Rules for the ESL Center for Language and Academic Development (CLAD)

1. **Stamp credit for using CLAD approved resources:**
   - Minimum for a stamp = 30 minutes (.5 hours)
   - Maximum per day = 130 minutes (2.5 hours)

2. **No cell phones. Turn off and hide your cell phone.**

3. **Take noisy conversations outside, into the hall.**

4. **Allowed:**
   - 5 minute breaks to use bathroom
   - Receiving emergency calls (please go out to hall)

5. **Not Allowed:**
   - Doing homework for lab credit
   - Eating or drinking

7. **Students who break rules....**
   - …may lose time credit
   - …may be asked to leave

6. **Show respect to CLAD staff at all times.**

Help us maintain an atmosphere of serious work and study here in CLAD! Thanks!