NoodleTools Step-by-Step: Creating a Bibliography with MLA Style Citations


Beginning Spring 18, sign in using your CCSF email address ending in @mail.ccsf.edu. New users, choose “Create a new account.” If you had a NoodleTools account before Spring 18, choose “I have an existing NoodleTools account” on the next screen and enter your NoodleTools Personal ID and password. This will allow you to retain your existing citations and bibliographies from previous semesters.

At My Projects Screen, click on the box on the left that says New Project (it has a plus sign next to it).

At the Create a new project Screen, select MLA and Advanced and enter a description for this project, such as Psyc 20 Paper, then click Submit.

On the Dashboard page, click on the Sources tab (right next to the Dashboard tab) at the very top of the page.

At the next page, click the + Create new citation button at the top left corner of the page.
Click on the way that you accessed the source from the options listed. See more options in the “Other” menu.

Depending on what you selected, you will see more options to describe what your resource is. Select the type of information you are citing from the list provided by clicking on the name for it.

Now fill out the boxes on the form for the type of source you are using. NoodleTools offers guidance when you click inside each box. Once you have finished filling out all of the necessary boxes, click on Submit.

Once you have added all of your citations to your list, you can Print/Export or Email the reference list in the correct MLA format by clicking on the Print/Export or Email button. To Print/Export, just select the file type you’d like to export to from the drop down menu. If you select email, add your email information in the form.

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