

CITY COLLEGE OF SAN FRANCISCO MATRICULATION COMPONENTS

You must complete the following steps before registering for classes.
Carry this card and have it stamped after completing each step.

Name: _____

CCSF Student I.D. #: _____

Date of Birth: _____

STEP 1: ADMISSION

Submit an Application for Admission online at
<http://www.ccsf.edu/NEW/ccsf/en/student-services/admissions-and-registration/admissions/credit-admission.html>
Alternatively, obtain and submit an Application for Admission at the
Office of Admissions & Records, Conlan Hall 107.

YOU MUST COMPLETE THIS STEP FIRST!

STEP 2: PLACEMENT TESTING

Take the English/ESL and Math Placement Tests

You may obtain a testing schedule at the following locations:

- Online: http://www.ccsf.edu/NEW/ccsf/en/future-students/future-credit-students/take_a_placementtest.html
- Make an Appointment for Computerized Native Speaking only:
<http://esars.ccsf.edu>
- Admissions & Records, Conlan Hall, Room 107
- Testing Office, Conlan Hall, Room 203
- Conlan Hall Information Desk, Lobby

For more information, call the Testing Office, (415) 239-3128

Placement Testing Schedules also lists the dates and times of the
in-person orientations.

STEP 3: ORIENTATION

Complete orientation either in person or online. During orientation
you will receive information about:

- CCSF programs and courses
- Student Support Services
- Enrollment Process

To see dates and times or to complete the online orientation go to:
http://www.ccsf.edu/NEW/ccsf/en/future-students/future-credit-students/attend_a_new_studentorientation.html

Step 4: COUNSELING

Meet with a counselor to discuss course selection. The New Student
Counseling Department is located at Conlan Hall, Room 205. Call
(415) 239-3296 for current hours of operation.

STEP 5: REGISTRATION APPOINTMENT

To activate your earlier registration appointment, submit this card to
Admissions & Records upon completion of these services.

DO NOT LOSE THIS CARD