

7 Easy Steps for Undocumented Students to Apply for Financial Aid at City College of San Francisco



Federal School Code 00450200

Financial Aid Office
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San Francisco, CA 94112
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Undocumented students who qualify under AB 540 criteria can now apply for certain types of financial aid by submitting the California Dream Act Application. To be considered for need-based scholarships, California College Promise Grant (CCPG, formerly known as the BOG Fee Waiver), and state Cal Grants, undocumented AB 540 eligible students must complete the following steps:

1. Complete a California Dream Act Application online at <https://dream.csac.ca.gov/> by March 2nd each year for grant and CCPG consideration.
2. Students interested in receiving a Cal Grant must submit the GPA Verification Form to the California Student Aid Commission (CSAC) by March 2nd. You can monitor and manage your Cal Grant account on the CSAC website: <https://mygrantinfo.csac.ca.gov/logon.asp>.
3. Your parent, if you are a dependent, needs to apply for their own pin to electronically sign the Dream Act Application. Go to: <https://dream.csac.ca.gov/>
4. Once you receive your CalSAR (California Student Aid Report), if you are selected for verification, go to the college website at www.ccsf.edu and select the "MyCCSF" link. Log into "WEB4" to view what financial aid documentation is needed. If you are not selected for verification, (Skip to Step 6) your financial aid file will be auto-packaged and no further action is required on your part.
5. Log into WEB4 to view documents required to complete verification. Students can download forms online. If you are asked to submit IRS income tax transcripts, these need to be included. The Financial Aid Office encourages you to select the IRS Data Retrieval Tool (if applicable), on your FAFSA application in order to expedite the processing of your financial aid file.
6. View your awards online using WEB4. An award letter will also be emailed to your assigned CCSF email account.
7. View Disbursement Calendar on the Financial Aid website. You will receive a disbursement notification email to your CCSF email account when your file is completed and disbursement finalized.

****The Financial Aid Office will communicate via email with all students through CCSF email account**