FLEX MEETING PURPOSE

- Build community
- Stay informed about department and college practices and policies
- Discuss teaching strategies and learning outcomes
- Participate in department planning through the annual plan and program review
AGENDA

• Introductions/Announcements
• Department, College & MUB Updates
• Policy: Student Discipline & Maxient System
• Instruction: Creating Inclusive and Affirming Learning Environments
• Program Review/Annual Plan
• Bianca Nuñez, Employment Specialist Introduction
• Dean Megan Corry Introduction
Updated CCSF Administration

- School includes John Adams, Health Ed, Administration of Justice/Fire Science and Physical Ed
- Megan Corry is our Interim Dean
- Edie Kaeuper is AVC of Enrollment Mgmt and Instructional Support Services
- Tessa Brown is the dean of Counseling and Equity
- Wendy Miller is Associate Dean of Adult Education
- John Halpin is Interim Dean of Career Svcs, Perkins, etc.
UPDATED STUDENT AFFAIRS

- MaryLou Leyba, Dean of Admissions & Records
- Guillermo Villanueva, Dean of Financial Aid & Special Programs, Financial Aid, Scholarship Office, EOPS, CalWORKs, City DREAM, Student Employment
- Dr. Mandy Liang, Interim Dean of Completion & Retention Programs: Matriculation, Testing, Bridge to Success, Completion & Retention, Veteran Services, Guardian Scholars, HARTS
- Tessa Henderson-Brown, Interim Dean of Equity & Student Success Equity, Counseling, DSP&S
- Noah Lystrup, Interim Dean of Student Engagement & Wellness: Student Activities, Student Conduct & Discipline, Student Health Services
- Monika Liu, Associate Dean of Admissions & Records: Non-Credit and Outreach Services
- Dr. Vanessa Miller, Director of Student Health Services and Interim Student Conduct
- Amy Coffey, Interim Student Activities Administrator
- Shawn Yee, Interim Student Affairs IT Administrator
UPDATED MUB OFFICES

1st Floor – Admissions and Records/Registration
• Admissions and Records – MUB 188
• Registration – MUB 130
• Non-Credit – MUB 150

2nd Floor – Financial Aid, Scholarships and Student Employment
• Financial Aid Office – MUB 270
• Financial Aid Lab – MUB 271
• Scholarship & Student Employment Office – MUB 260

Office of Student Equity – Conlan Hall 106
Outreach Office – MUB 371
STUDENT DISCIPLINE

- Use the online maxient form with student conduct issues. Do not use the paper or pdf forms
- Uses email and phone contact and often they don’t respond to her
- Faculty can remove students for up to two class meetings
- A student will need to return to class after that even if they haven’t been able to meet with Vanessa Miller, Interim Dean of Student Conduct
- If the student is a threat to health and safety, contact Campus Police as well, they can remove a student for up to 10 days
- When filling out a conduct form, describe the disruptive behavior in detail, as opposed to feelings about it
CREATING INCLUSIVE AND AFFIRMING LEARNING ENVIRONMENTS

Objectives:
• Faculty understand the level of impact of mis-gendering
• Learning how to intervene/tools
• Learning how to use this as a teachable moment
We complete a comprehensive program review every three years. The Health Education 2018-2019 Program Review is available through the public search of CurricuNet. We complete an annual plan in the two intervening years.

The annual plan has three components:

1. Curriculum Currency
2. SLO Currency
3. Resource Requests
PROGRAM REVIEW OBJECTIVES

A. Expand and support high demand HLTH classes and programs
B. Increase course, certificate and degree completion, especially among Equity Groups
C. Institutionalize Metro Transfer Academies
D. Increase collaboration w/SFUSD Early College/Dual Enrollment
E. Address resources, equity and inclusion among part-time faculty
F. Strengthen instructional technology in the classroom
RESOURCE REQUESTS

1) Full-Time Faculty Replacements
2) Health Education Tutors
3) Increased Lab Aide Budget
4) Certification Examination Preparation and Support *SWP Funded
5) Establish Metro Transfer Academies Office *Meetings in progress
6) WayPass Staff (School Aide III) and Supplies *Equity funded through Fall 2019
7) Increase Language Coach Budget for HCI Certificate
8) Faculty Release for Restructuring the Drug and Alcohol Studies Certificate
9) Supported Instruction and Non Credit Class for HLTH CTE and Early College
10) CTE Peer Mentors *SWP Funded
11) Computer Equipment *Perkins/SWP Funded
12) Textbooks
COURSES UPDATED IN SPRING 2019

HLTH 33 - Introduction to Health and Wellness – Sp ‘20
HLTH 50 - Tai Chi for Health – Deactivated
HLTH 91T- Tai Chi for Health and Wellness- TBD
HLTH 67 – HIV and Hepatitis Navigation Skills Sp ‘20
HLTH 87 – Assessment and Services for Older Adults F ‘19
HLTH 95- Transgender Health: Working with clients and communities Sp ‘20
HLTH 173 – Lifespan Nutrition and Assessment Sp ‘20
HLTH 174A- Intro to Clinical Nutrition F’19
HLTH 174B- Community Nutrition F’19
HLTH 175L- Nutrition Assistant Clinic F’19
COURSES TO UPDATE IN 2019-20

HLTH 70 - Physiological Effects of Addiction Feb 01, 2015
HLTH 77 - Co-Occurring Disorders Feb 01, 2015
HLTH 78 - Ethics and Drug Counseling Mar 01, 2015
HLTH 83 - Motivational Counseling Skills Mar 01, 2014
HLTH 90B - Harm Reduction and Health Feb 01, 2015
HLTH 91N - Coaching Healthcare Interpreters Oct 28, 2015
HLTH 100 - Introduction to Drug and Alcohol Studies Feb 01, 2015
HLTH 102 - Helping Relationships: Recovery and Wellness Apr 01, 2015
HLTH 104 - Internship Prep and Prof Conduct in Mental Health Apr 01, 2015
HLTH 176 - Sports Nutrition Oct 28, 2015
UPDATES

• Budget: lab aide, supplies
• Enrollment – add codes at desk for classes under 30
• Faculty Travel Funds are limited
• Short Term Class PARS and Attendance Documentation Training with Wil Wu
NEXT STEPS

• Spring ’20 Schedule Preference Forms due today
• Syllabus, Schedule and Office Hours due Monday, August 26th
• Topics for future meetings and trainings
• Let us know how we can support you to have a good semester
• Submit FLEX hours in Web4
• Next Meeting-Mid-Semester Flex Day October 15th