

Memo Regarding Payroll for Certificated Employees

Commencing with the June 2013 payroll, certificated employees will be paid the last banking day of each month. This date is subject to any changes in federal banking holidays. Below is the schedule from June 2013 through June 2014.

All summer faculty assignments are hourly. Pay for the Summer Hourly Faculty will be paid June 28th and July 31st. All hours for each month need to be entered and will be paid in their respective month.

Pay Period Begin Date	Pay Period End Date	Check Date
06-01-13	06-30-13	06-28-13
07-01-13	07-31-13	07-31-13
08-01-13	08-31-13	08-30-13
09-01-13	09-30-13	09-30-13
10-01-13	10-31-13	10-31-13
11-01-13	11-30-13	11-29-13
12-01-13	12-31-13	12-31-13
01-01-14	01-31-14	01-31-14
02-01-14	02-28-14	02-28-14
03-01-14	03-31-14	03-31-14
04-01-14	04-30-14	04-30-14
05-01-14	05-31-14	05-30-14
06-01-14	06-30-14	06-30-14