

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE PROCEDURES MANUAL**

Title: DISTRICT VISION AND MISSION STATEMENT	Number: AP 1.00
Legal Authority: California Education Code Section 66010.4	

- A. The District reviews its vision and mission statements annually.
- B. The Associate Vice-Chancellor, Institutional Development, is delegated the responsibility to carry out the process described in this administrative procedure.
- C. The review process occurs each year at the outset of the annual planning and budgeting cycle.
- D. Annual indices pertaining to the vision and mission statements include a summary assessment of learning outcomes, a dashboard of key performance indicators, an assessment of annual objectives, program review results, and other relevant data.
- E. College-wide discussion is fostered through Collegial Governance, Participatory Governance and other venues. Annual indices are presented to the Academic Senate, Participatory Governance Council (PGC), posted online, and announced college-wide to encourage full participation and input. Suggestions for modifications to the vision and mission statements are collected electronically and assembled for Academic Senate, PGC, and Chancellor's review. Constituent groups are also encouraged to solicit input, particularly through their regular meetings. Options for affirmation or amendment are discussed by the PGC.
- F. Following these discussions, the Chancellor presents a recommendation for affirmation or amendment of the vision and mission statements. The annual review process concludes upon Board approval.
- G. The college regularly communicates its vision and mission in appropriate publications and online.

Approved by Chancellor on 12/12/14
Recommended by Participatory Governance Council on 10/2/14