



**2018 FALL SEMESTER: AUGUST 20 – DECEMBER 20**

**2019 SPRING SEMESTER: JANUARY 14 – MAY 22**

## **PHARMACY TECHNICIAN**



**TIME: 6:00 - 9:00 p.m. Monday, Tuesday & Wednesday**

**In addition, up to 20 various hours weekly clinical practice in simulated community based pharmacies or healthcare institutions**

The Pharmacy Technician Program is a 684 hours, two semester course (**total 30 units**) consisting of didactic and practical experience in a simulated community pharmacy, homecare or hospital pharmacy.

In the classroom, students will learn the role and function of pharmacy technicians. The practical experience is in a simulated retail, homecare, or hospital pharmacy. The students will perform the procedures and techniques that are assigned to pharmacy technicians.

### **ADMISSION REQUIREMENTS:**

1. 18 years of age or older
2. An official high school transcript indicating graduated or G.E.D.
3. A 2.0 grade point average (GPA) on prior college or high school transcripts is advised.
4. An individual orientation

### **Upon Acceptance:**

5. A physical examination and proof of immunity for specified communicable diseases

### **PREFERRED OR COMPLETED COURSES/EXPERIENCE/PLACEMENT:**

1. **PREREQ: MATH 840 or MATH 40; ENGL 93 or ENGL 95 or ENGL 88 or ENGL 88A**  
**or placement in ENGL 96 or ENGL 88B (within the last 5 years) ; COREQ: PHTC 102**
2. Successful completion of a course in Introduction to Computers
3. Documentation that student types 35 words per minute
4. Medical terminology knowledge
5. Anatomy 14 or equivalent knowledge of human anatomy

### **ORIENTATION AND COUNSELING**

**All applicants** must attend an orientation. You must bring ONE of the following documents with you:

1. Copy of your CCSF Placement Test results or test waiver
2. Copy of your CCSF transcript
3. Copy of your college transcript or diploma indicating an award of an Associate of Arts or Associate of Science degree or higher

Orientation is held at the **John Adams Center, 1860 Hayes Street** on the following date:

#### **Orientation Dates**

#### **Time & Room**

**Thursday, October 4, 2018**

**4:00 p.m., Gym Bldg, Room 105**

To be followed by general counseling

**Thursday, February 28, 2019**

**10:00 a.m.**

Orientation lasts approximately 2 hours and 30 minutes. **Due to limited space, we cannot allow visitors or children.**

**APPLICATION DEADLINE: MARCH 29, 2019**

### **FOR PROGRAM INFO:**

For questions regarding the **Pharmacy Technician Certificate** Program, please contact **Ronda Lowe at (415) 561-1819 or [rlowe@ccsf.edu](mailto:rlowe@ccsf.edu)**. For information, please call (415) 561-1900 or visit our web site at [www.ccsf.edu](http://www.ccsf.edu) and click on the following: Our Location, John Adams, Health Care Tech. Programs.

## ENROLLMENT PROCEDURES

Students who are new to City College of San Francisco must also submit a separate application to the college.

1. CCSF CREDIT APPLICATION
2. CCSF CREDIT PLACEMENT TEST
3. MANDATORY ORIENTATION AND COUNSELING
4. REGISTRATION

**COSTS:** (subject to change without prior notice)

\$ 46 per semester unit for California resident

**\$234** per semester for nonresidents + \$7 per unit for capital outlay fee + \$46 per unit for enrollment fee

**\$ 20** for Student Health Benefit fee for ALL students

\* Addition costs (if applicable) for books, certification, equipment, materials and/or uniforms, etc.

**FREE CITY Program for eligible San Francisco residents** <https://www.ccsf.edu/freecity>

To receive information about financial aid, call a financial aid counselor at Phelan Campus, (415) 452-5207 and request an appointment or contact Winnie Yiu, Financial Aid Counselor at John Adams Center, 1860 Hayes Street, Room 142, (415) 267-6565.

### CREDIT PLACEMENT TEST(S)

All students who are new to City College of San Francisco must take a placement test in English/Math or ESL/Math. You must present a photo I.D. (driver's license, passport, etc.) at the time you take the test.

***Please arrive 10 minutes before the schedule in order to be seated. Seating is limited to 30.***

John Adams Center, 1860 Hayes Street @ Masonic, <b>ROOM 100</b>					
Native English / Math / Algebra			English as Second Language (ESL) / Math / Algebra		
<b>Thursday</b>	<b>October 11, 2018</b>	<b>1:00 p.m.</b>	<b>Wednesday</b>	<b>October 10, 2018</b>	<b>8:30 a.m.</b>
<b>Thursday</b>	<b>October 18, 2018</b>	<b>8:30 a.m.</b>	<b>Wednesday</b>	<b>October 17, 2018</b>	<b>1:00 p.m.</b>

You may print out your test results online at <https://www.ccsf.edu/w4> or clicking under "Student Services" tab, go to "Student Records" after your CCSF admissions application has been processed. You are encouraged to attend a CCSF orientation to have your results and class registration explained. Feel free to call 415-561-1835 to speak with a Counselor at John Adams Center.

**Exemptions to the City College Placement Test(s) are as follows:**

1. Interested in a class without math and/or English prerequisites.  
Check "Exemption from Matriculation" box in credit application)
2. Already have an associate degree or higher from a U.S. accredited school.
3. Completed a college-level math and/or English 1A equivalent course.

To apply for this waiver, take a copy of your transcript to the Ocean Campus (50 Phelan Ave.), Admissions and Records, Conlan Hall, Room 107 OR provide a copy of your unofficial transcript to the John Adams Center, Student Services, Room 143 or Ocean Campus, Matriculation Office, Conlan Hall, Room 204.

For future credit placement testing dates (English, English as Second Language, and Math) go to [www.ccsf.edu](http://www.ccsf.edu) and type in the Search Box "Take a Placement Test". Future testing dates, times, and locations will be listed a month at a time.

**Testing Office at Ocean Campus 415-239-3128.**

*It is the policy of the City College of San Francisco to provide all persons with equal employment and educational opportunities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran. These categories specifically include status as a lesbian, gay, bisexual, transgender, or questioning person in any District program or activity.*