

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL**

Title: REGULAR MEETINGS OF THE BOARD	Number: BP 1.05
Legal Authority: Education Code, sections 70902 and 72000(d); Government Code, sections 54952.2, 54953 et seq.; 54961.	

One or more regular meetings of the Board shall usually be held each month. A regular meeting shall normally be held the fourth Thursday of each month. Regular meetings of the Board shall be held at a time and place within the District.

Meetings shall be noticed and held in accordance with the District's Sunshine Policy. An agenda identifying the location, date, and time of each regular meeting of the Board shall be posted at least 72 hours prior to the meeting and shall remain posted until the day and time of the meeting. The meeting notices shall be posted in the lobby of Conlan Hall, on the District website, in conspicuous locations at centers, and on electronic media. All regular meetings of the Board shall be held within the boundaries of the District except in cases when meetings outside of the District's boundaries are authorized by law.

All meetings of the Board shall be open to the public, except as required or permitted by law, and shall otherwise comply with Brown Act provisions. Meeting sites shall be accessible to persons with disabilities.

The order of business for regular meetings will be consistent with Robert's Rules of Order.

The order of business may be revised at any meeting when, in the discretion of the President; such revision will benefit the public and/or order of the meeting. In the conduct of its business, the procedure of the Board will be governed by the policies set forth in this manual, or if not covered herein then by the Robert's Rules of Order, however, no procedural rules or rulings shall operate to invalidate otherwise lawful actions of the Board.

Approved by Board of Trustees on 8/27/09, (revised) 3/24/2016
Revised Policy Recommended by Participatory Governance Council on 11/19/15