

STEPS FOR VA CERTIFICATION AT CCSF



VETERANS@CCSF.EDU

NEW STUDENT

- Apply for VA benefits via **GI Bill website**, you will receive Certificate of Eligibility by mail. (30 days)
- **Apply to CCSF** You should receive your Student id & email within 24 hours.
- Complete the **Math and English placement** (this is not a test)
- Complete the New Student Online Veterans Orientation
- Submit the **Intake Form** to get your certification process started BEFORE registering for classes
- Email your DD-214, Certificate of eligibility (COE), & transcripts. No COE needed for Ch.31 (VR&E)
- Meet with a Veterans Academic Counselor to develop an Education Plan
Request to see a Counselor **HERE**
- **Register** for classes based off only the classes on Education plan
- Submit the **Registration Conformation Form** after registering

RETURNING STUDENT

- If you have not enrolled in courses for two consecutive semesters or more, you are considered a Returning Student and must **re-apply to CCSF**.
- You will receive your same Student id & email within 24-48 hours.
- Update your **Math & English Placement**, only if you have completed a math and/or English class at another institution
- Submit the **Intake Form** to get your certification process started BEFORE registering for classes
- Meet with a Veterans Academic Counselor to develop an Education Plan
Request to see a Counselor **HERE**
- **Register** for classes based off only the classes on Education plan
- Submit the **Registration Conformation Form** after registering

CONTINUING STUDENT

- Submit the **Intake Form** to get your certification process started for the semester
- Meet with a Veteran Academic Counselor if you need to update your Ed. Plan or change your major. Complete a request **HERE**
- **Register** for the classes on your Education plan



VETERANS SERVICES
CITY COLLEGE OF SAN FRANCISCO

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*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by the VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.