NoodleTools Step-by-Step: Creating a Bibliography with MLA Style Citations

Create a Personal ID from any campus computer. (For off-campus instructions, see a librarian.)

Write down your Personal ID and password here:

At My Projects Screen, click on the box on the left that says New Project (it has a plus sign next to it).

At the Create a new project Screen, select MLA and Advanced and enter a description for this project, such as Psyc 20 Paper, then click Submit.

On the Dashboard page, click on the Sources tab (right next to the Dashboard tab) at the very top of the page.

At the next page, click the + Create new citation button at the top left corner of the page.

Click on the way that you accessed the source from the options listed. See more options in the “Other” menu.
Depending on what you selected, you will be presented with more options that will give you more detailed option to describe what your resource is:

Select the type of information you’re citing from the list provided by clicking on the type.

Now fill out the form that’s been generated for you with the information from your source. Once you have finished filling out all of the information on the form, click on **Submit**.

Once you have added all of your citations to your list, you can Print/Export or Email the reference list in the correct MLA format by clicking on the **Print/Export and/or Email** button. To Print/Export, just select the file type you’d like to export to from the drop down menu. If you select email, add your email information in the form.

**If instructed to do so**, share your bibliography from the **Dashboard**. In the box for **Project inbox**, enter the name your instructor has given you, then your name and click **Share Project**.

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