Stipulations & Requirements for Honors Projects  
English Department, CCSF

All honors projects must meet the “Minimum Design Guidelines for Honors Options Projects” included on the back of the Honors Contract. In addition, honors projects for the English Department must meet the following requirements:

- Honors projects may only be completed by students in English 1A, 1B, 1C, and literature electives.

- In order to receive honors credit for a class, students must complete a research-based essay on a topic too advanced for presentation in regular coursework, requiring research beyond the normal course assignment, and representing critical thinking and analysis not required in regular coursework.

- The work must be 10-15 pages beyond the required formal written work for the course, and include citations for at least ten sources.

- Students and faculty must complete an honors contract by the date specified by the honors coordinator, Sami Kudsi, at the beginning of each semester (usually around midterm).

- A proposal more developed than what fits on the 2 lines of the honors contract is advised, as the proposals may be evaluated for acceptance by the department chair (see the sample research proposal attached).

- The honors paper must be completed by the end of the semester – no incompletes can be given for outstanding honors projects (although incompletes for other situations such as a missed final exam might be permitted).

- The honors paper must form a part of the graded work for the semester.

- A copy of the honors paper must be submitted to the department chair by the end of the semester. The chair may review the paper to make sure that it fulfills the criteria specified above. If it does not, the chair may restrict the student or faculty member from submitting future honors contracts.