

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT POLICY
MANUAL**

Title: POWERS AND DUTIES OF THE BOARD	Number: BP 1.02
Legal Authority: California Education Code Section 70902 California Government Code Sections 81000 et seq.	

A. GENERAL PROVISIONS

In conformity with its interpretation of its powers and duties under the law, the Board of Trustees assumes full responsibility for the general control and direction of the District.

In order to carry out its responsibility for general control and direction of the District, it will be the purpose and practice of the Board to function as follows:

- a. Determine broad general policies, plans and procedures to guide its officers and employees.
- b. Establish administrative policies by which authority and responsibility for services will be defined and determined.
- c. Conduct all business in open and public meetings, except in those matters as specified by the Brown Act and the Education Code that may be dealt with in Closed Sessions.
- d. Select, hire and evaluate the District's chief executive officer, the Chancellor.
- e. Deliberate with its chief executive officer upon matters initiated by its own members and grant or withhold its approval of proposals brought before it by its executive officer by application of the principle of pre-audit.
- f. Focus on deliberations on policy determination, broad District planning, hiring and evaluation of the Chancellor, and maintaining fiscal stability.
- g. Be responsible for developing a balanced annual budget. Determine and control the District's operations and capital outlay budgets.
- h. Delegate authority in all administrative matters to the Chancellor, including, but not limited to, hiring or promotion of specific individuals.
- i. Approve construction contracts and contracts for services and equipment in conformance with the Education Code and Public Contract Code.

- j. Evaluate and criticize, and by veto, correct and revise policies and actions as need may arise as provided for in Section 1.05.
- k. Order elections as authorized by the Education Code.

This policy is not intended to limit any authority or powers of the Board under all applicable laws.