

Facilities Committee Meeting Minutes – January 4, 2021

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**. In response to the COVID-19 crisis, this meeting was held via video conference.

FC Members/Alternates Present:

Administrators: Alberto Vasquez (Chair), Ilona McGriff, Darryl Dieter

Faculty: Steven Brown (co-Chair), Wynd Kaufmyn, Madeline Mueller, Alan D'Souza

Classified Staff: Jeffery Kelly, Athena Steff

Students: Brenna Stroud

Unrepresented: Tim Ryan

Committee Alternates:

Administrators: Torrance Bynum

Faculty: Lennis Carlson

Classified Staff: Michael Snider, Andrew Ciscel

Not Present:

Administrators: David Yee

Classified: Maria Salazar-Colon, Karl Gamarra (alternate)

Students: Stephanie Yang

Resources: John Watkins

2. Meeting Guidelines:

- a. Having more Zoom experience and with more Zoom meetings to come, we want to ensure respect, courtesy and professionalism. Please use hand raise feature and acknowledge when finished with comments to help avoid interruptions.

3. Approval of Agenda – approved

- a. Approved with item 10a moved to 9a due to time constraints of presenter

4. Public Comment

- a. Items on the agenda: Harry Bernstein made comments regarding agenda Items 4, 7, 9f, 10a. Airport: Steven Brady has reported that there may be a fire dept building near Evans center for sale that might be an option for relocation. DRT: Chancellor terminated contract for design/build 11/17 (McCarthy). This transaction was opaque; we still don't have any information why/how especially if McCarthy agreed to adjust costs. Central Plant: additional comments regarding the delay of the decision on location.
- b. Items not on the agenda: none

5. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. PGC Return to Campus request for information – this is on the PGC website – AVC Vasquez shared this via screenshare:
 - Review protocol when employee/student tests positive.
 - List of classes and services open and/or meeting in person – Add Buildings & Backup Monitors
 - Published protocol for equipment lending and return

- List of classes targeted to open next few months
- List of accessible buildings and respective monitors (will be updated for spring semester) – add
- List of proposals for programs reopening that are in progress
- Plan for what happens if DPH orders shutdown

6. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. Updates scheduled for 1/11/21 Special Meeting

7. Buildings & Grounds Director's Report

- a. No report made due to transition due to retirement of Jimmy Kirk / transition to new Director.

8. Old Business

- a. Facilities Subcommittee – Program Review Facilities Priority Update – Steven Brown
 - i. Steven Brown sent out a spreadsheet with Jimmy Kirk's comments – shared via share screen. He will come back to next meeting with full spreadsheet.
- b. Building User Group STEAM Complex Charter – Alberto Vasquez / John Watkins
 - i. Presented via share screen by John Watkins.
 - ii. Call for additional meeting by Wynd Kaufmyn to discuss this document 1/11/21, second by Madeline Mueller. Meeting scheduled.
- c. BUG DRT Charter Update – Alberto Vasquez
 - i. Going to schedule BUG meeting the week of 1/11. Review information in draft charter & square footage of building.
- d. Architect Selection/Nominating Committee Update – Alberto Vasquez
 - i. Cloud Hall
 - 1. Alberto Vasquez shared document, will have follow up information next week's meeting
- e. Conlan Hall
 - i. No slide to show. Scoring has been done, unclear when interviews will be happening. Scores will be shared.
- f. Proposed 2021 Meeting Schedule - approved
- g. Central Plant Proposed Locations Update – Alberto Vasquez
 - i. Received a lot of feedback in December, more information will be provided at 1/25 meeting.

9. New Business

- a. Aircraft Maintenance / Aeronautics – Dean Torrance Bynum
 - i. Deadline 12/31/20 met to vacate. All supplies and equipment packed and stored near 600 bungalows. Received letter of clearance on move out. Sent RFI to 3 entities for environmental impact of moving to Evans. Working with architects on space allocations. Drafts completed and will be shared publicly upon approval of facilities committee. We are optimistic and are not losing programs. Every Wednesday a Town Hall meeting is held where Tom Boegel gives updates.
- b. Facilities Master Plan – John Watkins
 - i. EIR draft will be issued/circulated for comment in January. Sequential draft will encompass feedback.
- c. Mural Update – Alberto Vasquez

- i. SF MOMA is back on the campus. They have secured the area (lobby). Only SF MOMA has access to this area. They will be providing work plan updates and schedule for removal of the mural.
- d. Board Items – Informational Only – Alberto Vasquez
 - i. Items that don't need recommendation – operational in nature.
 - 1. List presented via screen share by Alberto Vasquez
- e. Board Items – For Recommendation – Alberto Vasquez
 - i. Items that come through Fac Com for recommendation on next steps.
 - 1. None for this meeting.

10. Future Business

- a. Call for Agenda Items
- b. 1550 Evans/Southeast Update

11. Adjournment – Meeting adjourned at 3:12 PM