lines. The building has drinking fountains on each floor. Domestic hot water is provided by a noted Larrs 750,000 BTU gas fired boiler using two 3/4 HP circulation pumps with a 500 gallon storage tank.

**Electrical:**

The electrical system is fed from the main building using a combination of 112.5 and 75 KVA transformer that delivers 2000 amps 120/208 volt power to the facility's distribution.. Lighting is typically fluorescent T-8 and T-5 and CFLs using a combination of magnetic switching, occupancy sensors, motion switches and electronic switching and a dimmer system. Emergency battery lights are present and emergency exit signs are present and are typically illuminated. The building uses an EMS system. Back up power is provided by a Catapiller back up generator, per staff.

**Fire Protection/Life Safety System:**

The fire alarm consists of audible and strobe annunciators, activated by pull stations and smoke, heat detectors and is centrally monitored by a Notifier system. The building has a fire sprinkler system as well as fire extinguishers in cabinets. The building has a video and security alarm system. The HVAC system duct has smoke detectors and smoke dampers. The building has smoke curtains and fire doors using magnetic door release. Exhaust hood supperssion is present in the kitchen. An assisstive listening system is present

**Hazmat.**

None noted.



## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
<b>* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)</b>							
<b>** Source: Office of Research &amp; Planning 9/6/12</b>							

# CCSF Center Cost Estimate Worksheet

**Civic Center**

Dean Carl Jew [415-561-1875], [cjew@ccsf.edu]

Fiscal Year: **2011-2012**

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
ART	8.32	\$ 707,200.00		
CDEV	0.20	\$ 17,000.00		
<b>TOTAL:</b>	<b>8.52</b>	<b>\$ 724,200.00</b>		
<b>Instructionally Related Personnel</b>				
<b>NON-CREDIT</b>				
BUS (non-credit)	1.35	\$ 114,750.00		
ESL (non-credit)	20.70	\$ 1,759,500.00		
ESL (non-credit grant)	1.60	\$ 136,000.00		
OLAD (non-credit)	0.44	\$ 37,400.00		
<b>TOTAL:</b>	<b>24.09</b>	<b>\$ 2,047,650.00</b>		
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>				
Counseling Coordinator	0.20	\$ 17,000.00		
Counseling Faculty	2.15	\$ 182,750.00		
Financial Aid Counseling Faculty	0.10	\$ 8,500.00		
<b>TOTAL:</b>	<b>2.45</b>	<b>\$ 208,250.00</b>		
ESL Coordinator	0.60	\$ 51,000.00		
<b>TOTAL:</b>	<b>0.60</b>	<b>\$ 51,000.00</b>		
Librarians		\$ -		
Site Supervisor (Civic Center)	0.42	\$ 35,700.00		
Site Supervisors (Fort Mason)	0.47	\$ 39,950.00		
<b>TOTAL:</b>	<b>0.89</b>	<b>\$ 75,650.00</b>		
<b>Instructionally Related Total:</b>		<b>35.66</b>	<b>\$ 3,106,750.00</b>	
<b>Operational</b>				
<b>Administrative Office Support</b>				
Senior Clerk (1406)	1		\$58,984.00	\$26,657.08
Clerk Typist (1424)	1		\$58,635.00	\$26,558.52
Clerk Typist - STO (Fort Mason-1424)	1		\$45,552.00	\$22,863.88
Account Clerk (1630)	0.5		\$4,653.00	\$6,314.01
Guidance Aide (Vacant-3598)	1			
<b>TOTAL:</b>	<b>4.5</b>		<b>\$167,824.00</b>	<b>\$82,393.50</b>
<b>Admissions &amp; Enrollment Staff</b>				

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
School Aide III (Vacant-3599)		1			
Clerk Typist (1424)		1		\$50,822.00	\$24,352.13
Junior Clerk - STO (1402)		0.2		\$7,632.00	\$4,155.28
	<b>TOTAL:</b>	<b>2.2</b>		<b>\$58,454.00</b>	<b>\$28,507.41</b>
<b>Admissions &amp; Records Staff</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Matriculation</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Academic Support</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Continuing Education</b>					
Administrative Analyst (externally funded-1822)		1			
Administrative Analyst (externally funded-1822)		1			
	<b>TOTAL:</b>	<b>2</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Bookstore Staff</b>					
Bookstore Cashier (externally funded)		0.4			
	<b>TOTAL:</b>	<b>0.4</b>			
<b>Counseling Support</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Custodial Services</b>					
Custodian (2708)		1		\$53,633.00	\$25,145.96
Custodian (2708)		1		\$56,212.00	\$25,874.27
Custodian (Fort Mason-2708)		1		\$60,740.00	\$27,152.98
	<b>TOTAL:</b>	<b>3</b>		<b>\$170,585.00</b>	<b>\$78,173.20</b>
<b>Buildings &amp; Grounds</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>IT Staff</b>					
Administrator I (1021)		0.2		\$13,158.40	\$5,715.93
	<b>TOTAL:</b>	<b>0.2</b>		<b>\$13,158.40</b>	<b>\$5,715.93</b>
<b>Library Staff</b>					
	<b>TOTAL:</b>	<b>0</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Police</b>					
TIA-Campus Control (8272)		1		\$55,953.00	\$25,801.13
TIA-Campus Control (8272)		1		\$54,252.00	\$25,320.76
	<b>TOTAL:</b>	<b>2</b>		<b>\$110,205.00</b>	<b>\$51,121.89</b>
<b>Operational Support Services Total:</b>				<b>\$520,226.40</b>	<b>\$245,911.94</b>
Federal Work Study/Lab Aide			\$	7,033.50	
4303 Office Supplies (4303)			\$	6,065.66	

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
5410 Insurance - liability (5410)		\$ 17,327.95		
5410 Insurance - property (5410)		\$ 8,542.72		
5450 Self-Insurance Claims (5450)		\$ 902.07		
5510 Water/Sewage (5510)		\$ 11,687.00		
5520 Gas/Electricity (5520)		\$ 8,876.00		
5530 Telephone/Data Service (5530)		\$ 5,300.10		
5560 Housekeeping/Garbage (5560)		\$ 13,023.00		
5610 Other Property Leases (5610)		\$ 271,000.00		
5620 Property Leases-SFUSD (5620)		\$ 19,950.00		
5631 Vehicle Leases (5631)		\$ 3,234.00		
5632 Copier Leases ( 5632)		\$ 3,967.00		
5633 Other Leases (5633)		\$ -		
5640 Maint. & Repair - Non-Equipment (5640)		\$ 19,552.00		
5650 Maint. & Repair - Equipment (5650)		\$ 3,594.00		
5655 Maint. & Repair - Vehicles (5655)		\$ -		
5656 Software License Fees (5656)		\$ 19,076.00		
5657 Maint. - Hazardous Materials (5657)		\$ 33,698.00		
5658 Maint. - Other (5658)		\$ -		
<b>TOTAL:</b>		<b>\$ 452,829.00</b>		
<b>Operational Total:</b>		<b>\$ 1,218,967.34</b>		
<b>Grants and Other Income</b>				
State Foundation Grant		\$1,107,182		
Continuing Education (External Funding)		\$0		
MOU: Arriba Juntos/Dept. Human Serv.		\$175,000		
ESL 231 Grant		\$15,000		
Other incoming funds		\$0		
<b>Grants and Other Total</b>		<b>\$1,297,182</b>		
<b>Source: (Physical Resources Work Group #8)</b>				
<b>Facility Resources</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				50400.0 <i>a</i>
Assignable square feet				31328.0 <i>b</i>
Apportionment Earned per square foot				130.0 <i>c = e/b</i>
FTEs 11-12	215.6	736.7	31.0	983.3 <i>d</i>
State Apportionment Earned	1131999.2	2837180.7	104218.0	4073397.9 <i>e</i>
Sales Tax Income	105,428.40	360,251.19	15,149.22	480,828.81
Lottery Income	26,950.00	92,088.75	3,872.50	122,911.25
FTEF 11-12	8.3	17.4	7.1	32.8 <i>f</i>
FTEs PER FTEF	25.9	42.4	4.4	30.0 <i>g = d/f</i>
Total Annual CR/NCR Student Headcount	867		3,176	4,043
<b>TOTAL COST:</b>			<b>\$4,325,717</b>	
<b>TOTAL REVENUE EARNED:</b>			<b>\$5,784,320</b>	
Please describe the unique programs and aspects of your Center. This could include special				

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
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Civic Center is comprised of the principal campus at 750 Eddy Street, and four community sites including Fort Mason Art Center, Park Presidio Church in the Richmond District, AP Giannini Middle School in the Sunset District and Arriba Juntos in the Mission District. Entering its sixth decade of operations, the Civic Center (formerly known as Alemany Campus and John Adams Annex) continues to specialize in adult basic skills education. The student body originates from over 70 countries; the top 3 countries of origin are Mexico, Vietnam and China. Located in the Golden Gate National Recreation Area, the CCSF art center is an anchor tenant at Fort Mason. Approaching its fifth decade of operations, the Fort Mason site provides art instruction in credit, non-credit and community education modes. The Art department celebrated the 38th Annual Holiday Art Exhibition and Sale in 2012.

**Facility : 0001 ALEMANY BUILDING**

**General Info:**

Type: Building	Estimate Cost: \$5,890,364.97
Gross Area: 26400 S. F.	Additional Cost: \$6,875,855.57
Year Built: 1911	Repair Cost: \$12,766,220.54
Last Renovation: 1934	Replacement Value: \$13,842,576.00
	FCI%: 92.22%



**Facility Description:**

**Building:0001.**

The Alemany Campus of City College of San Francisco is located at 750 Eddy Street in San Francisco, California. The three-story 26,400-square-foot building contains offices and classrooms. The building was originally constructed in 1911 and was acquired and renovated by the district in 1934. The building has had some cosmetic renovations over the years for maintenance use needs with no major remodels to date, 2012.

**Structural/Exterior Closure:**

The main structure appears to be of unreinforced CMUs units with both wood and metal framing resting on a concrete slab below grade using cast in place concrete walls. The basement walls are cast in place concrete. The flat roofs are typically modified bituminous with gravel cover with asphalt shingles on the sloped roofs and both show signs of water leakage. The exterior doors are typically a combination of FRP doors in aluminum jambs and the service appear to be metal in metal jambs. The windows have had some up grades but most are typically aluminum frame, single pane units that have been retrofitted in the original wood jambs.

**Interiors:**

The interior wall finishes are typically painted plaster with areas using painted gypsum. Most ceilings are 12"x12" glue on acoustical ceiling tiles with areas using painted lath and plaster. Flooring in high use areas is typically a combination of VCT well most other flooring is 9"x 9" resilient floor tile or carpet with areas exposed to concrete. Interior doors are generally solid wood in wood jambs and the service doors are metal in metal jambs. The rest rooms have tile floors with tile wainscot using a combination of marble and wood toilet partitions. The building has a residential type kitchen. The building has a elevator of unknown age.

**Mechanical/Plumbing:**

Heating is provided by a 1984 vintage, gas fired 2.7 million BTU boiler distributed through a two pipe system using built up air handlers with steam plates using 100% fresh air. The building appears to be lacking a cooling system. Plumbing fixtures are of original type with up grades as needed for maintenance, remodel and or use needs using the buildings copper piping with areas being upgraded in 1993. There is no hot water in the rest rooms. The building has two sump pumps. Areas using hot water is provided by a combination of, 1440 watt State and 1500 watt AOSmith 6 gallon electric water heaters. The building has water fountains located on each floor. The rest rooms use windows and ceiling mounted exhaust fans for ventilation.

**Electrical:**

The mostly original type electrical system is fed at 120/240 volts using a 800 amp main switch to a 30 KVA transformer that provides 120/240V. single phase 800 amp power to the facility's. Lighting is typically a combination of incandescent and fluorescent T-8s and T-12s using a combination of occupancy sensors and motion sensors switches and typical switches and outlets. Emergency lights are present and emergency exit signs are present and are typically illuminated.

**Fire Protection/Life Safety System:**

The fire alarm system consists of audible and strobe annunciators activated by pull stations and smoke detectors and is centrally monitored by a Notifier panel. The complex does not have a fire sprinkler system but does have fire hose reels and fire extinguishers in cabinets. The hall ways have magnetic fire door release as well as at the elevator.

**Hazmat.**

None noted.

ASSESSMENT > Deficiencies >

**1 ALEMANY BUILDING**

Major Class	Deficiency	Estimated Amt
Built-Up Roofing Components	Built-up Roof: Damaged or Failing	\$434,473.81
Carpet	Carpet: Damaged or Failing	\$4,609.91
Ceiling Suspension Systems	{L1} Ceilings beyond expected useful life	\$277,532.64
Control Components/DDC Systems (	Controls, AHU: Damaged or Failing	\$57,279.60
Detection Systems	{L1} Detection system Past useful Life	\$132,916.08
Detection Systems	{L1} Special Electrical sys beyond exp useful life	\$161,420.16
Elevator Controls And Doors	{L1} Elevator or Lift past useful life	\$90,008.16
Entrance Doors And Frames	{L1} Exterior doors beyond expected useful life	\$16,381.20
Flooring	{L1} Flooring beyond expected useful life	\$270,631.68
Framing, Stud Walls	{L1} Wall framing past useful life	\$243,624.48
Gas-Fired Boilers,	Boiler: Damaged or failing	\$126,665.67
Heating & Ventilating Units	{L1} Heating system beyond expected useful life	\$568,262.64
Hydrants	{L1} Fire Protection System Past useful Life	\$77,708.40
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$1,008.73
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$2,686.08
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$11,096.00
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$3,253.50
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$379.16
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$10,691.98
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$1,260.91
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$10,818.97
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$9,884.81
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$1,260.91
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$9,140.69
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$9,670.83
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$781.40
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$8,524.47
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$818.68
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$617.13
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$10,653.78
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$10,781.69
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$10,679.56
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$3,153.16
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$2,207.49
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$1,260.91
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$1,260.91
Miscellaneous Resilient Tile Flooring	9 x 9 Tile: Damaged or Failing	\$379.16
Pipe, Steel	Heating piping: damaged or failing	\$243,126.27
Roof Coatings	{L1} Roofing beyond expected useful life	\$195,621.36
Roof Hatch Options	{L1} Roof openings beyond expected useful life	\$7,922.64
Self-Contained Single Package	{L1} HVAC System beyond expected useful life	\$1,006,906.5
Walls And Ceilings, Interior	{L1} Walls and finish beyond useful life	\$201,321.12
Water Closets	{L1} Plumbing fixtures past useful life	\$14,944.64
Windows	{L1} Windows beyond expected useful life	\$225,624.96
Wiring Devices Elements	{L1} Electrical System Beyond Expected Useful Lif	\$767,783.28
Wood Doors Decorator	{L1} Interior doors past useful life	\$243,328.80

Filter | Total: 46 (46 Shown) | Amt: \$5,811,944.64

## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)							
** Source: Office of Research & Planning 9/6/12							



# CCSF Center Cost Estimate Worksheet

**Downtown Center**

Dean David Dore [415-267-6504], [ddore@ccsf.edu]

Fiscal Year: 2011-2012

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
ARCH	0.10	\$ 8,245.00		
ART	0.377	\$ 32,045.00		
Behavioral Science	0.394	\$ 33,490.00		
Business	6.729	\$ 571,965.00		
Culinary and Hospitality	1.406	\$ 119,510.00		
Computer Networking and Information	0.360	\$ 30,600.00		
Computer Science	0.240	\$ 20,400.00		
English	0.563	\$ 47,855.00		
ESL	2.226	\$ 189,210.00		
Fashion	2.712	\$ 230,520.00		
Foreign Languages	4.505	\$ 382,925.00		
Health Science	0.061	\$ 5,142.50		
Social Sciences	1.280	\$ 108,800.00		
<b>TOTAL:</b>	<b>20.95</b>	<b>\$ 1,780,707.50</b>		
<b>Instructionally Related Personnel</b>				
<b>NON-CREDIT</b>				
Business	8.890	\$ 755,650.00		
Culinary and Hospitality	4.632	\$ 393,720.00		
ESL	26.055	\$ 2,214,675.00		
Fashion	0.106	\$ 8,967.50		
Health Science	0.131	\$ 11,135.00		
Older Adults	0.486	\$ 41,267.50		
<b>TOTAL:</b>	<b>40.30</b>	<b>\$ 3,425,415.00</b>		
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>				
Counseling Faculty	4.425	\$ 376,125.00		
Career Development Services	0.270	\$ 22,950.00		
Counseling (Financial Aid)	0.034	\$ 2,890.00		
Disabled Student Services	0.190	\$ 16,150.00		
Librarian	1.000	\$ 85,000.00		
Site Supervisor	0.480	\$ 40,800.00		
<b>TOTAL:</b>	<b>6.40</b>	<b>\$ 543,915.00</b>		
<b>Instructionally Related Total:</b>		<b>67.65</b>	<b>\$ 5,750,037.50</b>	
<b>Operational</b>				
<b>Admin Office Support</b>				
Sr. Clerk Typist (1426)	1		\$ 62,316.00	\$27,598.04

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Sr. Management Assistant (Vacant)</b>		1			
Sr. Clerk Typist (1426)		1		\$ 56,228.00	\$25,878.79
Clerk Typist (1424)		1		\$ 49,774.00	\$24,056.18
Payroll Clerk (1220)		1		\$ 72,001.00	\$30,333.08
	<b>TOTAL:</b>	<b>5</b>		<b>\$240,319.00</b>	<b>\$107,866.09</b>
<b>A&amp;E staff</b>					
Sr. Clerk Typist (1426)		1		\$ 53,826.00	\$25,200.46
	<b>TOTAL:</b>	<b>1</b>		<b>\$53,826.00</b>	<b>\$25,200.46</b>
<b>Culinary Arts</b>					
Senior Clerk (1406)		1		\$ 49,611.00	\$24,010.15
	<b>TOTAL:</b>	<b>1</b>		<b>\$49,611.00</b>	<b>\$24,010.15</b>
<b>Bookstore Staff</b>					
Bookstore Manager (externally funded)		1			
	<b>TOTAL:</b>	<b>1</b>			
<b>Counseling Support</b>					
Sr. Clerk Typist (1426)		1		\$ 62,317.00	\$27,598.32
	<b>TOTAL:</b>	<b>1</b>		<b>\$62,317.00</b>	<b>\$27,598.32</b>
<b>Custodial Svcs</b>					
Custodian (2708)		1		\$ 53,395.00	\$25,078.75
Custodian (2708)		1		\$ 55,623.00	\$25,707.94
Custodian (2708)		1		\$ 60,904.00	\$27,199.29
Custodian (2708)		1		\$ 49,617.00	\$24,011.84
Custodian (2708)		1		\$ 58,028.00	\$26,387.11
	<b>TOTAL:</b>	<b>5</b>		<b>\$277,567.00</b>	<b>\$128,384.92</b>
<b>Buildings &amp; Grounds</b>					
Stationary Engineer (7334)		1		\$ 73,236.00	\$30,681.85
Stationary Engineer (7334)		1		\$ 75,326.00	\$31,272.06
	<b>TOTAL:</b>	<b>2</b>		<b>\$148,562.00</b>	<b>\$61,953.91</b>
<b>Library Staff</b>					
Library Tech. II (3618)		1		\$ 77,120.00	\$31,778.69
Library Tech. I (3616)		1		\$ 73,173.00	\$30,664.06
	<b>TOTAL:</b>	<b>2</b>		<b>\$150,293.00</b>	<b>\$62,442.74</b>
<b>Police</b>					
TIA-Campus Control (8272)		1		\$ 61,811.00	\$27,455.43
Inst. Police Officer (1804)		1		\$ 78,890.00	\$32,278.54
	<b>TOTAL:</b>	<b>2</b>		<b>\$140,701.00</b>	<b>\$59,733.96</b>
<b>Contract Education</b> (externally funded program)					
Associate Dean		1			
Program Coordinator		1			
Sr. Clerk Typist (1426)		1			

	FTE	Cost = FTE x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Admin Analyst (1822)	1			
Research Assistant (1802)	1			
	<b>TOTAL:</b>	<b>5</b>		
<b>Operational Support Services Total:</b>			<b>\$1,123,196.00</b>	<b>\$497,190.55</b>
Federal Work Study/Lab Aide		\$ 27,302.00		
4303 Office Supplies (4303)		\$ 13,402.00		
5410 Insurance - liability (5410)		\$ 41,526.69		
5410 Insurance - property (5410)		\$ 12,162.35		
5450 Self-Insurance Claims (5450)		\$ 2,161.83		
5510 Water/Sewage (5510)		\$ 32,797.00		
5520 Gas/Electricity (5520)		\$ 62,553.00		
5530 Telephone/Data Service (5530)		\$ 7,545.81		
5560 Housekeeping/Garbage (5560)		\$ 33,776.00		
5610 Other Property Leases (5610)		\$ -		
5620 Property Leases-SFUSD (5620)		\$ 1,608.00		
5631 Vehicle Leases (5631)		\$ 3,234.00		
5632 Copier Leases ( 5632)		\$ 24,907.00		
5633 Other Leases (5633)		\$ -		
5640 Maint. & Repair - Non-Equipment (5640)		\$ 27,836.00		
5650 Maint. & Repair - Equipment (5650)		\$ 2,795.00		
5655 Maint. & Repair - Vehicles (5655)		\$ -		
5656 Software License Fees (5656)		\$ 45,717.00		
5657 Maint. - Hazardous Materials (5657)		\$ -		
5658 Maint. - Other (5658)		\$ -		
<b>TOTAL:</b>		<b>\$ 339,323.68</b>		
<b>Operational Total:</b>		<b>\$ 1,959,710.23</b>		
<b>Grants and Other Income</b>				
State Foundation Grant		\$1,107,182		
Office of Contract Education		\$2,595,000		
California Real Estate Education Center		\$90,000		
Organic Coffee Lease		\$54,000		
Small Business Development Center (Offsite & on-campus)		\$450,000		
Educated Palate		\$83,169		
<b>Grants and Other Total</b>		<b>\$4,379,351</b>		
<b>Source: (Physical Resources Work Group #8)</b>				
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				86,083.0 <i>a</i>
Assignable square feet				44,602.0 <i>b</i>
Apportionment Earned per square foot				216.0 <i>c = e/b</i>
FTES 11-12	575.0	1,636.7	93.3	2,304.9 <i>d</i>
State Apportionment Earned	3,018,857.0	6,302,984.6	313,797.7	9,635,639.3 <i>e</i>
Sales Tax Income	281,160.33	800,321.85	45,613.92	1,127,096.10
Lottery Income	71,871.25	204,581.25	11,660.00	288,112.50
FTEF 11-12	20.3	27.8	11.3	59.5 <i>f</i>
<b>FTEF PER FTEF</b>	<b>28.3</b>	<b>58.9</b>	<b>8.2</b>	<b>38.8</b> <i>g = d/f</i>

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Total Annual CR/NCR Student Headcount	4,004		5,962	9,966	
<b>TOTAL COST:</b>				<b>\$7,709,748</b>	
<b>TOTAL REVENUE EARNED:</b>				<b>\$12,158,030</b>	
<b>Please describe the unique programs and aspects of your Center. This could include</b>					
<p><b>Continuing Education</b> ran 11 classes during the fall 2011 semester;                      1 business (valoris), 4 computer, 2 Spanish, 2 Digital Photo,                      1 Cert. Sommelier, 1 Diploma Sommelier                      For spring 2012 ran 14 classes;                      4 computer, 2 Spanish, 1 hoarding, 1 Digital Photo, 1 Voice Over                      GRE/GMAT (estimated 3 classes...Basic Math, GRE, and GMAT)                      1 Cert. Sommelier, 1 Diploma Sommelier  <b>Office of International Program</b> (Campus Classrooms used for non-apportionment revenue),</p>					

**Facility : 0001 DOWNTOWN CENTER**

**General Info:**

	Estimate Cost:	\$9,977,739.79
Type: Building	Additional Cost:	\$11,647,070.78
Gross Area: 86083 S. F.	Repair Cost:	\$21,624,810.57
Year Built: 1978	Replacement Value:	\$47,180,370.64
Last Renovation:	FCI%:	45.83%



**Facility Description:**

Building: 0001.

The Downtown Campus of City College of San Francisco is located at 800 Mission Street in San Francisco. The nine-story 86,038-square-foot building contains offices, classrooms, and a library. Originally constructed in 1978, there are no additions but the first floor and parts of the second floor have had minor renovations with no major renovations to date,2012.

**Structural/Exterior Closure:**

The main structure is of structural steel framing and metal pandeck using cast in place concrete wall construction for the basement. Exterior finishes are typically glass in fill window walls and stucco/tile with stainless steel covers over the concrete columns. The roof is typically concrete deck with a built up asphalt that is of unknown age. The roof is original to construction,per staff. The exterior doors are typically aluminum framed store front type and the service doors are metal in metal jambs. The windows/infills are typically aluminum frame, dual pane fixed units that are original to construction.

**Interiors:**

The interior wall finishes are typically painted gypsum board with areas using wood paneling and single pane metal framed window walls. Most ceilings are a combination of T-8 suspended type in metal grids and or 12"x12" glue on acoustical ceiling tiles and painted gypsum,depending on use. Flooring in high use areas is typically VCT, with a combination of sheet vinyl, and tile well most other flooring is carpet. Interior doors are generally solid wood in metal jambs using the original type hardware. The rest rooms have tile floors and walls with wood laminate toilet partitions and painted gypsum ceilings. The building has a stainless steel commercial type kitchen with tile floors. The building has three passenger and one fright elevator.The building has a coffee shop and a restaurant that is supplied by the stainless steel commercial kitchen.

**Mechanical/Plumbing:**

Heating is provided by a 12,600.000 BTU gas fired Kewanee boiler that appears to be original to construction. Cooling is supplied by a chiller and cooling tower that also appears to be original to construction using a 30 HP circulation pump. The heating/cooling distribution system is a 4-pipe system using factory and custom built air handlers with VAVs and reheat coils. The building uses a combination including 15 HP circulation pump from the roof top mechanical room. Plumbing fixtures are typically of original type with up grades as needed for maintenance and or use needs using the buildings copper piping and a two five HP booster pump system that is mostly original. The upgrades consists of waterless urinals. The building has two sever lift pumps located in the basement area of the building. Domestic hot water is provided by an electric 18,000 watt and a 120,000 BTU gas fired 100 gallon AOSmith water heater using a 1/6 HP circulation pump. There is a eye wash station present.

**Electrical:**

The electrical system is fed using a five section 2500 amp,480/277 volt power to a 300 KVA transformer that delivers 277/480 V. three phase power to a combination of 45, 65 and 75 KVA transformers that provide 120/208 three phase four wire power to the facility original distribution. Lighting is typically fluorescent F-26 ,and T-8 ,and F-40s using a combination of motion sensors switches, occupancy sensors and typical switches and outlets. Emergency lights are present and emergency exit signs are present and are typically illuminated. The building has a roof top back up diesel generator that is original to construction providing 480/277 volts, using a built in 219 KVA transformer providing 263 amps at 480/277 volts power to emergency circuits.

**Fire Protection/Life Safety System:**

The fire alarm consists of audible and strobe annunciators. The system is activated by pull stations and smoke/heat detectors. The system appears to be original to construction and centrally monitored by a Notifier panel The building has a sprinkler system that uses a 75 HP booster pump. The building has magnetic door release at the fire doors and elevators. The kitchen area has Ansul fire suppression system in the range hoods. The building has a security alarm and emergency phone call boxes.

**Hazmat.**

None noted.

ASSESSMENT > Deficiencies >

**1 DOWNTOWN CENTER**

Major Class	Deficiency	Estimated Amt
Carpet	Carpet: Damaged or Failing	\$6,949.09
Carpet	Carpet: Damaged or Failing	\$7,933.48
Carpet	Carpet: Damaged or Failing	\$6,025.55
Carpet	Carpet: Damaged or Failing	\$6,025.55
Ceiling Suspension Systems	{L1} Ceilings beyond expected useful life	\$904,956.14
Control Components/DDC Systems (	Controls, AHU: Damaged or Failing	\$197,303.21
Detection Systems	{L1} Detection system Past useful Life	\$508,724.70
Detection Systems	{L1} Special Electrical sys beyond exp useful life	\$526,345.89
Elevator Controls And Doors	{L1} Elevator or Lift past useful life	\$293,491.38
Entrance Doors And Frames	{L1} Exterior doors beyond expected useful life	\$53,414.50
Exit Lighting Fixtures	Battery Backup System: Damaged or failing	\$49,025.03
Flooring	{L1} Flooring beyond expected useful life	\$882,454.04
Framing, Stud Walls	{L1} Wall framing past useful life	\$794,391.14
Gas-Fired Boilers,	Boiler: Damaged or failing	\$340,945.94
Roof Coatings	{L1} Roofing beyond expected useful life	\$637,866.42
Roof Hatch Options	{L1} Roof openings beyond expected useful life	\$25,833.50
Self-Contained Single Package	{L1} HVAC System beyond expected useful life	\$3,283,240.05
Walls And Ceilings, Interior	{L1} Walls and finish beyond useful life	\$659,387.17
Wood Doors Decorator	{L1} Interior doors past useful life	\$793,427.01

 Filter | Total: 19 (19 Shown) | Amt: \$9,977,739.79

## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
<b>* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)</b>							
<b>** Source: Office of Research &amp; Planning 9/6/12</b>							

# CCSF Center Cost Estimate Worksheet

**Evans Center**

Dean Torrance Bynum [415-550-4449], [tbynum@ccsf.edu]

Fiscal Year: **2011-2012**

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>					
<b>CREDIT</b>					
AUTO		6.97	\$ 592,450.00		
CITYBUILD ACADEMY		0.63	\$ 53,252.50		
CONSTRUCTION		3.45	\$ 293,505.00		
ENGN		1.60	\$ 136,000.00		
FASH		1.76	\$ 149,982.50		
HEALTHCARE		0.57	\$ 48,450.00		
JOURNEYMEN		0.32	\$ 27,200.00		
<b>CREDIT GRAND TOTAL</b>	<b>TOTAL:</b>	<b>15.30</b>	<b>\$ 1,300,840.00</b>		
<b>Instructionally Related Personnel</b>					
<b>NON-CREDIT</b>					
APPR		1.88	\$ 159,800.00		
AUTO		0.26	\$ 22,100.00		
BUS		1.02	\$ 86,700.00		
CITYBUILD ACADEMY		1.77	\$ 150,450.00		
ESL		0.48	\$ 40,800.00		
FASH		1.12	\$ 95,200.00		
JRNY		0.40	\$ 34,000.00		
TRSK - Construction		2.23	\$ 189,550.00		
TRSK- Custodial		1.44	\$ 122,400.00		
<b>NON-CREDIT GRAND TOTAL</b>	<b>TOTAL:</b>	<b>10.60</b>	<b>\$ 901,000.00</b>		
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>					
Counseling Faculty		1.00	\$ 85,000.00		
Counseling Faculty		1.30	\$ 110,500.00		
Counseling Faculty		0.67	\$ 56,950.00		
	<b>TOTAL:</b>	<b>2.97</b>	<b>\$ 252,450.00</b>		
<b>CREDIT/NON-CREDIT NONINSTRUCTIONAL</b>					
LBCS		1.60	\$ 136,000.00		
Coordinator		1.12	\$ 95,200.00		
Coordinator		1.42	\$ 120,700.00		
Site Supervisor		0.70	\$ 59,500.00		
	<b>OTHERS Total</b>	<b>4.84</b>	<b>\$ 411,400.00</b>		
Librarian	<b>Total</b>	<b>0.00</b>	<b>\$ -</b>		
<b>Instructionally Related Total:</b>		<b>33.71</b>	<b>\$ 2,865,690.00</b>		
<b>Operational</b>					
<b>Admin Office Support</b>					



	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Sr. Management Assistant (1844) (Vacant)</b>				
Sr. Clerk Typist (1426)	1		\$58,835.00	\$26,615.00
	<b>TOTAL:</b>	<b>1</b>	<b>\$58,835.00</b>	<b>\$26,615.00</b>
<b>Auto/Trade Skills Dept.</b>				
Sr. Clerk Typist (1426)	1		\$59,430.80	\$26,783.26
Clerk Typist (1424)	0.25		\$11,214.00	\$5,666.83
	<b>TOTAL:</b>	<b>1.25</b>	<b>\$70,644.80</b>	<b>\$32,450.09</b>
<b>Auto/Trade Skills Dept.</b>				
School Aide (3597)	0.1		\$4,546.67	\$2,283.98
School Aide (3598)	0.1		\$4,518.59	\$2,276.05
School Aide (3598)	0.1		\$4,836.83	\$2,365.92
School Aide (3598)	0.6		\$17,960.58	\$11,072.07
School Aide (3598)	0.2		\$6,021.68	\$3,700.52
	<b>TOTAL:</b>	<b>1.1</b>	<b>\$37,884.35</b>	<b>\$21,698.54</b>
<b>Auto/Trade Skills Dept.</b>				
Tool Room Mech/Cust (7441)	1		\$55,964.32	\$25,804.32
Tool Room Mech/Cust (7441)	1		\$45,744.99	\$22,918.39
	<b>TOTAL:</b>	<b>2</b>	<b>\$101,709.31</b>	<b>\$48,722.71</b>
<b>Apprenticeship/Evans Center:</b>				
Employment Training Specialist I	1		\$65,343.46	\$28,452.99
	<b>TOTAL:</b>	<b>1</b>	<b>\$65,343.46</b>	<b>\$28,452.99</b>
<b>Grants:</b>				
Management Assistant (Externally funded)	1		-	-
Sr. Account Clerk (Externally funded)	1		-	-
	<b>TOTAL:</b>	<b>2</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Custodial Svcs (PUC)</b>				
Custodian (2708)	1		\$60,912.11	\$27,201.58
Custodian (2708)	1		\$58,962.78	\$26,651.09
	<b>TOTAL:</b>	<b>2</b>	<b>\$119,874.89</b>	<b>\$53,852.67</b>
<b>Buildings &amp; Grounds</b>				
			\$0.00	\$0.00
	<b>TOTAL:</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>IT Staff</b>				
			\$0.00	\$0.00
	<b>TOTAL:</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Library Staff</b>				
Library Tech. Asst. I (3616)			\$0.00	\$0.00
	<b>TOTAL</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Police</b>				
TIA-Campus Control	1		\$63,820.74	\$28,022.98
TIA-Campus Control	1		\$54,257.93	\$25,322.44
	<b>TOTAL</b>	<b>2</b>	<b>\$118,078.67</b>	<b>\$53,345.42</b>
<b>Operational Support Services Total:</b>	<b>12.35</b>		<b>\$572,370.48</b>	<b>\$265,137.42</b>
Federal Work Study/Lab Aide		\$	<b>7,056.00</b>	

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
4303 Office Supplies (4303)		\$ 1,600.00		
5130 India Basin Evans Prop Assess Fees		\$ 2,000.00		
5410 Insurance - liability (5410)		\$ 12,997.36		
5410 Insurance - property (5410)		\$ 18,404.69		
5450 Self-Insurance Claims (5450)		\$ 676.63		
5510 Water/Sewage (5510)		\$ 140,652.00		
5520 Gas/Electricity (5520)		\$ 23,065.00		
5530 Telephone/Data Service (5530)		\$ 11,418.71		
5560 Housekeeping/Garbage (5560)		\$ 18,010.00		
5610 Other Property Leases (5610)		\$ -		
5620 Property Leases-SFUSD (5620)		\$ 2,200.00		
5631 Vehicle Leases (5631)		\$ 3,234.00		
5632 Copier Leases ( 5632)		\$ 5,632.00		
5633 Other Leases (5633)		\$ -		
5640 Maint. & Repair - Non-Equipment (5640)		\$ 42,123.00		
5650 Maint. & Repair - Equipment (5650)		\$ 1,365.00		
5655 Maint. & Repair - Vehicles (5655)		\$ -		
5656 Software License Fees (5656)		\$ 14,309.00		
5657 Maint. - Hazardous Materials (5657)		\$ 33,698.00		
5658 Maint. - Other (5658)		\$ -		
<b>TOTAL:</b>		<b>\$ 338,441.39</b>		
<b>Operational Total:</b>		<b>\$1,175,949.29</b>		
<b>Grants and Other Income</b>				
State Foundation Grant	\$ 830,000			
Grant 2 (7 Grants)	\$ 688,658			
Grant 3 (6 Grants)	\$ 976,484			
Apportionment: Credit	\$ 3,800,000			
Non-Credit CDCP	\$ 262,000			
Non-Credit Regular	\$ 640,000			
Other incoming funds	\$ -			
<b>Grants and Other Total</b>	<b>\$ 7,197,142</b>			
<b>Source: (Physical Resources Work Group #8)</b>				
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				90,000.0 <i>a</i>
Assignable square feet				67,494.0 <i>b</i>
Apportionment Earned per square foot				48.8 <i>c = e/b</i>
FTEF 11-12	440.3	67.0	214.8	722.2 <i>d</i>
State Apportionment Earned	2,311,935.1	257,950.0	722,730.4	3,292,615.4 <i>e</i>
Sales Tax Income	215,321.37	32,753.22	105,056.76	353,131.35
Lottery Income	55,041.25	8,372.50	26,855.00	90,268.75
FTEF 11-12	12.1	5.5	2.2	19.9 <i>f</i>
FTEF PER FTEF	36.3	12.2	95.7	36.3 <i>g = d/f</i>
<b>Total Annual CR/NCR Student Headcount</b>	<b>2,088</b>		<b>2,327</b>	<b>4,415</b>
		<b>TOTAL COST:</b>	<b>\$4,041,639</b>	

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
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<b>TOTAL REVENUE EARNED:</b>		<b>\$4,566,016</b>		
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Please describe the unique programs and aspects of your Center. This could include special programs or unique populations that you serve:

Evans Center service a large population - disadvantage students. We also offer programs that are partnership with the Workforce & Economic Development. Evans Center has the largest number of vocational program classes within the District. Evans Center provides credit and non-credit courses for students interested in career and technical education programs including Auto Body, Motorcycle, Construction, Fashion Design and Production, Custodial, Fire Science, Vocational ESL, Transitional Studies,(contextualized academics) and Computer Skills.

**Facility : 0001 EVANS CAMPUS**

**General Info:**

Type: Building	Estimate Cost:	\$4,652,083.53
Gross Area: 90000 S. F.	Additional Cost:	\$5,430,402.81
Year Built: 1984	Repair Cost:	\$10,082,486.34
Last Renovation:	Replacement Value:	\$49,327,200.00
	FCI%:	20.44%



**Facility Description:**

Building: 0001.

Evans Campus of City College of San Francisco is located at 1400 Evans Street in San Francisco, California. The two-story 90,000-square-foot building contains offices, classrooms, and a shop areas for a combination of trades. Originally constructed in 1984, there have been no apparent or reported additions or major renovations to date, 2012.

**Structural/Exterior Closure:**

The main structure rest on a concrete slab on grade using tilt up CMUs with structural steel and wood framing construction system. Exterior finishes are typically painted concrete and or stucco. The roof is wood and metal framed. The roof is typically modified bituminous with a cap sheet that is original to construction, per staff. The exterior doors are aluminum framed store front type with auto openers and the service doors typically metal in metal jambs. The shop area has metal roll up access doors. The windows and window walls are typically aluminum frame, single pane units.

**Interiors:**

The interior wall finishes are typically painted gypsum board. Most ceilings are suspended T-8 acoustical ceiling tiles that is original to construction. Flooring in high use areas is typically carpet and most other flooring is VCT with concrete in the shops and other areas. Interior doors are generally solid wood in metal and aluminum jambs. The rest rooms have sheet vinyl flooring with tile wainscot using painted gypsum ceilings using wood laminate toilet partitions.

**Mechanical/Plumbing:**

The original heating is provided by 20 rooftop gas fired package units. Cooling is provided by rooftop package units. The heating/cooling distribution system is a duct system with programmable thermostats. Ceiling mounted exhaust fans are mounted in the bathrooms for ventilation. Plumbing fixtures are typically of original type with up grades as needed for maintenance needs using the buildings original copper piping with up grades as needed for maintenance/use needs. Domestic hot water is provided by 30 gallon Hydro jet electric water heaters.

**Electrical:**

The original electrical system is fed using a 1600 amp 480/477 volt switch to a combination of 225, 112.5, 75, and 30 KVA transformer that provides 120/208 and or 277/480V. three phase four power to the facility. Lighting is typically fluorescent T-8 and F-40s using an energy management system with motion sensor switches and typical switches and outlets. Emergency exit signs are present and are typically illuminated. The building has a night light circuit. There have been some minor electrical up grades for use needs.

**Fire Protection/Life Safety System:**

The fire alarm consists of audible and strobe annunciators that is activated by pull stations and smoke detectors and is centrally monitored by a notifier panel. The complex has a fire hose reels and a sprinkler system and fire extinguishers. A video and security alarm system is present.

ASSESSMENT > Deficiencies >

**1 EVANS CAMPUS**

Major Class	Deficiency	Estimated Amt
Carpet	Carpet: Damaged or Failing	\$5,150.92
Carpet	Carpet: Damaged or Failing	\$12,150.72
Carpet	Carpet: Damaged or Failing	\$1,265.65
Carpet	Carpet: Damaged or Failing	\$8,415.44
Carpet	Carpet: Damaged or Failing	\$2,510.70
Ceiling Suspension Systems	{L1} Ceilings beyond expected useful life	\$946,134.00
Detection Systems	{L1} Special Electrical sys beyond exp useful life	\$550,296.00
Detection Systems	{L1} Detection system Past useful Life	\$531,873.00
Elevator Controls And Doors	{L1} Elevator or Lift past useful life	\$306,846.00
Flooring	{L1} Flooring beyond expected useful life	\$922,608.00
Lavatories	Lavatory: Damaged or failing	\$1,423.48
Partitions, Toilet	Toilet Partition: Damaged	\$7,127.62
Roof Coatings	{L1} Roofing beyond expected useful life	\$666,891.00
Walls And Ceilings, Interior	{L1} Walls and finish beyond useful life	\$689,391.00

 Filter | Total: 14 (14 Shown) | Amt: \$4,652,083.53

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Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
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	-	-	-	-	-	-	-
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* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)							
** Source: Office of Research & Planning 9/6/12							

# CCSF Center Cost Estimate Worksheet

## John Adams Center

Dean Terry Hall [415-561-1908], [thall@ccsf.edu]

Fiscal Year: 2011-2012

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
BIOL	1.48	\$ 125,800.00		
CDEV	1.07	\$ 90,950.00		
CDEV (credit grant)	0.04	\$ 3,400.00		
COED	0.56	\$ 47,600.00		
COUN	0.02	\$ 1,700.00		
FASH	0.47	\$ 39,950.00		
FORL	0.10	\$ 8,500.00		
HCT	14.05	\$ 1,194,250.00		
HCT (credit grant)	0.17	\$ 14,450.00		
HLTH	0.50	\$ 42,500.00		
HLTH (credit grant)	0.07	\$ 5,525.00		
IDST	0.10	\$ 8,500.00		
LVN	15.84	\$ 1,346,400.00		
	<b>TOTAL:</b>	<b>34.47</b>	<b>\$ 2,929,525.00</b>	
<b>Instructionally Related Personnel</b>				
<b>NON-CREDIT</b>				
BUS (non-credit)	9.46	\$ 804,355.00		
CDEV (non-credit)	3.23	\$ 274,890.00		
CDEV (non-credit grant)	0.57	\$ 48,450.00		
COED (non-credit)	5.04	\$ 428,400.00		
COUN (non-credit)	0.03	\$ 2,720.00		
DSPS (non-credit)	8.62	\$ 732,700.00		
ESL (non-credit)	18.96	\$ 1,611,430.00		
FASH (non-credit)	0.16	\$ 13,600.00		
HCT (non-credit)	0.35	\$ 29,750.00		
HLTH (non-credit)	0.30	\$ 25,500.00		
LVN (non-credit)	4.16	\$ 353,600.00		
OLAD (non-credit)	0.27	\$ 22,525.00		
RETN (non-credit)	0.10	\$ 8,500.00		
TRST (non-credit)	8.34	\$ 708,687.50		
	<b>TOTAL:</b>	<b>59.59</b>	<b>\$ 5,065,107.50</b>	
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>				
Counseling Coordinator	0.20	\$ 17,000.00		
Counseling Faculty	4.37	\$ 371,025.00		
Career Counseling Faculty	0.20	\$ 17,000.00		
DSP&S Counseling Faculty	1.23	\$ 104,550.00		

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Financial Aid Counseling Faculty		0.32	\$ 27,200.00		
	<b>TOTAL:</b>	<b>6.32</b>	<b>\$ 536,775.00</b>		
Bus. Program Coordinator		0.20	\$ 17,000.00		
Bus. Employment Program Cord.		1.00	\$ 85,000.00		
CDEV Grant Coordinator		0.93	\$ 79,050.00		
Childcare Center Coordinator (1FTE w/40% on grant)		0.60	\$ 51,000.00		
ESL Coordinator		0.70	\$ 59,500.00		
T. S. Coordinator		0.40	\$ 34,000.00		
	<b>TOTAL:</b>	<b>3.83</b>	<b>\$ 325,550.00</b>		
Librarians		1.30	\$ 110,500.00		
	<b>TOTAL:</b>	<b>1.30</b>	<b>\$ 110,500.00</b>		
<b>Instructionally Related Total:</b>		<b>105.50</b>	<b>\$ 8,967,457.50</b>		
<b>Operational</b>					
<b>Admin Office Support</b>					
Sr. Account Clerk (1632)		1		\$67,622.05	\$29,096.47
<b>Sr. Management Assist. (Vacant), (1844)</b>		<b>1</b>			
<b>Secretary II (Vacant), (1446)</b>		<b>1</b>			
Sr. Clerk Typist (1426)	(32 hrs/wk)	0.8		\$49,853.98	\$22,078.76
Clerk Typist (1424)	(15 hrs/wk)	0.375		\$15,660.00	\$8,172.38
Offset Machine Operator (1760)	(12 hrs/wk)	0.3		\$13,181.23	\$6,722.38
Jr. Management Assistant (1840)		1		\$70,238.87	\$29,835.46
	<b>TOTAL:</b>	<b>5.475</b>		<b>\$216,556.13</b>	<b>\$95,905.45</b>
<b>Admissions &amp; Enrollment Staff</b>					
Sr. Clerk Typist (1426)		1		\$56,498.88	\$25,955.28
Sr. Clerk Typist (1426)		1		\$62,317.50	\$27,598.46
Clerk Typist (1424)	(20 hrs/wk)	0.5		\$24,219.84	\$11,839.68
Jr. Clerk (1402)	(20 hrs/wk)	0.5		\$22,337.53	\$11,308.12
	<b>TOTAL:</b>	<b>3</b>		<b>\$165,373.75</b>	<b>\$76,701.55</b>
<b>Admissions &amp; Records Staff</b>					
TIA-Evaluation Tech. (1488)		1		\$65,360.30	\$28,457.75
	<b>TOTAL:</b>	<b>1</b>		<b>\$65,360.30</b>	<b>\$28,457.75</b>
<b>Matriculation</b>					
TIA-Evaluation Tech. (1488)		1		\$74,979.76	\$31,174.28
	<b>TOTAL:</b>	<b>1</b>		<b>\$74,979.76</b>	<b>\$31,174.28</b>
<b>Academic Support</b>					
<b>Business</b>					
School Aide III (3598)	(25 hrs/wk)	0.625		\$32,927.29	\$15,548.67
School Aide III (3598)	(22 hrs/wk)	0.55		\$15,736.14	\$9,943.89



		FTE	Cost = FTE x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
School Aide III (3598)	(20 hrs/wk/STO)	0.5		\$19,313.73	\$10,454.20
	<b>TOTAL:</b>	<b>1.675</b>		<b>\$67,977.16</b>	<b>\$35,946.75</b>
<b>Child Development Dept</b>					
<b>Cat. funded employees</b>					
Principal Clerk (1408)		1		\$76,192.86	\$31,516.86
School Aide III (3598)		1		\$51,717.27	\$24,604.96
School Aide III (3598)		1		\$52,654.22	\$24,869.55
School Aide III (3598)		1		\$58,061.44	\$26,396.55
School Aide III (3598)		1		\$52,654.25	\$24,869.56
School Aide III (3598)	(35 hrs/wk)	0.875		\$45,881.17	\$21,706.84
School Aide III (3598)	(35 hrs/wk)	0.875		\$39,463.52	\$19,894.50
School Aide III (3598)	(12.5 hrs/wk/STO)	0.3125		\$32,022.72	\$12,168.22
School Aide III (3598)	(20 hrs/wk/STO)	0.5		\$15,678.53	\$9,427.62
School Aide II (3597)	(35 hrs/wk)	0.875		\$31,383.11	\$17,612.59
School Aide III (3598)	(30 hr/swk)	0.75		\$38,997.66	\$18,512.94
School Aide III (3598)	(30 hr/swk)	0.75		\$42,015.11	\$19,365.07
School Lunchroom Helper (2615)	(30 hr/swk)	0.75		\$30,529.71	\$16,121.59
School Aide III (3598)	(30 hrs/wk)	0.75		\$38,161.44	\$18,276.79
Jr. Clerk (1402)	(20 hrs/wk)	0.5		\$32,814.87	\$14,266.92
School Aide III (3598)	(20 hrs/wk/STO)	0.5		\$24,500.54	\$11,918.95
	<b>TOTAL:</b>	<b>12.44</b>		<b>\$662,728.42</b>	<b>\$311,529.51</b>
<b>Disabled Students Programs &amp; Services</b>					
<b>Cat. funded employees</b>					
School Aide III (3598)	(30 hrs/wk/STO)	0.75		\$23,333.42	\$14,089.36
School Aide III (3598)	(37.5 hrs/wk/STO)	0.47		\$18,356.05	\$9,883.75
School Aide III (3598)	(22.5 hrs/wk/STO)	0.57		\$13,289.75	\$9,453.03
School Aide III (3598)	(20 hrs/wk/STO)	0.2		\$17,092.82	\$6,827.01
School Aide III (3598)	(9 hrs/wk/STO)	0.225		\$6,129.81	\$3,981.06
School Aide III (3598)	(34 hrs/wk/STO)	0.85		\$30,124.23	\$17,007.08
Administrator I (1021)	(16.25 hrs/wk)	0.3		\$19,088.98	\$8,390.73
Administrator II (1022)	(16 hrs/wk)	0.4		\$32,151.13	\$13,079.48
School Aide III (3598)	(22.25 hrs/wk/STO)	0.56		\$29,913.48	\$14,047.57
School Aide III (3598)	(13.75 hrs/wk/STO)	0.17		\$7,976.91	\$3,952.68
	<b>TOTAL:</b>	<b>4.495</b>		<b>\$197,456.58</b>	<b>\$100,711.74</b>
<b>ESL</b>					
Clerk Typist (1424)		1		\$55,207.28	\$25,590.54
School Aide III (3598)	(21 hrs/wk/STO)	0.525		\$19,563.03	\$10,774.60
School Aide III (3598)	(31 hrs/wk/STO)	0.775		\$29,120.25	\$15,973.56
	<b>TOTAL:</b>	<b>2.3</b>		<b>\$103,890.56</b>	<b>\$52,338.69</b>
<b>GED Testing Center</b>					
Testing Technician (1227)		1		\$56,136.98	\$25,853.08
Testing Technician (1227)		1		\$63,339.86	\$27,887.18
Testing Technician (1227)	(28 hrs/wk)	0.7		\$34,996.61	\$16,883.04
Sr. Testing Technician (1228)		1		\$51,823.37	\$24,634.92

		FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
	<b>TOTAL:</b>	<b>3.7</b>		<b>\$206,296.82</b>	<b>\$95,258.22</b>
<b>Health Care Technology</b>					
Sr. Clerk Typist (1426)		1		\$56,498.88	\$25,955.28
Sr. Clerk Typist (1426)	(8 hrs/wk)	0.2		\$12,463.49	\$5,519.69
School Aide III (3598)	(12 hrs/wk/STO)	0.3		\$11,177.11	\$6,156.42
	<b>TOTAL:</b>	<b>1.5</b>		<b>\$80,139.48</b>	<b>\$37,631.39</b>
<b>Transitional Studies</b>					
School Aide III (3598)	(25 hrs/wk/STO)	0.625		\$25,715.31	\$13,512.00
School Aide III (3598)	(15 hrs/wk/STO)	0.375		\$11,168.65	\$6,904.03
School Aide III (3598)	(37.5 hrs/wk/STO)	0.937		\$38,599.55	\$20,270.51
School Aide III (3598)	(10 hrs/wk/STO)	0.25		\$9,695.98	\$5,238.14
	<b>TOTAL:</b>	<b>2.187</b>		<b>\$85,179.49</b>	<b>\$45,924.69</b>
<b>Vocational Nursing</b>					
Clerk Typist (1424)		1		\$51,749.65	\$24,614.10
	<b>TOTAL:</b>	<b>1</b>		<b>\$51,749.65</b>	<b>\$24,614.10</b>
<b>Bookstore Staff</b>					
Bookstore Manager (externally funded)		1			
	<b>TOTAL:</b>	<b>1</b>			
<b>Counseling Support</b>					
Secretary II (1446)		1		\$65,360.37	\$28,457.77
Clerk Typist (1424)	(20 hrs/wk)	0.5		\$23,061.54	\$11,512.58
	<b>TOTAL:</b>	<b>1.5</b>		<b>\$88,421.91</b>	<b>\$39,970.35</b>
<b>Custodial Srvs</b>					
Custodian (2708)		1		\$52,779.58	\$24,904.95
Custodian (2708)		1		\$38,872.84	\$20,977.69
Custodian (2708)		1		\$48,492.37	\$23,694.25
Custodian (2708)		1		\$60,499.77	\$27,085.14
Custodian (2708)		1		\$60,084.93	\$26,967.98
	<b>TOTAL:</b>	<b>5</b>		<b>\$260,729.49</b>	<b>\$123,630.01</b>
<b>Buildings &amp; Grounds</b>					
Building Engineer (7334)		1		\$100,493.58	\$38,379.39
	<b>TOTAL:</b>	<b>1</b>		<b>\$100,493.58</b>	<b>\$38,379.39</b>
<b>Information Technology Staff</b>					
Administrator II (1022)		1		\$89,049.31	\$35,147.53
	<b>TOTAL:</b>	<b>1</b>		<b>\$89,049.31</b>	<b>\$35,147.53</b>
<b>Library Staff</b>					
Library Tech. Asst. II (3618)		1		\$72,889.58	\$30,584.02
Library Tech. Asst. I (3616)		1		\$63,577.25	\$27,954.22
	<b>TOTAL</b>	<b>2</b>		<b>\$136,466.83</b>	<b>\$58,538.23</b>

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Police</b>				
TIA-Campus Control (8272)	1		\$56,672.79	\$26,004.40
Inst. Police Officer (8204)	1		\$79,090.08	\$32,335.04
<b>TOTAL</b>	<b>2</b>		<b>\$135,762.87</b>	<b>\$58,339.43</b>
<b>Welcome Back Center</b> (externally funded program)				
Educational Case Manager/Trainer	1			
Research Associate	1			
<b>TOTAL:</b>	<b>2</b>			
<b>Operational Support Services Total:</b>			<b>\$2,788,612.09</b>	<b>\$1,290,199.05</b>
Federal Work Study/Lab Aide		\$ 12,456.00		
4303 Office Supplies (4303)		\$ 28,244.00		
5410 Insurance - liability (5410)		\$ 46,925.41		
5410 Insurance - property (5410)		\$ 25,914.19		
5450 Self-Insurance Claims (5450)		\$ 2,442.88		
5510 Water/Sewage (5510)		\$ 23,248.00		
5520 Gas/Electricity (5520)		\$ 39,944.00		
5530 Telephone/Data Service (5530)		\$ 16,077.79		
5560 Housekeeping/Garbage (5560)		\$ 18,670.00		
5610 Other Property Leases (5610)		\$ -		
5620 Property Leases-SFUSD (5620)		\$ -		
5631 Vehicle Leases (5631)		\$ 3,234.00		
5632 Copier Leases ( 5632)		\$ 13,102.00		
5633 Other Leases (5633)		\$ 2,004.00		
5640 Maint. & Repair - Non-Equipment (5640)		\$ 59,310.00		
5650 Maint. & Repair - Equipment (5650)		\$ 13,445.00		
5655 Maint. & Repair - Vehicles (5655)		\$ -		
5656 Software License Fees (5656)		\$ 51,660.00		
5657 Maint. - Hazardous Materials (5657)		\$ 33,698.00		
5658 Maint. - Other (5658)		\$ -		
<b>TOTAL:</b>		<b>\$ 390,375.27</b>		
<b>Operational Total:</b>		<b>\$ 4,469,186.41</b>		
<b>Grants and Other Income</b>				
State Foundation Grant	\$1,107,182			
Child Development & Family Studies	\$1,074,838			
ESL	\$9,518			
Health Care Technology	\$63,206			

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Other incoming funds		\$0		
<b>Grants and Other Total</b>		<b>\$2,254,744</b>		
	Source: (Physical Resources Work Group #8)			
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				151,397.00 <i>a</i>
Assignable square feet				95,033.00 <i>b</i>
Apportionment Earned per square foot				116.55 <i>c = e/b</i>
FTES 11-12	847.21	1,049.31	768.82	2,665.34 <i>d</i>
State Apportionment Earned	4,448,242.22	4,041,050.21	2,586,341.23	11,075,633.66 <i>e</i>
Sales Tax Income	414,285.69	513,112.59	375,952.98	1,303,351.26
Lottery Income	105,901.25	131,163.75	96,102.50	333,167.50
FTEF 11-12	28.98	37.40	15.28	81.66 <i>f</i>
FTES PER FTEF	<b>29.23</b>	<b>28.06</b>	<b>50.33</b>	<b>32.64</b> <i>g = d/f</i>
<b>Total Annual CR/NCR Student Headcount</b>	<b>2,174</b>		<b>9,749</b>	<b>11,923</b>
<b>TOTAL COST:</b>			<b>\$13,436,644</b>	
<b>TOTAL REVENUE EARNED:</b>			<b>\$13,819,334</b>	
<b>Please describe the unique programs and aspects of your Center. This could include</b>				
Educational programs at the John Adams Campus include credit and noncredit classes: noncredit ESL, noncredit Business, high school diploma program, GED prep, concurrent noncredit Transitional Studies, credit Fashion, credit Vocational Nursing, credit Nutrition Assistant and credit Health Care Technology Programs. JAD also is home to the GED Testing Center, Welcome Back Center and a child care center. Health Care Technology and Licensed Vocational Nursing programs require higher faculty to student ratios than standard lecture classes resulting in higher program costs.				

**Facility : 0001 JOHN ADAMS BUILDING**

**General Info:**

Type: Building	Estimate Cost: \$17,645,313.99
Gross Area: 136379 S. F.	Additional Cost: \$20,597,472.51
Year Built: 1911	Repair Cost: \$38,242,786.50
Last Renovation: 2009	Replacement Value: \$62,182,005.05
	FCI%: 61.50%



**Facility Description:**

**Building:0001.**

The John Adams Building is located on the John Adams Campus of the City College of San Francisco, 1860 Hayes Street in San Francisco, California. The five-story 136,379 square foot building contains classrooms, offices, a library and laboratories. Originally constructed in 1911 there has been extensive minor renovations over the years including is 2008 with no major remodels to date,2012.

**Structural/Exterior Closure:**

The main structure is typically cast in place concrete/CMUs using concrete columns and beams with a combination of metal and or wood framing. Exterior finishes are typically brick veneer overcast in place concrete with both wood and metal framing The roof is a built up type with a gravel ballast. The roof was last replaced in the year 2000, per staff. The exterior doors are typically aluminum frames and jambs. The windows are typically a combination of wood and or aluminum frame, single pane and dual pane units that are fixed and operational of mid 2000 vintage. The exterior of the building has been renovated.

**Interiors:**

The interior wall finishes are typically a combination of, concrete, lath and plaster, painted gypsum with areas using a wood wainscot. Most ceilings are a combination of 12"x12" glue-on and T-bar type acoustical ceiling tiles with areas using lath and plaster and or painted hard lids. Flooring in high use areas is a combination of sheet vinyl, carpet and trazzo with areas using wood and exposed to concrete. Interior doors are generally solid wood and in wood jambs with metal doors in metal jambs depending on use. The rest rooms have tile floors with tile wainscot using vinyl type toilet partitions.

**Mechanical/Plumbing:**

Heating and cooling is provided by two Larrs gas fired 1.9 MBTUs boilers and chillers of 2008 vintage, per staff. The heating distribution system is a 2-pipe system using factory built air handlers with base board heaters and re-heat coils in the duct work using an EMS system with programmable thermostats. The cooling is provided by Hi line fan coil units. Model # HSS510. Additional cooling is provided by air cooled chillers in the IDF room. Plumbing fixtures are of original type with up grades as needed for maintenance/use needs. The up grades consists of water less urinals. Domestic water system has had some piping up grades but most is original type. Domestic hot water is provided by two 100 gallon,150,000 BTU gas fired water heaters of 2008 vintage. The building basement area has two sewer lift pumps of unknown vintage. The building has an eye wash shower system. The building has water fountains on all floors. Some class rooms have porciln and or stainless sinks. The rest rooms use roof mounted exhaust fans and operational windows for ventilation.

**Electrical:**

The electrical system is fed at 25000 volts using a 2008 vintage switch/transformer that delivers 120/208V. three phase four wire 2000 amp power to the facility's 800,600,400,250 and 100 amp distribution panels. Lighting is typically fluorescent T-8 and T-35 can lights and incandescent with a combination of motion sensors, occupancy sensors, and typical switches and outlets using a energy management system. Emergency lights are present and emergency exit signs are present and are typically illuminated.

**Fire Protection/Safety System:**

The fire alarm consists of audible and strobe annunciators. The system is activated by pull stations and smoke detectors. The system is of 2008 vintage,that was up graded form a Simplex to a Notifier system,per staff. The building has a fire sprinkler system that uses a 30 HP booster pump. Fire hose reels and fire extinguishers are presents. The building has a code blue alert system. Magnetic door release is present at fire doors.

Flammables,Stored in metal cabinets.

ASSESSMENT > Deficiencies >

**1 JOHN ADAMS BUILDING**

Major Class	Deficiency	Estimated Amt
Beam And Girder Framing	{L1} Roof framing past useful life	\$654,087.32
Ductwork	Ductwork: Damaged or failing	\$1,711,405.19
Elevator Controls And Doors	{L1} Elevator or Lift past useful life	\$1,030,697.93
Entrance Doors And Frames	{L1} Exterior doors beyond expected useful life	\$97,647.36
Framing, Stud Walls	{L1} Wall framing past useful life	\$767,200.06
Pan Stairs	{L1} Stairs Past useful Life	\$325,482.12
Panelboards Commercial Applications	Panelboard: Damaged or failing	\$115,921.62
Pipe, Copper	Pipe, domestic water: Damaged or failing	\$1,218,538.39
Pipe, Steel	Heating piping: damaged or failing	\$2,560,160.93
Precast Slab Planks	{L1} Structure beyond expected useful life	\$1,179,487.41
Roof Coatings	{L1} Roofing beyond expected useful life	\$747,056.88
Sheathing	{L1} Exterior walls beyond expected useful life	\$2,489,175.87
Skylights	Skylight: Damaged or Failing	\$39,777.02
Subfloor	{L1} Floor framing Past useful life	\$2,696,881.08
Windows	{L1} Windows beyond expected useful life	\$641,663.19
Wood Doors Decorator	{L1} Interior doors past useful life	\$1,370,131.62

 Filter | Total: 16 (16 Shown) | Amt: \$17,645,313.99

**Facility : 0002 GYMNASIUM BUILDING**

**General Info:**

	Estimate Cost:	\$2,114,082.48
Type: Building	Additional Cost:	\$2,467,780.16
Gross Area: 15018 S. F.	Repair Cost:	\$4,581,862.64
Year Built: 1938	Replacement Value:	\$10,495,479.48
Last Renovation:	FCI%:	43.66%



**Facility Description:**

Building:0002.

The John Adams Gymnasium is located on the John Adams Campus of the City College of San Francisco at 1860 Hayes Street in San Francisco, California. The one-story plus a basement is a total of 15,018 square-foot building that contains a gymnasium and storage space. Originally constructed in 1936 with no apparent or reported additions. There have been some cosmetic renovations that have changed the use in 2005. The lower level has a window up grade, elevator up grade, electrical up grades. There have been no major remodels to date,2012.

**Structural/Exterior Closure:**

The main structure is typically a concrete slab below grade using cast in place concrete walls and columns and beams using metal framing. Exterior finishes are typically brick veneer. The roof is typically a built up roof with a gravel cover of unknown age. The exterior main entry doors are aluminum framed store front type with panic type hardware. The upper level windows are typically metal frame, single pane units that are a combination of fixed and operational type that are original to construction. The lower level have been up graded to dual pane units in 2005 that are also operational units

**Interiors:**

The interior wall finishes are typically painted gypsum and cast in place concrete. Most ceilings are open to framing in the gym area and T-bar and or painted hard lids in the lower level. Flooring in high use areas is typically wood flooring in the gym area and and sheet vinyl and concrete in others. Interior doors are generally solid wood in metal jambs with some up grades to aluminum doors and jambs. The rest rooms have tile floors and wainscot with painted gypsum ceilings using vinyl type toilet partitions. The building has a one stop elevator of 2005 vintage,per staff.

**Mechanical/Plumbing:**

Heating is provided by gas fired, ceiling hung ceramics in the gym area and a ducted distribution gas fired furnace using an air handling unit in the lower level. The facility does not have a cooling system. Plumbing fixtures are a combination of both auto and manual operational units with up grades as needed for maintenance needs. The basement area houses the two sewer lift pumps of unknown vintage. The domestic water system consists of copper and galvanized piping. Domestic hot water is provided by a 100 gallon Hydro jet gas fired water heater providing 125,000 BTUs using a 1/6 HP circulation pump.

**Electrical:**

The electrical system is fed from the main building transformer using a 2005 vintage switch that delivers 120/240V. three phase four wire 600 amp power to the facility's there section switch and distribution panels. Lighting is typically H.I.D and T-8 using motion sensors and typical switches and outlets. Emergency lights are present and emergency exit signs are present and are typically illuminated.

**Fire Protection/Life Safety System:**

The fire alarm consists of audible and strobe annunciators that are activated by pull stations and smoke detectors. The system is centrally monitored by a Notifier panel. The elevator has a magnetic door releases at the entry's. The facility does not have a fire sprinkler system but does have fire hose reels and fire extinguishers in cabinets. The building has an video servailance and security alarm system and a assisstive listening system.

**Hazmat.**

None noted.

ASSESSMENT > Deficiencies >

**2 GYMNASIUM BUILDING**

Major Class	Deficiency	Estimated Amt
Built-Up Roofing Components	Built-up Roof: Damaged or Failing	\$129,462.57
Ceiling Suspension Systems	{L1} Ceilings beyond expected useful life	\$84,656.46
Detection Systems	{L1} Special Electrical sys beyond exp useful life	\$77,317.16
Detection Systems	{L1} Detection system Past useful Life	\$26,966.32
Ductwork	Ductwork: Damaged or failing	\$188,459.05
Elevator Controls And Doors	{L1} Elevator or Lift past useful life	\$50,008.43
Heating & Ventilating Units	{L1} Heating system beyond expected useful life	\$334,186.54
Hydrants	{L1} Fire Protection System Past useful Life	\$52,567.50
Pipe, Copper	Pipe, domestic water: Damaged or failing	\$134,182.23
Self-Contained Single Package	{L1} HVAC System beyond expected useful life	\$325,312.40
Submersible Sump Pumps	Submersible pump: Damaged or failing	\$3,165.49
Water Closets	{L1} Plumbing fixtures past useful life	\$141,832.99
Windows	{L1} Windows beyond expected useful life	\$164,873.61
Wiring Devices Elements	{L1} Electrical System Beyond Expected Useful Lif	\$401,091.73

 Filter | Total: 14 (14 Shown) | Amt: \$2,114,082.48



## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)							
** Source: Office of Research & Planning 9/6/12							

# CCSF Center Cost Estimate Worksheet

## Mission Center

Dean Jorge Bell [415-920-6000], [jbell@ccsf.edu]

Fiscal Year: 2011-2012

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
Administration of Justice/Fire Science	1.80	\$ 153,000.00		
Architecture	0.40	\$ 34,000.00		
Art	0.20	\$ 17,000.00		
Behavioral Science	1.20	\$ 102,000.00		
Biology	1.60	\$ 136,000.00		
Broadcast Electronic Arts	1.80	\$ 153,000.00		
Chemistry	0.40	\$ 34,000.00		
Culinary Arts	0.20	\$ 17,000.00		
Engineering	3.00	\$ 255,000.00		
English	1.20	\$ 102,000.00		
Fashion	0.60	\$ 51,000.00		
Film Production	0.20	\$ 17,000.00		
Gay/Lesbian	0.60	\$ 51,000.00		
Graphic Communications	4.80	\$ 408,000.00		
Health Care Technology	0.20	\$ 17,000.00		
Health Education	0.60	\$ 51,000.00		
Interdisciplinary Studies	1.00	\$ 85,000.00		
Journalism	1.60	\$ 136,000.00		
Labor Studies	0.60	\$ 51,000.00		
Language	2.80	\$ 238,000.00		
Latin American Studies	0.80	\$ 68,000.00		
Mathematics	2.20	\$ 187,000.00		
Music	1.80	\$ 153,000.00		
Older Adults	5.40	\$ 459,000.00		
PE	1.00	\$ 85,000.00		
Photography	0.40	\$ 34,000.00		
Physics	0.60	\$ 51,000.00		
Social Science	1.60	\$ 136,000.00		
Speech	0.20	\$ 17,000.00		
Transitional Studies	6.40	\$ 544,000.00		
Woman Studies	1.00	\$ 85,000.00		
	<b>TOTAL:</b>	<b>46.20</b>	<b>\$ 3,927,000.00</b>	
<b>Instructionally Related Personnel</b>				
<b>CREDIT/NON-CREDIT</b>				
Business	9.60	\$ 816,000.00		
Child Development	4.20	\$ 357,000.00		
Computer Science	0.40	\$ 34,000.00		
	<b>TOTAL:</b>	<b>14.20</b>	<b>\$ 1,207,000.00</b>	
<b>NON-CREDIT</b>				
ESL	19.00	\$ 1,615,000.00		

			Cost = FTEF x	Classified Salary	Classified Fringe
	<b>TOTAL:</b>	<b>19.00</b>	<b>\$ 1,615,000.00</b>		
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>					
Career Development Counseling		0.40	\$ 34,000.00		
Counseling		2.53	\$ 215,050.00		
Disabled Students		0.20	\$ 17,000.00		
	<b>TOTAL:</b>	<b>3.13</b>	<b>\$ 266,050.00</b>		
Librarians		1.72	\$ 146,200.00		
	<b>TOTAL:</b>	<b>1.72</b>	<b>\$ 146,200.00</b>		
<b>Instructionally Related Total:</b>		<b>84.25</b>	<b>\$ 7,161,250.00</b>		
<b>Operational</b>					
<b>Admin Office Support</b>					
1822 Admin Analyst		1		\$37,767.84	\$20,665.64
<b>Sr. Management Assistant (Vacant)</b>		1			
3598 School Aide III	(20 hrs/wk)	0.5		\$20,319.33	\$10,738.18
1424 Clerk Typist		1		\$49,853.98	\$24,078.76
1424 Clerk Typist		1		\$50,821.76	\$24,352.07
3598 School Aide III	(25 hrs/wk)	0.5		\$31,358.81	\$13,855.73
1424 Clerk Typist		1		\$50,433.09	\$24,242.30
1220 Payroll Clerk		1		\$66,858.56	\$28,880.86
	<b>TOTAL:</b>	<b>7</b>		<b>\$307,413.37</b>	<b>\$146,813.54</b>
<b>A&amp;E staff</b>					
1426 Sr. Clerk Typist		1		\$55,552.48	\$25,688.02
1426 Sr. Clerk Typist		1		\$55,758.92	\$25,746.32
1424 Clerk Typist		1		\$51,135.11	\$24,440.56
1424 Clerk Typist	(15 hrs/wk)	0.375		\$15,660.00	\$8,172.38
1402 Junior Clerk	(15 hrs/wk)	0.375		\$11,761.16	\$7,071.35
	<b>TOTAL:</b>	<b>3.75</b>		<b>\$189,867.67</b>	<b>\$91,118.63</b>
<b>Building Engineer</b>					
7334 Stationary Engineer		1		\$72,560.75	\$30,491.16
	<b>TOTAL:</b>	<b>1</b>		<b>\$72,560.75</b>	<b>\$30,491.16</b>
<b>Academic Support</b>					
<b>Biology/Chemistry</b>					
2447 TIA - Chemistry		1		\$38,126.57	\$20,766.94
	<b>TOTAL:</b>	<b>1</b>		<b>\$38,126.57</b>	<b>\$20,766.94</b>
<b>Counseling</b>					
1424 Clerk Typist		0.375		\$10,336.30	\$6,668.97
	<b>TOTAL:</b>	<b>0.375</b>		<b>\$10,336.30</b>	<b>\$6,668.97</b>
<b>Child Development Dept</b>					
3598 School Aide III		1		\$47,508.82	\$23,416.49
3598 School Aide III		1		\$47,632.67	\$23,451.47
3598 School Aide III		1		\$52,654.33	\$24,869.58
3598 School Aide III		1		\$52,654.29	\$24,869.57
3597 School Aide II		1		\$44,057.95	\$22,441.97
	<b>TOTAL:</b>	<b>5.00</b>		<b>\$244,508.06</b>	<b>\$119,049.08</b>

			Cost = FTEF x	Classified Salary	Classified Fringe
<b>Custodial</b>					
2708 Custodian		1		\$54,852.43	\$25,490.33
2708 Custodian		1		\$54,181.89	\$25,300.97
2708 Custodian		1		\$45,349.09	\$22,806.58
2708 Custodian		1		\$45,522.27	\$22,855.49
2708 Custodian		1		\$54,387.54	\$25,359.04
2708 Custodian		1		\$52,635.49	\$24,864.26
	<b>TOTAL:</b>	<b>6</b>		<b>\$306,928.71</b>	<b>\$146,676.67</b>
<b>Graphic Communications</b>					
1776 Ass Repro Service Manager		1		\$55,955.13	\$25,801.73
1776 Ass Repro Service Manager		1		\$59,558.16	\$26,819.22
1762 Sr. Offset Mach Oper		1		\$84,728.31	\$33,927.27
	<b>TOTAL:</b>	<b>3</b>		<b>\$200,241.60</b>	<b>\$86,548.23</b>
<b>ITS</b>					
1022 Administrator II		1		\$78,568.71	\$32,187.80
	<b>TOTAL:</b>	<b>1</b>		<b>\$78,568.71</b>	<b>\$32,187.80</b>
<b>LAC Learning Assistance</b>					
School Aide III		1		\$51,640.99	\$24,583.42
	<b>TOTAL:</b>	<b>1</b>		<b>\$51,640.99</b>	<b>\$24,583.42</b>
<b>Bookstore Staff</b>					
Bookstore Manager (externally funded)		1			\$0.00
	<b>TOTAL:</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>Library</b>					
3618 Library Tech Assist II		1		\$76,773.51	\$31,680.84
3616 Library Tech Assist.		1		\$46,238.73	\$23,057.82
	<b>TOTAL:</b>	<b>2</b>		<b>\$123,012.24</b>	<b>\$54,738.66</b>
<b>Transitional Studies GED</b>					
1406 Senior Clerk		0.5		\$7,424.02	\$7,096.54
3598 School Aide III		0.5		\$29,062.45	\$13,207.24
3598 School Aide III		1		\$33,937.61	\$19,583.98
3598 School Aide III		1		\$41,355.23	\$21,678.72
	<b>TOTAL:</b>	<b>1</b>		<b>\$111,779.31</b>	<b>\$61,566.48</b>
<b>Campus Police</b>					
8204 Inst Police Officer		1		\$75,880.75	\$31,428.72
8204 Inst Police Officer		1		\$76,904.59	\$31,717.86
	<b>TOTAL:</b>	<b>2</b>		<b>\$152,785.34</b>	<b>\$63,146.58</b>
<b>Operational Support Services Total:</b>				<b>\$1,887,769.62</b>	<b>\$884,356.14</b>
Federal Work Study/Lab Aide			\$	3,360.00	
4303 Office Supplies (4303)			\$	802.82	
5410 Insurance - liability (5410)			\$	47,269.55	
5410 Insurance - property (5410)			\$	30,672.03	
5450 Self-Insurance Claims (5450)			\$	2,460.80	
5510 Water/Sewage (5510)			\$	34,488.00	
5520 Gas/Electricity (5520)			\$	111,081.00	

		Cost = FTEF x	Classified Salary	Classified Fringe
5530 Telephone/Data Service (5530)		\$ 19,029.66		
5560 Housekeeping/Garbage (5560)		\$ 36,663.00		
5610 Other Property Leases (5610)		\$ -		
5620 Property Leases-SFUSD (5620)		\$ -		
5631 Vehicle Leases (5631)		\$ 3,234.00		
5632 Copier Leases ( 5632)		\$ 21,334.00		
5633 Other Leases (5633)		\$ -		
5640 Maint. & Repair - Non-Equipment (5640)		\$ 70,199.00		
5650 Maint. & Repair - Equipment (5650)		\$ 1,906.00		
5655 Maint. & Repair - Vehicles (5655)		\$ -		
5656 Software License Fees (5656)		\$ 52,039.00		
5657 Maint. - Hazardous Materials (5657)		\$ -		
5658 Maint. - Other (5658)		\$ -		
<b>TOTAL:</b>		<b>\$ 434,538.86</b>		
<b>Operational Total:</b>		<b>\$ 3,206,664.62</b>		
<b>Grants and Other income</b>				
State Foundation Grant	\$1,107,000			
Apportionment (Non Credit)	\$910,160			
Apportionment (NC CDCP)	\$4,983,835			
Apportionment (Credit)	\$3,793,104			
<b>Grants and Other Total</b>	<b>\$10,794,099</b>			
<b>Source: (Physical Resources Work Group #8)</b>				
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>
Gross square feet				138,129.0 <i>a</i>
Assignable square feet				112,481.0 <i>b</i>
Apportionment Earned per square foot				99.7 <i>c = e/b</i>
FTES 11-12	828.5	1,487.4	338.2	2,654.1 <i>d</i>
State Apportionment Earned	4,350,006.1	5,728,046.5	1,137,752.0	11,215,804.5 <i>e</i>
Sales Tax Income	405,136.50	727,319.04	165,384.69	1,297,840.23
Lottery Income	103,562.50	185,920.00	42,276.25	331,758.75
FTEF 11-12	29.7	36.9	15.1	81.7 <i>f</i>
FTES PER FTEF	27.9	40.3	22.4	32.5 <i>g = d/f</i>
<b>Total Annual CR/NCR Student Headcount</b>	<b>5,372</b>		<b>9,822</b>	<b>15,194</b>
		<b>TOTAL COST:</b>	<b>\$10,367,915</b>	
		<b>TOTAL REVENUE EARNED:</b>	<b>\$13,952,404</b>	
<b>Please describe the unique programs and aspects of your Center. This could include</b>				
The Mission Center contains two buildings that include 40 traditional classrooms, five multi-purpose rooms, a multi media center, a graphic arts center, a transitional studies center, a child development center, three science labs, 12 computer labs, a library, a conference room, student lounge, a faculty work room and lounge, a classified lounge, a bookstore, and multiple offices and work spaces. To enhance student access and retention, the Mission Center offers an array of Student Development Services that support student success. Spanish/English bilingual services are offered wherever possible (the majority of students seeking non-credit services speak Spanish as their primary language of choice).				

**Facility : 0001 BLDG A**

**General Info:**

Type: Building	Estimate Cost:	\$0.00
Gross Area: 81447 S. F.	Additional Cost:	\$0.00
Year Built: 2007	Repair Cost:	\$0.00
Last Renovation:	Replacement Value:	\$42,705,919.98
	FCI%:	0.00%



**Facility Description:**

Building:0001.

Building A is located on the Mission CC center Campus of the City College of San Francisco at 1125 Valencia Street in San Francisco, California. The four-story, plus basement with an under ground parking area has 81,447 square foot building that contains classrooms, offices, a library and laboratories. Originally constructed in 2007 with no major remodels to date,2012.

**Structural/Exterior Closure:**

The main structure is typically a slab below grade using cast in place concrete, columns and beams using metal framing and pandeck. Exterior finishes are typically tile and plaster over cast in place concrete The roof is a single ply rubberized system of 2007 vintage. The exterior doors are typically aluminum framed store front type with aluminum jambs using auto openers. The windows and in fills are typically aluminum frame, dual pane fixed and or operational units. The exterior of the building is painted.

**Interiors:**

The interior wall finishes are typically painted gypsum. Most ceilings are T-bar type acoustical ceiling tiles with areas using painted gypsum or exposed to metal frame and pandeck. Flooring in high use areas is typically sheet vinyl well most other flooring is carpet and or VCT vinyl tiles. Interior doors are mostly wood in metal jambs well others are metal in metal jambs depending on usage. The rest rooms have tile floors with tile walls using a wood laminate type toilet partitions. The building has two each hydralic and one traction type elevators.

**Mechanical/Plumbing:**

EMS controlled heating is provided by two Mighty Therm gas fired boilers (1.950,000 M-BTUs of 2007 vintage, per staff. EMS controlled cooling is provided by a indirect evaporative cooling system using a factory built air handler with supply and return fans using a economizer and VFD The heating distribution system is a 2-pipe system using factory built air handlers with VAVs and re-heat coils in the duct work using zone thermostats. Additional cooling for the IDF rooms is provided by a roof top air cooled chiller using fancoil units in each room. Plumbing fixtures are auto operation toilets with water less urinals and typical sinks. Domestic hot water is provided by two Larrs 175,000 gas fired boilers using copper piping with two 1 HP circulation pumps. The building basement area has three sewer lift pumps of 2007 vintage. The building has eye wash/shower stations. The building has water fountains on all floors. Some class rooms have porcilin and or stainless sinks. The rest rooms use ceiling mounted exhaust fans for ventilation.

**Electrical:**

The electrical system is fed at 12000 volts to a 2000 KVA transformer that delivers 3000 amps of three phase 3 wire power to a 300 KVA transformers that delivers 480/277 volt power to a combination of 112.5 and 45 KVA transformers that provide 120/208 V, three phase four wire power to the facility's distribution panels. Lighting is typically fluorescent T-8 and T-35 can lights with motion sensors and switches using and an energy management system. Emergency lights are present and emergency exit signs are present and are typically illuminated.

**Fire Protection/Safety System:**

The fire alarm consists of audible and strobe annunciators. The system is activated by pull stations and smoke detectors and is centrally monitored. The system is of 2007 vintage. The building has a fire sprinkler system that uses a 60 HP pump. THE EMERGENCY GENERATOR FOR THIS SYSTEM WAS NOT INSTALLED. The building has magnetic door release at the fire doors as well as smoke curtains at the elevators and windows. Fire extinguishers are presents. The building has a video security system.

**Hazmat.**

None noted.

**Facility : 0002 BLDG B**

**General Info:**

	Estimate Cost:	\$1,045,510.82
Type: Building	Additional Cost:	\$1,220,430.56
Gross Area: 56682 S. F.	Repair Cost:	\$2,265,941.38
Year Built: 2007	Replacement Value:	\$29,720,639.88
Last Renovation:	FCI%:	7.62%



**Facility Description:**

Building:0002.

Building B is located next to building A on the Mission CC center Campus of the City College of San Francisco, at 1125 Valencia Street in San Francisco, California. The four-story, plus basement with an under ground parking area is a 56,682 square foot building that contains classrooms, offices, a library and laboratories. Originally constructed in the 1920s with a full remodel 2007.

**Structural/Exterior Closure:**

The main structure is typically a slab below grade with cast in place concrete, columns and beams using metal framing. Exterior finishes are typically stucco overcast in place concrete with metal framing The roof is a single ply rubberized system of 2007 vintage. The exterior doors are typically aluminum framed store front type with aluminum jambs using auto openers. The windows and in fills are typically aluminum frame, dual pane fixed units. The exterior of the building is painted.

**Interiors:**

The interior wall finishes are typically painted gypsum. Most ceilings are T-bar type acoustical ceiling tiles with areas using painted gypsum. Flooring in high use areas is typically sheet vinyl and most other flooring is carpet and VCT vinyl. Interior doors are wood in metal jambs and others are metal in metal jambs depending on usage. The rest rooms have tile floors with tile walls using a wood laminate type toilet partitions. The building has two each traction type elevators.

**Mechanical/Plumbing:**

EMS heating is provided by two Mighty Therm gas fired boilers providing 1.950,000 M-BTUs of 2007 vintage, per staff. The cooling is provided by a roof top indirect evaporative air handler using supply and return fans with VFDs The heating distribution system is a 2-pipe system using factory built air handlers with VAVs and re-heat coils in the duct work using zone thermostats. Fresh air is provided by the air handler. Fume hoods are present. Plumbing fixtures are auto operation toilets with water less urinals and typical sinks. Domestic hot water is provided by building As gas fired Larrs 175,000 M-BTU boilers using copper piping and two circulation pumps. The building basement area has sewer lift pumps of 2007 vintage. The building has an eye wash shower system. The building has water fountains on all floors. Some class rooms have stainless steel and lab type sinks. The building and rest rooms use ceiling/roof mounted exhaust fans for ventilation.

**Electrical:**

The original electrical system is 12000 volt fed from building As switch to building Bs 2000 KVA transformer that delivers 480/277 three phase four wire power to a combination of 112.5 KVA transformers providing 120/208 V. three phase four wire 1600 power to the facility's distribution panels. Lighting is typically fluorescent T-8 and T-35 can lights with motion sensors using and an energy management system. Emergency lights are present and emergency exit signs are present and are typically illuminated.

**Fire Protection/Safety System:**

The fire alarm consists of audible and strobe annunciators. The system is activated by pull stations and smoke detectors and is centrally monitored. The system is of 2007 vintage. The building has a fire sprinkler system that uses a 60 HP pump. Fire extinguishers are presents. The building has a video security system.

**Hazmat.**

Flammable. Health. Reactive. Flammables are stored in metal cabinets.

## CCSF Center Cost Reports for FY 11/12

CCSF Center Cost Summary FY11/12	Chinatown (Filbert Site)	Civic Center	Evans	Adams	SEC	Downtown	Mission
Assignable square feet	19,556	31,328	67,494	95,033	27,658	44,602	112,481
Apportionment Earned per square foot	\$ 463.83	\$ 130.02	\$ 48.78	\$ 116.55	\$ 76.20	\$ 216.04	\$ 99.71
FTES 11-12 (320 Report)	2,385.75	983.29	722.15	2,665.34	465.17	2,304.90	2,654.07
FTEF 11-12*	50.00	32.81	19.87	81.66	20.27	59.46	81.74
FTES PER FTEF	47.72	29.97	36.34	32.64	22.95	38.76	32.47
Total CR/NC Annual Student Headcount**	6,296	4,043	4,415	11,923	2,180	9,966	15,194
State Apportionment Earned	\$ 9,070,750	\$ 4,073,398	\$ 3,292,615	\$ 11,075,634	\$ 2,107,496	\$ 9,635,639	\$ 11,215,805
State Foundation Grant	\$ 1,107,182	\$ 1,107,182	\$ 830,000	\$ 1,107,182	\$ 277,000	\$ 1,107,182	\$ 1,107,000
Sales Tax Income	\$ 1,166,632	\$ 480,829	\$ 353,131	\$ 1,303,351	\$ 227,468	\$ 1,127,096	\$ 1,297,840
Lottery Income	\$ 298,219	\$ 122,911	\$ 90,269	\$ 333,168	\$ 58,146	\$ 288,113	\$ 331,759
<b>TOTAL REVENUE EARNED</b>	<b>\$ 11,642,783</b>	<b>\$ 5,784,320</b>	<b>\$ 4,566,016</b>	<b>\$ 13,819,334</b>	<b>\$ 2,670,110</b>	<b>\$ 12,158,030</b>	<b>\$ 13,952,404</b>
Instructionally Related Total	\$ 4,670,750	\$ 3,106,750	\$ 2,865,690	\$ 8,967,458	\$ 1,167,467	\$ 5,750,038	\$ 7,161,250
Operational Support Services Total	\$ 2,311,537	\$ 1,218,967	\$ 1,175,949	\$ 4,469,186	\$ 1,062,504	\$ 1,959,710	\$ 3,206,665
<b>TOTAL COST</b>	<b>\$ 6,982,287</b>	<b>\$ 4,325,717</b>	<b>\$ 4,041,639</b>	<b>\$ 13,436,644</b>	<b>\$ 2,229,971</b>	<b>\$ 7,709,748</b>	<b>\$ 10,367,915</b>
	-	-	-	-	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 4,660,496</b>	<b>\$ 1,458,603</b>	<b>\$ 524,376</b>	<b>\$ 382,691</b>	<b>\$ 440,139</b>	<b>\$ 4,448,282</b>	<b>\$ 3,584,489</b>
* Source: Student Headcount and FTEF from Physical Resources Group #8 (FTEF reduced by 50% because annual reported FTEF were double counted)							
** Source: Office of Research & Planning 9/6/12							



# CCSF Center Cost Estimate Worksheet

**Southeast Center**

Dean Torrance Bynum [415-550-4347], [tbynum@ccsf.edu]

Fiscal Year: **2011-2012**

	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Instructionally Related Personnel</b>				
<b>CREDIT</b>				
ADMJ Total	0.20	\$ 17,000.00		
AFAM Total	0.20	\$ 17,000.00		
BTEC Total	0.5333	\$ 45,330.50		
CAHS Total	0.5333	\$ 45,330.50		
CDEV Total	0.8	\$ 68,000.00		
ENGL Total	2	\$ 170,000.00		
ESLV Total	0.266	\$ 22,610.00		
FSC Total	1	\$ 85,000.00		
Health Total	0.4	\$ 34,000.00		
MATH Total	0.5	\$ 42,500.00		
PE Total	0.066	\$ 5,610.00		
PHYSC Total	0.2	\$ 17,000.00		
PSYC Total	0.433	\$ 36,805.00		
TRST Total	0.1333	\$ 11,330.50		
VOCN Total	1.3	\$ 110,500.00		
<b>CREDIT GRAND TOTAL</b>	<b>TOTAL: 8.56</b>	<b>\$ 728,016.50</b>		
<b>Instructionally Related Personnel</b>				
<b>NON-CREDIT</b>				
BUS Total	1.02	\$ 86,700.00		
ESL Total	0.4	\$ 34,000.00		
FASH Total	0.6	\$ 51,000.00		
GED Total	1.05	\$ 89,250.00		
Unit Coor	0.72	\$ 61,200.00		
WELL Total	0.08	\$ 6,800.00		
<b>NON-CREDIT GRAND TOTAL</b>	<b>TOTAL: 3.87</b>	<b>\$ 328,950.00</b>		
<b>CREDIT/NON-CREDIT SUPPORT SERVICES</b>				
Counseling Coordinator	1.30	\$ 110,500.00		
Counseling Faculty	0.00	\$ -		
DSP&S Counseling Faculty	0.00	\$ -		
Financial Aid Counseling Faculty	0.00	\$ -		
	<b>TOTAL: 1.30</b>	<b>\$ 110,500.00</b>		
Librarian				
	<b>TOTAL: 0.00</b>	<b>\$ -</b>		
<b>Instructionally Related Total:</b>		<b>13.73</b>	<b>\$ 1,167,466.50</b>	
<b>Operational</b>				
<b>Admin Office Support</b>				

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	FTE	Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
Sr. Management Assistant (Vacant)				
Sr. Clerk Typist	1		\$56,499.00	\$25,955.32
Sr. Clerk Typist	1		\$57,461.57	\$26,227.15
Jr. Management Assistant	1		\$58,364.00	\$26,481.99
<b>TOTAL:</b>	<b>3</b>		<b>\$172,324.57</b>	<b>\$78,664.46</b>
<b>A&amp;E staff</b>				
Sr. Clerk Typist	1		\$58,939.00	\$26,644.37
Jr. Clerk	1		\$31,204.00	\$18,812.01
<b>TOTAL:</b>	<b>2</b>		<b>\$90,143.00</b>	<b>\$45,456.38</b>
<b>Custodial Svcs (PUC)</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>Buildings &amp; Grounds</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>IT Staff</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>Library Staff</b>				
Library Tech. Asst. I	1		\$80,382.00	\$32,699.88
<b>TOTAL</b>	<b>1</b>		<b>\$80,382.00</b>	<b>\$32,699.88</b>
<b>Police (PUC)</b>				
	1		\$72,693.78	\$30,528.72
	1		\$75,929.52	\$31,442.50
<b>TOTAL</b>	<b>2</b>		<b>\$148,623.30</b>	<b>\$61,971.22</b>
<b>Operational Support Services Total:</b>			<b>\$491,472.87</b>	<b>\$218,791.94</b>
Federal Work Study/Lab Aide		\$	6,720.00	
4303 Office Supplies (4303)		\$	314.41	
5410 Insurance - liability (5410)		\$	8,222.91	
5410 Insurance - property (5410)		\$	7,541.96	
5450 Self-Insurance Claims (5450)		\$	428.08	
5510 Water/Sewage (5510)		\$	-	
5520 Gas/Electricity (5520)		\$	25,167.00	
5530 Telephone/Data Service (5530)		\$	4,679.21	
5560 Housekeeping/Garbage (5560)		\$	9,052.00	
5610 Other Property Leases (5610)		\$	247,000.00	
5620 Property Leases-SFUSD (5620)		\$	-	
5631 Vehicle Leases (5631)		\$	3,234.00	
5632 Copier Leases ( 5632)		\$	13,111.00	
5633 Other Leases (5633)		\$	455.00	
5640 Maint. & Repair - Non-Equipment (5640)		\$	17,261.00	
5650 Maint. & Repair - Equipment (5650)		\$	-	
5655 Maint. & Repair - Vehicles (5655)		\$	-	
5656 Software License Fees (5656)		\$	9,053.00	
5657 Maint. - Hazardous Materials (5657)		\$	-	
5658 Maint. - Other (5658)		\$	-	
<b>TOTAL:</b>		\$	<b>352,239.57</b>	

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			Cost = FTEF x \$85,000	Classified Salary (Actual Employee Salary)	Classified Fringe Benefits = (FTE x 0.2824) + (FTE x 10000)
<b>Operational Total:</b>			<b>\$ 1,062,504.38</b>		
<b>Grants and Other Income</b>					
State Foundation Grant		\$277,000			
Lease: (SEC collects monthly rent)					
Human Service Agency - annually		\$198,204			
Hunters point Family - annually		\$3,600			
Renaissance - annually		\$3,408			
<b>Grants and Other Total</b>		<b>\$482,212</b>			
Source: (Physical Resources Work Group #8)					
<b>Facility Resources:</b>	<b>Credit</b>	<b>NonCredit CDCP</b>	<b>NonCredit</b>	<b>Total</b>	
Gross square feet				38,650.0	<i>a</i>
Assignable square feet				27,658.0	<i>b</i>
Apportionment Earned per square foot				76.2	<i>c = e/b</i>
FTEF 11-12	248.4	152.2	64.6	465.2	<i>d</i>
State Apportionment Earned	1,303,951.7	586,260.6	217,283.3	2,107,495.6	<i>e</i>
Sales Tax Income	121,443.15	74,440.47	31,584.51	227,468.13	
Lottery Income	31,043.75	19,028.75	8,073.75	58,146.25	
FTEF 11-12	8.8	8.2	3.3	20.3	<i>f</i>
FTEF PER FTEF	28.4	18.6	19.4	22.9	<i>g = d/f</i>
<b>Total Annual CR/NCR Student Headcount</b>	<b>1,059</b>		<b>1,121</b>	<b>2,180</b>	
<b>TOTAL COST:</b>				<b>\$2,229,971</b>	
<b>TOTAL REVENUE EARNED:</b>				<b>\$2,670,110</b>	
<b>Please describe the unique programs and aspects of your Center. This could include special programs or unique populations that you serve:</b>					
<p>Educational programs at the Southeast Center include credit and noncredit classes: noncredit ESL, noncredit Business, high school diploma program, GED prep, concurrent noncredit Transitional Studies, Fashion, credit Certified Nursing Assistant, Child Development, Administration of Justice, Fire Science, English, Math and Psychology, and a One Stop Center. Our SE Center offers both credit and non-credit courses. Although, the offerings include certificate programs for Hospital Unit Coordinator, Home Health Aide, Hotel Front Office Operations, Computer Repair, and Office Technology, our able staff offer PRE-GED classes and GED classes for students needing this service. Students are able to matriculate into credit courses in Health Science, Business, English, Child Development, Mathematics, Nursing, and Biotechnology.</p>					

**Facility : 0001 SOUTHEAST CENTER**

**General Info:**

	Estimate Cost:	\$1,433,725.61
Type: Building	Additional Cost:	\$1,673,595.83
Gross Area: 38650 S. F.	Repair Cost:	\$3,107,321.44
Year Built: 1986	Replacement Value:	\$7,855,999.00
Last Renovation:	FCI%:	39.55%



**Facility Description:**

Building:0001.

Southeast Center Campus of the City College of San Francisco is located at 1800 Oakdale avenue. The five-story building has a total of 38,650-square-foot building contains offices, classrooms, restaurants and others. The facility was originally constructed in 1986 and there have been on going renovations for maintenance needs.

THIS BUILDING IS LEASED SPACE.WHICH IS NOT MAINTAINED BY THE DISTRICT

**Structural/Exterior Closure:**

The main structural elements are structural steel framing and cast in place concrete and columns. Exterior finishes are typically stucco and glass. The roof is rolled asphalt with areas using a gravel covering that is original to construction,per staff. The roof is original to construction. The exterior service doors are typically metal in metal jambs and the main entry's are aluminum framed store front type set in aluminum jambs. The windows are typically aluminum frame, single pane operational units.

**Interiors:**

The interior wall finishes are typically painted gypsum board. Most ceilings are T-bar suspended acoustical ceiling tiles and painted gypsum in some areas. Flooring in high use areas is typically VCT and most other flooring is tile and or concrete. Interior doors are generally wood in metal jambs with original type hardware. The rest rooms have tile floors and tile walls with metal toilet partitions. The

**Mechanical/Plumbing:**

Heating is provided by gas fired boilers and cooling is provided by chillers and cooling towers. The boiler is a Ray Pack 1.999,999 BTU of 2008 vintage as is the chiller. The heating and cooling distribution is a duct system using factory built air handlers using VAVs and VFDs with an energy management system. Roof mounted exhaust fans are installed for building and rest room ventilation. Plumbing fixtures are of original type with up grades as needed for maintenance needs including toilets, sinks,eye wash and water fountains that use copper piping that is original and maintained functional. Domestic hot water is provided by electric water heaters.

**Electrical:**

The electrical system is fed from transformer that delivers 120/208- 480- 277 V. three phase four wire power to the facility. Lighting is typically fluorescent T-8 and or F-40s. Emergency lights are present and emergency exit signs are present and are typically illuminated. This building has a back up generator systemof 480 volts and 260 ampsFire Protection/Life Safety System: The fire alarm system consists of audible and strobe annunciators activated by pull stations and smoke detectors. The complex has a fire sprinkler system as well as fire hose reels and fire extinguishers in cabinets. The fire sprinkler system uses a 20 HP booster pump. The HVAC system has smoke detectors and smoke dampers.

ASSESSMENT > Deficiencies >

**1 SOUTHEAST CENTER**

Major Class	Deficiency	Estimated Amt
Ceiling Suspension Systems	{L1} Ceilings beyond expected useful life	\$368,972.22
Flooring	{L1} Flooring beyond expected useful life	\$361,068.30
Walls And Ceilings, Interior	{L1} Walls and finish beyond useful life	\$703,685.09

 Filter | Total: 3 (3 Shown) | Amt: \$1,433,725.61