

Changes in Course Repetition Important information for Students

What's Happening?

Effective Fall 2013, most of the courses at City College of San Francisco that have been repeatable will lose that repeatability. Students who have taken one of these courses and gotten a passing grade will, in general, not be able to enroll in that course again.

In addition, courses in Art, Dance, Music, Physical Education, and Theatre Arts will have further restrictions. The faculty in those departments has grouped these courses into course "families". Students will be limited to a total of four enrollments in courses that are grouped into a family.

Why is this Happening?

City College of San Francisco operates under the requirements of state regulations, which include regulations regarding course repetition. These regulations were changed in July 2012, to be implemented in Fall 2013.

How can I find out the details of course families in Art, Dance, Music, Physical Education, and Theatre Arts?

Information about families will be printed in both the College Catalog and the Time Schedule.

Is City College of San Francisco doing anything to provide more options to students?

Yes! In an effort to continue to serve students, faculty in Art, Dance, Music, Physical Education, and Theatre Arts have created new courses to help ensure students continue to have as many opportunities to take their courses, within the limits of these new regulations.

What will happen when I try to register for classes?

In general, our registration system will not allow you to register for a course that you are ineligible for, and you'll get an error message instead.

For Fall 2013 only, you may be able to *initially register* for a course in excess of the "family" limits described above. Our system will look for students that exceed these family limits and will un-enroll them nightly. An update will be implemented by Spring 2014 to prevent initial enrollment in excess of the "family" limits.

Will this affect noncredit classes?

No. Students are still able to enroll in noncredit courses more than once.

Will I still be able to repeat a course if I get a D or F?

Yes, you will still be able to re-enroll *up to two times* in a course in which you got a substandard grade.

If I took a course at another community college, can I repeat a similar course at CCSF?

Yes.

Are there any exceptions?

There are a small number of courses that will be able to keep their repeatability. Those courses are indicated in the Catalog.

You will be able to re-enroll in work experience courses, up to a certain credit limit. Limits are published in the Catalog.

You may be able to petition to repeat a course you previously passed based on a significant lapse of time, if there were extenuating circumstances that led to your previous grade, if there was a significant change in industry or licensure standards, or if repetition is legally required for employment (e.g., a CPR course for child care workers). Contact the Dean of Admissions and Outreach for details.

Resources:

College Catalog: www.ccsf.edu/catalog

Time Schedule: www.ccsf.edu/schedule

Dean of Admissions, Records, and Outreach: www.ccsf.edu/ar