



Date	Initials
------	----------

Student I.D. # (Required)	New students can obtain an Auto-Generated Student I.D. Number at any Campus or Center kiosk or online at www.ccsf.edu/bus/apply	
Last Name:	First Name:	Birthdate: (Month / Day / Year)
Phone:	E-mail:	SIGNATURE (Your name as it appears on your I.D.) X _____

SPRING 2019 PREREGISTRATION FORM

Directions: Place an X next to the CRN number. Incomplete information will void your preregistration form.

X	CRN	Course	Title	Days	Time	Room	Instructor	Dates
X	40411	SMBU 9467	Getting Started In Business	W	06:10 PM–09:00 PM	514	Hugues, Peter	01/16-02/20
	40383	SMBU 9419	Developing a Business Plan	M	06:10 PM–09:00 PM	514	Wuthmann, C	01/28-03/11
	40424	SMBU 9793	Small Business Mkt. and Sales	R	06:10 PM–09:00 PM	514	Wuthmann, C	02/07-03/14
	48039	SMBU 9799	Technology for Small Business	W	06:10 PM–09:00 PM	516	McNeal, M	03/06-04/17
	44853	SMBU 9476	Green & Sustainable Small Bus.	R	06:10 PM–09:00 PM	318	Chenard, S	04/11-05/16

Small Business Noncredit Certificate

Prepares students for a successful start in their own small business and helps small business owners increase the effectiveness and operation of their business in 5 areas: 1) Starting Out, 2) Management, 3) Finance, 4) Marketing, and 5) Export/Import and International Business

Learning Outcomes

Upon completion of this program, students will be able to:

- outline and describe the major tasks required to open a small business.
- write a basic business plan to use in structuring and organizing a small business as well as applying for loans and securing partners or investors.

The minimum time for completion of this certificate is 1 semester. Completion time will vary based on student preparation and number of classes completed per semester.

This is an electronic form. Please **save** and **close** the document prior to emailing as an email attachment.

Drop-in Preregistration at 88 4th Street, San Francisco, CA 94103

Enrollment on the first day of class in-person is on a first-come first-serve basis