



**FALL
FLEX DAY
2019**

HEALTH EDUCATION DEPARTMENT

FLEX MEETING PURPOSE

- Build community
- Stay informed about department and college practices and policies
- Discuss teaching strategies and learning outcomes
- Participate in department planning through the annual plan and program review

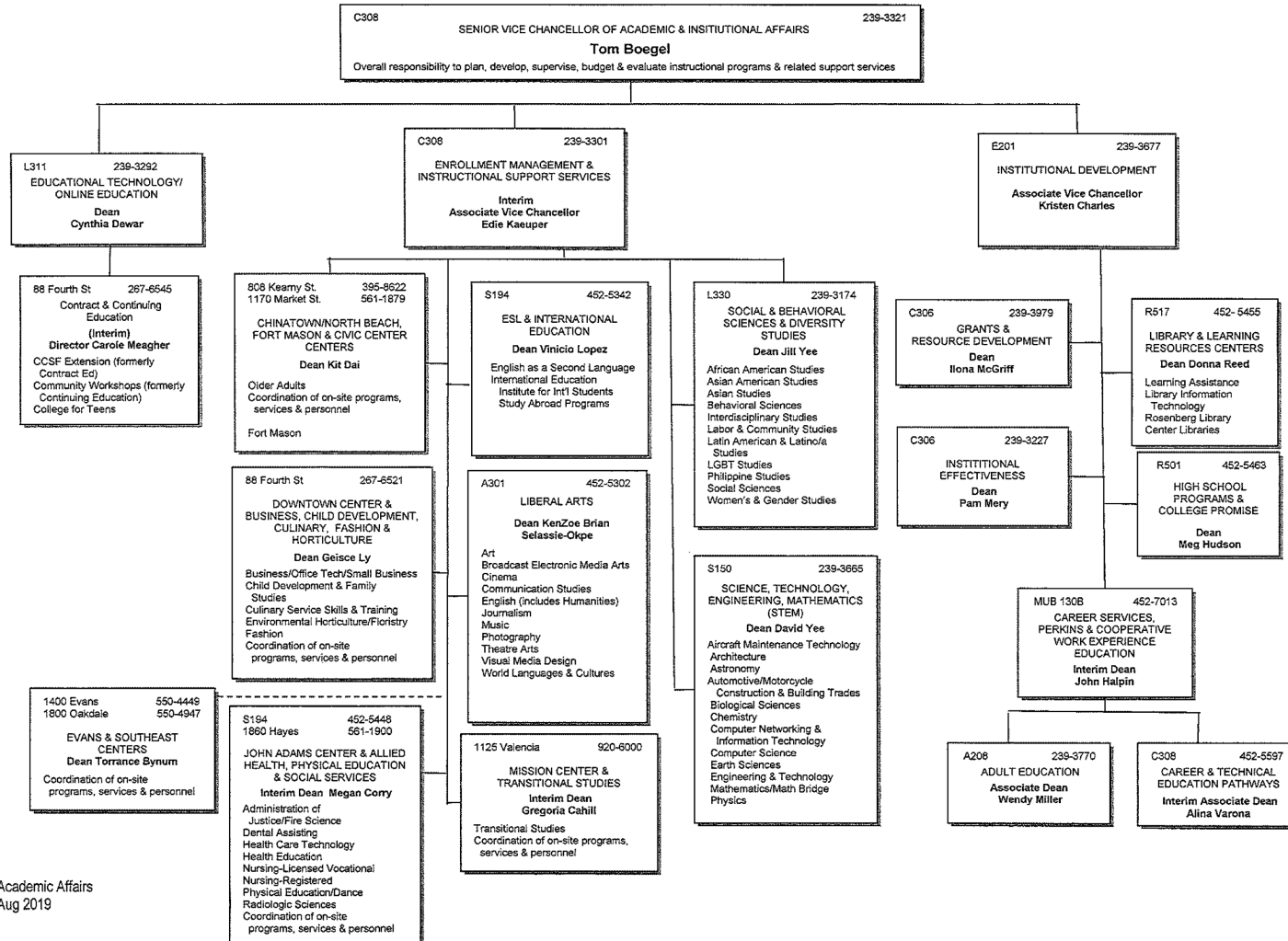
AGENDA

- Introductions/Announcements
- Department, College & MUB Updates
- Policy: Student Discipline & Maxient System
- Instruction: Creating Inclusive and Affirming Learning Environments
- Program Review/Annual Plan
- Bianca Nuñez, Employment Specialist Introduction
- Dean Megan Corry Introduction

UPDATED CCSF ADMINISTRATION

- School includes John Adams, Health Ed, Administration of Justice/Fire Science and Physical Ed
- Megan Corry is our Interim Dean
- Edie Kaeuper is AVC of Enrollment Mgmt and Instructional Support Services
- Tessa Brown is the dean of Counseling and Equity
- Wendy Miller is Associate Dean of Adult Education
- John Halpin is Interim Dean of Career Svcs, Perkins, etc.

SENIOR VICE CHANCELLOR OF ACADEMIC & INSTITUTIONAL AFFAIRS



UPDATED STUDENT AFFAIRS

- MaryLou Leyba, Dean of Admissions & Records
- Guillermo Villanueva, Dean of Financial Aid & Special Programs, Financial Aid, Scholarship Office, EOPS, CalWORKs, City DREAM, Student Employment
- Dr. Mandy Liang, Interim Dean of Completion & Retention Programs: Matriculation, Testing, Bridge to Success, Completion & Retention, Veteran Services, Guardian Scholars, HARTS
- Tessa Henderson-Brown, Interim Dean of Equity & Student Success Equity, Counseling, DSP&S
- Noah Lystrup, Interim Dean of Student Engagement & Wellness: Student Activities, Student Conduct & Discipline, Student Health Services
- Monika Liu, Associate Dean of Admissions & Records: Non-Credit and Outreach Services
- Dr. Vanessa Miller, Director of Student Health Services and Interim Student Conduct
- Amy Coffey, Interim Student Activities Administrator
- Shawn Yee, Interim Student Affairs IT Administrator

UPDATED MUB OFFICES

1st Floor – Admissions and Records/Registration

- Admissions and Records – MUB 188
- Registration – MUB 130
- Non-Credit – MUB 150

2nd Floor – Financial Aid, Scholarships and Student Employment

- Financial Aid Office – MUB 270
- Financial Aid Lab – MUB 271
- Scholarship & Student Employment Office – MUB 260

Office of Student Equity – Conlan Hall 106

Outreach Office – MUB 371

STUDENT DISCIPLINE

- Use the [online maxient form](#) with student conduct issues. Do not use the paper or pdf forms
- Uses email and phone contact and often they don't respond to her
- Faculty can remove students for up to two class meetings
- A student will need to return to class after that even if they haven't been able to meet with Vanessa Miller, Interim Dean of Student Conduct
- If the student is a threat to health and safety, contact Campus Police as well, they can remove a student for up to 10 days
- When filling out a conduct form, describe the disruptive behavior in detail, as opposed to feelings about it

CREATING INCLUSIVE AND AFFIRMING LEARNING ENVIRONMENTS

Objectives:

- Faculty understand the level of impact of mis-gendering
- Learning how to intervene/tools
- Learning how to use this as a teachable moment

PROGRAM REVIEW & ANNUAL PLAN

We complete a comprehensive program review every three years. [The Health Education 2018-2019 Program Review](#) is available through the public search of CurricuNet. We complete an annual plan in the two intervening years

The annual plan has three components:

1. Curriculum Currency
2. SLO Currency
3. Resource Requests

PROGRAM REVIEW OBJECTIVES

- A. Expand and support high demand HLTH classes and programs
- B. Increase course, certificate and degree completion, especially among Equity Groups
- C. Institutionalize Metro Transfer Academies
- D. Increase collaboration w/SFUSD Early College/Dual Enrollment
- E. Address resources, equity and inclusion among part-time faculty
- F. Strengthen instructional technology in the classroom

RESOURCE REQUESTS

- 1) Full-Time Faculty Replacements
- 2) Health Education Tutors
- 3) Increased Lab Aide Budget
- 4) **Certification Examination Preparation and Support *SWP Funded**
- 5) **Establish Metro Transfer Academies Office *Meetings in progress**
- 6) **WayPass Staff (School Aide III) and Supplies *Equity funded through Fall 2019**
- 7) Increase Language Coach Budget for HCI Certificate
- 8) Faculty Release for Restructuring the Drug and Alcohol Studies Certificate
- 9) Supported Instruction and Non Credit Class for HLTH CTE and Early College
- 10) **CTE Peer Mentors *SWP Funded**
- 11) **Computer Equipment *Perkins/SWP Funded**
- 12) Textbooks

COURSES UPDATED IN SPRING 2019

HLTH 33 - Introduction to Health and Wellness – Sp '20

HLTH 50 - Tai Chi for Health – Deactivated

HLTH 91T- Tai Chi for Health and Wellness- TBD

HLTH 67 – HIV and Hepatitis Navigation Skills Sp '20

HLTH 87 – Assessment and Services for Older Adults F '19

HLTH 95- Transgender Health: Working with clients and communities Sp '20

HLTH 173 – Lifespan Nutrition and Assessment Sp '20

HLTH 174A- Intro to Clinical Nutrition F'19

HLTH 174B- Community Nutrition F'19

HLTH 175L- Nutrition Assistant Clinic F'19

COURSES TO UPDATE IN 2019-20

HLTH 70 - Physiological Effects of Addiction Feb 01, 2015

HLTH 77 - Co-Occurring Disorders Feb 01, 2015

HLTH 78 - Ethics and Drug Counseling Mar 01, 2015

HLTH 83 - Motivational Counseling Skills Mar 01, 2014

HLTH 90B - Harm Reduction and Health Feb 01, 2015

HLTH 91N - Coaching Healthcare Interpreters Oct 28, 2015

HLTH 100 - Introduction to Drug and Alcohol Studies Feb 01, 2015

HLTH 102 - Helping Relationships: Recovery and Wellness Apr 01, 2015

HLTH 104 - Internship Prep and Prof Conduct in Mental Health Apr 01, 2015

HLTH 176 - Sports Nutrition Oct 28, 2015

UPDATES

- Budget: lab aide, supplies
- Enrollment – add codes at desk for classes under 30
- Faculty Travel Funds are limited
- Short Term Class PARS and Attendance Documentation Training with Wil Wu

NEXT STEPS

- Spring '20 Schedule Preference Forms due **today**
- Syllabus, Schedule and Office Hours due **Monday, August 26th**
- Topics for future meetings and trainings
- Let us know how we can support you to have a good semester
- Submit FLEX hours in Web4
- Next Meeting-Mid-Semester Flex Day October 15th