FOR ACCEPTANCE IN 2021 FALL SEMESTER AUGUST – DECEMBER

PHLEBOTOMY TECHNICIAN

Course Description:  HCT 104 (5.5 units)
In compliance with California Code of Regulations (Section 1035.1, 1242, 1246 and Section 100275, 120580 Health and Safety Code) HCT 104 prepares the entry level health care practitioner for certification as a CPT - I. Lecture includes 20 “basic” hours in infection control, safety, circulatory system, medical terminology, patient and specimen identification and skin puncture, and 20 “advanced” hours in anatomical site selection and patient preparation, risks and complications, post puncture care, anticoagulation theory and Quality Assurance. Student will be assigned 40 hours in a clinical setting and must successfully complete 50 venipunctures, 10 skin punctures, and observation of one arterial puncture.

Class Schedule:  
- Tuesday 4:00 p.m. - 8:00 p.m.
- Thursday 4:00 p.m. - 6:00 p.m.

PROGRAM REQUIREMENTS:
Recommended Prep: ENGL 88 or ESL 186 or placement in ESL 188 or readiness for college-level English. AND a high school transcript, OR GED transcript. An A.A. or A.S. Degree or higher waives the English requirement.

ADMISSION REQUIREMENTS:  Students must attend an orientation.

White lab coat and scrubs, physical exam within 6 months, immunization documents, background screening/drug screening are required for clinical placement at student’s own expense.

For CPT-1 certification information, please visit California Dept. of Public Health Laboratory Field Service (LFS): https://www.cdph.ca.gov/Programs/OSPHLD/LFS/Pages/Home.aspx#

For program information flyers, please visit:

Pass rates for student completing the program and sitting for the certification examination are available in the Office of the Dept. Chair for Health Care Tech. Please contact this office at (415) 561-1967 to review the results.

ORIENTATION AND COUNSELING
All applicants must attend an orientation. Remote Counseling Services are available for students by Zoom appointment, phone (415) 561-1925, phone appointment online esars.ccsf.edu or email academiccounseling@ccsf.edu.

ZOOM Conferences To Be Announced in Spring 2021

FOR PROGRAM INFO:
For questions regarding the Phlebotomy Technician program, please call Dory Rincon at (415) 561-1821 or email drincon@ccsf.edu. Visit our web site at www.ccsf.edu and click on the following: Academics, Schools & Departments, Health Care Technology.

HEALTH CARE TECHNOLOGY OFFICE  415-561-1813 ; STUDENT SERVICES OFFICE  415-561-1835

ADDITIONAL INFORMATION ON REVERSE SIDE
Visit “Virtual Help Counters CCSF” or call 415-239-3000 for CCSF remote services.

**COLLEGE ADMISSION PROCEDURES**

Apply for Admission/Readmission with “Apply to CCSF” (Search) at www.ccsf.edu. New Credit or Returning Credit Students or Continuing Students, follow five (5) Easy Steps:
1. Apply for Admission: Go to Credit Admissions or call 415-239-3285.
2. Complete the Assessment: Go to Assessment Center or call 415-239-3751.
3. Attend an orientation for the health program of interest (See other side for details).
4. Meet with a CCSF Counselor (Counselors available at John Adams Center or call 415-561-1925).
5. Register for Classes: Go to Online Schedule.

**ASSESSMENT AND PLACEMENT**

Placement procedures for Native English, Math and English as Second Language (ESL).

Go to “Math and English Placement” page (Search) at www.ccsf.edu
- Complete online “High School Data Form” for English and Math placement by self-reported high school grade point average, and high school coursework.
- Complete “College and/or Test Data Form” for English and Math placement by prior college-level English and Math course work or standardized tests (SAT, AP Exams, GRE).

For English as Second Language placement:
Go to “Credit ESL Placement Test” page (Search) at www.ccsf.edu for two part remote testing.
- Complete “Online ESL Guided Placement Tool” (Part I) and CCSF Testing will contact student to arrange for remote ESL writing test (Part II). Results will be evaluated by ESL faculty and ESL placement made.

**PAYING FOR COLLEGE**

COSTS: (subject to change without prior notice) Go to “Tuition and Fees Office” or call 415-239-3522

- California residents: $46 per unit
- Nonresidents: $344 per unit ($46 per unit + $290 nonresident tuition + $8 Capitol Outlay)
- $20 Student Health Fee ($16 in Summer)
- Additional costs: books, supplies, uniforms, equipment, certification, etc.

“Free City” Program: free tuition to CCSF for eligible San Francisco residents. See www.ccsf.edu/freecity

Financial Aid available. Go to “Financial Aid Office” (Search) at www.ccsf.edu or call 415-239-3577

For more information about graduation rates, loan repayment rates, and post-enrollment earnings about this institution and other postsecondary institutions please click here: https://collegescorecard.ed.gov/

It is the policy of the City College of San Francisco to provide all persons with equal employment and educational opportunities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran. These categories specifically include status as a lesbian, gay, bisexual, transgender, or questioning person in any District program or activity.

Visit the CCSF Virtual Campus for more information about our resources for students and to schedule an appointment with a counselor.