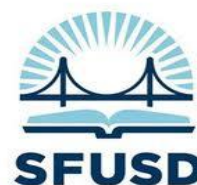




Course Articulation Agreement Worksheet City College of San Francisco



(Form A)

High school teachers or department chairs, please use this worksheet to gather the necessary information to articulate a course between SFUSD and CCSF. The questions below will guide you through the steps needed to begin the process.

Section A: Preliminary Information

Answer the following questions before moving to section B

High School Name: _____

High School Department/Academy: _____

High School Course Title: _____

1. Is the course above part of a SFUSD CTE pathway or sequence? Yes No

If **yes**, proceed to question 2.

If **no**, contact the College and Career Readiness Director at SFUSD Hudsonm@sfusd.edu before proceeding further.)

2. Is there a CTE program at CCSF that connects to this course? Yes No

If **yes**, put the name of the CCSF CTE program here:

Example: **Computer Networking and Information Technology**

To find CCSF CTE program titles, please use the 2015 CTE Guide found at [https://www.ccsf.edu/dam/Organizational_Assets/Department/Career And Technical Education/2015%20CTE_Guide.pdf](https://www.ccsf.edu/dam/Organizational_Assets/Department/Career_And_Technical_Education/2015%20CTE_Guide.pdf) to determine which CCSF program your course aligns with.

To find current Articulation Agreements between CCSF and SFUSD go to http://www.ccsf.edu/en/employee-services/office-of-instruction/ccsf_articulation/High_School_Articulation.html

If **no**, contact the SFUSD College and Career Readiness Program Administrator, Meg Hudson, at hudsonm@sfusd.edu before proceeding further.

3. What course at CCSF do you believe matches most closely with the SFUSD course named above?

Name of program, course number, course name, # of units:

Example: **AUTO 50, Intro to Automotive Mechanics, (8)**

To find CCSF CTE course titles, please use the current online catalog to determine best match. A link to the Courses and Disciplines at CCSF can be found here: <http://bit.ly/1fiiP6Z>

To find CCSF Student Learning outcomes /Course outlines please contact Meg Hudson at HUDSONM@SFUSD.EDU.

Section B: High School Articulation Information

Please fill in the information requested below or attach a separate page that answers each question.

High school course proposed for articulation/course title: _____

of credits: _____ # hours OR minutes (circle one) per semester _____

High School Course Description:

High School CTE Content Standards:

Required Competencies (Student Learning Outcomes) for Articulation
(Upon completion of the course, students will be able to):

Methods for End of Course Assessment: _____

Sample Textbooks or Other Support Materials. _____

Optional supporting documents; please attach to this completed form:

- Current course syllabus
- Scope and Sequence
- Course outline
- Assessments (e.g. tests, exams, essay assignments)

Section C: Contract Information and next steps

Name and title of person filling out form:

Date: _____

Best phone number to reach you: _____

Best email address to reach you: _____

Please deliver completed Form A and required attached documents to Meg Hudson, San Francisco Unified School District, Dual Enrollment Program Administrator by mail, fax, or email:

SFUSD

750 25th Avenue, 2nd Floor

San Francisco, CA 94121

T-415 379-7606

F-415 750-8687

Email-hudsonm@sfusd.edu

