

<i>Date</i>	<i>Activities you helped with today</i>	<i># of learners you worked with today</i>	<i>Hours &amp; Minutes Coached Today</i>
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ESL/Citizenship Teacher Verification (signature): \_\_\_\_\_ Total coaching hours: \_\_\_\_\_

**Important: Be sure to total up your hours before turning in.**

**Instructors Comments** (if you wish to send private comments please email us at [projectshine@mail.ccsf.edu](mailto:projectshine@mail.ccsf.edu)).

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**\* Due Date:** This timesheet is **due Friday April 26th before 5pm** at the SHINE offices in Ocean Batmale 366.