

City College of San Francisco Petition to Challenge a Prerequisite or Corequisite

Student Name _____ Student ID # _____

CAUTION: City College has established prerequisites and corequisites to ensure that students have the skill level necessary to succeed in a course. A students who wishes to challenge a prerequisite or corequisite should file a petition as early as possible prior to the first day of class, but no later than the end of the add/drop period. The student shall bear the initial burden of showing that grounds exist for the challenge. If the challenge is upheld, the student will be eligible for the course; the student should retain his/her copy of the approved petition as proof of his/her eligibility. If the challenge is denied, the student will not be eligible for the course and may be dropped if already enrolled in the course.

Course(s) I wish to enroll in: _____ Pre/Corequisite: _____

_____ Pre/Corequisite: _____

I challenge the above prerequisite or corequisite on one of the following grounds:

*(For grounds A and B below, submit petition and supporting documentation to the **Department Chair** by the first day of the semester.)*

_____ A. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite:

Course title: _____ College: _____

OR

Other preparation/evidence:

_____ B. The student will be subject to undue delay in attaining the goal as indicated by his/her Educational Plan because the prerequisite or corequisite course has not been made reasonably available. (If the course is not offered, then the pre/corequisite shall be waived for that term only.)

*For grounds C - E below, submit petition and supporting documentation to the **Matriculation Services Office, Conlan Hall 204**, by the first day of the semester.)*

_____ C. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawful discriminatory manner.

_____ D. The prerequisite or corequisite has not been established in accordance with the district's process for establishing prerequisites and corequisites.

_____ E. The prerequisite or corequisite is in violation of Title 5.

Student signature _____ Date _____

<p>(For office use only:)</p> <p>ACTION (on A and B above)</p> <p>Department Chair: Approved Denied</p> <p>Comments: _____</p> <p>_____</p> <p>Signature: _____ Date _____</p>	<p>(For office use only:)</p> <p>ACTION (on C - E above)</p> <p>Dean of Matriculation: Approved Denied</p> <p>Comments: _____</p> <p>_____</p> <p>Signature: _____ Date _____</p>
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Final submission to Matriculation Office: Rcvd _____ Processed by _____ Date _____