

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL**

Title: THE COMMUNITY AND THE BOARD	Number: BP 1.29
Legal Authority: California Education Code Section 70902 California Government Code Sections 54950 et seq.	Page: 1 of 1

The Board recognizes the right of the public to information concerning all of its actions and policies, and concerning the details of its educational and business operations. Copies of the agenda of each regular board meeting will be made available to interested persons and organizations upon request to the Chancellor.

The Board recognizes the right of the public to be informed about Board meetings and of its right of access to public records.

The Board recognizes its obligation for the dissemination, throughout the district, of information concerning its educational programs, and for interpreting these programs to the people; and further, the individual responsibility to represent the district in the various communities when called upon to do so. It is the general policy of the Board to welcome the advice and assistance of all individuals and groups in Board consideration of educational problems of the district. At the same time, the Board recognizes that by law it alone is responsible for determining the policies of the district.

It is recognized that, from time to time, there will be complaints and criticisms from members of the community. The official policy of the Board shall be as follows:

The channel for complaints and criticisms on which action is requested will be the Chancellor's office or his/her designee.

An individual board member does not have legal authority to promise action or correction in such matters.

Rather than conduct his/her own investigation of a complaint, a board member will refer the complaint to the office of the Chancellor for staff investigation and study. A report and a recommendation will subsequently be brought to the Board.

In general, complaints or criticisms must be presented in writing.

Unless the complaint or criticism is met by the administration to the complete satisfaction of the complainant, the item will be included on the next board agenda, and the individual concerned will be invited to appear before the Board, if he/she so requests, unless such open discussion is inappropriate.

Approved by District Board of Trustees	Authenticated	Date: 02/09/00
	By Chancellor:	
Date: 06/22/72	Revision Number: 1	Date: 10/25/2012