

## Facilities Committee Meeting Minutes – December 7, 2020

### 1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:03 PM**.

In response to the COVID-19 crisis, this meeting was held via video conference.

#### **FC Members/Alternates Present:**

Administrators: Alberto Vasquez (Chair), Torrance Bynum, Ilona McGriff, Darryl Dieter

Faculty: Steven Brown (co-Chair), Wynd Kaufmyn, Madeline Mueller, Alan D'Souza

Classified Staff: Jeffery Kelly, Maria Salazar-Colon, Athena Steff

Students: Brenna Stroud

Unrepresented: Tim Ryan

Committee Alternates:

Faculty: Lennis Carlson,

Classified Staff: Michael Snider, Karl Gamarra

Not Present:

Administrators: David Yee

Classified: Andrew Ciscel (alternate)

Students: Jessica Nguyen, Stephanie Yang (alternate)

Resources: John Watkins, Jimmy Kirk

### 2. Approval of Agenda – approved

### 3. Public Comment

#### a. Items on the agenda

- i. Harry Bernstein made comments regarding Item 5 – Construction Projects. Diego Rivera Theater.

#### b. Items not on the Agenda

- i. Harry Bernstein – Most recent zoom meeting posted was 6/8/20. Regarding the request that BUG communication be funneled through AVC Vasquez seems unnecessary. Further comments (follow up from last meeting) on cancellation of contract for DRT. Lack of information from the Chancellor is frustrating and the limited responses have been unsatisfactory.

### 4. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. Efforts on R2C continue. A report was made in the last PGC meeting addressing questions by various unions. The information has been posted.

[https://archive.ccsf.edu/PGC/2020/December3/2020\\_12\\_3\\_Draft\\_Agenda.pdf](https://archive.ccsf.edu/PGC/2020/December3/2020_12_3_Draft_Agenda.pdf)

### 5. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. DRT – We are moving forward with the information and working to put together a new schedule. Will be sending out an email by end of week to have a BUG meeting before winter break. Discussion followed. Interim security measure to limit access to lobby are being taken.
- b. SCC – Project is moving forward. Geotechnical boring was conducted. Expecting report to better understand soil conditions.

**6. Buildings & Grounds Director's Report – Jimmy Kirk**

- a. No major new developments. Curb painting, graffiti management.
- b. Please be patient with maintenance/repair submissions. We are working with limited resources, both personnel and financial.
- c. Carpenter and paint shops doing as much as they can. Signs updated as needed. Custodians cleaning as required and will continue routine schedules.

**7. Old Business**

- a. Facilities Subcommittee – Program Review Facilities Priority Update – Steven Brown
  - i. Just got a report we have been waiting for from Jimmy Kirk. Have not had the chance to review. Will report next meeting.
- b. Aircraft Maintenance Move to Evans – Torrance Bynum
  - i. Weekly town hall meetings are being administered by Tom Boegel and Torrance Bynum. Giving updates to programming, construction and aviation move. Links available on the Evans website page.
- c. 1550 Evans / Southeast Update – Continue to work from the main building, Sprung Structures are almost done. As soon as that is completed they will move.
- d. Meeting to review construction draft plans started last week.
- e. Airport – Tom Boegel gave update at last week's meeting.
  - i. They are packing and moving right now – office items. After that airplane items will be packed for storage.
  - ii. We are not stopping the program; it has been proposed that we prepare and share reports to entire college community and Bayview/Hunters Point community. Toby Lee has brought in specialists who will provide reports.
  - iii. Working with Facilities for temporary location at the Ocean Campus, possibly where parking is by 600 bungalows. Will also be working with Campus Police on this due to vandalism concerns.
- f. Building User Group Draft Charter – Alberto Vasquez
  - i. Reason for the request to be in all BUG chains of communication is to ensure awareness and inclusion. It is to protect BUG participants from any finger pointing.
  - ii. Charter Model – John Watkins
    - 1. PPT presentation: Now is STEAM complex charter (vs. 1 building) – in conjunction with renovated Science Hall, DRT, MUB, Multi-Media. DRT is moving forward. Science Hall and Multi-Media Building (MMB) are now being proposed to run concurrently instead of in sequence.
    - 2. Steam Complex:
      - a. STEAM Center Building (new construction)
      - b. Science Hall (renovation)
      - c. Creative Arts Extension / MMB
    - 3. Steam Project Charter – Text Document
      - a. Madeline asked that theatre arts/music dept. be included as potential users.
      - b. Steven Brown called for an updated and approved Facilities Master Plan due to many significant changes and before the significant changes happen. These changes have not gone through Facilities Committee. The plan has been eroded by running changes. There is a disconnect between the programs we agreed to offer and the facilities needed to conduct them. People are being denied adequate work environments in which to do their work. BUGs are supposed to eliminate that, but efforts have been ignored.

**8. New Business**

- a. Approval of 11/9/20 Meeting Minutes – approved
- b. Approval of 11/23/20 Special Meeting Minutes with changes. David Yee – member or alternate – Lennis Carlson was present. Approved. Wynd Kaufmyn’s motion passed/carried - approved by acclamation.
- c. Architect Selection – Alberto Vasquez gave PowerPoint presentation of status and participants. Many participation slots are needed to be filled; we will reach out to various groups. Smaller moves (like fashion) are not going to interview by committee. Working on a more developed criteria to establish guidelines for these considerations.
- d. John Watkins – FMP Environmental Impact Report Update.
- e. Central Plant Proposed Locations – Alberto Vasquez
  - i. Central Plant Location Comparison Table – presented via screen share.
  - ii. Steven Brown recommended a work group to examine the options more thoroughly and report. Discussion resulted. Instead of work group the Presentation / document will go out to group for feedback.
  - iii. Board of Trustees Facilities Items – Alberto Vasquez
  - iv. Proposed 2021 Meeting Schedule – Alberto Vasquez
    - 1. Dates presented but need to align with Board of Trustee and PGC meetings. Move to accept meeting schedule on 1/4/21, with the understanding that the rest of the calendar will be revisited then.

**9. Future Business**

- a. Call for Agenda Items
- b. Emergency Operations Center
- c. Update on departmental moves
- d. Building/Space Inventory – Naming of Buildings
- e. Spring 2021 committee meeting dates

**10. Adjournment – Meeting adjourned at 3:03 PM**