Minutes – October 12, 2016 in ART 316

1:40 Call to Order

Moved DANC 37 from Informational to Proposal agenda due to mistaken placement (application for GE Area G2)

Announcements:

- Welcome to new CC members Karen Grant from Admissions and Records and Mike Solow from Chemistry
- Provide outline comments section by section today (to help minute-takers and see if this improves workflow)

Approved the Minutes of Sept. 21, 2016

Curriculum training: Reviewed highlights of degree/certificate program technical review

Report on Curriculum Committee business at the Oct. 5, 2016 Academic Senate Executive Council meeting:

- Confirmed that the Council will return comments to the Committee for consideration after the first reading of a resolution, so that the Committee has an opportunity to consider and respond to the comments.
- Comments on the Membership resolution included a request for more information about why Schools rather than the affinity Areas A-G, some wording changes, and request to list subdivisions for Student Development department. The Curriculum Committee chair will reiterate the reasons for the new organization request and lack of subdivisions. Some wording changes were made (attached).
- No comments were provided by the Executive Council for the BP/AP 6.17 proposed changes.

Reconsideration of deactivation of new courses that have not been offered in two years: A new resolution was passed adding new courses to the 6-year cycle passed (attached).

Proposal Items (including GE approvals)

<table>
<thead>
<tr>
<th>No.</th>
<th>Dept.</th>
<th>Chair</th>
<th>Proposal Type</th>
<th>Subj.</th>
<th>Title</th>
<th>Action</th>
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<tbody>
<tr>
<td>1</td>
<td>BUS</td>
<td>Ophelia Clark</td>
<td>Modify Noncredit</td>
<td>Microsoft Office Specialist, NC</td>
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<td>Program</td>
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<td>2</td>
<td>CNIT</td>
<td>Maura Devlin-Clancy</td>
<td>New Credit Program</td>
<td>Microsoft Windows Networking, CAcc</td>
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<td>3</td>
<td>LERN</td>
<td>Elaine Avrus Modify Credit Course (Degree Applicable)</td>
<td>LERN</td>
<td>12 Tutoring/Mentoring Work Experience</td>
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<td>4</td>
<td>LVN</td>
<td>Ann Mayer Modify Credit Course (Degree Applicable)</td>
<td>VOCN</td>
<td>42A Adult Medical Surgical Nursing I</td>
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<td>FORL</td>
<td>Carol Reitan Modify Credit Course (Degree Applicable)</td>
<td>CHIN</td>
<td>12B Continuation of Beginning Conversational Mandarin</td>
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<td>6</td>
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<td>New Credit Course (Degree Applicable)</td>
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<td>30C Advanced Intermediate Chinese</td>
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<td>GE Areas A and E</td>
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<td>7</td>
<td>HLTH</td>
<td>Beth Freedman Modify Credit Course (Degree Applicable)</td>
<td>HLTH</td>
<td>6 End of Life Issues in the U.S.</td>
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<td>GE Area D</td>
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<td>Modify Credit Course (Degree Applicable)</td>
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<td>52 Critical Perspectives in Global Health</td>
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<td>IDST</td>
<td>Lauren Muller Modify Credit Program</td>
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<td>Critical Pacific Islands &amp; Oceania Studies, CAch</td>
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<td>Critical Pacific Islands &amp; Oceania Studies, M</td>
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<td>Modify Credit Course (Degree Applicable)</td>
<td>IDST</td>
<td>81A Diversity: Ageism and Adultism (Age-based Oppression)</td>
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<td>GE Area H1</td>
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<td>12</td>
<td>PE&amp;D</td>
<td>Daniel Hayes Modify Credit Course (Degree Applicable)</td>
<td>DANC</td>
<td>37 Feldenkrais for Dance and Performing Arts</td>
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<td>GE Area G2</td>
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**Informational Items (NOTED)**

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<td>1</td>
<td>BIOL</td>
<td>Modify Credit Course (Degree Applicable)</td>
<td>BIO</td>
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<td>CS</td>
<td>Modify Credit Program</td>
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<td>Web Application Programming, CAch</td>
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<td>ENGN</td>
<td>Modify Credit Course (Degree Applicable)</td>
<td>BTEC</td>
<td>108A Practical Mathematics for Laboratory Science</td>
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<td>Modify Credit Course (Degree Applicable)</td>
<td>BTEC</td>
<td>115 Recombinant DNA Biotechnology</td>
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<td>ESL</td>
<td>Modify Noncredit Course</td>
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<td>3400 Beginning High 4 (175 hrs)</td>
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<td>Modify Noncredit Course</td>
<td>ESLN</td>
<td>3010 ESL Literacy A (175 hrs)</td>
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7 Modify Noncredit Course ESLN 3200 Beginning Low 2 (175 hrs)
8 Modify Noncredit Course ESLN 3600 Intermediate Low 6 (175 hrs)
9 Modify Noncredit Course ESLN 3020 ESL Literacy B (175 hrs)
10 Modify Noncredit Course ESLN 3300 Beginning High 3 (175 hrs)
11 Modify Noncredit Course ESLN 3500 Intermediate Low 5 (175 hrs)
12 Modify Noncredit Course ESLV 3804 VESL for Clerical Workers (175 hrs)
13 LVN Modify Credit Course (Degree Applicable) VOCN 43D Advanced Medical Surgical Nursing
14 VMD Deactivate Program Graphics Support Specialist, NC

ROLL: Deanna Abma, Rebecca Ancheta, Tom Boegel, Dora Dye, Kim Ginther-Webster, Karen Grant, Lisa Johnson, Craig Kleinman, Annemarie Kurpinsky, Dana Jae Labrecque, Monika Liu, Michael Malachowski, Steven Mayers, Carole Meagher, Marco Mojica, Mike Solow, Laura Walsh, Katryn Wiese

Excused: Megan Corry, Ray Gamba, Wendy Miller, Marie Osborne, Lisa Romano, Richard Taha

Adjourn

Resolutions

Resolution: Curriculum Committee Faculty Membership Revision

Whereas the Curriculum Committee Faculty Membership is currently based on an old school/division structure and has not been updated to reflect the new current organization at the college,

Whereas the Curriculum Committee also continually needs new members and is interested in coordinating future efforts at the school/division levels when that can make processes more efficient, be it therefore,

Resolved, that the Academic Senate approve the proposed Curriculum Committee Faculty Membership to correlate to Schools and Divisions, be it further,

Resolved, the Curriculum Committee revisits and revises this membership list accordingly when there are changes in school and department organization, so that areas continue to align with schools and divisions. Curriculum Committee will submit new membership list to Academic Senate should further changes occur, be it further,

Resolved, there should be 3 members for each of the new school/division areas except library, which has 1, be it further,

Resolved, new membership areas are designed as listed in the background document, Curriculum Membership, Sept. 21, 2016.
CURRICULUM COMMITTEE FACULTY MEMBERSHIP

Proposal: Areas of Curriculum Membership correlate to Schools and Divisions. When schools rearrange or departments move, the Curriculum Committee revisits and revises this membership list accordingly, so that areas continue to align with schools and divisions.[KG1]

Course listings below are active courses as of 9/14/2016
Proposal: 3 members for each school/division except library, which has 1.

<table>
<thead>
<tr>
<th>Existing</th>
<th>Proposed NEW</th>
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| **Area A** (3 faculty members)  
African American Studies  
Asian American Studies  
Asian Studies  
Behavioral Sciences  
Business/Office Tech/Small Business  
Interdisciplinary Studies (IDST)  
Latin American/Latino/a Studies  
Lesbian, Gay, Bisexual, Transgender Studies  
Philippine Studies  
Social Sciences  
Women's Studies | **Area A** (3 faculty members) -- 188 courses  
School of Behavioral & Social Sciences and Multicultural Studies  
African American Studies  
Asian American Studies  
Asian Studies  
Behavioral Sciences (Anthropology, Psychology & Sociology)  
Interdisciplinary Studies / Groundswell  
Labor and Community Studies  
Latin American & Latino/a Studies  
Lesbian, Gay, Bisexual and Transgender Studies (LGBT)  
Philippine Studies  
Social Sciences (Am. Studies, Economics, History, Philosophy & Political Science)  
Women's Studies |
| **Area B** (3 faculty members)  
Astronomy  
Biological Sciences  
Chemistry  
Computer Networking and Information Technology  
Computer Science  
Earth Sciences  
Engineering and Technology (Welding)  
Mathematics  
Physics | **Area B** (3 faculty members) -- 432 courses  
School of Science & Mathematics  
Aircraft Maintenance Technology (AMT) / Aeronautics  
Apprenticeship  
Automotive, Motorcycle, Construction & Building Maintenance  
Architecture (includes Interior Design & Construction Management)  
Astronomy  
Biology  
Chemistry  
Computer Networking & Information Technology  
Computer Science  
Earth Sciences  
Engineering & Technology  
Mathematics  
Physics |
| **Area C** (3 faculty members)  
English  
English as a Second Language  
Foreign Languages  
International Education  
Journalism | **Area C** (3 faculty members) -- 218 + 229 courses  
School of English & Foreign Languages  
School of ESL, International Ed, and Transitional Studies  
English as a Second Language (ESL)  
Transitional Studies  
English  
Foreign Languages  
Intensive English Program |
| **Area D** (3 faculty members)  
Art  
Broadcast Electronic Media Arts  
Cinema  
Graphic Communications  
Music  
Photography  
Physical Education and Dance  
Theatre Arts  
Visual Media Design | **Area D** (3 faculty members) -- 416 courses  
School of Fine, Applied, and Communication Arts  
Art  
Broadcast Electronic Media Arts  
Cinema  
Environmental Horticulture & Floristry  
Journalism  
Music  
Photography  
Speech Communication  
Theater Arts  
Visual Media Design |
Area E (3 faculty members)
Professional Occupations
Administration of Justice/Fire Science
Aircraft Maintenance Technology
Apprenticeship
Architecture
Automotive/Motorcycle/Construction and Building Maintenance
Child Development and Family Studies
Culinary Arts and Hospitality Studies
Dental Assisting
Environmental Horticulture & Floristry
Fashion
Health Care Technology
Health Education and Community Health Studies
Labor and Community Studies
Nursing -- Licensed Vocational
Nursing -- Registered
Radiologic Sciences

Area E (3 faculty members) -- 565 courses
School of Health, PE & Social Services
Administration of Justice and Fire Science
Child Development & Family Studies
Dental Assisting
Health Care Technology
Health Education
Licensed Vocational Nursing
Older Adults
Physical Education and Dance
Radiologic Sciences
Registered Nursing

Area H (3 faculty members) -- 280 courses
School of Business, Fashion & Hospitality
Business
Culinary Arts and Hospitality Studies
Fashion
Real Estate Education
Small Business Development

Area F (2 faculty members)
Division of Student Services
Student Services
Special Programs
Career Development & Placement Center
Continuing Student Counseling
Disabled Students Programs & Services
Extended Opportunity Programs & Services
International Student Counseling
New Student Counseling
Older Adults
Student Health Services
Study Abroad
Transfer Counseling
Transitional Studies

Area F (3 faculty members) -- 42 courses
Division of Student Services Development
Continuing Student Counseling
Disabled Students Programs & Services
Learning Assistance Center
New Student Counseling
Extended Opportunity Programs & Services
Multicultural Student Retention
Student Health Services

Area G (1 faculty member)
Library Information Technology
Library
Learning Resources
Learning Assistance
Library Information Technology

Area G (1 faculty member) -- 11 courses
Division: Library
Library Information Technology (Courses & Programs)
Library Services & Library Information Skills (Courses & Programs - bottom of page)
City College of San Francisco
Curriculum Committee

Resolution on Updated Criteria for the Deactivation of Courses (New and Long-Standing) That Haven't Been Offered in 6 Years

October 12, 2016

Whereas Accreditation Standard I.C.1 states, “The institution assures the clarity, accuracy, and integrity of information provided to students and prospective students, personnel, and all persons or organizations related to its mission statement, learning outcomes, educational programs and student support services,”

And whereas Accreditation Standard I.C.2 states, “The institution provides a print or online catalog for students and prospective students with precise, accurate, and current information on all facts, requirements, policies, and procedures...”

Be it resolved that courses in the Catalog that have not been offered at CCSF in the last 6 years be deactivated and removed from the Catalog for the following year.