

CITY
COLLEGE
OF SAN FRANCISCO

CHANCELLOR POSITION ANNOUNCEMENT



**The Board of Trustees of the San Francisco Community College District
invites applications and nominations for the position of Chancellor,
City College of San Francisco.**

APPLICATIONS DUE: SUNDAY, JULY 18, 2021



OUR VISION

City College of San Francisco (CCSF) shall provide a sustainable and accessible environment where we support and encourage student possibilities by building on the vibrancy of San Francisco and where we are guided by the principles of inclusiveness, integrity, innovation, creativity, and quality.

Empowered through resources, collegiality, and public support, the college will provide diverse communities with excellent educational opportunities and services. We will inspire participatory global citizenship grounded in critical thinking and an engaged, forward thinking student body.

MISSION STATEMENT

Consistent with our Vision, City College of San Francisco provides educational programs and services that promote student achievement and life-long learning to meet the needs of our diverse community.

Our primary mission is to provide programs and services leading to

- Transfer to baccalaureate institutions;
- Certificates and career skills needed for success in the workplace; and
- Associate Degrees in Arts and Sciences;
- Basic Skills, including learning English as a Second Language and Transitional Studies.

In the pursuit of individual educational goals, students will improve their critical thinking, information competency, communication skills, ethical reasoning, and cultural, social, environmental, and personal awareness and responsibility.

In addition, the college offers other programs and services consistent with our primary mission as resources allow and whenever possible in collaboration with partnering agencies and community-based organizations.

City College of San Francisco belongs to the community and continually strives to provide an accessible, affordable, and high quality education to all its students. The College is committed to providing an array of academic and student development services that support students' success in attaining their academic, cultural, and civic achievements. To enhance student success and close equity achievement gaps, the college identifies and regularly assesses student learning outcomes to improve institutional effectiveness. As a part of its commitment to serve as a sustainable community resource, our CCSF mission statement drives institutional planning, decision making and resource allocation.

INSTITUTIONAL GOALS THROUGH 2025

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| I. Improve the student experience. | V. Strengthen community, education, and industry partnerships. |
| II. Institutionalize equity. | VI. Maintain, improve, and build facilities. |
| III. Improve communication. | VII. Expand and encourage opportunities for professional development. |
| IV. Improve operation of the college. | |



Firefighters working throughout California have been trained at City College's state-of-the-art Fire Academy.

THE COLLEGE AND COMMUNITY

For 85 years, City College of San Francisco has been the region's premiere public, two-year community college. City College is one of the first in the nation to offer free tuition, providing San Franciscans with the opportunity to access quality college education and workforce training that lead to university transfer and good jobs.

Since its founding in 1935, City College has evolved into a multicultural, multi-campus community college that is one of the largest in the country. City College offers credit and noncredit instruction and more than 250 degrees and certificates.

City College students are a highly diverse population, and a reflection of the many cultures, values, orientations, and ethnicities of the great "City by the Bay" and the surrounding region.

SERVING MINORITY, UNDOCUMENTED, AND IMMIGRANT STUDENTS

City College has official designations as a Minority-Serving Institution, Hispanic-Serving Institution, and Asian American and Native American Pacific Islander-Serving Institution. The College proudly offers a safe space and assistance to undocumented members of the community through its City DREAM Center and is a host site of the California Community Colleges Dreamers Project providing free and confidential legal services for immigrant students, faculty, and staff of California community colleges.



THE POSITION

The Chancellor serves as the Chief Executive Officer of City College of San Francisco and reports directly to the Board of Trustees, which comprises seven elected members and a student representative.

The Board seeks a respected, experienced leader with a strong professional reputation to provide unifying and participatory leadership to this dynamic, complex, urban, and diverse district.

The primary responsibilities of the Chancellor are to ensure the support and success of the students of City College of San Francisco while leading the administration of the District and inspiring confidence and trust.

JOB DUTIES

The Board of Trustees has outlined the representative duties and expectations for the position in the [Chancellor Job Description](#).

City College of San Francisco serves the largest number of veteran students among California community colleges.



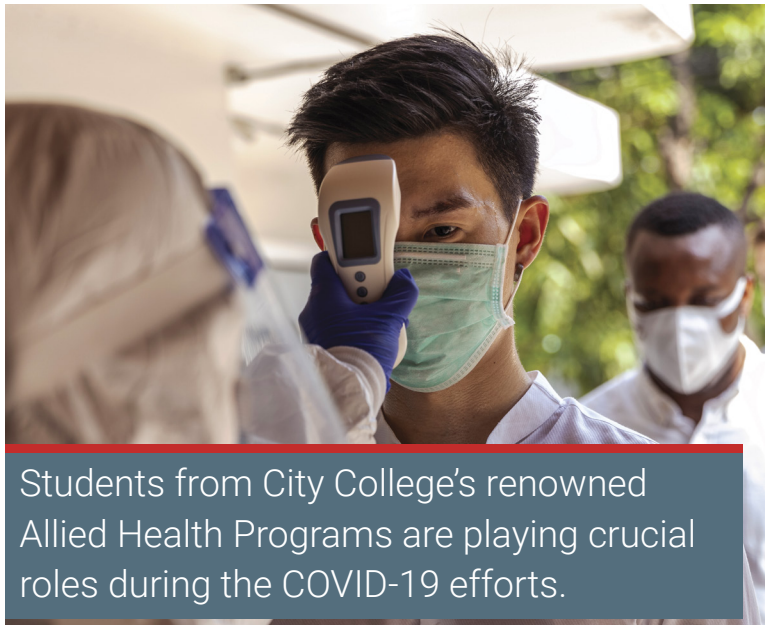
INSTITUTIONAL PRIORITIES

The top institutional priorities on which the preferred candidate will focus upon assuming the position were established by the Board and validated by the college community.

1. Sustain credit and noncredit learning opportunities that meet the needs of students and employees.
2. Manage COVID-19 impact on the college.
3. Continue to develop and implement the budget plan to stop deficit spending, balance the budget, and shore up the reserves.
4. Lead college efforts to examine and redesign its programs, policies, and practices to advance City College's commitment to social justice and statewide diversity, equity, and inclusion initiatives.
5. Cultivate nontraditional funding partners and successfully fundraise to sustain critical programs.
6. Bring the college community together; improve college-wide morale by promoting mutual respect.
7. Lead development and execution of an enrollment management plan consistent with the multi-year budget and enrollment plan.



Access & Opportunity for All



Students from City College's renowned Allied Health Programs are playing crucial roles during the COVID-19 efforts.

MINIMUM QUALIFICATIONS

1. An earned master's degree or other equivalent advanced degree from an accredited institution.
2. Five years of significant managerial experience in business, industry, education, or government, at least three years of which as a senior executive within a large and complex organization, preferably a college or university.
3. Demonstrated commitment to social justice and to diversity, equity, and inclusion for all faculty, staff, administrative, and student populations.

SALARY

Total Compensation includes a health insurance plan. New employees hired on or after January 1, 2014, will contribute 2% of salary to the San Francisco Retiree Health Care Trust Fund (RHCTF).

EQUAL EMPLOYMENT OPPORTUNITY (EEO)

It is the policy of the City College of San Francisco to provide all persons with equal employment and educational opportunities regardless of age, race, color, ancestry, gender, national origin, ethnic group identification, religion, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran. These categories specifically include status as a lesbian, gay, bisexual, transgender, or questioning person in any District program or activity. Contact the Title5/EEO/ADA Compliance Officer for more information at (415) 452-5053.

AMERICANS WITH DISABILITIES ACT (ADA)

Applicants who require a reasonable accommodation to participate in this hiring process should contact the Title5/EEO/ADA Compliance Officer at (415) 452-7660 to make arrangements. Verification may be required.



City College of San Francisco was named #23 on a national list of colleges whose graduates earned the highest pay in their chosen fields of study in December 2020.



Access & Opportunity for All



SELECTION PROCEDURE

The Board has undertaken a comprehensive search for a chancellor to begin service at City College of San Francisco on **October 1, 2021**.

Applicants who meet all minimum qualifications and submit all application documents on or before the filing deadline will be included in the initial review processes to be conducted by the Search Committee. A reasonable number of applicants judged by the Committee as best matching the requirements of the position will be invited for an interview. An additional interview will be offered to applicants who are advanced beyond the initial interviews.

Employees must satisfy all the pre-employment requirements for a CCSF Release to Work Authorization Certificate prior to appointment which include, but are not limited to, tuberculosis clearance, fingerprinting processing, and verification of their legal right to work in the United States.

City College of San Francisco reserves the right at its sole discretion to modify or to rescind this job posting at any time without prior notice.

Information about the search process, timeline, and progress updates are available on the [Chancellor Search website](#).

APPLICATION PROCEDURE

Candidates may apply at jobs.ccsf.edu/postings/4963

Enter your contact information, and follow the directions. Attach a **letter of interest** of no more than four (4) pages describing how you are prepared to meet the seven (7) institutional priorities and the three (3) minimum qualifications of the position, noted in previous pages.

Attach a **current resume**, including educational background, professional experience, achievements, and professional activities.

Attach a **list of references** with names and contact information for eight (8) professional references, including a trustee, a supervisor, a classified staff member, an administrator, a faculty member, a direct report, and a student.

Applications due: Sunday, July 18, Midnight

FOR ADDITIONAL INFORMATION, CONFIDENTIAL INQUIRIES, OR NOMINATIONS

Dr. Helen Benjamin

hbenjamin91@icloud.com | (510) 701-1553

Dr. Debbie DiThomas

ddithomas5@gmail.com | (951) 961-6533

Dr. Cindy Miles

cmiles1779@icloud.com | (619) 322-8824