



## PGC Budget Committee Meeting

June 22, 2021

1:00 PM – 3:00 PM via Zoom

### MINUTES

**Member of Budget Committee Present:** John al-Amin (Chair), Donna Reed, Wendy Miller, Simon Hanson, Susan Atwood, Athena Steff, Maria Salazar-Colon, Peiying Guan, Christopher Brodie

**Members Absent:** Abigail Bornstein, Akira Chou, Alexa Bautista

**Alternates Present:** David Yee

**Alternates Absent:** Carole Meagher, Michael Needham, David Delgado, Johnathan Ng

### Meeting Called to Order at 1:02 PM

No.	Item	Discussion/Outcome	Follow-up/Individual Response
1.	Approval of agenda	Motion was approved with no opposition	
2.	Approval of Minutes	May 25, 2021 minutes are being drafted	
3.	Public Comment	Dr. Hanson comments for a member of the public, in reference to the board bond audit committee. Finance and Budgeting revealed that there are certain expenses in the bond administrator expenses, which are now will be paid of the U-fund. This structure of the scheduling of meetings is that the bond oversight committee is not going to be presented with the same audit report. This is a structural problem of not providing information before asking next bit of information to be considered by one of the oversight committees	

4.	Report from Constituent Groups	<ul style="list-style-type: none"> <li>• Associated Students: no students present</li> <li>• Academic senate: There was a reminder to focus on the pre-publishing of reports and findings before final voting on resolutions, also an adherence to the Brown Act and a reminder that these reports are not being seen in a meaningful way.</li> <li>• Admin Association: Appreciation for a committee that was created by members of the PGC board, this required cooperation from many departments and a significant amount of work was put into this</li> <li>• AFT: AFT were hoping that in the future they will be able to review reports and bring back feedback, up to this point they have been unable to due to the lack of pre-publishing of reports</li> <li>• Classified Senate: no report, statement of irritation due to the July 22<sup>nd</sup> meeting and the allegations leveled upon them</li> <li>• SEIU: no report</li> </ul>	
5.	<p>New Item:</p> <ul style="list-style-type: none"> <li>• FY 22 Tentative Budget</li> </ul>	<p>FY 22 Tentative Budget</p> <ul style="list-style-type: none"> <li>• The tentative budget will be released late, there were many contributing factors</li> <li>• Timelines are being adjusted so that in the future all budgets will be completed on time</li> <li>• Multiple positions have been filled recently, this has brought on a significant amount of training, this training will be completed soon which will help expedite the process of budget processing</li> <li>• 92% of the budget is associated with salary and benefits</li> <li>• Due to an antiquated system, there is a great deal of manual work that arises, this is being worked on to help speed up the process</li> <li>• During the budget review process there has been multiple cases of employees being paid through the bond fun without having any relation to the bond fund itself. This is a breach of the bond requirements and has again slowed down the process of publishing the budget</li> </ul> <p>Chair reminds that by law a budget must be submitted by June 30, this has caused the budget to</p>	

		<p>still require more information before it is complete, as of this point the budget is a plan.</p> <p><b>Revenue assumptions:</b></p> <ul style="list-style-type: none"> <li>• There will continue to be stability in funding per the state Education Code through the year 2025-2026</li> </ul> <p><b>Expenditure assumptions:</b></p> <ul style="list-style-type: none"> <li>• The district intends to implement salary concessions to all groups to achieve saving of roughly \$19 million for FY22</li> <li>• A general fund reserve of \$8.7 million will be set aside within the FY22 budget</li> <li>• There will be an increase in medical premiums on average of 4.4% - \$609,000 increase</li> <li>• There will be an allocation of \$3 million to cover payments associated with 2017 and 2019 supplemental employee retirement plans</li> <li>• Allocations for both districtwide utilities costs and buildings and grounds cost totaling \$1 million individually</li> </ul>	
6.	<p>Standing Items</p> <ul style="list-style-type: none"> <li>○ District financial report</li> <li>○ 2020-2021 Budget vs Actuals through April 2021</li> </ul>	<ul style="list-style-type: none"> <li>• District Financial Report</li> <li>• 2020-2021 Budget vs Actuals thru April 2021</li> <li>• A deficit is projected, a final fully accurate number will be provided at the July 30<sup>th</sup> meeting</li> <li>• The budget being presented is balanced but still requires finishing touches</li> <li>• Any suggestions can be forwarded to the board for further consideration</li> </ul>	
7.	Adjournment	The meeting was adjourned at 2:07 PM	Chair

