I. Open Session:

Call to Order: President Rodis called the meeting to order at 6:14 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis and Trustee Lawrence Wong.

Also present: Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

II. Pledge of Allegiance:

President Rodis led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes

President Rodis asked if there were any modifications to the Regular Board Meeting minutes.

President Rodis called for a motion. Trustee Ramos moved the adoption of the minutes, Trustee Wong seconded the motion, All Trustees said “Aye”, the minutes for the January Board Meeting were adopted.

IV. Adoption of the Resolutions Agenda

Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B3 was revised, B5 was substituted and B6&B7 were withdrawn. Counsel Lee stated that all other resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Rodis called for a motion. Trustee Carter moved adoption of the Resolutions Agenda, Trustee Grier seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V. Public Response to the Initial Proposals of the American Federation of Teachers, Local 2121, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement

NO COMMENTS AT THIS TIME

VI. Approval of Consent Agenda Items

Trustee Wong moved to adopt resolutions B1-B5, with exception of B1, B2, B3, B4 as consent calendar items. Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Carter moved to adopt resolutions C1-C4 as consent calendar items. Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items, Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Trustee Berg moved to adopt resolutions S1-4, with exception of S3 and S4 as consent calendar items, Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VII. Special Presentations
Chancellor Day introduced Trustee Grier who presented Bob Varni, Former Board member with an honorary alumnus award for his contribution to the District.

Mr. Varni extended his appreciation for being honored and thanked the faculty and staff for the nomination and for all of their during the years.

VIII. Monthly Financial Report
CFO Kendrix stated that the College's spending to date and projected spending for the year is within budget. With 44.23% of the fiscal year completed, the College has expended and encumbered 56.15% the approved operating budget. He stated that the District is projecting that when the fiscal year is completed, the College will have spent 97.08% of the approved operating budget.

He also stated that last month’s financial report was issued while we were engaged in discussions with the labor unions about further delaying implementation of wage increases to help the District in absorbing about $1.8M of the remaining shortfall attributable to state cuts. Assuming that all labor unions agree to a further delay in implementing wage contracts, combined with the previously discussed cost saving measures: Reduced Summer class sections by 50% $700,000; Reduced “extra pay” (overtime and reassigned time) $200,000; Reduced payments to SFPD & SFFD; $400,000; Reduced funding for workers Comp; Reduced non-personnel spending (all items) $1,000,000; Reduced hours at Library/LRC $100,000. The District should be able to absorb the current year state budget cuts. In addition, restrictions on hiring of classified staff and administrators remain in place, as does the freeze on travel and scrutinizing of all other expenses.

He explained the Assembly/Senate proposal for reducing state funding is significantly more favorable to the District’s operating budget. Both the Assembly’s and the Senate’s versions of the cuts would take less away from the District’s operating budget and shift some cuts into other areas. Specifically the operating budget would lose about $3 million as opposed to $5 million under the Governor’s plan, but the District would also lose almost all instructional equipment funds, and all schedule maintenance funds in the current year, a total combined loss of about $5.5 million. Finally, the Assembly’s version of the mid year cuts would defer additional cuts recommended by the Governor until 2003-04.

He stated the College's Unreserved /Undesignated Ending Balance could be dramatically less than the $2.4 million from the previous fiscal year. Although the current projection, which is based on the Governor's proposed cuts, assumes all of the Unreserved/Undesignated beginning balance will be expended, the objective will be to manage the District’s resources in a way that will generate a June 30, 2003 Unreserved/Undesignated Ending Balance of approximately $2.0 million. The Assembly/Senate proposal for budget cuts would allow the District to achieve an Unreserved/Undesignated Ending Balance of approximately $1.6 million.

He explained that the Board’s Designated reserve would be $4,000,000 at the end of the current fiscal year, a decrease of $1,500,000 from the previous fiscal year. The decrease is the result of the planned use of $1.5 million to help balance this year’s expenditure budget.

Trustee Marks asked why Academic Salaries at the end of the year is running at a deficit and the Classified Salaries is at a surplus.

CFO Kendrix explained that the reason why the classified salaries may look like there is a surplus was because the District’s original budget included a planned raise for the period of January through June. Since that has been delayed the District has savings in classified salaries.

Trustee Marks asked if there was a delay in the increases for Academic Salaries as well.

CFO Kendrix stated that there is also going to be a delay in Academic Salaries and it is under the Unallocated column. He explained that the potential two percent increase for Academic Salaries is represented in that $1.4M and the other reason is that some part time academic salary classifications were spending more than originally budget.

Trustee Marks stated that he would contact CFO Kendrix for further explanation of the Monthly Financial Report.

IX. Action on other Resolutions Agenda Items

ACTION ON B1
Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 2003-04

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

VCFA Goldstein explained the modifications to the resolution, which was previously presented to the Board.

Trustee Carter asked what about Peralta College’s decrease from last year.

VCFA Goldstein stated that Peralta had made an error in their calculations on student attendance the previous year.

Trustee Wong asked about which foreign countries are our students are coming from

Joanne Low, Dean of the Chinatown/NorthBeach Campus stated that largest number of students are coming from Asia, Japan in particular.

VCFA Goldstein explained that the District proposal if adopted, would raise the non-resident tuition rate but it would still be significantly lower than the actual cost of the District to provide that education. He highlighted a few modifications to the resolution.

Jeffrey Fang, speaking for the International Student Association (ISA) expressed his concerns regarding the non-resident tuition fee increase. He stated that there were miscommunication with ISA and the District regarding the fee increase. He explained that this was the first time the ISA had a chance to review the resolution and they couldn’t support the resolution without a few modifications. He concluded by explaining that he would like to see a few modifications in the resolution.

VCFA Goldstein stated that Mr. Fang is correct that there is a paragraph missing from the resolution. He apologized and stated that Counsel Lee could read it in as an amendment. He stated that it was the same language that was in the resolution, as it was previously presented.

Student Trustee Cantora asked if a modification could be made to the resolution so it would state no less than $195,000 than no more than $195,000

VCFA Goldstein explained that the resolution should not include Student Trustee Cantora’s modification because the resolution was written that way because of the nature of the cuts that are being aimed at the community colleges right now. He stated that it would be our goal to spend the full $195,000 on these services but the District also needs to consider savings if there is a budget shortfall.

Trustee Berg asked the District if this resolution needed to be adopted tonight.

VCFA Goldstein explains that due to state deadlines we need to approve this resolution tonight.

Counsel Lee read for the record the proposed amendments to the resolution.

President Rodis called for a motion. Trustee Berg moved the amendments to the resolution, Trustee Wong seconded the motion.

Trustee Ramos expressed his sensitivity to the ISA for the increase in tuition. He explained that the full impact of the budget cuts on the governor’s level makes it very difficult to oppose this particular item in the sense of policy. He suggested an amendment to the resolution to include a status report on the implementation of staffing for SEVIS, student health center and counseling, academic counseling, and international support services coordination be provided to the Board within one year.

President Rodis called for the vote, All the Trustees said, “Aye”, B1, except for Trustee Marks who said, “Nay”, the resolution was adopted.

ACTION ON B2
Reviewing and Accepting the 2001-02 Annual Audit

President Rodis called for a motion. Trustee Grier moved the resolution, Trustee Wong seconded the motion.

VCFA Goldstein gave an overview of the resolution. He stated that the audit report was reviewed during a prior special board meeting hosted by the Finance Committee. He introduced Ms. Heidi White, Partner for Vavrinek, Trine & Day and she highlighted the 01-02 Audit report and explained that the District has met all the GAAP standards.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Rodis commended district administrators and staff for all of their efforts with an outstanding audit report. He also thanked Ms. White for a wonderful job over the years and expressed how much he appreciates their efforts.

Trustee Wong also wanted to commended district administrators and Staff for all of their efforts with the audit report.

Trustee Marks expressed his appreciation for the district administrators and staff for their efforts with the audit report and asked a few questions to clarify information in the report.

Trustee Ramos also expressed his appreciation to the district’s administrators and staff for their efforts with the audit report and asked questions for clarification. He also expressed his concerns about students not paying their fees.

President Rodis called for the vote, All the Trustees said, “Aye”, B2 was adopted.

**ACTION ON B3**

Authorization is hereby given to authorize a contract the firm of Macias, Gini & Company LLP to provide the District’s annual audit services for FY 2003, FY 2004, FY 2005 and FY 2006 at a cost not to exceed $88,000 for FY 2003, $91,000 for FY 2004, $85,200 for FY 2004, and $99,000 for FY 2006; and to provide special auditing services on as required by the District on a per fee basis.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

VCFA Goldstein explained how the selection process was implemented for selecting the next audit firm.

Trustee Marks asked why is the District only proposing a four-year contract.

VCFA Goldstein stated that although the District was happy with Vavrinek, Trine & Day, the District wanted to rotate auditor periodically.

Trustee Marks asked is there language in the contract allowing the Board wanted to cancel the contract.

VCFA Goldstein explained that the standard language in the District’s contracts allow us to cancel the contract with the auditors.

Trustee Marks requested a presentation about standard contract language at a future board meeting.

Trustee Carter asked if the firm that was being hired is an MBE firm.

VCFA Goldstein that while they are not a San Francisco Firm, they are an MBE firm from Southern California and they are accredited by different state agencies.

President Rodis called for the vote, All the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B4**

Authorization be hereby given to contract with Photisis Consulting to provide consulting services related to intercampus connectivity and related services to the District beginning February 1, 2003 through December 31, 2003, for a total fee not to exceed $33,000 with the possibility of a single year extension at the same funding level upon mutual agreement.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked about the resume for the consulting firm.

Chancellor Day explained that the background information included the resume information, which he was requesting.

Trustee Ramos suggested that it would be clearer if the resume is separate.

James Jones, Consultant from Photisis Consulting explained that his company specializes in optical networking design and implementation.

Trustee Ramos thanked Mr. Jones for coming and asked if he has done any preliminary analysis on the needs of the interconnectivity process, and how it’s going to develop at the District.
Mr. Jones stated that the project has been explained and Photosis Consulting understands the Districts needs.

Trustee Ramos asked if Mr. Jones as an idea or concept as to the type of backbone architecture that the District is going to implement here at the District.

Dr. Denton Crews, Consultant for the District highlighted how the Ocean Avenue campus has already gone through the networking phases. He explained the funding for this project as well as how optical fiber connectivity would benefit the District.

Trustee Ramos asked Mr. Jones to explain how optical fiber connectivity would benefit the District.

Mr. Jones gave an overview of how optical fiber connectivity is essentially spun glass, and rather than having cut wires between campus locations, the District would connect them with wires made of spun glass and plug lasers onto either end of it to carry data.

Trustee Ramos asked if telephone applications could be applied to the lightweight technology.

Chancellor Day explained Trustee Ramos was correct and it can even reduce the District’s phone bill.

Trustee Ramos asked if Photosis Consulting would seek to ensure that all the applications are compatible.

Chancellor Day explained that Pacific Communications has already done that as part of their study.

President Rodis called for the vote, All the Trustees said, “Aye”, B4 was adopted.

X. SPECIAL PRESENTATION

Chancellor Day welcomed the representatives of the San Francisco Tobacco Free Project, Christine Reyes and Rachel Perez. They gave a brief overview of the San Francisco Tobacco Free Project, which is sponsored by the Latino Issues forum. They hope that CCSF would provide an educational opportunity for students by guiding them to do research and public speaking to promote their project.

Trustee Marks commended their work and asked them if there is a threshold of what their idea is regarding what is a tobacco investment. He asked if there has to be a certain percentage of a company’s business and does it have to be a percentage.

Ms. Perez explained that she would like the District’s foundation to divest from the Tobacco Company’s as well as their subsidiary products at all their campuses.

Chancellor Day explained that there are two levels that Trustee Marks is asking, one is if the District or others own actual stock, and is the District investing in specific companies instead of funds. He stated that the District does not own stock and is not investing in specific companies. He also stated that the District would do research to see what makes up those funds.

Chancellor Day stated that he would work with Ms. Perez to try to get something implemented on our campuses.

President Rodis asked if the District could check on Nabisco projects to see if they are affiliated with any Tobacco Company’s.

Trustee Wong thanked Ms. Reyes and Ms. Perez and the rest of the tobacco student advocates for bringing this to the Board and for the research that they are doing and providing.

ACTION ON S3

Protestation of Contemplated War on Iraq

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Ray Berard, Private Citizen of San Francisco expressed his support to adopt this resolution.

Trustee Carter gave an overview of the resolution and also made a few modifications to the resolution, which is reflected on the record.

Trustee Wong suggested a few modifications to the resolution and thanked Trustee Carter for his effort with the resolution.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Trustee Carter thanked Trustee Wong for his modifications and accepted the changes.

Trustee Berg expressed her support for the resolution and also suggested a few modifications.

Student Trustee Cantora expressed his support and suggested that the resolution should include world peace in the context of the resolution.

Trustee Berg explained that the resolution should maintain its tone with protestation of contemplated war on Iraq.

Trustee Carter stated that in light of Trustee Berg's comments there is plenty opportunity to support another resolution on world peace. He stated that he would work with Student Trustee Cantora in this effort.

President Rodis called for a roll call vote, All the Trustees said, "Aye", amended S3 was adopted.

**ACTION ON S4**

**Contracts Related on Grants**

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Chancellor Day gave an overview of the resolution and expressed the need to amend the policy manual.

President Rodis called for the vote, All the Trustees said, "Aye", S4 was adopted.

**IX. REORGANIZATION & ELECTION OF THE BOARD**

President Rodis explained that at the January Board meeting, elections are held for the President and Vice President of the Board of Trustees.

Trustee Berg nominated Trustee Grier as President of the Board and thanked Trustee Rodis for all of his efforts as president.

Trustee Wong seconded the nomination and extended his appreciation for all of Trustee Rodis effort as president.

Trustee Marks thanked President Rodis for his leadership as President of the Board.

Trustee Berg moved to close the nominations, and Trustee Wong seconded the nomination. President Rodis called for the vote, All the Trustees said, "Aye", Trustee Grier was elected as President of the Board of Trustees.

President Grier thanked all of her colleagues for all of their support. She also thanked the District for its support and commended Trustee Rodis for his leadership and efforts as president by presenting Trustee Rodis with a symbolic gavel.

Trustee Grier also thanked and commended Trustee Carter for all of his efforts and presented him with a plaque for his role as Vice President.

Trustee Carter extended his appreciation to President Grier and nominated Trustee Wong for Vice President.

Trustee Rodis seconded the nomination for Trustee Wong. He thanked his colleagues for all of their support with various activities that occurred during his presidency.

Trustee Berg stated she supports the nomination of Trustee Wong as Vice President.

Trustee Carter moved to close the nomination, Trustee Berg seconded the motion. President Grier called for the vote, All the Trustees said, "Aye", Trustee Wong was elected as Vice President of the Board of Trustees.

Vice President Wong expressed his gratitude for the various comments, which were stated by the Board and stated he looks forward to working with the District for the coming year.

**XI. Report from Academic Senate**

David Yee, President of the Academic Senate congratulated President Grier and Vice President Wong for their elections. He thanked Trustee Rodis and Trustee Carter for all their efforts and gave an overview on

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
what the Academic Senate is currently involved in, such as, awarding the PG&E Hispanic Employee Association and Scholarship, Puente Program, enhanced self study recommendation for increasing professional development opportunities on student assessment and new accreditation standards on student learning outcomes. He also wanted to acknowledge Dean Rita Jones and her staff at the library for winning the 2003 Excellence in Academic Library's award.

Glen Nance, Faculty member congratulated President Grier and Vice President Wong for their nominations. He thanked Trustee Rodis and Trustee Carter for all their efforts. He explained that February is Black History Month and highlighted various programs and events that would be happening.

President Grier thanked Mr. Nance for the information regarding Black History Month.

Trustee Marks asked President Yee if he felt like the constituent reports benefited the Academic Senate as well as the rest of the constituent groups.

President Yee explained that he believes that the constituent report gives the Academic Senate an opportunity to highlight various aspects of their executive meetings to the Board.

Trustee Marks stated that he feels that the District should examine this system to see if there could be improved accommodations that would be more meaningful for the constituent groups and the Board.

Vice President Wong explained that he believes that the constituent groups have enough time to highlight their executive meetings.

Trustee Berg explained that the constituent group report allows each group to highlight their executive meetings and explain to the Board their needs. She explained that the limited time is not to engage in dialogue.

Trustee Rodis explained that the minutes for the Academic Senate meeting are in the City Currents for individuals who may want to know more detail about their meetings.

Student Trustee Cantora expressed his support for Trustee Marks and explained that there needs to be an effort established with the Board of Trustees to improve communication for the constituent groups and the Board.

XII. Report from Associated Students

Kevine Boggess, President of the Associated Students expressed his support for Student Trustee Cantora and Trustee Marks comments. He suggested that the Board should have the constituent reports in the beginning rather than towards the end of the meeting. He also gave a brief overview on what the Associated Students is currently involved in. He expressed his concerns about the Governor’s Budget Cuts and hopes that the ISA and the District would have more dialogue prior to future increases. He also hopes that future increases will be smaller to alleviate many International Students financial hardships.

XIII. Report from the Classified Senate

Alice Shavarts, President of the Classified Senate expressed her concerns and appreciation if the Board would consider having the Constituent Group reports in the beginning rather than at the end of the meeting. She congratulated President Grier and Vice President Wong for their nominations. She thanked Trustee Rodis and Trustee Carter for their leadership and gave a brief overview on what the Classified Senate is currently involved in, such as, Fled Day workshop, women history march and monthly events, and Classified Senate re elections.

XIV. Board of Trustee’s Report

Student Trustee Cantora congratulated President Grier and Vice President Wong for their nominations and thanked Trustee Rodis and Trustee Carter for their leadership. He thanked staff and Trustee Carter for attending the ASU executive Board meeting regarding various issues. He also expressed his concerns about the math requirement at the District.

Vice President Wong expressed his support for legislation, concerning at risk Asian Pacific American students. He hopes that the District would support this legislation at the federal level as well as develop its own program. He commended the legislative team who has done an excellent job for the District.

Trustee Berg commended Chancellor Day and District staff for being vigilant about the budget and she wished everyone a Happy Chinese New Year.

Trustee Rodis thanked the Board for their support during his presidency and highlighted various projects he was involved with during his term. He also thanked District staff for all of their support as well as Trustee

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Carter for his support as Vice President, and congratulated President Grier and Vice President Wong on their elections.

Trustee Carter gave a brief overview on what the Associated Students is currently involved in, such as, the strategic plan, press conference at the state building, Martin Luther King Breakfast and march, the budget crisis, and the executive board meeting with the Associated Students. He thanked staff members for their continuing efforts and suggested to his colleagues to voluntarily take their stipend and donate it to the college foundation, and direct it to EOPS. He also presented Rita Jones, Dean of the Library with an American Colleges and Research libraries award for excellence, which is a nationwide competition.

Trustee Ramos thanked Alan Fisher, AFT for his guidance for the Protestation of Contemplated War on Iraq resolution. He commended Trustee Carter for all of his efforts with providing assistance with the press conference at the state building. He also asked for an updated status report about the uncollected revenues and commended President Grier and Vice President Wong for their nominations.

Trustee Marks expressed his concerns about the traffic on Phelan Avenue and asked for an update regarding efforts to make it safer.

VCFA Goldstein stated that the project has been completed and there are signs at all three crosswalks with signs visible from both directions for traffic. He explained that there are new signs in the middle of the street as well and a tree has been trimmed that was blocking one of the warning signs, so it’s as good as it’s ever been.

Trustee Marks explained his comment about the constituent groups reports and hopes that they understand it is only to encourage the groups to be more expressive and expansive with their reports. He also highlighted why he voted against B1. He also expressed how pleased Friends of the Urban Forest are for four new interns from City College’s environmental Horticulture department.

XV. Chancellor Report
Chancellor Day briefly described what he has been involved with during the past month. He highlighted the following:

- Statewide Press Conference
- Planning calendar/ Board of Trustee’s Workshop sessions
- Working closely with the Koret Foundation, Haas Foundation to improve Basic Skills
- National Advisory Council
- Flex Day opening speech – Leadership for Turbulent Times

He stated that the next board meeting will be held at the Chinatown/North Beach campus and the February Board meeting would be held at the South East Campus, although it is subject to change. He also stated that he is still working on the annual schedule for the Board and looks forward to working with everyone next year.

XVI. Closed Session Announcements
Counsel Lee stated The District has received a letter from an attorney representing a faculty member. The letter is addressed to the California Department of Fair Employment and Housing (DFEH) and informs DFEH that the faculty member withdraws a right to sue so that the District and faculty member can engage in mediation. However, the right to sue can be reinstated immediately. The letter is available for public inspection. * 1/27/03 letter from Michael Sorgen Re: Ann Clark

The Board authorized a defense for the District and District employees (both current and former) in the case of Lourdes Padilla V. City College of San Francisco, et al. This is an action in which a former employee alleges discrimination based on disability.

The vote was as follows:

President Rodis: Aye
Vice President Carter: Aye
Trustee Berg: Aye
Trustee Grier: Aye
Trustee Marks: Aye
Trustee Ramos: Aye
Trustee Wong: Aye

XVII. Public Comments

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Alan Fisher, Member of AFT 2121 congratulated President Grier and Vice President Wong on their elections and expressed concerns about the tentative agreement AFT is negotiating with the District. He highlighted the press conference and it’s efforts and leadership was a success. He also expressed how much he opposes to the war with Iraq and how he also attended the anti war with Iraq march as well as the Martin Luther King March.

XVIII. Adjournment:
President Grier called for a motion. Trustee Wong moved the motion, Trustee Ramos seconded the motion. At the call of the question, All Trustees’ said “Aye.” meeting ended at 9:10pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a Certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees
______________________, 2002

Approved:_____________________________, Vice Chancellor of Finance and Administration
I. **Open Session:**

Call to Order: President Rodis called the meeting to order at 6:35 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, and Rodel Rodis

Also present: Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

Absent: Trustee Julio Ramos, Vice President Wong

II. **Pledge of Allegiance:**

President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. **Approval of the Minutes**

President Grier asked if there were any modifications to the Regular Board Meeting minutes.

President Grier called for a motion. Trustee Berg moved the adoption of the minutes, Trustee Carter seconded the motion, All Trustees said "Aye", the minutes for the February Board Meeting were adopted.

IV. **Adoption of the Resolutions Agenda**

Counsel Lee referred to the handout titled, "Additions and Modifications", detailing changes in the agenda. He stated that B3 was revised, B7 was withdrawn, B8 had a typographical error, and S4 and S5 were added to the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the "Brown Act."

President Grier called for a motion. Trustee Berg moved adoption of the Resolutions Agenda, Trustee Rodis seconded the motion.

All Trustees voted "Aye", and the Resolutions Agenda was adopted.

V. **Approval of Consent Agenda Items**

Trustee Rodis moved to adopt resolutions B1-B8 as consent calendar items. Trustee Berg, seconded the motion. At the call for the vote, all Trustees said, "Aye". The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-C3 as consent calendar items. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, "Aye". The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items, Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, "Aye". The G-N resolutions were adopted.

Trustee Berg moved to adopt resolution S1 as a consent calendar item, Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, "Aye". The S resolution was adopted.

Raymond Smith, Associated Students President for the Downtown Campus, expressed his concerns about Resolution No. 030227-B6. He stated that the elevators at the Downtown Campus are to slow and may need an upgrade to improve the quality of service.

VCFA Goldstein explained that although the elevators are slow the elevators are running and this resolution is for maintenance purposes.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VI. Special Presentations

President Grier introduced Dean of the South East Campus, Veronica Hunnicutt who provided an update on activities at the Southeast campus.

President Grier asked if the Associated Students President at the Southeast Campus has changed or is it still Rosalina Detley.

Dean Hunnicutt explained that although Rosalina Detley is currently Associated Students President at the Southeast Campus reelections for the position are currently happening.

President Grier asked how many students are currently enrolled in the Biology Tech. Program at the Southeast campus.

Dean Hunnicutt explained that there are currently ten students enrolled and gave an explanation about how students are expanding their success by branching into the biology tech. certificate program.

President Grier thanked Dean Hunnicutt for her hospitality at the South East campus and stated that she would schedule a time to meet with her to ask her further questions.

Chancellor Day introduced Dr. Kathleen Sullivan Alioto who made a presentation on the status of the CCSF Foundation. She highlighted the following:

- Background information on the thirty-three year old foundation
- 1999 Endowment
- Reorganization of Foundation Board of Directors
- Mission statement
- Strategic Objectives
- Scholarships
- Program Endowments
- Planned Giving
- Major Gifts
- Capital Campaigns
- Alumni Development
- Institutional Advancement Plan
- Progress to Date
- Scholarship Endowment
- Program Endowment
- Major gifts received
- Major gifts pledged
- Foundation Growth

Chancellor Day commended her and thanked her for her support and for all of her efforts with the foundation.

President Grier commended Dr. Alioto’s efforts with the foundation and thanked her for a wonderful presentation. She asked where the children’s program would be located.

Dr. Alioto explained that Stephen Rico, Director of Child Development Department and Frances Lee, Vice Chancellor for Academic Affairs are currently working on a location to start the program in the Child Development Department.

Trustee Marks commended Dr. Alioto’s efforts and stated how it was a good beginning towards a rewarding experience. He asked how the relationship between the District and the foundation is structured.

VCFA Goldstein explained the relationship with the foundation existed is an “arm’s length” relationship to the college, and it’s supposed to operate as such. He stated that the foundation is fairly independent of the college, but operates for the benefit of the college. There is a separate Board of Directors for the foundation, and they set their own agenda.

Trustee Marks asked if the individuals who work for the foundation are District employees.
VCFA Goldstein explained that although he is a member of the foundation board he works on his own time for the benefit of the college, raising money for the college through the foundation. He explained that other individuals who are employed by the District do the same.

Trustee Marks expressed his concerns and his support for the separation of the foundation and hopes there is more involvement and communication between the two boards. He hopes the District's Board will be a resource to other foundation donations.

Trustee Marks suggested that once a year the Board of Trustees should have a joint meeting with the foundation board.

Trustee Carter encouraged the meetings but also expressed that the Board should show more involvement with suggestions and support of the foundation.

Trustee Berg thanked Dr. Alioto for her presentation and commended her for her efforts with the foundation.

Chancellor Day stated that he hopes to provide a joint reception with the Board of Trustees and the Board of Directors for the Foundation as a stepping stone for their yearly meetings.

VII. Monthly Financial Report
VCFA Goldstein stated that the College's spending to date and projected spending for the year is within budget. With 63.46% of the fiscal year completed, the College has expended and encumbered 60.52% the approved operating budget. He stated that the District is projecting that when the fiscal year is completed, the College will have spent 97.08% of the approved operating budget.

He stated that an estimate for the impact of the Governor's as well as the Assembly/Senate's proposal for reducing state funding for the current fiscal year has been incorporated within the revenue and expenditure projections of this month's financial report.

He further stated that all labor unions have agreed to a further delay in implementing wage contracts for the remainder of the current fiscal year as well as for next fiscal year. He stated that the union wage deferrals combined with other District initiated cost saving measures should be sufficient to absorb the current year state budget cuts.

He explained the Assembly/Senate proposal for reducing state funding is significantly more favorable to the District's operating budget. Both the Assembly's and the Senate's versions of the cuts would take less away from the District's operating budget and shift some cuts into other areas. Specifically the operating budget would lose about $3 million as opposed to $5 million under the Governor's plan, but the District would also lose almost all instructional equipment funds, and all schedule maintenance funds in the current year, a total combined loss of about $5.5 million. Finally, the Assembly's version of the mid year cuts would defer additional cuts recommended by the Governor until 2003-04.

He stated the College's Unreserved/Undesignated Ending Balance could be dramatically less than the $2.4 million from the previous fiscal year. Although the current projection, which is based on the Governor's proposed cuts, assumes all of the Unreserved/Undesignated beginning balance will be expended, the objective will be to manage the District's resources in a way that will generate a June 30, 2003 Unreserved/Undesignated Ending Balance of approximately $2.0 million. The Assembly/Senate proposal for budget cuts would allow the District to achieve an Unreserved/Undesignated Ending Balance of $1.6 million.

He explained that the Board's Designated reserve would be $4,000,000 at the end of the current fiscal year, a decrease of $1,500,000 from the previous fiscal year. The decrease is the result of the planned use of $1.5 million to help balance this year's expenditure budget.

Trustee Berg asked what is the District cutting to reduce costs.

VCFA Goldstein stated that the reductions would occur this spring semester. He also stated that the District may also have more severe cuts for the following semester.

Trustee Berg asked how did the District decide upon what to cut.

VCFA Goldstein explained that the District classes that are low in enrollment, would have the under twenty rule enforced.

Trustee Berg asked is DSPS getting more reductions during the semester.
VCFA Goldstein stated that there has been a 3.6% reduction this year and a proposed 10% reduction in the Governor’s budget, but no services would be cut.

President Grier asked if the District replaced the director for DSPS program.

VCFAA Lee stated that DSPS does not have a director but rather a department chair, who is Paul Johnson and Kathy Kerr-Schochet is the coordinator of the grants.

Trustee Marks asked in the second quarterly report if VCFA Goldstein could explain the instructional block grant column and if he could also explain the carried over of one million dollars from the prior year.

VCFA Goldstein stated that the instructional block grant is money that the District gets from the state that is used to buy equipment for the academic programs. He explained that sometimes, the rules vary, and the District can also use the grant for student services. He also explained that back in July the amount that the District thought it was getting this year $1.4M. With the legislative reductions to the budget, that number would be reduced to $500,000 in the current year, which of course is not enough to meet all of the demands that the District has internally. He explained that there was a carry forward from prior multiple years from multiple grants.

Trustee Marks asked if there was any way to accelerate the spending of the funding.

VCFA Goldstein stated that the District is not looking to accelerate the spending as much as the District is looking at trying to improve its close out this year.

Trustee Marks asked when was the budget adjustment made for the community health and wellness center and the community performing cultural and media arts center. He also asked if there is any action for the Board to take to make this happen.

VCFA Goldstein stated that the Board has not been asked to approve a resolution to increase the budget for that project, so there is a little bit of leaping ahead in this chart. He suggested making modifications to the chart so the original budget would not show any changes until the board is asked to take action on a new budget for that project.

VIII. Action on other Resolutions Agenda Items

ACTION ON B2
Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 2002

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for the vote. All the Trustees said, “Aye”, B2 was adopted.

ACTION ON B3
Authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Management Services for construction activities funded by both the 1997 and the 2001 bond-funded capital improvement programs for the period from February 28, 2002 thru February 28, 2003 for a total fee not to exceed $150,000

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Marks expressed his concerns regarding the consultant and asked if someone could explain the need for Mr. Blomquist’s assistance.

VCFA Goldstein explained that what Mr. Bloomquist would be doing is project management and assisting with various construction projects.

Chancellor Day stated that the District may come back with this resolution to increase Mr. Blomquist compensation.

President Grier called for the vote. All the Trustees said, “Aye”, B3 was adopted.

ACTION ON B4
(Please note that this item is for information only: No action required: First reading) Authorization be hereby given to the Board of Trustees to hereby adopt the summation of the District’s proposed Five-
Year Construction Plan shown on Attachment A to the State Chancellor’s Office for review and approval

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Marks Since it isn’t an action item what is the Board of Trustees suppose to do with this resolution.

VCFA Goldstein explained that the administration is presenting it as an informational item to sunshine it for the Board and at a future Board meeting would seek Board approval.

**ACTION ON F1**
Resignation with the Intent to Retire Grant-Funded Appointment Academic Administrator

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg expressed how sad she was that Bernice Brown, Dean of the Calworks Program is retiring and wishes her a happy retirement.

President Grier called for the vote, All the Trustees said, “Aye”, F1 was adopted.

**ACTION ON S2**
Adoption of CCSF Strategic Plan

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg thanked Chancellor Day for all of his efforts at last night meeting.

Student Trustee Cantora expressed his concerns about language written in the strategic plan discussing multicultural perspectives and civic engagement. He expressed his concerns that language in earlier version of the draft, was not included in this version.

President Grier asked if there was a diversity committee meeting prior to tonight’s discussion.

Student Trustee Cantora stated that this item was discussed at the College Advisory Council. He stated that the language was added during the Planning and Budget Council meeting which he attended to discuss the item. He stated that he supports the Strategic Plan and the District has the support of the Associated Student Union and hopes dialogue will continue.

Trustee Marks asked to explain the use of the term “multicultural diversity”.

Dr. Robert Gabriner, Director of Research and Planning explained that the faculty did not want to be held responsible because they were not clear on how diversity could or should or be most appropriately inserted to curriculum, such as physics, other hard sciences, mathematics, etc.

Trustee Carter expressed his concerns and stated that moving forward with the strategic plan would be in the best interest of the District. He assured Student Trustee Cantora that the District would monitor his concerns and hopes dialogue will continue.

President Grier called for a roll call vote, All the Trustees said, “Aye”, amended S2 was adopted.

**ACTION ON S3**
In-State and Out-of-State Travel Restrictions for Board of Trustees

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Berg seconded the motion.

Trustee Rodis explained that the Board of Trustees would like to contribute toward savings during the budget crisis by controlling their expenses for travel.

Trustee Marks made a few modifications to the resolution.

President Grier called for the vote, All the Trustees said, “Aye”, S3 was adopted as amended.

President Grier explained that she would be participating in a regional conference in June and stated that it was important for her to attend to represent of the District.

**ACTION ON S4**

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Support of H.R. 333 (Wu) to amend the Higher Education Act of 1965 to authorize grants for institutions of higher education serving Asian Americans and Pacific Islanders

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg explained that Vice President Wong proposed this resolution at last month’s board meeting to provide assistance for Asian Americans and Pacific Islanders for higher education.

Trustee Rodis stated that there was a prior resolution which was passed, which he authored a couple of years ago. He explained that it wasn’t specifically about HR-333, but it was in favor of including in the Education Act, in the higher education act the provision for grants for Asian Americans and Pacific Islanders.

Chancellor Day explained that since the Board members have been articulate about authorizing grants for institutions of higher education serving Asian Americans and Pacific Islanders it has now been converted into a piece of legislation. He explained that the District would try to focus on trying to get more services provided for the Asian American and Pacific Islander community.

Trustee Carter asked how does this modification for Asian Americans benefit the Native Americans, Hispanics and African Americans that are covered under this particular title. He also asked if it changes the funding for them.

Chancellor Day explained that traditionally under the Higher Education Act, there is a separate title that has been written for Hispanic Serving Institutions that is called Title Five. Another title is Title Three which is set up with programs A, B, and C. He explained that A is for institutional development programs and there is not much funding, B is for specific dollars that are set aside for historical black colleges and universities and C is for community colleges. He explained that there is no relationship to the C. It just happens to be that way without regard to race. He also stated that what would happen in this case is that there may be a D or there maybe some other separate title. He concluded to say that they will probably author the legislation, but won’t be able to fund it because there is no money in the program and it’s always the appropriation issue is going to be challenging for the District but there will be enough support to pass it.

Trustee Carter expressed his concerns about having a community college that has a high number of African Americans or Latinos or Native Americans, and how title three apply to them as well.

Chancellor Day explained that there would be some discussion about which sectors are going to be most eligible. He stated that everybody who applies for Title Three funds has to go through an institutional eligibility review process before they even submit a grant.

Trustee Carter stated that the reason why he raised this particular issue is because he is very sensitive to funding and certain issues that can lead to the adoption of an us vs. them attitude. He explained that he was aware of these issues and is being supportive of racial minorities or ethnic groups across the board for educational funding, which he believes is important.

President Grier called for the vote, All the Trustees said, “Aye”, S4 was adopted as amended.

ACTIONS ON S5
Revitalization of Board Committee Structure

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, S5 was adopted.

IX. Report from Academic Senate

David Yee, President of the Academic Senate gave an overview on what the Academic Senate is currently involved in, such as, math requirement at the District, accreditation standards and the March in March.

Ed Murray, Vice President of AFT 2121 encouraged people to show support for the March in March rally and hopes there is a lot of participation.

Trustee Marks asked if there were details that the AFT could provide about the rally in March. He also thanked President Yee for his informative report and asked about the workshops that which he alluded to about students outcomes, and if there is something that could be done for the Board too.

Mr. Murray explained that buses would be leaving from all campus locations to drive up to Sacramento and if he would like to participate he could call the Chancellor and he would arrange for you to have a seat on the bus.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
President Yee explained that the Academic Senate is also trying to arrange a video tape to be recorded for discussion and highlights.

Trustee Marks thanked President Yee and the Academic Senate for their continuing efforts with the math requirement.

X. Report from Associated Students
Kevine Boggess, President of the Associated Students suggested that the Board should have the constituent reports in the beginning rather than towards the end of the meeting. He also gave a brief overview on what the Associated Students is currently involved in.

Trustee Marks asked if the order of the Board agenda is part of the policy. He requested Chancellor Day to examine the request.

Chancellor Day explained that it isn’t in the Board policy but rather in the Board’s procedure. He stated that he would research the request.

Trustee Berg explained that in the past the Board had the constituent reports in the beginning rather than towards the end. She stated that the reason why the Board decided to move the constituent reports at the end was so the meeting could end at a decent hour.

President Grier apologized for the lateness of the hour and for the late start of the meeting.

XI. Report from the Classified Senate
Rose Vela, Vice President of the Classified Senate gave a brief overview on what the Classified Senate is currently involved in, such as, fundraisers, supporting the March in March rally in Sacramento. She also encouraged people to donate money to pick up a classified cook book and also sign up for the raffle for parking spaces.

Chancellor Day stated that if the winner for the raffle for the parking space is an employee from the Ocean Avenue campus he is willing to provide that person with his personal parking space.

XII. Board of Trustee’s Report
Student Trustee Cantora expressed his concerns about allowing citizens the opportunity for constituent reports and public comment prior to the beginning of the Board meeting. He gave a brief overview on the Associated Students executive board meeting regarding the student election and the Cal Sac Region 3 conference he attended in San Mateo, which highlighted various budget issues.

Trustee Rodis encouraged faculty, staff, and members of the public to participate in the March in March rally. He expressed his concerns about the budget cuts because of the war in Iraq. He highlighted an incident that occurred to him on Presidents Day at Walgreen’s. He explained the hardship he went through because a cashier thought he was purchasing items from Walgreen’s with false currency, and how he believed the root cause of the incident was racism.

Trustee Berg hopes that there would be a lot of participation with the March in March and expressed her concerns about war in Iraq. She also stated that she would like a letter drafted up by the Chancellor protesting the treatment Trustee Rodis recieved from Walgreen’s and the San Francisco Police Department.

Trustee Carter also hopes that there would be a lot of participation with the March in March rally in Sacramento. He thanked Leslie Smith, Director of Government Relations for her continuous efforts and leadership with the march in March. He suggested to his colleagues to voluntarily take their stipend and donate it to the college foundation, and direct it to EOPS. He also thanked Chancellor Day for his efforts to revitalize of the Board committee structure.

President Grier stated that she would be attending a regional conference in San Francisco in June which is hosted by bay area community colleges and City College of San Francisco. She hopes that with the Board meeting work sessions many people could participate in the discussions.

XIII. Chancellor Report
Chancellor Day briefly described what he has been involved with during the past month. He highlighted the following:

- National Advisory Council for the Assessment of Vocational Education panel
- Administrators’ Council Executive Committee

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
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XVI. **Adjournment:**
President Grier called for a motion. Trustee Berg moved the motion, Trustee Rodis seconded the motion. At the call of the question, All Trustees’ said “Aye.” meeting ended at 8:50 pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees
__________________, 2003

Approved: ____________________________ , Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
March 27, 2003
City College of San Francisco
Chinatown/ North Beach Campus
940 Filbert Street

I.  Open Session:

Call to Order:  President Grier called the meeting to order at 6:00 P.M.

Roll Call:  The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present:  Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

II.  Pledge of Allegiance:
President Grier led the Trustees and the audience in the Pledge of Allegiance.

III.  Approval of the Minutes
President Grier asked if there were any modifications to the Regular Board Meeting minutes.

President Grier called for a motion. Trustee Berg moved the adoption of the minutes, Trustee Carter seconded the motion, All Trustees said “Aye”, except for Vice President Wong and Trustee Ramos who abstained from the vote, the minutes for the February Board Meeting were adopted.

IV.  Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B3-a, B5, S4, S5 were revised. Also, in S5 there was an omission and it should include Trustee Rodis and Vice President Wong. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Grier called for a motion. Trustee Berg moved adoption of the Resolutions Agenda, Vice President Wong seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V.  Approval of Consent Agenda Items
Vice President Wong moved to adopt resolutions B1-B5 as consent calendar items, with exception of B3 Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-C3 as consent calendar items. Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items, Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Trustee Berg moved to adopt resolution W1 as consent calendar items, Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The S resolution was adopted.

V. Special Presentations
President Grier introduced Dean of the Chinatown/North Beach Campus, Joanne Low who provided an update on activities at the Chinatown/North Beach campus.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Danny Leone, Member of Chinatown/North Beach Advisory Committee expressed his concerns about expanding the Chinatown/ North Beach site. He hopes that with the Boards guidance there would be more programming and education provided.

Vice President Wong expressed his appreciation for all of Mr. Leone and Dean Low’s continued participation with the new Chinatown/ North Beach Campus. He also highlighted his concerns about the conceptual designs for the Chinatown/ North Beach Campus.

Dean Low gave an overview of the conceptual drawings and designs for the new Chinatown/ North Beach campus site.

Trustee Ramos asked what is the relationship between City College and the child care facility in the lower level of the campus. He also asked how many students attend to and what types of programs are offered.

Dean Low explained that the child care facility belongs to San Francisco Unified School District. The District leases the building and SFUSD retained use of the annex. She explained that the District does not have a direct connection where students can place their children during school on this site. Although, she refers them to our Child Development program so they may proceed with the application process.

Trustee Ramos asked if Dean Low envisions any child care facilities at the new campus.

Dean Low explain that discussions are still occurring with the child development staff to review the needs for the program.

Trustee Ramos asked if child care was an issue with the Chinese-American Community.

Dean Low stated that explained that child care in the Chinese-American Community is one of the issues that came up during a community meeting.

Trustee Ramos thanked Dean Low for her efforts and for hosting this month’s Board meeting at the Chinatown/ NorthBeach Campus.

Vice President Wong expressed his concerns about the conceptual designs for the Chinatown/ North Beach Campus and hopes that there is more involvement from the Board through facilities committee meetings.

Student Trustee Cantora asked Dean Low if any students expressed any feelings about attending this site verses another site in terms of courses being offered.

Dean Low explained that it depends on an individual’s schedule and what is convenient for that person and when they can attend school.

President Grier thanked Dean Low for her hospitality and asked her if the campus is active on Sundays.

Dean Low explained that on Sunday they don’t use this location, and at the site they are using there are eight classrooms, sixteen sections and seventeen different classes on Sunday mornings.

President Grier asked if most of these classes are ESL.

Dean Low stated that they are mostly ESL and occasionally there might be other short term class that might be one or two weekends in that location because it doesn’t require additional cost for opening it up. She expressed her excitement for the new campus location because it’s a central location for her students.

President Grier asked how many parking spaces would be available.

Dean Low explained that about forty seven parking spaces would be available.

Meizhen Ma, member of the Associated Students Council at the Chinatown/North Beach Campus gave a brief overview of what has been occurring at the Chinatown/ NorthBeach Campus. She also highlighted her aspirations for a better life in America.

Vice President Wong expressed his concerns about summer classes at the Chinatown/ North Beach Campus and asked if the satellite sites in the Chinatown area would still be teaching some programs.

Dean Low explained that for Fall the District would still continue teaching programs at those sites.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Vice President Wong expressed his concerns about the empty Clay Street site during the summer. He stated that the District may want to look into possibly subleasing that site.

Dean Low explained that there might be summer programs that may need additional space and it is always great to have an option.

Trustee Marks expressed his concerns about focusing attention on students who are younger and excluding older students which this site serves. He hopes that the District could broaden its focus since this site serves a much broader audience.

Trustee Ramos asked out of the eighty-nine percent Asian/Pacific Islander what percentage is Chinese.

Dean Low explained that eighty-five percent of students on the Chinatown/North Beach site are Chinese.

Chancellor Day thanked Dean Low for her hospitality and her efforts for being such an incredible Dean.

Dean Low thanked him for his compliments and stated that she is able to do her job because of the support of the Chancellor, Board Faculty and the students.

President Grier introduced Athena Steff, President of SEIU Local 790 who expressed her appreciation and gave an overview of the March in March. She thanked all the people that were involved and provided Chancellor Day with photographs of the event.

Alan Fisher, Vice President of AFT 2121 thanked Chancellor Day for his leadership and assistance with the March in March. He also thanked Leslie Smith, and District staff for all of their efforts with this event.

Dr. Robert Gabriner, Director of Research and Planning representing the Administrators Association extended their congratulations and sincere thanks to the Chancellor, Leslie Smith and Stephen Herman for all of their efforts.

Kevine Boggess, President of Associated Students thanked Chancellor Day, Leslie Smith, Faculty and Staff for their efforts for the March in March.

Mr. Raymond Smith, President of the Associate Students at the Downtown campus expressed his appreciation to District staff for their efforts for the March in March.

Ms. Doretha Fuller –Evans, District Employee expressed her appreciation to the District staff for their efforts for the March in March.

Trustee Ramos extended his appreciation to Trustee Carter for his participation in the March in March.

VII. Monthly Financial Report

CFO Kendirx stated that the college’s spending to date and projected spending for the year is within budget. With 71.15% of the fiscal year completed, the College has expended and encumbered 68.88% the approved operating budget. We are projecting that when then fiscal year is completed, the College would have spent 96.91% of the approved operating budget.

He stated that on March 18th the Governor signed SB18x, the education mid-year reduction bill for the current fiscal year. He explained that SB18x represents the Assembly/Senate’s recommended mid-year cuts which are $110 million less than what the Governor proposed. The SB18x makes no reduction for general apportionment or growth apportionments; two categories which the Governor had proposed significant cuts. However, this bill does not provide a backfill for the projected shortfall in property taxes.

He also stated that based on the approval of SB18x, the College’s Unreserved/Undesignated Ending Balance is currently estimated to be approximately $1.5 and it is very likely that projection will increase to $2.0 million prior to June 30, 2003. The District’s objective is to continue to manage resources in a way that would generate a June 30, 2003 Unreserved/Undesignated Ending Balance of approximately $2.0 million. The Assembly/Senate proposal for budget cuts would allow the District to achieve an Unreserved/Undesignated Ending Balance of $1.6 million.

He explained that the Board’s designated reserve would be $4,000,000 at the end of the current fiscal year, a decrease of $1,500,000 from the previous fiscal year. The decrease is the result of the planned use of $1.5 million to help balance this year’s expenditure budget.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Ramos asked what is the difference between the assembly bill and the senate bill in regards to financing structure at City College, and what the potential impact would be for City College, whether there are any recommendations or best practices that you can foresee with regards to those two bills.

VCFA Goldstein explained that the Governor’s proposing much deeper cuts, particularly in programs known as categoricals like DSPS, EOPS. He also stated that while none of the colleges like to lose money, Districts prefers to have the cuts in non operating categories so it can continue to run the college and pay salaries. He explained that by shifting much of the burden to those areas, they still were able to cut quite a bit of money out of the budget, but have less of an impact on operating expenses for colleges. Bottom line, the difference for the District between the governor and the legislature in terms of running the college is probably about three million dollars or more. And while the size of the cut when you look at the differences isn’t quite that big, it’s because of where the cuts are that makes that much of a difference.

Trustee Marks asked about the operation budget for the year and also asked what the legal requirement at the State level is and the policy requirement for Board approval for a revised budget.

VCFA Goldstein stated that the state requires that each Community College District adopts a final budget for the fiscal year by the middle of September. He also stated that the fiscal year starts about eight weeks prior and the District also adopts a preliminary budget in June before the summer. He explained that in terms of legal requirement, the District has met both. He stated that the Board has given authority to the District to spend money starting July by adopting a preliminary budget and the by adopting a final one in September to meet the state requirement. He stated that in terms of changes and what the law requires, the board adopted spending limits so in the event that revenue is short and there is no additional action needed by the Board.

Trustee Marks asked at what point does the Board get involved in the discussion of the shifts in operations that have to happen because of budget cuts.

VCFA Goldstein explained that the District has briefed the Board publicly in terms of the actions that were needed in the current year to maintain a balance given the dwindling resources.

Trustee Carter expressed his concerns about the midyear budget cuts and hopes that the Board would play an active role with the budget.

Trustee Rodis asked how would cutbacks for financial aid from the Federal Government impact City College in the coming years.

Chancellor Day stated that it is a problem that the District is faced with and it is why the District is fighting so hard against the tuition increase. He explained that on one hand, Congress has authorized an increase in the award of the Pell grant but through the appropriations process. He stated congress is looking at a level of decreased funding and financial aid programs that are a part of the higher education appropriations bill.

Student Trustee Cantora asked how would the budget that was approved impact the EOPS and the DSPS programs at the District.

VCFA Goldstein explained that the cuts that ended up landing on those programs were small. So, the District is essentially carrying those services.

President Grier asked when would the District know the final budget.

VCFA Goldstein stated that the Governor would make modifications during May to his January Budget and nobody knows when the legislature would finish with it this year.

VII. Action on other Resolutions Agenda Items

ACTION ON B3
Authorization be hereby given to contract with the lowest responsible bidder, Rose Construction, for the project: Student Union Building – Flooring Replacement, to be completed on or before July 2003 at a cost of not to exceed $197,986

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Vice President Wong asked when would the Board get an update on where the District is in terms of our SLBE program and participation of SLBE.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VCFA Goldstein stated that he believes that the District is intending to bring that to the Board at next month’s meeting. He stated that the District has been in a circle of contact with our compliance officer and there is a meeting tomorrow in his office to discuss the SLBE program.

President Grier called for the vote, All the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B1**
Resolution authorizing the issuance of a 2003 Tax and Revenue anticipation note and participation in the community college League of California cash flow financing program

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Ramos asked who transfers the twelve million dollars to the District.

VCFA Goldstein explained that the District is not selling notes. He stated that the District is part of a pool with about forty or fifty Community College Districts around the state which is organized by the Community College League to issue Tax Revenue Anticipation notes. He stated that those notes are sold like bonds to investors. He also stated that the proceeds that are generated by the investors buying those notes become the cash that is distributed to each of the Districts.

Trustee Ramos asked if the District is liable for the portion of the total pool of funds allocated, twelve million dollars.

VCFA Goldstein explained that the District is liable only for its portion of the total pool of funds allocated.

Trustee Ramos expressed his concerns about the liability provision within the contract. He asked if the District was excluded from limited liability protection under section 15.

VCFA Goldstein explained that the District is only liable for the money that it borrows. He explained that bond counsel drafted up this resolution and drafted this for every member of the pool. He explained that the District has been doing this process for about four years and has been successful for the first three years and it has helped the District a great deal.

Trustee Ramos asked if this resolution has time constraints and asked the deadline.

VCFA Goldstein stated that it is in April and it maybe before the next board meeting and it was important that the District participates in the TRANS pool.

Trustee Ramos expressed his concerns and proposed a Special Board Meeting to reconvene to make modifications to this resolution.

VCFA Goldstein recommended that the Board pass the resolution tonight because the District may miss the deadline.

Trustee Rodis expressed his concerns and stated that by scheduling another Board Meeting means additional expenditures of District funds to be able to set aside a meeting and take care of people who have to prepare for the meeting and associated costs. He suggested that in light of the District fiscal crisis we provide some closure on this issue.

Trustee Carter expressed his concerns and asked Counsel Lee for his suggestion regarding the resolution.

Counsel Lee explained that since he wasn’t involved with this resolution he would like to defer to Bond counsel.

VCFA Goldstein explained that if the District decides to change the language of this resolution, the District could not participate in the pool.

Vice President Wong suggested that the resolution should pass at this meeting and that Administration should talk with bond counsel.

Trustee Berg asked how many other Districts are involved with this pool.

VCFA Goldstein stated that at least forty and possibly fifty Districts are involved in this pool.
Trustee Berg expressed her concerns about this resolution and stated that she feels that this resolution should be passed given the fiscal constraints of this District. She believes that it would be irresponsible for this Board not to go ahead and pass this resolution as requested tonight.

Trustee Marks expressed his concerns about this resolution. He stated that although this resolution may be standard the District should have bond counsel present to answer some of these questions, so the Board doesn’t feel they are forced into making a decision without having adequate representation to answer those questions.

VCFA Goldstein stated that he assumed that since this Board had approved this resolution the previous two years there was no need to bring bond counsel. He stated that he is willing to try to set up an occasion where that could still be available but he is concerned that if the Board does not approve this resolution the District would miss the deadline.

Trustee Ramos expressed his concerns about this resolution on a contractual basis. He stated that it was a problem for him and if the District could get a letter drafted from bond counsel that is assuring the Board of limited liability he would be willing to accept it.

President Grier asked VCFA Goldstein if there was any information he could provide to make the Board more comfortable with their decision.

VCFA Goldstein gave a brief overview of the resolution and how it would benefit the District.

President Grier called for the vote. All the Trustees said, “Aye”, except for Trustee Ramos who said, “Nay”, B1 was adopted.

**ACTION ON B2**

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Ramos asked in Letter A, I and N in the contract Modifications for capital outlay what were the cases to the total projected amounts and the proposed modifications and what is that attributable to.

VCFA Goldstein explained that both companies were part of a set of construction management firms that the Board approved back in 2001 as the resolution number indicates where the District went out in a public fair competition to select firms to do construction management work for the District on our bond issue projects.

Trustee Ramos asked how many construction management service companies does the District have working on the 1997 bond.

VCFA Goldstein stated that the District selected a group of six as eligible and three of them are currently working. He explained that the District didn’t have a pleasant work experience with a couple of them and the District didn’t want to spend tax money when the company wasn’t doing a good job.

Trustee Ramos asked where is the district wide technology network upgrade project taking place at.

David Liggett, Director for Facilities and Planning explained the various locations that the project would occur.

President Grier called for the vote. All the Trustees said, “Aye”, B2 was adopted.

**ACTION ON B3a**
Adoption of a summation of the District’s proposed Five-Year Construction Plan to be submitted to the State Chancellor’s Office for review and approval.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Marks expressed his concerns about the five year construction plan and hopes that there would be more documentation and justification for why each item is where it is.

VCFA Goldstein stated that he would take Trustee Marks concerns into consideration and make modifications at next year’s Facilities Review Committee session on the five year plan.

President Grier called for the vote. All the Trustees said, “Aye”, B3a was adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
ACTION ON S2
Recommended clarification of technical error in terms and conditions of employment for Unrepresented Classified Management Employees for fiscal Year 2002-2003 and Fiscal Year 2003-04.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for a roll call vote, All the Trustees said, “Aye”, amended S2 was adopted.

ACTION ON S3
Approval of Proposed 2003/04 Annual Plan

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Berg seconded the motion.

President Grier called for a roll call vote, All the Trustees said, “Aye”, amended S3 was adopted.

ACTION ON S4
Nomination of Dawn M. Wright for membership on the California Community College Trustees (CCCT) Board of Directors

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Carter gave an overview of the resolution and explained why he nominated Dawn M. Wright for membership on the California Community College Trustees (CCCT) Board of Directors and hopes to get support from his Colleagues.

Trustee Ramos asked if someone could clarify if the Board is endorsing this candidate or voting.

Chancellor Day explained that the nomination is converted as a vote and the Board is casting one vote as a Board.

Trustee Rodis moved to table the resolution until next month’s Board meeting. Trustee Berg seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, S4 was tabled until next month’s Board meeting.

ACTION ON S5
Recognition of Gabriella Schultz, chair of Transitional Studies

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, S5 was adopted.

VIII. Report from Academic Senate
David Yee, President of the Academic Senate thanked the Board for passing S5 in recognition of Gabriella Schultz and wished her well and a happy retirement. He announced that the center of Digital Education has ranked City College of San Francisco fifth in the nation among Community Colleges that provide a high level of service through information technology, and gave an overview on what the Academic Senate is currently involved in, such as Wok on the Wild Side fund raiser, faculty component of the Chancellor’s Evaluation, Nomination for Executive Council, Math Graduation Requirement, and attending the RP Group on Student learning outcomes and assessment workshop. He congratulated Chancellor Day for all of his efforts with the March 17th rally in Sacramento, and the District for their recent approval by San Francisco Unified School District regarding the Mission Campus. He concluded his report by sending out prayers for a safe return for the armed forces who are fighting in Iraq.

IX. Report from Associated Students
Kevine Boggess, President of the Associated Students announced that he didn’t have any report but would like to share his time with Raymond Smith, President of the Associated Students at the Downtown Campus.

Mr. Smith thanked Dean Skip Fotch for all of his efforts with getting the students organized for the March 17th trip to Sacramento.
X. **Report from the Classified Senate**

Alice Munoz-Shvarts, President of the Classified Senate gave a brief overview on what the Classified Senate is currently involved in, such as, women history month, March in March, Elections for Classified Senate, Heart and Soul program, and Classified Flex Day, and fundraising for Classified Senate.

XI. **Board of Trustee’s Report**

Student Trustee Cantora expressed his appreciation for all of the students who participated in the March 17th rally in Sacramento and also wanted to thank Leslie Smith for all of her efforts. He asked what was the difference between the Board of Trustee Regular meeting verses the workshop sessions. And, how can students participate

Chancellor Day explained that the concept is rather than having many committee meetings the District decided to attempt to fold the discussions into work sessions. By doing so, the Board can discuss various issues prior to the Board meetings. He explained that no action is taken during the work sessions and hopefully it would encourage the public to participate in the discussions.

Student Trustee Cantora also announced that the Student Trustee Election is coming up in April and hopes that there would be many interested candidates.

Vice President Wong thanked Chancellor Day and VCFA Goldstein for all of their efforts with putting together a package with the School District to move the District’s new Mission Campus. He also thanked his colleagues and members of the community for all of their assistance with moving this project along. He also wanted to recognize the donation for the Osher College Program and the foundation and also Marion Davis–Lewis for her generous contribution and creating the AIDS Training Program for Faculty and Staff working with autism.

Trustee Berg expressed enthusiasm for all of the effort with putting together a package with the School District to move our new Mission Campus along. She stated that she was involved with Women’s History Month and she contributed by sponsoring five students for the Mayor’s Summit on Women which was a fabulous event. She also thanked the Chancellor for all of his efforts with the March 17th rally and also wishes that everyone who is fighting in Iraq to come home safely.

Trustee Rodis expressed his concerns about the war in Iraq and the budget shortfall at the District. He also highlighted the March 17th rally in Sacramento and commended the people who participated and also gave an overview of the Mission Campus.

Trustee Marks congratulated the Chancellor and VCFA Goldstein for all of their efforts to get the School Board to approve the resolution for the long term ground lease for the Mission Campus. He also expressed his concerns about District staff understanding the stance that the Board took on the war from a prior resolution.

Chancellor Day stated that the resolution that was passed a few months prior that explained the Board’s stance was distributed District wide in the City Currents as a friendly reminder to let our staff know that the Board is out in front on this issue.

Trustee Marks congratulated Nadine Rosenthal for all of her efforts at the Learning Assistance Center. He also hopes to discuss with the ITS Department a chat room on the web to post various articles.

Trustee Carter gave an overview of what he has been involved with, such as, attending the Hispanic Scholarship Town Hall Meeting, African-American Scholastics Program open house, memorial for Dr. Author Coleman, and the State budget crisis. He thanked the Administration and his colleagues for the work session which was held March 13th, and looks forward to the coming work sessions. He also highlighted the March 17th rally in Sacramento, and thanked all the participants. He also thanked his colleagues, Chancellor Day and everybody associated with getting the Mission Campus deal voted on and passed. He also thanked Mari Villaluna who is a member of the San Francisco Youth Commission for her support for this particular issue, not only sending a resolution for the Board of Supervisors to supports, but also sending a letter on behalf of that Commission to the Superintendent and members of the Board of Education in support.

Trustee Ramos expressed his concerns about the Mission and Chinatown/ North Beach campuses. He thanked Allan Fisher, Vice President of AFT 2121 for inviting him to speak at their war protest rally sponsored by AFT 2121. He thanked members of the San Francisco Unified School District for all of their assistance with the Mission campus as well as Supervisor Tom Ammiano and Supervisor Sandoval for all of their support with the Mission Campus. He also requested a list of sole source professional service contracts from the past three years.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Marks expressed his concerns about the annual plan. He stated that it feels as if the District is putting too much emphasis on the developmental objectives and it still is unclear to him how the District decides what are the important issues to bring forth to the annual plan.

Trustee Carter expressed his concerns about the annual plan and congratulated Jorge Bell as Dean of Financial Aid and EOPS.

President Grier expressed her concerns about SB-6 and also stated that she would like to co-sponsor Trustee Marks’s resolution on policy interpretation and better definition of the role of Board members. She thanked Allan Fisher for his invitation to attend the California Federation of Teacher’s Conference. She also highlighted what she has been involved with for the past month, such as, attending the Resource Centers Celebration of Women’s History Month, March 17th Rally in Sacramento. She thanked Trustee Berg for her contributions to allow students from Lowell High School to attend the Mayor’s Fifth Annual Women’s Summit, and also thanked Alice Munoz-Shvarts for her continued advocacy on the part of women and young women and the community college.

XII.  Chancellor Report

Chancellor Day briefly described what he has been involved with during the past month. He highlighted the following:

- Preparation/Planning/Participation for March on March
- Following through on preparation for SFUSD meeting
- Editorial Board sessions on the budget and dealing with the budget itself
- Planning and preparing for new Work Session Board Meeting
- Following-up on issues related to Work Session agenda
- Other issues related to Facilities Planning and Prop. A

He thanked VCFA Goldstein for his efforts with negotiations with Mr. Philip Smith for the new Mission Campus. He also wanted to thank everyone who participated with the finishing touches on the negotiations as well as the March 17th Rally. He stated that at next month’s meeting the District would be providing the Board an enrollment report, and Mr. Ted Alfaro would give a presentation on the Latino Retention experience and the firm that is doing the Health and Wellness Center would provide an overview for that facility at the April work session.

Student Trustee Cantora asked if the District could explore the option of moving the constituent reports up in the agenda.

XIII.  Closed Session Announcements

NONE AT THIS TIME

XIV.  Public Comments

Susan Lopez, City College Faculty member expressed her appreciation for the new Mission Campus.

XV.  Adjournment:

President Grier called for a motion. Trustee Berg moved the motion, Trustee Rodis seconded the motion. At the call of the question, All Trustees’ said “Aye.” meeting ended at 9:20 pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees

_________________, 2003

Approved: ________________________________, Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
April 24, 2003
City College of San Francisco
John Adams Campus
1860 Hayes Street

I. Open Session:

Call to Order: President Grier called the meeting to order at 6:30 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong.

Also present: Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

II. Pledge of Allegiance:
President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes
President Grier asked if there were any modifications to the March 2003 Regular Board Meeting minutes.

President Grier called for a motion. Trustee Marks moved the adoption of the minutes, and stated a few modifications he would like reflected in the minutes, Trustee Wong seconded the motion. All Trustees said “Aye”, the minutes for the March Board Meeting were adopted as amended.

IV. Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B2, B5, B7 and S1 were revised. Also, S3 was added and W1 was withdrawn. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Grier called for a motion. Trustee Berg moved adoption of the Resolutions Agenda, Vice President Wong seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V. Approval of Consent Agenda Items
Trustee Berg moved to adopt resolutions B2-B8 as consent calendar items, with exception of B2, B4, B5 and B6. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-C2 as consent calendar items. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said “Aye”. The C resolutions were adopted.

Trustee Rodis moved to adopt resolutions G1-N1 as consent calendar items, with exception of G1-G6. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said “Aye”. The H-N resolutions were adopted.

Trustee Berg moved to adopt resolution S1 as a consent calendar item, Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said “Aye”. The S resolution was adopted.

VI. Special Presentations
President Grier introduced Dean of the John Adams Campus, Linda Squires-Grohe who provided an update on activities at the John Adams Campus. She highlighted the following areas: Enrollment for health care professionals, ESL enrollment and renovation of the gym building.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Trustee Berg expressed enthusiasm that the regular Board meeting was at the John Adams Campus and was hosted by Dean Squires-Grohe. She commended Dean Squires-Grohe for all of her efforts and looks forward to the renovation plans.

Vice President Wong commended Dean Squires-Grohe for all of her efforts and relayed all of the positive feedback he has heard about the John Adams Campus, Health Care Program.

Chancellor Day also commended Dean Squires-Grohe for all of her efforts at the John Adams Campus and for working with faculty and staff on various programs.

Trustee Ramos asked if there is a relationship developed with the University of San Francisco (USF).

Dean Squires-Grohe stated that the District has a relationship with USF for its transfer and articulation program.

Trustee Ramos asked how many students transfer to USF.

Dean Squires-Grohe explained that there are about three to four students a semester that transfer to USF.

Trustee Berg expressed a few words on behalf of Gabriella Schultz and commended her for her efforts over the years by presenting her with a proclamation and wished her well with her retirement.

Gariella Schultz expressed her appreciation for the District’s support during these past years.

President Grier introduced Steven Glick, Dean of the Downtown Campus who announced a new grant award dealing with international business education. He gave a brief overview of the program and stated that he looks forward to working with Vietnam.

Vice President Wong thanked Dean Glick and the District staff for all of their effort for this program. He also asked if SARS would create a problem for the program.

Trustee Ramos expressed his concerns and commended Dean Glick for all of his efforts and expressed his enthusiasm for the program and for the Vietnamese people.

Gavin Logan, Jr., Founder of the Infusion-One Program highlighted the program and thanked the District for hosting the Youth Bay Area Mixer.

Trustee Carter expressed how delighted he was to participate in the program and thanked Ann Zinn, Special Assistant to the Chancellor and other staff Members for all of their efforts in making this event so successful.

President Grier explained how excited she was to see all the student participation and commits the Districts participation in next year’s Youth Summit. She hopes that by planning with the Youth Summit it would produce a better outcome.

Mr. Logan expressed his appreciation for the District’s participation and explained how Infusion-One has partnered up with USF and SFUSD and it was successful.

**ACTION ON S2**

Acceptance of proposed Health & Wellness Center Program Document, date January 2003

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Marks seconded the motion.

Trustee Marks explained that he had to leave early to catch a flight and wanted to touch on various concerns he had with this resolution. He expressed concerns about the program document. He explained that he isn’t opposed to building the Health/Wellness Center but more discussion should be brought forward before a decision is made.

Trustee Ramos asked Trustee Marks if he had any suggestions or recommendations to enable the District to move forward with this project.

Trustee Marks suggested that the Facilities Master Plan should be in a draft form prior to adopting the program, for the Wellness Center.

Trustee Berg stated that she understood why Trustee Marks would like to review the Facilities Master Plan prior to the adopting the program, however she believes that there were many conversations within the
District and with the community about this project. She highlighted various reasons about why she supports the project.

Trustee Marks appreciated the comments and hopes that dialogue will continue before making a decision on this resolution.

Trustee Rodis highlighted the project and gave an explanation about the funding for the project. He thanked District staff for all of their efforts with the project and hopes that the Board supports it.

(Trustee Marks left at 7:20pm)

Trustee Wong explained that there have been numerous community outreach meetings regarding this project and various community groups spoke and showed support for the Health and Wellness Center. He also highlighted the Facilities Master Plan and explained how this project is a time sensitive project and how he supports it. He stated that although he understood Trustee Marks concerns he believes that the project should move forward.

Chancellor Day explained funding from the State and expressed the following:

1. The College is fully committed to building a new Community Cultural Performing and Media Arts Center
2. The College has already allocated $1,000,000 to offset the cost of developing plans for the new facility and completing the process of developing a Final Project Proposal for the project, which is due by July 1, 2003. A positive response from the State Board of Governors as we have received in the case of the new Mission Campus, the Chinatown/North Beach Campus, the Evans Campus, John Adams Campus and the Joint-Use Facility. The expectation is that it will be determined as it has been in the above cited instances that we are eligible for an estimated $30-$35,000,000 in state funding.
3. If the College is successful as expected the project will be put on the State's Capital Project priority list and receive funding from future state bonds.

Dan Weaver, San Francisco citizen, expressed his concerns about the proposed Health & Wellness Center Program and suggested that the District should talk with leaders in the neighborhood to explain their stance on the project.

Trustee Ramos stated that the District has sent out brochures to various neighborhoods and asked if Mr. Weaver had any further suggestions for more outreach.

Mr. Weaver stated that it would be helpful if the District went to various community meetings to explain the projects.

Robert Varni, Former Board of Trustee and currently the Chair of the Bond Oversight Committee for the District gave a brief overview about the relationship between the Bond Oversight Committee and the Board of Trustees. He stated the responsibilities that the Bond Oversight Committee had on various projects, one being the Health & Wellness Center. He stated he supports the District with this project and gave a brief overview of the process the District had to go through to maintain access to the Balboa Reservoir.

Trustee Rodis gave a detailed explanation about the Balboa Reservoir and stated that he hopes that the District can move forward with the Health & Wellness Center project.

Vice President Wong thanked Mr. Varni for all of his comments and extended his appreciation for being the Chair of the Bond Oversight Committee.

Ken Rich, Director of the San Francisco Planning Department expressed his concerns about the Balboa Reservoir and the Health & Wellness Center. He listed a few suggestions that he believes would improve for the project.

Vice President Wong stated that the District will continue to have community meetings to address concerns.

Student Trustee Cantora asked if MUNI would agree to think about providing a student discount.

Mr. Rich supports Student Trustee Cantora and encourages MUNI to look into the idea of student discounts.

Trustee Ramos expressed his concerns and asked what the Planning Department’s concerns are about the parking lot as it was envisioned in these documents.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Mr. Rich stated the Planning Department wants to make the community feel comfortable on Ocean Avenue and make it a good street.

G. L. Hastings, San Francisco Resident expressed his concerns about the Health & Wellness Center and the modifications to the Balboa Reservoir. He suggested asking students to contribute to fund a better campus.

Rebecca Silverberg, Representative of the Excelsior District II Counsel expressed her support with the project and asked for someone to come to the community meetings to explain the project, as well as provide suggestions which would be made about the Phelan loop.

Trustee Rodis explained the District’s position on the Balboa Reservoir and hopes that the Wellness Center is built.

Trustee Ramos asked for clarification on Health and Wellness Center document(s) and suggested a few modifications.

Trustee Ramos express concerns for more details about the project and hopes that the Board of Trustees of the District would look at the community’s concerns.

Trustee Berg explained that the Environmental Impact Report (EIR) would address the impact to the community and that the study would explain the District’s goals and objectives for the project to the community.

Chancellor Day asked about timeline for the project.

David Liggett, Director for Facilities and Planning Department explained that the timeline for the project would be less than four years from today and the bids would be one year from now.

Student Trustee Cantora asked if there was a transcript for the focus group who provided assistance with this project.

Chancellor Day explained that the Architect and Planning Consultants took notes as well as the other constituents at the meeting, but no transcript was created.

Myra Bautista expressed her concerns about the parking situation at the Balboa Reservoir and hopes that the District could do something to provide assistance to the situation.

Chancellor Day explained the timeline of the project and explained the parking situation at the Balboa Reservoir and mentioned the removal of the middle berm as the short term plan the District had in mind as an option for more parking at the Ocean Avenue Campus.

Ms. Bautista thanked Chancellor Day for the explanation and suggested that the public safety department should direct the traffic in the Balboa Reservoir.

Trustee Berg asked if the District could get the traffic controlled by Department of Parking and Traffic (DPT) officer.

VCFA Goldstein explained that the District went to DPT and they provided us with signs to reduce traffic speed while pedestrians are crossing. He also stated that DPT was supposed to come up with further ideas to alleviate the problem and the District is open to further suggestions to resolve this issue.

President Grier stated how it was great to get comments from the community and various district staff and Board members about the Health and Wellness Center. She explained that the District did go out with Community Outreach and will continue to participate in the outreach process to discuss various issues the communities may have about the project.

Trustee Rodis expressed modifications of the campus related to the project and how it would provide an easier way for students and automobiles to be separated to alleviate current problems.

Trustee Berg made the following amendment to the resolution which would state, “Further Be It Resolved that the Board of Trustees approves the specific site as proposed in the program document.” Trustee Rodis seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, S2 was adopted as amended.

(RECESS 8:45pm)
Ted Alfaro, Latino Services Network (LSN) Director gave an overview of the LSN program. He highlighted the following:

- LSN Mission
- LSN Goals
- LSN Programs and Services
- Academic Programs
- Support Services
- Outreach Activities
- Scholarship Opportunities
- Community Outreach
- LSN Employees
- LSN Progress
- Statistical information on students LSN provided assistance to by Semester.

Edwin Reyes and Myra Bautista, City College Students highlighted their experiences with LSN and encourage other individuals to join the program.

President Grier asked what made parts of the program are making a difference.

Mr. Reyes explained that the counseling assistance provided the utmost guidance for students who are participating in the program.

Student Trustee Cantora asked how Mr. Reyes found out about the program.

Mr. Reyes explained that his cousin knew Mr. Alfaro when he was at Mission High School and introduced him to the program.

Student Trustee Cantora asked what type of courses is Mr. Reyes taking.

Mr. Reyes explained that he is currently enrolled in an English class and explained how LSN provided him the needed assistance.

Trustee Ramos asked what was Mr. Reyes plan after he graduates from City College of San Francisco.

Mr. Reyes stated that he was hoping to further his education at San Diego State University in the Fall of 2004 in Child Development Studies.

Vice President Wong asked if the LSN has a tracking mechanism in place to maintain records.

Mr. Alfaro explained the program and how the preliminary data after students sign up for the program is collected.

Vice President Wong asked Mr. Alfaro if all the students participating in the program receive information understand the program.

Mr. Alfaro explained that the students get an introductory letter explaining the program and also explained how the LSN is dedicated to develop, implement, and support programs that recruit Latino students to City College of San Francisco.

Trustee Carter commended Mr. Alfaro for his efforts with the LSN and asked him various questions about the counseling that the LSN provides.

Trustee Berg thanked Mr. Alfaro for all of his efforts and commended his presentation. She also thanked the students for taking the time out of their studies to support the LSN program.

Fred Nuromo, graduate from the District and entrepreneur expressed his support for the LSN program and Mr. Alfaro’s efforts with the program.

Valerie Tulier, of the Latino Steering Committee thanked the District and the Board for all of their efforts with launching the LSN program and made a few suggestions to make the LSN program better. She also thanked the District for keeping the Mission Campus a high priority.
Trustee Ramos expressed his support and concerns about the LSN program and commended Mr. Alfaro for his efforts.

President Grier commended Mr. Alfaro all of his efforts with the LSN Program.

VII. Monthly Financial Report

NONE AT THIS TIME

VIII. Action on other Resolutions Agenda Items

**ACTION ON B1**
Authorization be hereby given to contract with Nextira One, for the telephone replacement project, to be completed on or before December 31, 2003 at a cost not to exceed $1,957,500

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Carter expressed his concerns and frustration regarding the District’s selection process. He explained that the Board received a letter of concerns about the selection process and hopes that on future contracts the District would provide the Board with greater background information on all contracts.

Vice President Wong asked what is the dollar amount that is going to the SLBE subcontractor.

Richard Middaugh, Consultant to the District, explained that $55,000 is going to the SLBE subcontractor. He explained that this is a difficult project to get SLBE participation because much of it is equipment purchase, around $150,000 to $200,000.

Trustee Carter asked what is the duration of the contract.

Doug Re, Director of ITS explained that the majority of the contract would terminate by the end of the year. He also explained that there is a ten year contract for maintenance included in this contract so there is an ongoing business relationship for that ten year duration.

Trustee Berg commended committee members who made the selection and supported the committee’s selection.

Matt Hendricks, Sales Director for Avaya, expressed his concerns about the selection process and explained to the District why they should reconsider the selection for Nextira and support the second choice, his company, Avaya.

Trustee Ramos expressed his concerns about having both vendors present for this decision.

Chancellor Day explained that it is a bit unusual for the District as well. He explained that second place finisher did not follow the process in terms of protesting the bid. He explained the protocol and process for protesting a bid and stated that he stands by his recommendation and supports Nextira.

Trustee Wong expressed his concerns that spare parts Nextira would consider using are manufactured in France and asked if their operations are based in Texas and Florida.

Mr. Re explained that Nextira One is a California based company which the committee reviewed and the committee believes that spare parts are not an issue. He explained because the District has sufficient stock piles here for the sparing process that may occur. He also explained that the phones are also used in the United States Navy submarines.

Kathy Hennig, Senior Purchaser expressed her concerns and her support for Nextira One. She explained the selection for this contract and stated that Avaya did not follow the process for protesting the bid.

President Grier asked if Norma Nelson, the District’s compliance officer was part of the selection committee.

VCFA Goldstein stated that she was not a member of this committee, although she does on occasion sit in on the interview process so that she can gain more information about what is going on. In this way when a contract is set up she has firsthand knowledge and can give the District feedback on improvements to be made to the process. He explained that for this particular contract Ms. Nelson was a consultant and not a member of the selection committee, nor was there an SLBE program in place that would cover this type of contract.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Tom Eggmeyer and Sue Wilson gave an overview of what type of services Nextira One could provide the District.

President Grier called for the vote, All the Trustees decided on a roll call vote as follows:

- Trustee Ramos - Abstained
- Vice President Wong - Aye
- Trustee Carter - Aye
- Trustee Grier - Aye
- Trustee Marks - Absent
- Trustee Berg - Aye
- Trustee Rodis - Absent

B1 was adopted.

**ACTION ON B2**
Authorization be hereby given to contract with the lowest responsible bidder, ABCO Mechanical Contractors, Inc., for the project: Ocean Avenue Campus – Cloud Hall Film Development Dept. Ventilation, to be completed on or before June 13, 2003 at a cost of not to exceed $37,250

**ACTION ON B4**
Authorization be hereby given to contract with the lowest responsible bidder, Alpha Bay Builders, Inc., for the project: Ocean Avenue Campus – Tennis Court Bleachers, to be completed on or before July 1, 2003 at a cost of not to exceed $176,000

**ACTION ON B5**
Authorization be hereby given to contract with the lowest responsible bidder, HJ Integrated System, for the project: Ocean Avenue Campus – Science Hall Fire Alarm Upgrade, to be completed on or before August 29, 2003 at a cost of not to exceed $159,000

President Grier called for a motion. Trustee Carter moved the resolution, Vice President Wong seconded the motion.

Vice President Wong explained why he pulled B2, B4 and B5 for discussion and asked for an update in terms of where the District is at with the SLBE policy.

Chancellor Day explained that at the next Board work session the SLBE policy is on the agenda for discussion.

VCFA Goldstein stated that in Resolution No. 030429-B2 the contracts are low bid contracts. He stated that when the Board has their workshop in May, they will not only have an update on the program in place, but also have a sunshining of the proposed change in policy, which you could adopt as early as the regular Board meeting in May.

President Grier called for the vote, All the Trustees said, “Aye”, B2, B4, B5 was adopted.

**ACTION ON B6**
Authorization be hereby given to contract with the lowest responsible bidder, Coral Corporation, for the project: Ocean Avenue Campus – Stadium Sign, to be completed on or before August 8, 2003 at a cost of not to exceed $55,000.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Ramos seconded the motion.

Trustee Ramos asked if the District approved a long term contract with a soft drink company for advertisement on the billboard at the stadium.

VCFA Goldstein state that the Board did approve a long term contract with a soft drink company for a different sign

Trustee Ramos asked where is the scoreboard that is being replaced.

VCFA Goldstein stated that the scoreboard that is being replaced is in the stadium and it lists all the state conferences and national championship that the college has won.
Chancellor Day asked if this was a time sensitive issue.

David Liggett, Director for Facilities and Planning stated that they were hoping to finish the project by Fall.

Chancellor Day suggested that the Board table this resolution to the next Board meeting because he still has questions he would like clarified.

President Grier called for the vote, All the Trustees said, “Aye”, B6 was tabled until next month’s meeting.

**ACTION ON G1-6**  
Academic Employees, Credit Program, District Funded

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Carter seconded the motion.

Vice President Wong asked why the Board is approving this resolution retroactively.

VCFA Goldstein explained that sometimes the assignment sheets are not given to the HR office soon enough to get them done at the front end of the semester. Also, additional sections are added, so they don’t have a full roster of appointments at the start of the year, they give you everything they have at that point, but additional ones come in, and the District does not hold the classes hostage to getting the paperwork processed.

President Grier called for the vote, All the Trustees said, “Aye”, G1-6 was adopted.

**ACTION ON S3**  
Nomination of Dawn M. Wright for membership on the California Community College Trustees (CCCT) Board of Directors.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Vice President Wong asked if there was anything the Board could do to include support for Mark Takano and perhaps others if the Board wants to support others for this position.

President Grier who is currently on the CCCT Board recommends endorsing the incumbent, Dawn Wright because of her hard work and excellent leadership.

Chancellor Day explained that the Board by rule is only eligible to cast ten votes and by supporting this resolution as it is currently, the Board would only be nominating Dawn and not responding to any of the incumbents so only one vote would be cast. He suggested that if the Board would like to cast ten votes then there was to be some give on one candidate other than Mark Takano and Dawn Wright.

Trustee Carter expressed his concerns about voting for Dawn Wright and supporting the resolution. He also suggested a friendly amendment that would change this resolution to only include those who are incumbents based on recommendation.

Counsel Lee expressed concerns about the Board’s modifications to the resolution and stated they may have problems substituting the resolution at this point, due to the Brown Act.

Chancellor Day suggested that the Board vote down the resolution and tomorrow morning he would communicate the Board’s intent to the League offices, and the District would bring back this resolution to have it ratified at the next meeting.

Vice President Wong suggested that the Board should vote on the resolution and explain to the League our stance.

President Grier called for a roll call vote:

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<tr>
<th>Trustee</th>
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<tr>
<td>Trustee Ramos</td>
<td>Nay</td>
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<tr>
<td>Trustee Carter</td>
<td>Aye</td>
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<tr>
<td>President Grier</td>
<td>Nay</td>
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<tr>
<td>Vice President Wong</td>
<td>Nay</td>
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<td>Trustee Berg</td>
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<tr>
<td>Trustee Marks</td>
<td>Absent</td>
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<td>Trustee Rodis</td>
<td>Absent</td>
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*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Chancellor Day explained that the District will bring this resolution back to the board to ratify this resolution.

Counsel Lee explained that there is a rule that the Board must agree by a majority vote to meet beyond 11:00pm. Trustee Carter moved the motion, Trustee Berg seconded the motion. President Grier called for the vote, All the Trustees said “Aye”, at 11:03pm the meeting continued.

**IX. Report from Academic Senate**

Jane Sneed, Vice President of the Academic Senate gave an overview on what the Academic Senate is currently involved in, such as the early Intervention Program of the Pre-Collegiate Basic Skills Students’, Academic Senate Elections, California Community College Plenary Session and the Math Graduation requirements.

Mr. Ed Murray, Vice President of AFT 2121 expressed his concerns about the budget cutbacks, encouraged people to attend the demonstration that would be happening on May 9th to protest the fee hikes.

President Grier asked what was the resolution related to the math requirements for graduation from the Academic Senate.

Ms. Sneed explained that there has been a lot of discussion up and down the state about the minimum level of math competency. She explained that the Academic Senate has been involved with the various departments to determine the different ways students could illustrate logical thinking skills and there is still room for discussion.

**X. Report from Associated Students**

Kevine Boggess, President of the Associated Students expressed his desire for the Board to consider having the Constituent Groups presentation in the beginning of the meeting. He also highlighted what the Associated Students is currently involved in, such as, student election and participating in the rally for budget cutbacks.

**XI. Report from the Classified Senate**

None at this time.

**XII. Board of Trustee’s Report**

Student Trustee Cantora highlighted what he is currently involved in, such as, the Ocean Avenue Campus and Downtown Campus student elections. He also invited Chancellor Day and VCFA Goldstein to the next Executive Associate Students Board meeting to give a presentation on the master plan. He also expressed his concerns about how the constituent groups presentations should be in the beginning of the meeting.

Trustee Ramos reiterated his prior request for the breakdown of sole source professional services contracts report.

Chancellor Day apologized and stated that the District is still working on his request.

Trustee Ramos asked if he had an estimated time of when that report would be finished.

Chancellor Day stated that he would be able to have that by the May Board meeting and get it to him probably earlier than that in terms of a written report.

Trustee Berg congratulated Frank Chong, Dean of Student Affairs on his promotion as President of the Mission College in Santa Clara and wished him the best of luck with all of his endeavors.

Vice President Wong gave a brief overview on what he has currently been involved with, such as the Facilities Committee meeting which was on April 10th to review the new Health and Wellness Center. He thanked President Grier and Trustee Berg for their attendance and stated that on May 13th there will be a Community Advisory Committee meeting for the New Mission Campus and the discussion of disposition of the properties that we currently hold, Giant Value and Mission Theater, and a discussion of the San Francisco Unified School District/ CCSF acquisition package. He also congratulated Frank Chong as the new President of the Mission College and stated that he would be bringing forth a resolution at the May meeting to commend Frank Chong on his history and effort at the District. He announced that Vice Chancellor of Academic Affairs, Frances Lee is retiring and there will be a retirement party at the Chinese Cultural Center in her honor, He hopes that everyone can join in on the festivities. He also announced that the Asian Coalition, which is made up of the Asian employees of the District is hosting their annual dinner on May 2nd at the Golden Dragon and encouraged all of the Board members and others to participate in this annual event. He explained that this event is to raise money for scholarships.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Carter expressed his concerns to his colleagues about the organization that the Board currently has and hopes that Board would consider his suggestions. He congratulated Frank Chong for his promotion as the President of the Mission College and thanked him for all of his assistance at the District. He also thanked the communications department who put up with the Board once a month and even more than once a month on working sessions for their staying and the diligent efforts.

President Grier mentioned that she forgot to bring a resolution forward for a proclamation for Professor Jackie Green, who is having her retirement party tomorrow evening. She also wished Frank Chong and Frances Lee well on all of their endeavors.

XIII. Chancellor Report
Chancellor Day had no report but wanted to wish Frank Chong and Frances Lee well on all of their endeavors.

XIV. Closed Session Announcements
Counsel Lee stated that the Board met in closed session today, April 24, 2003 and took the following action:

The Board authorized a defense for the District and District Employees in the case of Clark vs. SFCCD. ET. Al. This is an action in which the plaintiff alleges retaliation, sex and age discrimination in violation of the State's Fair Employment and Housing Act. retaliation and violation of state labor code and intentional infliction of emotional distress. The vote was as follows:

- President Grier: Aye
- Vice President Wong: Aye
- Trustee Carter: Aye
- Trustee Berg: Aye
- Trustee Rodis: Aye
- Trustee Marks: Aye
- Trustee Ramos: Aye

XV. Public Comments
None at this time.

XVI. Adjournment:
President Grier called for a motion. Trustee Berg moved the motion, Trustee Carter seconded the motion. At the call of the question, All Trustees' said "Aye." meeting adjourned in memory of Wharton Brown, a counselor at the airport campus at 11:30 pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees

____________________, 2003

Approved: ____________________________, Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
May 29, 2003
City College of San Francisco
Gough Street Campus
33 Gough Street

I. Open Session:

Call to Order: President Grier called the meeting to order at 6:10 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Chancellor Day and Legal Counsel Ronald Lee.

Absent: Student Trustee Rick Cantora

II. Pledge of Allegiance:
President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes
President Grier asked if there were any modifications to the April 2003 Regular Board Meeting minutes.

President Grier called for a motion. Trustee Berg moved the adoption of the minutes, Trustee Wong seconded the motion, All Trustees said “Aye”, the minutes for the April Board Meeting were adopted.

IV. Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated B10, B13, S3, P2 were revised. Also, S11 was added and B2, B3, B4, B5, B11, G9 and Q3 were withdrawn. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

David Liggett, Director of Facilities and Planning, read the modifications made to B10.

Counsel Lee explained that S11 requires a 2/3’s vote of the Board to be placed on the agenda as the need for this action came to the attention of the District subsequent to the posting of the agenda.

President Grier called for a motion. Vice President Wong moved adoption of the S11, Trustee Berg seconded the motion, All Trustee voted, “Aye”, S11 was put on the agenda.

President Grier called for a motion. Vice President Wong moved adoption of the Resolutions Agenda, Trustee Berg seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V. Approval of Consent Agenda Items
Trustee Berg moved to adopt resolutions B6-B18 as consent calendar items, with the exception of B2, B4, B5 and B6 Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-C3 as consent calendar items. Trustee Carter, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-H1 as consent calendar items, Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-H resolutions were adopted.

Trustee Berg moved to adopt resolutions Q1, Q2, and Q4 as consent calendar items, Trustee Ramos, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The Q resolutions were adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Trustee Berg moved to adopt resolution S2 as a consent calendar items, Vice President Wong seconded the motion. At the call for the vote, all Trustees said, “Aye”. The S2 resolution was adopted.

VI. Special Presentations

President Grier called for a motion. Vice President Wong moved adoption of S4, Trustee Berg seconded the motion, All Trustees voted, “Aye”, and S4 was adopted.

Vice President Wong moved and suggested an amendment to S4, Trustee Berg seconded the motion to amend the resolution, All Trustees voted, “Aye”, S4 was adopted as amended.

Trustee Wong commended Vice Chancellor for Academic Affairs, Frances Lee, for all of her efforts at the District and presented her with an honorary proclamation for all of her success and hard work. He highlighted VCAA Lee’s career at the District and expressed enthusiasm about her retirement party and wished her well on her retirement.

VCAA Lee thanked the Board of Trustees for the honor of receiving the proclamation and expressed her gratitude.

ACTION ON S5
The Honorable Board of Trustees of the San Francisco Community College District expresses its heartfelt appreciation for the many contributions made by Sandra Handler on the occasion of her retirement

President Grier called for a motion. Trustee Marks moved adoption of the S5, Trustee Carter seconded the motion, All Trustee voted, “Aye”, and S5 was adopted.

Trustee Marks commended Dean Sandra Handler for all of her efforts at the District and presented her with an honorary proclamation for all of her success and hard work. He highlighted Dean Handler’s career at the District and wished her well on her retirement.

Dean Sandra Handler thanked the Board for the proclamation and expressed her gratitude.

ACTION on S6
The Honorable Board of Trustees of the San Francisco Community College District expresses its heartfelt appreciation for the many contributions made by Bernice B. Brown on the occasion of her retirement.

President Grier called for a motion. Trustee Carter moved adoption of the S6, Vice President Wong seconded the motion, “Aye”, and S6 was adopted.

Trustee Carter suggested a few modifications to the resolution and commended, Dean Bernice Brown for all of her efforts at the District and presented her with an honorary proclamation for all of her success and hard work. He highlighted Dean Brown’s career at the District and wished her well on her retirement.

Dean, Bernice Brown thanked the Board for the proclamation and expressed her gratitude.

ACTION on S7
Honorable Board of Trustees of the San Francisco Community College District expresses its heartfelt appreciation for the many contributions made by Dr. Frank Chong, Dean, Student Affairs

President Grier called for a motion. Trustee Carter moved adoption of the S7, Vice President Wong seconded the motion, All Trustee voted, “Aye”, and S7 was adopted.

Trustee Berg congratulated Dean Chong for his promotion to President of Mission College in Santa Clara and presented him with a proclamation for all of his efforts at the District.

Dean Chong thanked the Board of Trustees for the proclamation and for all of their support and guidance. He thanked District staff for all of their support and efforts during his years at the District.

Vice President Wong announced a “Bon Voyage” Party which would be hosted by the District to honor Dean Chong and hopes that everyone can attend.

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ACTION on S8
Honorable Board of Trustees of the San Francisco Community College District expresses its heartfelt appreciation for the many contributions made by Daniel St. John on the occasion of his retirement.

President Grier called for a motion. Trustee Carter moved adoption of S8, Vice President Wong seconded the motion, All Trustees voted, “Aye”, and S8 was adopted.

Trustee Ramos commended Dean Dan. St. John for all of his efforts at the District and presented him with a proclamation.

Mr. St. John expressed his gratitude and thanked the Board and staff for all of their efforts during his years at the District.

ACTION on S9
Honorable Board of Trustees of the San Francisco Community College District Expresses its heartfelt appreciation for the many contributions made by Jacquelyn Green on the occasion of her retirement

President Grier called for a motion. Trustee Berg moved adoption of S9, Vice President Wong seconded the motion, All Trustees voted, “Aye”, and S9 was adopted.

Trustee Berg commended Ms. Jacquelyn Green for all of her efforts at the District and presented her with a proclamation.

Ms. Green thanked the Board of Trustees and staff for all of their efforts during her years at the District.

President Grier thanked Bernice Brown, Frances Lee, Dan St. John, Jacquelyn Green and Frank Chong for all of their efforts at the District. She congratulated Dean Chong and wished all the retirees well on their retirement.

VIII. Report from Academic Senate
David Yee, President of the Academic Senate thanked Jane Sneed for giving the Academic Senate report at last month’s meeting and gave an overview of what the Academic Senate is currently involved in, such as Academic Senate Elections, the California Community College Plenary Session, the Statewide Academic Senate meeting and math graduation requirements.

Trustee Ramos asked about the math requirement and its status with African American and Latino programs.

Mr. Yee explained that Academic Senate has policy to create a task force to look at issues concerning the math graduation requirements.

Chancellor Day explained the differences in the math requirement if a student transfers versus just getting an AA degree at City College of San Francisco.

VIII. Report from Associated Students

NONE AT THIS TIME

IX. Report from the Classified Senate
Rose Vela, Vice President commended all the retirees and wished them all well. She also wanted to wish Dan St. John, one of the District’s Business Office leader well with all of his endeavors in retirement. She also thanked Chancellor Day for all of his efforts with the Bay to Breakers and raising funds for Classified Staff Flex Day. She highlighted the nominated classified employees for classified senate elections and also highlighted the Annual Leadership for Classified Staff Conference.

X. Monthly Financial Report
CFO Kendrix summarized the FY 2003 Unrestricted General Fund monthly Financial Report. He stated that the College’s spending to date is within budget, with 93.80% of the fiscal year completed, the College has expended and encumbered 87.03% of the approved operating budget. He stated that when the fiscal year is completed, the District would have spent 97.35% of the approved operating budget. He stated that when the fiscal year is completed the District would receive a total of $154,242,470 in revenue plus approximately $4.5million in other resources. He also stated that the District’s Unreserved/Undesignated ending balance is currently estimated to be $2.02M, with the objective to continue managing resources in a way that would

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generate a June 30, 2003 Unreserved/Undesignated ending balance no less than approximately $2.0M. He also stated that the board’s designated reserve would be $4M at the end of the current fiscal year, a decrease of $1.5M from the previous year. The decrease is the result of the planned $1.5M transfer that helped balances this year’s expenditure budget.

Trustee Marks asked about the 1997 project summary under bond projects last heading “unappropriated and unallocated”, ($4.3 million dollars), and about plans for that funding and how that got to be such a large amount.

VCFA Goldstein stated that the last line, the $4.3 million which Trustee Marks is referring to matches up to the unallocated portion of earned interest income on the ’97 Bond.

Trustee Marks asked if the $1.1 million would be the available balance at this point for land acquisition.

VCFA Goldstein stated that Trustee Marks was correct that the $1.1 million would be available for land acquisition.

Trustee Ramos asked if the District itemized the operating budget for summer school classes and the summer school program in the aggregate.

VCFA Goldstein stated that the District does have budgeted funds for summer school. He explained that the District had a committee meeting earlier today to discuss the summer programs starting with ’01-’02. He hopes that down the road he will be able to come to the Board to report a more robust summer session. But it isn’t surprising to hear that as a result of state cuts students are feeling the squeeze in terms of what the District can offer. The Office of Instruction has done everything they can to try to protect the core classes that are important to students as they try to advance through their programs.

VCSD Griffin highlighted what the District has been trying to do to accommodate students for summer session. He also explained the process of the District for admissions to courses for summer session.

Judy Teng, Dean of Contract Education and Continued Education gave an overview on how the District is trying to accommodate High School students with new programs.

Trustee Ramos asked if the information regarding these programs have been disseminated to the San Francisco Unified School District.

Dean Teng stated that the information was given to all middle schools and high school and the principals are sending out the information. She also stated that the District is also sending out press releases to make the community aware of Chancellor Day’s effort to provide programs.

XI. Action on other Resolutions Agenda Items

ACTION ON B12
Authorization to reallocate funds available from the 2001 General Obligation Bond Issue within existing eligible projects

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

VCFA Goldstein gave a brief overview of the resolution and explained that the college needs to reallocate funds available from the 2001 General Obligation Bond Issue within existing eligible projects were already approved by San Francisco voters. He stated that some of the funds originally allocated to other projects need to be reallocated to provide adequate funding for the Community Health and Wellness Center, and explained the thought process behind the funding for the project.

Ted Meissner, member of the Central Coast Judo Association expressed his support for the Community Health and Wellness Center and hopes that it would be built soon.

Doradea Banuet, San Francisco resident expressed her support for the Community Health and Wellness Center.

Gordon Canepa, San Francisco Resident expressed his support for the Community Health and Wellness Center.

Robert Hector, Member of Ella Hill Hutch Community Center expressed his support for the Community Health and Wellness Center.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Joann Hayes-White, San Francisco resident expressed her support for the Community Health and Wellness Center.

Pablo Rodriguez, City College Faculty Member, expressed his support for the Community Health and Wellness Center.

Vice President Wong expressed how the District had a facilities meeting concerning the Performing Arts Center and expressed the Board’s various concerns about the Art Center and wanted the public to know that the Board does recognize that although funds from the 2001 General Obligation Bond Issue will be reallocated to the Wellness Center, the Performing Arts Center will also be built when state funds are available in three to four years.

Trustee Marks expressed his concerns about the Health and Wellness Center. He asked if someone could clarify the project budget being proposed.

VCFA Goldstein explained that $68M is the total project budget to accomplish the Health and Wellness Center as well as the new Child Care facility, new Student Health Services Center, relocation of the water main, demolition of the existing gyms, and relocation of the practice field.

Steve Kolm, from KKA Architects gave a brief description of the proposed new structure.

Trustee Ramos expressed his concerns about the Health and Wellness Center and explained how he could not support this resolution. He explains that the reason was because one-third of the Prop A Monies would be dedicated to this project, and as a policy issue to dedicate one-third of construction funds to the physical education department is difficult to support.

VCFA Goldstein stated that of the total project revenue that is coming into these sets of project, only a piece is coming from the local voters. The true percentage is probably less than 20 percent. He also stated that there is no diminution of support by anybody in the Administration for the performing arts center on the location that the District has promised to the neighborhood and the whole city. He stated that the District deferred in 2001 to other proposed bonds in the City and took a smaller amount then it was eligible for, that this would not be enough money to accomplish all of our program objectives, that the District told the public in 2001 it would have to come back for a phase two bond and the District told the public in 2001 it would do everything we could between phases to get as much state funds as we could so that whatever burden ended up landing on the local taxpayers was kept at a minimum.

Trustee Berg expressed her concerns about the Health and Wellness Center and explained why she was supporting the resolution.

Vice President Wong expressed his concerns about the funding for the Health and Wellness Center and explained how the current facilities that house the Physical Education programs are in need of a new Health and Wellness Center. He explained the District’s plan is to maximize the amount of state funding available for capital projects and to return to the local taxpayers for a “Phase II” bond that would provide the remaining funds needed for capital projects, including the Performing Arts Center.

Trustee Marks expressed his concerns about the higher estimated costs and stated he was seeking a greater understanding of the need for additional funding for the project.

President Grier expressed her concerns about the Health and Wellness Center and Prop. A. Funding She explained that she heard comments from her colleagues and would like to hear more dialogue from community meetings about the projects.

Chancellor Day explained that if this resolution does not pass, the District can not move forward. He stated that the District has promised the community to move forth with this project and not to burden the tax payers. He highlighted aspects of why the District should build the Wellness Center as well as other projects. He expressed how he has been involved in various community meetings to review this project.

Mr. Kolm explained that KKA has worked closely with the District to try to find the best accommodations for the PE programs and hopes that the District would continue to move forward with their idea. He also stated various ideas of why the budget allocations which were presented are higher than when this project was reviewed awhile ago.

Trustee Berg explained that she believes that the District should move forward with the resolution and explained that due to inflation the project is more expensive than the budget old estimate.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Ramos explained his stance and explained that there is an increase as articulated by Trustee Marks of $11M from the previously justified project amount therefore it is difficult for him to support.

Trustee Rodis expressed his support for the resolution.

President Grier called for the vote, Trustees decided on a roll call vote as follows:

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<th>Trustee</th>
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<tr>
<td>Trustee Berg</td>
<td>Aye</td>
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<td>Aye</td>
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<td>Trustee Grier</td>
<td>Aye</td>
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<td>Trustee Marks</td>
<td>Nay</td>
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<tr>
<td>Trustee Ramos</td>
<td>Nay</td>
</tr>
<tr>
<td>Trustee Rodis</td>
<td>Aye</td>
</tr>
<tr>
<td>Vice President Wong</td>
<td>Aye</td>
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</tbody>
</table>

B12 was adopted.

RECESS 8:25pm
RESUME 8:30pm

**ACTION ON B6**

**Authorization to extend the contract with Strategic Education Services for special services and advice related to monitoring state and local legislation that may affect City College, and to represent City College in such matters at a total cost not to exceed $9,270 per month for the period July 1, 2003 through June 30, 2005, total cost per fiscal year not to exceed $111,240**

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Trustee Ramos asked how much the present contract with Strategic Education Services is for.

VCFA Goldstein explained that it is $9,270 a month. He stated that the Strategic Education Services contract provides special services and advice related to monitoring state and local legislation which may affect the District.

Trustee Carter explained his support for this resolution and explained how Dr. Shimasaki and his associates have expertise in the state process for developing budgets for the community college system as well as the process for allocating state funds for capital projects. He stated that in his capacity as a consultant, Dr. Shimasaki would monitor state and local legislation and assist the District in efforts to acquire state or local funding for capital projects, including lobbying the State Legislature, the Governor’s office, the State Chancellor Office and other government agencies.

Trustee Rodis echoed Trustee Carter’s sentiments and stated his support for this resolution.

Trustee Marks also expressed his support for this resolution and suggested an amendment be added to the resolution which would state that Dr. Shimasaki and Associates present a quarterly report to the Board on their lobbying activities. Trustee Ramos seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, B6 was adopted.

**ACTION ON B1**

**Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended March 31, 2003.**

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Ramos seconded the motion.

Trustee Marks requested that the Quarterly Financial Status Report be reviewed at the Finance Committee Meetings prior to the regular Board meetings to allow a deeper dialogue to take place. He asked if CFO Kendrix could explain the total entitlements column and the available balance at the end of the March. He state that it may be a timing issue, but it seems like a large amount left over three quarters of way into the year.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
CFO Kendrix explained that it is a timing issue, and stated in the last 45 days, some of these balances have
gone down significantly. He further stated that half of the balance that Trustee Marks is referring to is related
to the Early Childhood Mentoring Program.

Trustee Marks asked if CFO Kendrix could clarify the self insurance fund because it appears that it is
running at a deficit but that may not be an accurate reflection of reality.

CFO Kendrix stated that it is not running at a deficit, particularly as it relates to worker’s compensation. He
explained that the number is given to the District by an actuary and the District is required to reflect that
number in our account records. He stated that the District does expense a portion of those claims each year
until the District gets the next actuarial study.

Trustee Ramos asked if there has been any development since previous discussions about delinquent
revenue, and has there been any significant change in delinquent revenue balances.

CFO Kendrix stated that the District has a standard program, implemented by the bursar, where a hold is
placed on transcript information. He stated that there is always a considerable lag in terms of payment, but
the District is still probably going to write off a couple of hundred thousand dollars. He explained that the
District feels fairly comfortable in terms of having the reserve set aside to meet our collectibles.

Trustee Ramos asked if the Board could get a report at the next meeting on the collection efforts.

CFO Kendrix stated that he would try to provide them with the information at the next meeting.

Chancellor Day suggested that the report may need to be extended to the August meeting because of the
craziness the District would encounter reconciling the budget. And, it might be better to prepare a report that
reflects the full activity rather than just a premature estimate of the close out.

President Grier called for the vote, All the Trustees said, "Aye", B1 was adopted.

**ACTION ON B7**
Authorization is given to contract with K2A Architects for special services and advice to assist the
District in the development of a Final Project Proposal (FPP) for the Ocean Avenue Campus
Classroom/Lab Complex/Theater, Music & Arts Program Facility, for a total cost not to exceed
$70,000.00 for the period of June 1, 2003 through December 31, 2003

President Grier called for a motion. Trustee Carter moved the resolution, Vice President Wong seconded the
motion.

Trustee Marks expressed his concerns about the selection process for the contract.

VCFA Goldstein explained the timeline required for a selection process for a design team and how it is quite
lengthy and about the need to meet the state deadline.

Trustee Ramos expressed his concerns about the resolution and distributed a draft resolution that he
formulated that could be a template for professional services contracts and the incorporation of professional
services contracts into the small local business, local program. He stated that the issue of concern is the
RFQ process, and discerning and delineating exactly where the process ends, and the exceptions to policy and
the need to really hone in on the issue of Small Local Business Enterprises accessing the Districts
procurement opportunities.

President Grier called for the vote, All the Trustees said, "Aye", B7 was adopted.

**ACTION ON B13**
Authorization be hereby given to contract with the lowest responsible bidder, CDX Builders, Inc., for
the project: Ocean Avenue Campus – Creative Arts/Visual Arts Remodel, to be completed on or
before September 30, 2003 at a cost of not to exceed $1,288,000

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the
motion.

President Grier Called for the vote, All the Trustees said “Aye”, B13 was adopted.

**ACTION ON B17**
Authorization is hereby given to apply for and accept the amount of $2,163,059 from the California
Department of Education for the California Early Childhood Mentor Program, and is authorized to

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
subcontract with 70 California Community Colleges including City College of San Francisco for activities related to the California Early Childhood Mentor Program, for the period of September 1, 2003 through June 30, 2004

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Carter seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, B17 was adopted.

**ACTION ON F1**
Resignation Educational Academic Administrative Position

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Carter seconded the motion.

Vice President Wong reminded everyone that there would be a “Bon Voyage” Party for Dean Chong celebrating his promotion at Mission College.

President Grier Called for the vote, All the Trustees said “Aye”, F1 was adopted.

**ACTION ON P1**
Notice of Intention to amend the SFCCD Policy Manual By Adding Section 7.13 - Prohibiting the Sale of Tobacco Products on City College of San Francisco Campuses

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Carter seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, P1 was adopted.

**ACTION ON P2**
Notice of Intention to Amend the SFCCD Policy Manual 7.04 – Approval of Sites, Plans, and Acceptance of Buildings

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Chancellor Day explained that this resolution is being sunshined before the Board and would return for approval.

Trustee Berg expressed her concerns about the timelines reflected in the resolution and if it was appropriate for the Board to be taking action on some of these items. She explained how she felt that some of the oversight in the resolution was verging on micromanagement of the District and not appropriate for the Board.

Trustee Ramos explained that he is in favor of the proposed oversight, but would like to hear more about this resolution from the originator.

Trustee Marks explained that this resolution was an attempt to bring greater clarity to the policy manual of the District about the Board’s role regarding facilities projects.

Trustee Marks stated that it was hard for him to defend the concept because he didn’t write this language in the resolution.

Trustee Berg suggested tabling this resolution so the Board could put more input. Trustee Rodis seconded the motion.

Chancellor Day explained from the staff’s perspective, we are looking for direction. He explained that the current policy is open to different interpretations of the Board and we are trying to make sure that we can give the Board the information they need.

President Grier Called for a roll call vote as follows:

Trustee Berg: AYE
Trustee Carter: AYE
President Grier: AYE
Trustee Marks: AYE

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
ACTION ON S1

Establishing policies and approving the total educational program of the San Francisco Community College District as described in the 2003-04 College Catalogue

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Marks seconded the motion.

Trustee Marks asked why the District waited so long to get this catalogue approved by the Board.

Brian Ellison, Dean of Curriculum, Tenure Review and Faculty Evaluation explained that the construction of the catalogue is an extensive process and occurs throughout the year. He continued to explain the protocol that the College Catalogue goes through prior to Board Approval and stated that he would try to make it possible for the Board, if so desired, to review the catalogue prior to the catalog going to the publisher.

Trustee Marks stated that he didn’t want the Board to be in the process of being editors and his primary concern is that this resolution is retroactive and the action has already been taken, and yet the Board is still being asked to approve it.

Trustee Berg asked if the Board approves new courses throughout the year and doesn’t the District come to us with the new courses that the curriculum committee approves.

Dean Ellison explained that’s correct, the Board does in fact approve coursework for the fall semester during the month of December.

Trustee Berg asked if the Board approves the catalogue every semester.

Dean Ellison stated that the Board approves a catalogue at this point in time each year.

Chancellor Day asked why the Board has to do that.

Dean Ellison explained that there is language, in Title 5, which requires the Board to do so.

Trustee Berg asked if these courses just get rolled over.

Dean Ellison stated that for the most part with regard to policy, there are very few changes, in terms of coursework there are new courses, but the board has approved the new coursework through separate resolutions.

Trustee Berg explained that this is not such an egregious error because the Board has in fact already approved these courses.

Trustee Carter asked where is the notice to students about the legislation that was passed at the state level that would allow students who graduated high school in California after attending three year to be eligible to pay in-state tuition.

Dean Ellison explained that AB540 is published in the time schedule, which is the document that circulates the most.

Trustee Carter asked if Dean Ellison could provide language from AB540 in both the College schedule as well as the catalogue.

Dean Ellison stated that he would put the AB540 language in upcoming schedules and catalogs.

President Grier Called for the vote, All the Trustees said “Aye” Except Trustee Marks who said “Nay”, S1 was adopted.

ACTION ON S3

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Requesting that the Board of Administration, California Public Employees’ Retirement System, Authorize the San Francisco Community College District to Divide Its Present Retirement System for Purposes of Medicare Coverage

President Grier called for a motion. Trustee Carter moved the resolution, Trustee Rodis seconded the motion.

Ed Murray, Vice President of AFT 2121 expressed his support for the resolution and highlighted the resolution which is requesting that the Board of Administration, California Public Employees’ Retirement System, authorize San Francisco Community College District to divide its present retirement system for purposes of Medicare coverage.

Trustee Berg asked if this only pertains to the people who are retiring and does not apply to faculty who are still working.

VCFA Goldstein explained that when those faculty members decide to retire they would get this benefit.

President Grier Called for the vote, All the Trustees said “Aye”, S3 was adopted.

**ACTION ON S10**
The City College Board of Trustees proudly proclaims May to be Asian American and Pacific Islander Heritage Month

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Ramos seconded the motion.

Vice President Wong explains his support for this resolution and why the Board proudly proclaims May to be Asian American and Pacific Islander Heritage Month.

President Grier Called for the vote, All the Trustees said “Aye”, S10 was adopted.

**ACTION ON S11**
That the Board of Trustees supports a balanced solution for a just budget that fairly spreads the burden of cuts and increased revenues. A balanced solution includes a dollar in new tax revenues for every dollar in cuts to services

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Ramos seconded the motion.

Trustee Carter expressed his support for this resolution and explained that current efforts to address the state’s $34.8 billion deficit with deep cuts to services and transportation will cause great harm to all Californians. These cuts would reverse the significant progress made in California in improving our schools and basic infrastructure, providing health care to people and beginning to shape an effective system of long-term care on which all of us can depend. He stated the Board supports a balanced solution for a just budget that fairly spreads the burden of cuts and increased revenues.

Robert Haahand, President for SEIU Local 790 expressed her concerns about the budget and hopes that the Board supports this resolution.

Trustee Carter suggested that the Resolution No. should be changed to “030529-S11” and the resolution should be changed to reflect this modification.

President Grier Called for the vote, All the Trustees said “Aye”, S11 was adopted.

**ACTION ON W1**
Authorization to lease a space from the Community Center Project, at a cost not to exceed $7.50 per hour of classroom use and $87.50 per week or any part of a week for used office space starting Jan 1, 2004 and continuing through June 30, 2004 at which time rent may be revisited by mutual agreement between the Center and the District

President Grier called for a motion. Trustee Carter moved the resolution, Vice President Wong seconded the motion.

Trustee Carter expressed his support for the approval of a rental agreement with the Lesbian/Gay/Bisexual/Transgender (LGBT) Community Center Project.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Vice President Wong also expressed his support for the approval of a rental agreement with the LGBT Community Center Project.

Trustee Ramos asked why is the District needing approval at this time for this resolution if the agreement does not start until January 1, 2004.

VCFA Goldstein explained that the programs which are hosted at the LGBT and are losing money renting classrooms to the District.

Trustee Ramos explained that he doesn’t want favoritism with extending lease agreements and the Board should review this resolution prior to approval.

Chancellor Day suggested that the Board table this resolution until the next meeting so the originator could explain this resolution to the Board.

President Grier Called for the vote, All the Trustees said “Aye”, W1 was tabled.

XII. Board of Trustee’s Report

Trustee Rodis congratulated Frank Chong, Dean of Student Affairs and commended him for all of his efforts at the District and highlighted the commencement ceremony at this year graduation.

Trustee Ramos stated that he wrote a letter to Ms. Charo Martinez from Hispanic Broadcasting to thank her for her support to relay crucial educational information to students and their families throughout the Bay Area through various programs. He asked the Board to support him with this letter of gratitude for all of her assistance.

Trustee Carter expressed a concern about supporting the letter which Trustee Ramos wrote for Ms. Charo Martinez from Hispanic Broadcasting.

Trustee Berg commended the commencement at this year graduation and the JAD High School graduation as well. She also highlighted various scholarship programs that provide financial assistance for high school students for this summer.

Trustee Marks expressed good wishes to Trustee Berg’s Husband, Peter Finnegan for his recovery from surgery.

Trustee Wong also expressed good wishes to Trustee Berg’s Husband, Peter Finnegan. He also commended VCAA Lee on her retirement speech and highlighted what he has currently been involved with, such as the facilities meetings on the SLBE program, attending a City College fashion show, and the Asian Pacific Islander (API) mentor program.

Trustee Carter wished VCAA Lee well on her retirement and highlighted what he has currently been involved with, such as the small business network reception, SEIU’s 18th Annual Dinner and the Big Bam on breast cancer awareness.

President Grier highlighted what she has been involved with and presented the Board’s committee assignments as follows:

Personnel: Grier, Rodis, Berg-Chair
Finance: Marks, Wong Rodis-Chair
Education: Grier, Rodis Marks-Chair
Facilities: Berg, Ramos Wong-Chair
Diversity/Community Outreach: Berg, Carter Grier-Chair
Legislative: Marks, Carter Ramos-Chair
Technology/Communication: Wong, Ramos Carter Chair

XIII. Chancellor Report

Chancellor Day had no report but wanted to wish Frank Chong and Frances Lee well on all of their endeavors.

XIV. Closed Session Announcements

Counsel Lee stated that the Board met in closed session today, May 29, 2003 and took the following action:

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
The Board discussed the re-evaluation of a contract (probationary) faculty member in the position entitled Instructor, Graphic Software/Production Art. The Board had previously voted to not employ the faculty member as contract employee for the following academic year (2003-2004) nor any years thereafter and that the faculty member’s employment relationship with the District not continue beyond the 2002-2003 academic year. The Board also authorized that the faculty member be so informed. This took place at the February 27, 2003 closed session and had been based on the recommendations of the faculty member’s Tenure Review Committee and Administration.

The faculty member was re-evaluated in the Spring, 2003 semester and the Tenure Review Committee reversed its prior negative evaluation with the Administration’s concurrence. The Board voted to rescind its prior vote which was to not employ the faculty member further after the 2002-2003 academic year nor any years thereafter and the faculty member’s employment relationship not continue beyond the 2002-2003 academic year. The Board also authorized that the faculty member be so informed of this rescission.

The vote was as follows:

- President Grier: Aye
- Vice President Wong: Aye
- Trustee Carter: Aye
- Trustee Berg: Aye
- Trustee Rodis: Aye
- Trustee Marks: Aye
- Trustee Ramos: Absent

XV. Public Comments

Sabrina Hernandez, Associate from SF Electrical Industry Service Bureau expressed her concerns about the District’s Science Hall Fire Alarm Project and the use of an unlicensed subcontractor.

VCFA Goldstein assured Ms. Hernandez that he would meet with her to discuss her concerns.

Vice President Wong asked VCFA Goldstein if he could follow up with the Board to make sure that Ms. Hernandez concerns were rectified.

Trustee Carter suggested that VCFA Goldstein may also want to follow up with the individuals which Ms. Hernandez’s letter was directed to.

Ed Murray, Vice President of AFT 2121 expressed a few concerns and thanked the Board for their support for Lobby Day in Sacramento.

XVI. Adjournment:
President Grier called for a motion. Trustee Berg moved the motion, Trustee Carter seconded the motion. At the call of the question, All Trustees’ said “Aye,” the meeting was adjourned at 10:30 pm.

Submitted by,
Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees
__________________, 2003

Approved: ________________________________, Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
I. Open Session:

Call to Order: President Grier called the meeting to order at 6:35 P.M.

Roll Call: The following Trustees were present: Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Student Trustee Gloriamarie Caluen, Chancellor Day, and Legal Counsel Ronald Lee.

II. Pledge of Allegiance:
President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes
President Grier asked if there were any modifications to the May 2003 Regular Board Meeting minutes.

President Grier called for a motion. Trustee Marks moved the adoption of the minutes, Vice President Wong seconded the motion, All Trustees said “Aye”, the minutes for the April Board Meeting were adopted.

President Grier wanted to take a moment to recognize outgoing Student Trustee Rick Cantora whose dedication to the College both inside and outside the classroom helped strengthen relationships across constituency groups. She stated that his input was always highly valued and his poise and maturity in expressing his views made working with him a pleasure and a privilege. She also stated that due to a scholarship in the Philippines, Student Trustee Cantora couldn’t be present tonight but we still wanted to commend him for all of his efforts and present him with this special acknowledgement when he returns.

President Grier welcomed incoming, Student Trustee Gloriamarie Caluen who is a student at the John Adams Campus in the Medical Assisting Program.

Trustee Rodis commended Student Trustee Cantora for all of his efforts and read the proclamation for outstanding service. He stated that Student Trustee Cantora was one of the very few Student trustees to make sure that all the other campuses were involved with various activities besides the Ocean Avenue Campus.

Trustee Marks commended Student Trustee Cantora for all of his efforts and wishes him well with all of his endeavors.

Trustee Ramos commended Student Trustee Cantora for all if his efforts with the district.

Vice President Wong commended Student Trustee Cantora for all of his efforts and requests that a copy of the video tape of the June Board meeting be given to Student Trustee Cantora to reflect this moment.

IV. Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated B10, B12, and F5 were revised. Also, S3 and S5 were withdrawn. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Grier called for a motion. Vice President Wong moved adoption of the Resolutions Agenda, Trustee Berg seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
V. Approval of Consent Agenda Items
Trustee Rodis moved to adopt resolutions B6-B18 as consent calendar items, with the exception of B2, B3, B4, B5, B6, B10, and B16 Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The remaining B resolutions were adopted.

Vice President Wong moved to adopt resolutions C1-C4 as consent calendar items. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-H2 as consent calendar items, Vice President Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-H resolutions were adopted.

Trustee Berg moved to adopt resolution P1 as a consent calendar items, Vice President Wong seconded the motion. At the call for the vote, all Trustees said, “Aye”. The P1 resolution was adopted.

VIII. Report from Academic Senate
Fred Teti, Vice President of the Academic Senate gave an overview of what the Academic Senate is currently involved in, such as working closely with the Government Relations Department on the State Budget, the Accreditation Study, and the Chinatown/ North Beach campus.

Chancellor Day reassured the faculty members that there would not be a reduction of faculty office space at the CH/NB Campus for members.

Vice President Wong asked if any faculties are on the committee for the Chinatown/North Beach campus.

Chancellor Day stated that the Facilities Review Committee has delegated faculty members from each campus to represent the faculty as a whole to discuss various issues that faculty may have regarding various building projects that are occurring on their campuses.

IX. Report from Associated Students
NONE AT THIS TIME

ACTION ON P2
Amending the SFCCD Policy Manual By Adding Section 7.13 - Prohibiting the Sale of Tobacco Products on City College of San Francisco Campuses.

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Carter seconded the motion.

Ms. Gisele Givens and Rachel Perez, student advocates from the student group opposing big industry tobacco thanked the board for their support and highlighted various aspects of the resolution and support by the District.

Trustee Marks suggested a few modifications to the policy he suggested that instead of focusing on specific, “Divestment of Tobacco Stocks” if the committee looks into a broader policy of a screening that would limit investment in a range of industries, which isn’t limited to tobacco.

Ms. Perez said that she appreciates Trustee Marks suggestions and explained how they are still in the process of working through this policy.

Vice President Wong thanked the students for all of their efforts for taking the leadership in the activism that they have demonstrated.

President Grier asked for background information about the group that the students are representing.

Ms. Givens explained that they are a student advocacy group called “No on Big Industry Tobacco, or NO BI Tobacco” and the health department has been assisting us with our endeavors.

Chancellor Day explained how the District has been working closely with the students to advocate their concerns and the response has been successful.

President Grier called for the vote, All the Trustees said, “Aye”, P2 was adopted.
ACTION ON S2
Acceptance of Proposed Chinatown/North Beach Campus Program Document, dated June 2003

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Carter seconded the motion.

VCFA Goldstein explained that there was a Board of Trustees Facilities Committee meeting and these proposals were discussed in detail by Barcelon & Jang to highlight the program specifications to the committee.

Trustee Marks asked if there were any background information that could be provided and who is on the building committee being that there is no formal building committee.

Trustee Ramos asked if these proposals went through the shared governance process.

VCFA Goldstein explained that these proposals have their own process and did not go through a shared governance process. He stated that it has its own process that is distinct from our traditional process.

Trustee Marks asked if the executive summary explains where the District is in the process of City and County approval and have the Friends of the Columbo building signed the agreement.

Jim Blomquist, consultant to the District, explained that “the friends” have reviewed the agreement and approved it verbally. He also stated that the District has met the conditions of the settlement and the only step left in that agreement is for the committee wants issue a letter to the District confirming what they verbally agreed upon.

Trustee Marks suggested a modification to the resolution. He suggested that the resolution should say the following, "That the District would give authorization to proceed with this project in accordance with this document subject to the approval of the Friends of the Columbo building.” Trustee Ramos seconded the motion.

Trustee Rodis expressed his concerns regarding the amendment and express how he disapproves of the modification.

VCFA Goldstein explained that the agreement is still subject to the approval of the Architectural Selection Review and Design Committee (ASRDC) not the Friends of the Columbo Building. But that the Friends of the Columbo Building are members of that committee as well.

Vice President Wong asked if the District is legally required to get the approval of that subcommittee that was just mentioned for this program document.

VCFA Goldstein stated explained that the District has a memorandum of understanding (MOU) with the friends of the Columbo building that is the basis for the work of the committee that has specific built in milestones which the committee must approve.

Trustee Ramos asked if the committee reviewed the agreement through the MOU process prior to coming to the Board.

Chancellor Day explained that the committee does review the agreement through the MOU process prior to coming to the Board but rather through the Architectural Design and Review Committee that is established as part of the settlement agreement. He explained that the Friends of the Colombo Building reviewed the document today and we have a verbal agreement with them and will follow up with a written statement of what they approved.

Trustee Ramos asked if the approval of the agreement is supposed to be in writing or a verbal agreement.

Mr. Blomquist explained that the District has an email from one of the members of the committee that explained that the program is approved contingent upon a letter from Alice Carey, preservationist, certifying that it’s okay from her perspective.

Trustee Rodis explained how the District has gone through protocol and doesn’t understand why the District needs architectural approval prior to approving the resolution and doesn’t feel like the resolution needs any amending.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Vice President Wong explained that there were many discussions that took place regarding the timeline for this project and that the District should move forward and he supports the resolution.

Trustee Ramos asked if the resolution could pass without the suggested modification.

Counsel Lee explained that he agreed with Vice President Wong and that the project does comply with the MOU and doesn’t need any modifications and could pass without the suggested modification.

Trustee Ramos stated that he hopes that this project does comply with the MOU and he would be upset if the District came back for seeking future approvals for this program. He also expressed his concerns about being contract compliance.

Trustee Marks explained that it wasn’t a level of trust with District staff but rather making sure things are in order for the program.

Trustee Berg stated that this project has complied with the MOU and she supports the District and will vote that the resolution stand without the suggested amendment.

Vice President Wong asked VCFA Goldstein to explain if the Friends of the Columbo Building Subcommittee decided to approve the program document, and the Board decided afterwards not to move forward with the agreement does it still move forward.

VCFA Goldstein explained that the District would not move forward. He also stated that the District has been following the MOU and it’s been helpful in terms of clarifying the roles and responsibilities of the parties.

President Grier called for the vote for the amendment, Trustees decided on a roll call vote as follows:

- Trustee Berg - nay
- Trustee Carter - nay
- Trustee Grier - nay
- Trustee Marks - aye
- Trustee Ramos - aye
- Trustee Rodis - nay
- Vice President Wong - nay

Trustee Ramos expressed his disappointment regarding the presentation of the Mission project program report and hopes that the standards for the Chinatown/North Beach project would influence the architects who created the program report for Mission campus.

President Grier called for the vote, All the Trustees said, “Aye”, S2 was adopted.

**ACTION ON S4**

Acceptance of Proposed Final Project Proposal (FPP) Ocean Avenue Campus Classroom/Lab Complex/Theater, Music & Arts Program Facility, dated June 2003

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Carter seconded the motion.

Madelline Mueller, City College of San Francisco Music Department faculty member, expressed her support for the FPP for the Ocean Avenue Campus Classroom/Lab Complex/Theater, Music & Arts Program Facility, dated June 2003.

President Grier asked since Ms. Mueller has been on sabbatical what has she been researching for the FPP.

Ms. Mueller explained she has been researching with Julia Bergman’s assistance what would help to make the project successful.

President Grier asked what was the process that took place for planning the project with the community.

Chancellor Day stated that there has been outreach with the community to put the District on the map to start the FPP.

Trustee Berg commended Ms. Mueller on assisting with the FPP project and wished her well on her sabbatical.
Trustee Rodis suggested that the District needs to work on the Bond proposal with the Public Utilities Commission (PUC) to research various findings to develop the Balboa Reservoir.

President Grier called for the vote, All the Trustees said, “Aye”, S4 was adopted.

Vice President Wong thanked Merle Cannon and K2A for all of their efforts with the proposed FPP.

RECESS 8:00PM
RESUME 8:15PM

**ACTION ON S1**
Adoption of CCSF Education Master Plan

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Carter seconded the motion.

Trustee Marks commended District staff for all of their efforts with the CCSF Education Master Plan and looks forward to utilizing the plan. He asked why the CCSF Master Plan was adopted only for the period of June 2003 through June 2004.

Robert Gabriner, Director for Research, Planning and Grants highlighted the resolution and explained that it allows the District to have a current Education Master Plan every year.

Trustee Carter commended Trustee Marks efforts with his leadership with the master plan. He also thanked District staff for all of their efforts.

Trustee Ramos asked if the Chancellor could encapsulate for the public how this document would be implemented and what are the issues confronting the college community as contained within this Education Master Plan, specifically technology issues.

Chancellor Day explained that the District embarked on this journey to develop an Educational Master Plan for guidance for future developments with the college’s programs and support services infrastructure.

Mr. Gabriner explained the Educational Master Plan would speak to the need for rich professional development for all of our staff, our faculty, and administrators and there is a college –wide initiative to speak to the issues of student learning, teaching excellence, and the capacity to function as efficiently and as ineffectively we can. He explained that addressing and improving our capacity to address the needs of students who are at the basic skills level and in the pre collegiate program is vital.

Chancellor Day also explained that by implementing the Educational Master Plan it allows the District to take an extra step with technology and implement a program for all of our employees to be networked district wide, which would allow for enriched staff development.

Vice President Grier commended Trustee Marks for all of his efforts with the Master Plan and suggested that the District should plan a joint meeting with San Francisco Unified School District.

President Grier called for the vote, All the Trustees said, “Aye”, S1 was adopted.

**X. Monthly Financial Report**

VCFA Goldstein suggested that the Board should consider combining Resolution No. 030626-B1 with the Monthly Financial Report.

**ACTION ON B1**
ADOPTION OF ANNUAL BUDGET 2003-2004 BUDGET (PRELIMINARY BUDGET)

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Ramos seconded the motion.

VCFA Goldstein highlighted the monthly report and explained that the preliminary budget is usually done at this time each year. He explained that the preliminary annual budget includes a roll-over of current expense, plus anticipated savings, follows the highest order of priorities proposed in the budget planning process, recommended in budget review, and is dependent on some additional resource availability. He stated that the budget will be the subject of a subsequent resolution for a final budget.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VCFA Goldstein stated that the 2003-2004 Annual Budget for the General Fund Unrestricted is based on a projected revenue and resources totaling $151,698,372 of which $148,198,372 represents the sum of state and local allocations and fees and $2.0M represents the prior year’s ending balance and $1.5M represents a one-time transfer from the Board Designated reserve. He stated that some restricted funds (grants) budgets for 2003-2004 have been funded at approximately 90% of the prior year’s allocation and fee based programs have been funded based on estimated revenue.

VCFA Goldstein explained that the General Fund Unrestricted Expenditure budget for 2003-2004 is continues operational expenditures from the prior fiscal year. He stated that although the current ending balance projected at June 30, 2004 for this budget is zero, the District is fully intends to manage resources in a manner that will achieve and ending balance at or near $2M.

VCFA Goldstein also stated that upon completion of the state budget, recommended adjustments to the District’s revenue and expenditure budgets will be reviewed in comparison to the proposed Annual Budget, as recommended by the Chancellor and the Planning Budgeting Council, which will be submitted to the Board at the September meeting.

VCFA Goldstein stated that due to the economy, next year the District may need to revise the budget due to extreme difficulties but he is optimistic about a better economy.

Trustee Marks asked how is the District going to continue to improve the process of developing the budget and adopting the budget where the Board could have greater input, oversight and understanding of the budget.

VCFA Goldstein stated it would be appropriate to have at least one session hosted by the Finance committee prior to the board meeting considering adoption of the final budget, where the District can go into detail and hear the Board’s expectations and suggestions. He stated that it would be early in September after summer so other members of the District could attend. He also explained that the District is trying to put together some performance measures with this budget. This would show how many people benefit from different type of student services. Which we could expand on that idea to figure out what various items the budget pays for.

Trustee Marks commended VCFA Goldstein with the suggestion and hopes that the Board could play a greater role.

Trustee Rodis explained that since he has been the chair of the Finance Committee there have been meetings to discuss budget issues, unfortunately not a lot of Board members attend and hopefully if we do have one in September all the Board members who have questions and would like to know more about the budget will attend the meeting. He asked how much of the non resident revenues are from international students and how much of that is just from people outside of California who are paying nonresident tuition fees.

CFO Kendrix explained that although he doesn’t have a breakdown of students he knows that the bulk of those students are from out of the country.

Trustee Rodis also expressed his concerns about having easier access to the information available to international students on our website. He hopes that the District could rectify this problem and have the information in an accessible area.

CFO Kendrix stated that he would seek advisement regarding his idea.

Trustee Berg explained that as she was reviewing the budget she noticed about ninety percent goes towards personnel costs and ten percent is discretionary. She asked since the state budget may not be figured out until November and cash may be withheld what is the District’s budget back up strategy.

VCFA Goldstein stated that the District has met with the city Treasury Department regarding providing the District with assistance. He stated that Wells Fargo may be a possibility if the District needs bridging with our finances. He suggested that he would bring more information to the Board at the next meeting.

Trustee Berg asked that the District keep the Board informed about the budget details.

Chancellor Day highlighted the reality of the District’s budget and explained the many reductions for the fiscal year 2002-2003 that the District has already made.

President Grier asked if many of the fall courses would be cancelled like the summer.
VCFA Goldstein gave a brief overview of the summer and fall semester and stated that fall would not be drastic like summer.

Chancellor Day commended Judy Teng, Dean of Contract Education, for her and her staff’s efforts for moving quickly in trying to set up some compensating strategies for the District with our High School Program for the summer.

VCSD Griffin commended Dean Teng for all of her efforts with the High School Program that she put in place a few months ago.

Trustee Rodis commended VCFA Goldstein, CFO Kendrix and District staff for all of their efforts with the budget.

President Grier called for the vote, All the Trustees said, “Aye”, B1 was adopted.

XI. **Action on other Resolutions Agenda Items**

**ACTION ON W5**
**DECLARATION OF INTENTION TO SELL REAL PROPERTY**

President Grier called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

VCFA Goldstein explained that the resolution was drafted by Bond Counsel and highlighted the resolution.

Trustee Ramos requested that there be a status update to understand the project and what is occurring.

Trustee Carter asked what is the general overview of Bond counsel if the District retains the property.

Cliff Gerber, Bond Counsel explained that the District can issue tax exempt bonds for governmental purposes. The property is owned, operated, and managed by a governmental entity. That is the congressional mandate. He stated that if the District proposed to change the use of the financed property to private use, whether it’s for profit or whether it’s not for profit the district would end up under the tax law with what is called a change in use. That change in use can retroactively jeopardize the initial tax exemption on the bonds and that’s where the risk is. He highlighted various ways the District could preserve the tax exemption of the bonds.

Trustee Carter thanked the Administration and Bond Counsel for their explanations and expressed how he wanted to make it clear to the public and to his colleagues on the Board that under any type of partnership or ownership interest that this District keeps in that property, the District potentially not only jeopardizes the portion of the bonds that are for the District, but may have a ripple effect for other city departments.

Mr. Gerber stated that all city departments are tied at the hip with respect to the tax exemption on the overall issue because the IRS just looks at the whole thing as a city bond issue.

Trustee Marks asked if the District were to sell the property, use the proceeds for the lease purchase and complete that transaction would there be anything prohibiting using other money to repurchase an interest in the original property.

Mr. Gerber explained that it would depend on the overall transaction and how this transaction was done.

President Grier called for the vote, All the Trustees said, “Aye”, W5 was adopted.

Counsel Lee stated that the resolution needed to have a 2/3rds vote, as follows:

Berg: Aye  
Carter: Aye  
Grier: Aye  
Marks: Aye  
Ramos: Aye  
Rodis: Aye  
Wong: Aye

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
ACTION ON W4

Authorization for a Long Term Ground Lease with SFUSD for the entire property occupying Block 3636 bounded by Valencia, 22nd, and Bartlett Streets at a cost of $7.5 million

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

VCFA Goldstein stated earlier this year the San Francisco Unified School District (SFUSD) Board of Education authorized the Superintendent of Schools to enter into a long-term ground lease agreement with City College for the entire property occupying Block 3636 bounded by Valencia, 22nd, and Bartlett Streets. Under the proposed lease the college would have the opportunity to construct its new Mission Campus on the site with a combination of a new building and rehabilitation of an existing structure. The funds needed to pay for the ground lease will come from a combination of sources including proceeds from the disposal of the property the College currently owns at 2550-2560 Mission Street, the unspent portion of the 1997 bond allocation for property acquisition, unallocated interest earned from the 1997 bond issue, and rents collected from district-owned properties.

Trustee Rodis asked if SFUSD were forced to close down the Phoenix High School or Downtown High School due to budget constraints, would they be able to say the District would like the equivalent of what we would otherwise have gotten in terms of rent or anything else.

VCFA Goldstein explained that as part of this long-term agreement of the College it would allow the Downtown High School to remain at its current site for a period of up to thirty years without rental changes and up to an additional thirty years at 50% of market rental rate. He stated that the College would allow Phoenix High School to be located at a college-owned location that is compliant with the State’s Field Act for up to fifteen years without rent. He stated that the specific allocations from each source will be presented to the Board for ratification when the District makes the $7.5 million payment later this year.

Trustee Marks asked if the lease was public record yet.

VCFA Goldstein explained that the District has to meet with attorneys to discuss the lease prior to the lease becoming public record.

Trustee Marks hopes that the Board will get the opportunity to know when the lease is approved.

President Grier called for the vote, All the Trustees said, “Aye”, W4 was adopted.

ACTION ON B10

Authorization be given to contract with authorization be given to contract with Angus - Hamer from July 1, 2003 through June 30, 2004 for one (1) year with up to three (3) one year extensions for special services and advice to provide the District with low voltage / technology infrastructure consulting services at a cost not to exceed $250,000.

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Berg seconded the motion.

Trustee Ramos wanted an explanation as to why the District is splitting this contract with the two companies and will this be practiced in the future.

Chancellor Day explained that this process does not have any impact other than to strengthen local SLBE program initiative.

Stephen Herman, Dean of Administrative Services explained that after the initial draft of the resolution was written, District staff received an inquiry from the second highest bidder, Smith, Fause, McDonald, who asked where the firm fell down in order to do better in the bid process in the future. During the conversation with the staff in the review, it became evident that both firms on balance are equal and the 2% score difference is negligible. He stated that both firms are clearly qualified to do the job. With only a 2% difference in the final composite score of written materials and oral interview, District staff viewed this as a win-win situation. He explained that both firms were contacted today and have signed a statement agreeing to a 50% split award for each pending approval by the Board.

Trustee Ramos asked if there were any other contracts that had the 50/50 split.

Mr. Herman explained that this was the first time that the District has had the 50/50 split on a contract.

Trustee Carter expressed how Trustee Ramos comments and concerns are well taken, and commended the Administration for making the effort to make our SLBE program stronger.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Trustee Wong hopes that dividing various contracts would continue to provide diversity in the District’s projects and highlighted the historical perspective of the program.

President Grier called for the vote, All the Trustees said, “Aye”, B10 was adopted.

**ACTION ON B3**
Authorization be hereby given to establish a special services agreement with SCT Corporation for consulting services from July 1, 2003 through June 30, 2004 for a cost not to exceed $25,000 (this is a reduction from $50,000 last fiscal year)

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Carter gave a brief overview of the resolution and explained that it was discussed at the Technology Committee meeting and continued to express his support for the resolution.

President Grier called for the vote, All the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B4**
Authorization be hereby given to contract with Strata Information Group (SIG) to provide technical consulting to the programming unit of the ITS Department for period from July 1, 2003 through June 30, 2004 for a total contract cost not to exceed $115,000 (this is a reduction from $240,000 last fiscal year)

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Carter gave a brief overview of the resolution and explained that it was discussed at the Technology Committee meeting and continued to express his support for the resolution.

President Grier Called for the vote, All the Trustees said “Aye”, B4 was adopted.

**ACTION ON B5**
Authorization to contract with Development Institute, Inc., to provide consultation and special services to be defined by formal work scope for a period from July 1, 2003, through June 30, 2004, at a total contract cost not to exceed 225,000 with the option to renew for an additional one year based upon an assessment of progress/outcomes for the upcoming year

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Rodis seconded the motion.

Trustee Carter highlighted the resolution and expressed his support for the resolution and explained how they were a valuable asset to the District.

Trustee Ramos suggested an amendment as follows, “Further Be it Resolved that at the end of the fiscal year there be written feedback from persons assisted or supervised by Development Institute.”

Trustee Carter also suggested that he would like to also add that evaluation documents also be a part of that assessment of progress and outcomes come before the Board, because it is already part of this resolution.

Trustee Ramos asked if Trustee Carter was talking about some type of evaluation based on a satisfactory type of outcome. He stated because if not, there’s really nothing to add thereupon an assessment of progress outcomes for the upcoming year.

Trustee Carter clarified what he was saying is that what Trustee Ramos maybe asking for, as far as an assessment look, is one of several considerations that the Board should be able to do and have.

Trustee Berg expressed her concerns and explained that the one sentence that Trustee Carter is referring to by saying that such assessment shall include comments from those people in direct relationship to the consultant is a little confusing. She explained that she would not like to approve anything that said that a consultant would be supervising an employee of the District. She stated her suggestion to Trustee Ramos that the Board would like to have the assessment based on people with whom they are working which would be legitimate.

Trustee Ramos modified his correction by stating the following, “By those that DI works or interacts with as part of their contract with City College of San Francisco.”

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Marks expressed his concerns and explained that by continuing to have a contract with Development Institute (DI) that the District is not fully developing the capacity of the institution to do the work once they decide that they are not working for the district. He stated that the District should be careful once DI decides that they are not work for the district. He also stated that the District has to be very careful about developing the capacity of this institution on an administrative level to be taking over many of these functions. He explained that the long term goals could have some very serious consequences as good as their work is as important as they are and as much the District is saving. He also stated that to have a firm based in Boston, doing work in San Francisco, and not developing the capacity of this institution is problematic and the District should be thinking about the long-term consequences of this as we are moving forward.

Vice President Wong stated that this was discussed at the Technology Committee and the committee discussed it at length in terms of evaluations from the individuals, department chairs that DI has been working with. He stated that Dr. Katherine German’s response to that was that they did have evaluations, and a lot of it was anecdotal, and that the best barometer of their success is student outcome, the success of the students. He stated that even though he supports Trustee Ramos’s recommendation, He suggested we also need to look at student outcome and that’s something that we need to remember in terms of the response of Dr. Katherine German.

Trustee Ramos explained that the comment that Vice President Wong is referring to was not made from her evaluations or feedback from City College of San Francisco, it was made with another contractor.

Counsel Lee read the modifications to the resolution. President Grier called for the vote, All the Trustees said “Aye”, B5 was adopted.

**ACTION ON B6**  
Authorization to allow the Vice Chancellor of Finance and Administration; Chief Financial Officer; and Director of Administrative Services to transact business on Wells Fargo account no. W12198236

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Carter seconded the motion.

President Grier called for the vote, All the Trustees said “Aye”, B6 was adopted.

**ACTION ON B7**  
Amending the Agreement with the firm of Morgan, Lewis, & Bockius, LLP for Providing Legal Service in Areas Related to Project Labor Agreements for an additional $50,000.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Wong seconded the motion.

Vice President Wong asked if the District was going to add an additional $50,000 to their contract, and if the money is coming out of the 2001 bond measure.

VCFA Goldstein stated that Vice President Wong was correct that the District is going to add an additional $50,000 and it is coming from the 2001 bond measure.

Vice President Wong asked what additional work they would be providing to the District.

Chancellor Day stated that it is for finishing up on the negotiations, which the District is hoping to conclude and is an agreed upon goals between us and the union representatives at the table to try to achieve the wrap up of the negotiations through and by Labor Day.

Trustee Marks asked what the reason for the increase was.

Counsel Lee stated that they have been providing services to the District, particularly Mr. Carl Uehlein who is the principal involved.

Chancellor Day explained how the funds are allocated to the budget for this resolution.

Trustee Berg expressed her concerns about the PLA and how it is not straightforward and how she would have been surprised if the amount of money allocated was enough to finish this project.

Trustee Ramos expressed his support for the resolution and explained how Mr. Uehlein discusses the issues one by one, and the other side has complained about tough he is, which tells him he is a good lawyer.
ACTION ON B9
Authorization be given to modify the contract with Kaplan, McLaughlin, Diaz/Kwong Kolm Architects effective July 1, 2003 through September 30, 2006 to provide the District with architectural and engineering services for the Community Health and Wellness Center, the Student Health Center, Child Development Center and extra services at an additional cost not to exceed $1,406,500 for a total contract amount not to exceed $4,906,500

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Wong asked if this resolution is going to add another $1.4 million dollars to the contract.

VCFA Goldstein gave an overview of the resolution, he explained that the architects have completed the programming phase that was reviewed and accepted by the Board at its April meeting and consequently, it has been determined that a modification to the existing contract with KMD/K2A would expedite completion of the project in the timeliest and most cost effective manner based upon the revised budget as proposed.

Vice President Wong commended the two firms for all of their efforts, and expressed his concerns about whether the allocated funds would filter down to SLBE’s and sub consultants.

President Grier Called for the vote, All the Trustees said “Aye” Except Trustee Marks who said “Nay”, B9 was adopted.

ACTION ON B16
Authorization to renew existing Contracts/Grants

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Ramos seconded the motion.

Trustee Carter highlighted the R Smart modification, and explained that the renewed contract is to retain Rsmart Group services as the National Articulation and Transfer Network (NATN) technology partner during FY 2004, following the renewal of grant funds by FIPSE through a second congressional earmark. He also explained the modification which is being made to the Development Institute resolution.

President Grier Called for the vote, All the Trustees said “Aye” B16 was adopted.

ACTION ON F1-4
Resignation Educational Academic Administrative Position

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg expressed her congratulations to all of the District staff that were retiring.

Vice President Wong also expressed his support for all of the District staff who are retiring and wished them well on all of their endeavors.

President Grier Called for the vote, All the Trustees said “Aye”, F1-4 was adopted.

ACTION ON F5
Commending Chancellor Philip R. Day Jr., and Authorizing Employment Agreement Amendments, including Term Extension and Increment

President Grier called for a motion. Vice President Wong moved the resolution, Trustee Berg seconded the motion.

Trustee Berg commended Chancellor Day for all of efforts and his dedicated service to City College of San Francisco.

Trustee Marks expressed his concerns and explained a request to the President to charge the Personnel Committee with conducting a review of the current evaluation process, and evaluation instrument that would be completed by the end of December, so the Board could implement modifications to next year’s process.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Vice President Wong commended Chancellor Day for all of his efforts and his dedicated service to the District.

President Grier called for the vote, All the Trustees said “Aye”, F5 was adopted.

**ACTION ON P1**

Notice of Intention to Amend the SFCCD Policy Manual Section 1.05 – Meetings

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, P1 was adopted.

**ACTION ON S6**

Approval of Recommendation for Granting of Early Tenure

President Grier called for a motion. Trustee Berg moved the resolution, Vice President Wong seconded the motion.

Trustee Berg asked for a brief update about the faculty who were granted early tenure.

Brian Ellison, Dean of Curriculum, Tenure Review and Faculty Evaluation gave an update of the resolution and explained that each faculty member was recommended by their respective Tenure Review Evaluation Committees to the Chancellor based on the criteria set forth in the AFT – District Collective bargaining Agreement. He announced the following faculty who were selected as follows:

Suzannah Bray   English Department  
Andrew Chandler  Architecture Department  
Bob Davis  Music Department  
Diane Fredericks  Transitional Studies Department  
Ni Hornor  Mathematics Department

Trustee Ramos asked during this evaluation for early tenure, are student evaluations submitted in any form evaluated or looked at.

Dean Ellison stated that the process does have a review for student evaluations. In fact, each of these folks was evaluated during the Fall 2003 or 2002 rather Spring 2003 academic semesters and during both of those evaluations, student questionnaires are distributed and analyzed.

President Grier Called for the vote, All the Trustees said “Aye”, S6 was tabled.

**ACTION ON S7**

The Honorable Board of Trustees of the San Francisco Community College District expresses its heartfelt appreciation for the many contributions made by the faculty retiring this academic year.

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Marks seconded the motion.

Trustee Marks expressed his heartfelt appreciation for the many contributions made by the faculty who are retiring this academic year and hopes that there could be a resolution that reflects classified retirement as well.

Trustee Rodis thanked all the faculty members for all of their many years at the District.

President Grier Called for the vote, All the Trustees said “Aye”, S7 was adopted.

**ACTION ON W1**

Authorization to lease a space from the Community Center Project, at a cost not to exceed $7.50 per hour of classroom use and $87.50 per week or any part of a week for used office space starting Jan 1, 2004 and continuing through June 30, 2004 at which time rent may be revisited by mutual agreement between the Center and the District

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, W1 was adopted.

**ACTION ON W2**

Authorization to exercise options to renew rental agreements for the use of space by the City

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, W2 was adopted.

**ACTION ON W3**

Authorization to exercise options to renew rental agreements for the use of space by the City College of San Francisco campuses for fiscal year 2003-2004

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier Called for the vote, All the Trustees said “Aye”, W3 was adopted.

Stephen Herman, Dean of Administrative Services highlighted all the rental and lease resolutions and stated to the Board if they had further questions they could contact him.

**XII. Board of Trustee’s Report**

Trustee Rodis welcomed the Student Trustee, Gloriamarie Caluen on the Board and announced that the Asian American Pacific Islander Advisory Reception is at the Hyatt Hotel at 4:00pm. He also gave an explanation upon the meaning of the call for the question for Board items. He also stated his concerns about having various members who need to speak wait for numerous hours and suggested that if the District can get a sense of who is getting paid by the hour by District it would make sense to have them speak in the beginning of the meeting.

Trustee Berg reminded the Board that there is a conference in town and commended President Grier for her efforts with the conference.

Trustee Ramos thanked the technical staff and people in the audience for all of their support for staying for the meetings. He highlighted what he has been involved with for the past month and commended Leslie Smith, Director for the Government Relations Department and Stephen Glick, Dean of Downtown campus for their assistance with legislative measures in Sacramento and also expressed his support for constitutional rights for homosexuals in Texas.

Trustee Marks thanked Trustee Rodis for expressing his desire that the Board become more educated about parliamentary procedures. He also stated a lengthy meeting provides better dialogue between the Board and the District staff.

Trustee Wong thanked Trustee Carter for hosting the Technology Committee meeting. He also highlighted various meetings that he has also been involved with for the past month, such as, the Facilities Committee Meeting, New Mission Advisory Committee, Chinatown/ North Beach Campus. He also wanted to congratulate Gloriamarie Caluen for becoming Student Trustee. He also thanked Veronica Hunningcutt, Dean of the South East campus and Stephen Herman, Dean of Administrative Services for being elected as co chair of the CCSF Administrators Associations.

Trustee Carter commended Trustee Ramos for being the chair of the Legislative Committee and expressed how Trustee Ramos has an excellent resource with Leslie Smith. He also highlighted what he has been involved with for the past month, such as, participating in a golf tournament fundraiser, attended the final farewell party for Frank Chong, attending the third annual Mexican-Irish event, June kick off in the Mayor’s Office, and a Democratic Federal event.

Vice President Grier highlighted what she has been involved with for the past month, such as, hosting the Pacific Western and Central Regional Trustee Leadership Conference, the Ocean Avenue Campus tour, Diversity Committee luncheon at the Hyatt and the LGBT parade.

**XIII. Chancellor Report**

Chancellor Day highlighted what he has been involved with for the past month and explained that details are in his chancellor’s report. He thanked the Board for their support with his evaluation, and the staff members for all of their efforts.

**XIV. Closed Session Announcements**

NONE AT THIS TIME

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*

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XV. Public Comments

NONE AT THIS TIME

XVI. Adjournment:
President Grier called for a motion. Trustee Berg moved the motion, Trustee Carter seconded the motion. At the call of the question, All Trustees’ said “Aye,” the meeting was adjourned in memory of Randy Senzaki, Faculty member in the Asian American Department at City College, Ms. Enola Maxwell, founder and longtime director of the Potrero Hill Neighborhood House and mother of San Francisco Supervisor Sophie Maxwell, and Gregory Peck, Actor at 11:00 pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees August 28, 2003

Approved: _______________________________________. Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
August 28, 2003
City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium

START: 6:10pm
8:55pm broke for Recess – Resumed 9:10pm

BOARD TRUSTEES PRESENT: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Student Trustee Gloriamarie Caluen, Chancellor Day, and Legal Counsel Ronald Lee.

Members Absent: None

I. CALL TO ORDER: Grier called the meeting to order at 6:35 P.M.

II. PLEDGE OF ALLEGIANCE: Grier led the Trustees and the audience in the Pledge of Allegiance.

III. FINANCE CORPORATION MEETING: Grier temporarily adjourned the regular meeting to call to order the meeting of the San Francisco Community District Finance Corporation meeting. VCFA Goldstein explained and facilitated the proceedings and the Trustees decided to table this agenda until next month. MOTION/SECOND by: Rodis/ Berg to table the Finance Corporation meeting until next month meeting. motion carried unanimously.

IV. APPROVAL OF MINUTES: MOTION/SECOND by: Berg/Carter to approve meeting minutes of June 26, 2003 as amended. motion carried unanimously.

V. Adoption of the Resolutions Agenda: Counsel Lee referred to the handout titled, “Additions and Modifications”, and announced the detailed changes in the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

MOTION/SECOND by: Berg/ Rodis to adopt resolution agenda. motion carried unanimously.

VI. APPROVAL OF CONSENT AGENDA ITEMS AS FOLLOWS:

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
Resolution No. 030828-B7 - **MOTION/SECOND** by: Berg/Rodis to approve Resolution No. 030828-B7. motion carried unanimously.

Resolution No. 030828-C1, C4- **MOTION/SECOND** by: Berg/ Rodis to approve Resolution No. 030828-C1, C4. motion carried unanimously.

Resolution No. 030828-G1-G9- **MOTION/SECOND** by: Berg/ Rodis to approve Resolution No. 030828-G1-G9. motion carried unanimously.

Resolution No. 030828-S7, S10- **MOTION/SECOND** by: Berg/Rodis to approve Resolution No. 030828-S7, S10. motion carried unanimously.

VII. SPECIAL PRESENTATIONS: Grier introduced VCSD Dr. Don Griffin who introduced the faculty receiving tenure.

VIII. REPORT FROM CONSTITUENT GROUPS

i. **Academic Senate** – David Yee

ii. **Associated Student** – Greg Turnage

iii. **Classified Senate** – Rose Vela


IX. ACTION ON OTHER RESOLUTIONS AGENDA ITEMS

**ACTION ON P2**- Notice of Intention to Amend the SFCCD Policy Manual By Adding Section 7.25, Small Business Enterprises

Resolution No. 030828-P2 was taken out of order at the request of Vice President Wong.

**MOTION** by Ramos called for a roll call vote to table this resolution until the October meeting as follows: Berg: Aye, Carter: Aye, Grier: Aye, Marks: Aye, Ramos: Nay, Rodis: Aye, Wong: Aye. Resolution was tabled until the October Board meeting.

**ACTION ON P1**- Notice of Intention to Amend the SFCCD Policy Manual Section 8.06a – Procurement of Supplies, Equipment.

**MOTION/SECOND** by Carter/Berg to approve Resolution No. 030828-P1, motion carried unanimously.

**ACTION ON B1** - Authorization for General Fund Modification(s) for Special Services Contract.

**MOTION/SECOND** by Berg/ Rodis to approve Resolution No. 030828-B1, motion carried unanimously.

**ACTION ON B2**- Authorization be hereby given to contract with Insession technologies to provide a three year software subscription for the AutoDBA program to the District beginning August 29, 2003 at an annual cost not to exceed $28,200.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
MOTION/SECOND by Berg/ Carter to approve Resolution No. 030828-B2, motion carried unanimously.

ACTION ON B3- Authorization for one (12) Contract Modification(s) totaling ($1,710,104.10) for Special Services Contract(s) and Construction Contract(s)
MOTION/SECOND by Marks/Carter to approve Resolution No. 030828-B3, motion carried unanimously.

MOTION/SECOND by Marks/Wong to approve Resolution No. 030828-S6, motion carried unanimously.

ACTION ON B4 - Authorization for one (12) Contract Modification(s) totaling ($1,710,104.10) for Special Services Contract(s) and Construction Contract(s)
ACTION ON B5- Authorization be hereby given to contract with Discount Travel/Sunlight Travel for logistical and program arrangements to and within Vietnam, in connection with a credit program, from December 26, 2003 and January 11, 2004
MOTION/SECOND by Berg/Wong to approve Resolution No. 030828-B4 & Resolution 030828B5, motion carried unanimously.

ACTION ON B6- Authorization be hereby given for approval to contract with Steven Spurling to provide special services for City College of San Francisco for the time period of September 1, 2003 through June 30, 2004, in the amount not to exceed $80,000
MOTION/SECOND by Berg/Carter to approve Resolution No. 030828-B6, motion carried unanimously.

ACTION ON C2- Procurement of equipment, supplies, services, etc.,$3,000 or more

ACTION ON P3- Amending the SFCCD Policy Manual By Amending Section 1.05 Meetings
Berg proposed an amendment to the resolution so that the minutes for Board Meetings would also include Board members’ requests for District staff to provide information and reports.
MOTION/SECOND ON AMENDMENT by Berg/Carter, motion carried unanimously.
MOTION/SECOND by Berg/Carter to approve Resolution No. 030828-P3, motion carried unanimously.

ACTION ON S1- Supporting the Budget Accountability Act
MOTION/SECOND by Berg/Rodis to approve Resolution No. 030828-S1, motion carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
ACTION ON S2- Reaffirming the District’s Opposition to Proposition 54 Classification By Race, Ethnicity, Color or National Origin Initiative Constitutional Amendment

MOTION/SECOND by Berg/Rodis to approve Resolution No. 030828-S2, motion carried unanimously

ACTION ON S3- Conferring of Honorary Community College Associate Degree in International Relations, Honoris Causa, to the Honorable Gloria Macapagal-Arroyo, President of the Republic of the Philippines

ACTION ON S4- Memorial Resolution given to the family of Enola Maxwell on the sixth day of July, 2003

MOTION/SECOND by Berg/Rodis to approve Resolution No. 030828-S3 & S4, motion carried unanimously

ACTION ON S5- Travel Request for Association of Community College Trustees (ACCT) Annual Conference

Rodis made a modification to the resolution to reflect that he is the National President of the Association of Asian Pacific Islander Community College Trustees.

MOTION/SECOND ON AMENDMENT by Berg/Rodis, motion carried unanimously.

MOTION/SECOND by Berg/Ramos to approve Resolution No. 030828-S5, motion carried unanimously

ACTION ON S8- Recognition of State Chancellor, Thomas J. Nussbaum for exemplary service to the California Community Colleges upon the occasion of his retirement in January, 2004.

MOTION/SECOND by Berg/Rodis to approve Resolution No. 030828-S8, motion carried unanimously

ACTION ON S9- Public Meeting/Public Records Advisory Committee; Adopting Recommendations Resulting from a Joint Meeting of the Board of Trustees of the SFCCD and the Sunshine Ordinance Task Force of the City & County of San Francisco; Directing the Chancellor to Implement the Recommendations; Expressing Gratitude to Members of the District’s Public Meeting/Public Records Advisory Committee.


ADJOURNMENT:

MOTION/SECOND by Berg/Rodis to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 11:00pm.
Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, September 25, 2003.

Approved:______________________________, Vice Chancellor of Finance and Administration
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
September 25, 2003
City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium

START: 6:20pm
8:40pm broke for Recess –– Resumed 8:55pm

BOARD TRUSTEES PRESENT: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Student Trustee Gloriamarie Caluen, Chancellor Day, and Legal Counsel Ronald Lee.

Members Absent: None

I. CALL TO ORDER: Board President Grier called the meeting to order at 6:20 P.M.

II. PLEDGE OF ALLEGIANCE: Board President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. FINANCE CORPORATION MEETING: Grier temporarily adjourned the regular meeting to call to order the meeting of the San Francisco Community District Finance Corporation meeting. VCFA Goldstein explained and facilitated the proceedings and the Trustees decided to disband the Finance Corporation. MOTION/SECOND by: Berg/ Carter. Motion to disband carried unanimously.

IV. APPROVAL OF MINUTES: MOTION/SECOND by: Berg/Rodis for a modification to the minutes. The Amendment was approved. MOTION/SECOND by: Carter/Wong to approve meeting minutes of August 28, 2003 as amended. Motion carried unanimously.

V. Adoption of the Resolutions Agenda: Counsel Lee referred to the handout titled, “Additions and Modifications”, and announced the detailed changes in the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.” MOTION/SECOND by: Carter/Wong to adopt resolutions agenda. Motion carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
VI. APPROVAL OF CONSENT AGENDA ITEMS AS FOLLOWS:

Resolution No. 030925-B6, Resolution No. 030925-B7, Resolution No. 030925-B8 - MOTION/SECOND by: Berg/Carter to approve. Motion carried unanimously.

Resolution No. 030925-C1, Resolution No. 030925-G1-5, Resolution No. 030925-H1-2, Resolution No. 030925-N1, MOTION/SECOND by: Berg/Carter to approve Motion carried unanimously.

Resolution No. 030925-S1 - MOTION/SECOND by: Berg/Wong to approve Resolution No. 030925-S1. Motion carried unanimously. Public Comment was made by Athena Steff

VII. PUBLIC COMMENT: Various individuals expressed their concerns about Prop. L and Prop. F as follows: Steve DeKonte, Michael Denny, Ismael Baires, Katie Salas, Ruby Kalsovbremer, Starchild.

VIII. MONTHLY FINANCIAL REPORT: CFO Kendrix explained the District is still in the process of closing its financial records for the period ending June 30, 2003 and highlighted the District's financial status.

IX. ACTION ON OTHER RESOLUTIONS AGENDA ITEMS

Resolution No. 030925-S3 - MOTION/SECOND by: Berg/Carter to approve. Motion carried unanimously.

Resolution No. 030925-B2 - MOTION/SECOND by: Berg/Wong to approve Motion carried unanimously. Ramos requested VCFA Goldstein and CFO Kendrix to provide a cost continuation factor report.

Resolution No. 030925-B3 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

Resolution No. 030925-B4 - MOTION/SECOND by: Berg/Rodis to approve. Carter tabled resolution to modify language until next month meeting. MOTION/SECOND by: Carter/Rodis. Motion to tabled this resolution until next month was carried unanimously.

Resolution No. 030925-B5 - MOTION/SECOND by: Berg/Rodis to approve. Motion carried unanimously

Resolution No. 030925-B9 - MOTION/SECOND by: Berg/Wong to approve. Carter requested that the District provide the Trustees with a copy of Stephanie Atwood's Background information. Ramos abstained from the vote, Motion carried 6-0.

Resolution No. 030925-B10 - MOTION/SECOND by: Berg/Rodis to approve. Motion carried unanimously

Resolution No. 030925-B11 - MOTION/SECOND by: Berg/Rodis to approve. Motion carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
Resolution No. 030925-C2 - MOTION/SECOND by: Berg/Rodis to approve. Motion carried unanimously.

Break 8:50pm
Reconvened 9:00pm
Trustee Ramos left the meeting at 9:00pm

Resolution No. 030925-P1 - MOTION/SECOND by: Rodis/Carter to approve. Motion carried unanimously.

Resolution No. 030925-S2 - MOTION/SECOND by: Wong/Rodis to approve. Motion carried 6-0, Ramos was absent.

Resolution No. 030925-S4 - MOTION/SECOND by: Wong/Rodis to approve. Amendments proposed by Marks/Carter to add modifications to sections 7.2 “Provide Leadership to Finalization of the College’s Master Planning and process”, section 9.5 “Develop a regular calendar for policy review and monitoring by the Board”, and 11.1 “Enhance defective communications and decision making within the Shared Governance System”, Motion failed 1-5 (Berg- Nay, Carter ––Nay, Grier- Nay, Marks- Aye, Ramos-Absent, Rodis-Nay, Wong-Nay)

Additional amendments for Section 7.2 and Section 9.5 proposed by Marks/Carter were as follows:
("Please note that the Board decided to vote on each section individually.")

- Section 7.2, “Provide leadership the finalization the college’s master planning process adding this phrase, “while ensuring significant public input into the approval process.”

  Motion passed 4-2 (Berg- Nay, Carter –– Aye, Grier- Aye, Marks –– Aye, Ramos- Absent, Rodis-Nay, Wong –– Aye).

- To add to Section 9.5, “Develop a regular calendar for policy review and monitoring by the Board.”

  Motion passed 4-2 (Berg- Nay, Carter –– Aye, Grier- Aye, Marks –– Aye, Ramos- Absent, Rodis-Nay, Wong –– Aye).

- Section 11.1 “To enhance effective communications and decision making within the shared governance system” adding this phrase “and ensure that Board policies relating to shared governance are followed.”

  Motion to move modification for Section 11.1 failed for a lack of a second. Main Motion as amended carried 6-0.

Resolution No. 030925-W1 - MOTION/SECOND by: Berg/Rodis to approve. Motion carried unanimously.
X. REPORT FROM CONSTITUENT GROUPS

i. Academic Senate – David Yee

ii. Associated Student – None at this time

iii. Classified Senate – Rose Vela

XI. Board of Trustees’ Report
Board Members highlighted what they have been involved with for the past month.

XII. Chancellor and Staff Reports
Chancellor Day highlighted what he has been involved with for the past month.

XIII. Closed Session Announcements
Counsel Lee highlighted the Board met in closed session on September 25, 2003 and explained that the Board took the following actions:

Case of Horneff v. SFCCD et al.: Ayes: 6 Nays: 0 Absent: 1

Profile Structures Inc. v. City College of San Francisco, et al: Ayes: 6 Nays: 0 Absent: 1

XIV. ADJOURNMENT:

MOTION/SECOND by Berg/Rodis to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:30pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, October 30, 2003.

Approved: ________________________________________, Vice Chancellor of Finance and Administration

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.**
MINUTES

BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

October 30, 2003

City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium

START : 6:25 pm

BOARD MEMBERS PRESENT: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Student Trustee Gloriamarie Caluen, Chancellor Day, and Legal Counsel Ronald Lee.

Members Absent: None

I. CALL TO ORDER: Board President Grier called the meeting to order at 6:25 P.M.

II. PLEDGE OF ALLEGIANCE: Board President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. APPROVAL OF MINUTES: MOTION/SECOND by: Berg/Wong to approve meeting minutes of the September 25, 2003. Motion carried unanimously.


No public comment was made.

Student Trustee Gloriamarie Caluen gave her report early because she wasn’t feeling well and left right after she presented.

V. ADOPTION OF THE RESOLUTIONS AGENDA: General Counsel Lee referred to the handout titled, “Additions and Modifications”, and announced the detailed changes in the agenda. He suggested that the Board needs to have a 2/3 vote to include Resolution No. 031030-S2 to the resolution agenda. MOTION/SECOND by: Berg/Wong. Motion was carried unanimously. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.” MOTION/SECOND by: Carter/Wong to adopt resolutions agenda. Motion carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
VI. APPROVAL OF CONSENT AGENDA ITEMS AS FOLLOWS:

Resolution No. 031030-B4, Resolution No. 031030-B6 - MOTION/SECOND by: Rodis/Wong to approve. Motion carried unanimously.

Resolution No. 031030-C1, Resolution No. 031030-C2, Resolution No. 031030-G1-8, Resolution No. 031030-H1, Resolution No. 031030-N1, MOTION/SECOND by: Rodis/Wong to approve Motion carried unanimously.

Resolution No. 031030-S1 - MOTION/SECOND by: Berg/Wong to approve Resolution No. 031030-S1. Motion carried unanimously.

VIII. MONTHLY FINANCIAL REPORT: CFO Kendrix explained the monthly financial report for the period ending October 21, 2003 and highlighted the District’s financial status.

IX. ACTION ON OTHER RESOLUTIONS AGENDA ITEMS

Resolution No. 031030-B1 - MOTION/SECOND by: Berg/Wong to approve. Resolution was tabled until the November Board meeting. Motion carried unanimously.

Resolution No. 031030-B2 - MOTION/SECOND by: Rodis/Wong to approve. Trustee Ramos moved to include a technical amendment to request for qualifications on the scope of services for all RFP’s and RFQ’s for all professional service contracts. Trustee Marks seconded the amendment. After discussion took place, Trustee Ramos withdrew his amendment, Trustee Marks withdrew his motion. Motion carried 6-0 with Trustee Ramos abstaining from the vote. Trustee Rodis and Trustee Marks asked General Counsel Lee to bring the Board an opinion on whether members can abstain from voting.

Resolution No. 031030-B3 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

Resolution No. 031030-B5 - MOTION/SECOND by: Berg/Wong to approve. Motion was carried unanimously.

Resolution No. 031030-B7 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

Resolution No. 031030-C3 - MOTION/SECOND by: Wong/Berg to approve. Motion carried unanimously.

Resolution No. 031030-P1 - MOTION/SECOND by: Wong/Berg to approve. Motion carried unanimously.

Resolution No. 031030-P2 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
Resolution No. 031030-S2 - MOTION/SECOND by: Berg/Wong to approve. Trustee Grier explained she would be at a Board of Governor's meeting and would like Trustee Johnnie Carter, Jr. to take her place and attend the NATN Press Conference in Washington D. C., MOTION/SECOND by: Berg/Wong to amend resolution. Main motion as amended carried 7-0.

X. REPORT FROM CONSTITUENT GROUPS

i. **Academic Senate** – Fred Teti

ii. **Associated Student** – Veronica Lawrence

iii. **Classified Senate** – Rose Vela

XI. Board of Trustees’ Report

Board Members highlighted what they have been involved with for the past month.

XII. Chancellor and Staff Reports

Chancellor Day highlighted what he has been involved with for the past month.

XIII. Closed Session Announcements

Counsel Lee highlighted the Board met in closed session on October 30, 2003 and explained that the Board took the following actions:

\[
\text{Ahuruonye v. SFCCD et al.:} \quad 6 \text{ Ayes:} \quad 0 \text{ Nays:} \quad 1 \text{ Absent:}
\]

XIV. ADJOURNMENT:

MOTION/SECOND by Berg/Wong to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:07pm.

Submitted by,

Chancellor Philip R. Day, Jr.

Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, November 20, 2003.

Approved: __________________________________, Vice Chancellor of Finance and Administration
MINUTES

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

November 20, 2003

City College of San Francisco
Ocean Avenue Campus
50 Phelan Avenue
Pierre Coste Dining Room

START : 6:35 pm

BOARD MEMBERS PRESENT: Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, and Rodel Rodis.

Also present: Student Trustee Gloriamarie Caluen, Chancellor Day, and Legal Counsel Ronald Lee.

Members Absent: Dr. Natalie Berg and Lawrence Wong

I. CALL TO ORDER: Board President Grier called the meeting to order at 6:35 P.M.

II. PLEDGE OF ALLEGIANCE: Board President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. APPROVAL OF MINUTES: MOTION/SECOND by: Ramos/Marks to approve meeting minutes of the October 30, 2003 Board meeting. Trustee Ramos requested that the minutes reflect that there was discussion initiated by him regarding contracts for the NATN program. Discussion occurred. Trustee Rodis stated that it could be included as an amendment this time only as exception to the District’s policy regarding the Boards minutes. Motion carried as amended unanimously.

IV. SPECIAL PRESENTATIONS: Chancellor Day introduced Dean Leslie Smith and Professor Tim Killikelly, who made a presentation about the new voter registration program at City College of San Francisco. They explained that the program is designed to get students registered to vote and educated about the voting process and their rights as voters. The program is currently being implemented statewide.

Chancellor Day introduced the recent winners of this year’s holiday card design competition and presented them with checks. The students who won are as follows: Maria Martynchick: First place winner, Antonio Rusevski: Runner Up, Kana Liu: Runner Up.

V. ADOPTION OF THE RESOLUTIONS AGENDA: General Counsel Lee announced the detailed changes in the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
MOTION/SECOND by: Carter/Marks to adopt resolutions agenda. Motion carried unanimously.

VI. APPROVAL OF CONSENT AGENDA ITEMS AS FOLLOWS:

Resolution No. 031120-B2-B8, with exception of Resolution No. 031120-B4, Resolution No. 031120-B7, Resolution No. 031120-B8 MOTION/SECOND by: Rodis/Carter to approve. Motion carried unanimously.

Resolution No. 031120-C1-C3, Resolution No. 031120-G1-5, Resolution No. 031120-H1-2, MOTION/SECOND by: Rodis/Carter to approve Motion carried unanimously.

Resolution No. 031120-W1 - MOTION/SECOND by: Rodis/Carter to approve Resolution No. 031120-W1. Motion carried unanimously.

(Trustee Ramos left meeting at 6:45pm)

VIII. MONTHLY FINANCIAL REPORT: CFO Kendrix explained the monthly financial report for the period ending November 14, 2003 and highlighted the District’s financial status.

IX. ACTION ON OTHER RESOLUTIONS AGENDA ITEMS

Resolution No. 031120-B1 - MOTION/SECOND by: Rodis/Marks to approve. Motion carried unanimously.

Resolution No. 031120-B4 - MOTION/SECOND by: Carter/Marks to approve. Motion carried unanimously.

Resolution No. 031120-B5 - MOTION/SECOND by: Marks/Rodis to approve. Trustees decided to table resolution until a time certain when Trustee Wong was present to discuss the resolution. Motion carried unanimously.

Resolution No. 031120-B7 - MOTION/SECOND by: Rodis/Carter to approve. Motion was carried unanimously.

Resolution No. 031120-B8 - MOTION/SECOND by: Rodis/Marks to approve. Trustee Marks suggested a couple of amendments which should be added. He suggested that the District have a public meeting to discuss issues about the PLA prior to the final authorization of this resolution, and that the Board be presented with the Final PLA no later than the January Board meeting. Discussion followed. The vote for the amendment was as follows: Berg: Absent, Carter: Nay, Grier: Aye, Marks: Aye, Ramos: Absent, Rodis: Nay, Wong: Absent. Amendment failed. Motion carried to approve resolution was carried unanimously.

Resolution No. 031120-P1 - MOTION/SECOND by: Rodis/Carter to approve. Motion was carried unanimously.

Resolution No. 031120-P2 - MOTION/SECOND by: Rodis/Carter to approve. Motion was carried unanimously.

Resolution No. 031120-S1 - MOTION/SECOND by: Rodis/Carter to approve. Motion was carried unanimously.

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
Resolution No. 031120-S2 - **MOTION/SECOND** by Rodis/Carter to approve. Motion was carried unanimously.

(Trustee Rodis left meeting at 8:15pm)

X. **REPORT FROM CONSTITUENT GROUPS**

i. **Academic Senate** – David Yee

ii. **Associated Student** – Greg Turnage

iii. **Classified Senate** – Rose Vela

XI. **Board of Trustees’ Report**

Board Members highlighted what they have been involved with for the past month.

XII. **Chancellor and Staff Reports**

Chancellor Day highlighted what he has been involved with for the past month.

XIII. **Closed Session Announcements**

Counsel Lee highlighted the Board met in closed session on November 20, 2003 and explained that the Board took the following actions:

*Caspian Wholesale, Inc. v. San Francisco Community College District:*

Ayes: 5  
Nays: 0  
Absent: 2

XIV. **ADJOURNMENT:**

**MOTION/SECOND** by Berg/Wong Rodis/Carter to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:37pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, December 16, 2003.

Approved: ________________________________, Vice Chancellor of Finance and Administration

**Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.**
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
December 16, 2003
City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium

START : 6:35 pm

BOARD MEMBERS PRESENT: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, and Lawrence Wong.

Also present: Chancellor Day, and Legal Counsel Ronald Lee.

Members Absent: Student Trustee Gloriamarie Caluen, Trustee Rodel Rodis

I. CALL TO ORDER: Board President Grier called the meeting to order at 6:35 P.M.

II. PLEDGE OF ALLEGIANCE: Board President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. SPECIAL PRESENTATION: Football coach George Rush and the City College of San Francisco Football team were recognized as National Champions and presented with a recognition award for their efforts.

Coach Rush thanked the Board for the honor and introduced the football team and explained how football has changed their lives.

IV. APPROVAL OF MINUTES: MOTION/SECOND by: Carter/Ramos to approve meeting minutes of the November 20, 2003 Board meeting. Trustee Berg and Trustee Wong wanted the minutes to reflect that they were not at the November 20, 2003 Board meeting and that Trustee Rodis and Trustee Carter moved to adjourn the meeting. Trustee Berg and Trustee Wong also wanted the minutes for the December Board meeting to reflect that they are abstaining from voting on the November meeting minutes. Motion carried as amended unanimously.

V. ADOPTION OF THE RESOLUTIONS AGENDA: General Counsel Lee announced the detailed changes in the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

MOTION/SECOND by: Carter/Wong to adopt resolutions agenda. Motion carried unanimously.

VI. APPROVAL OF CONSENT AGENDA ITEMS AS FOLLOWS: Resolution No. 031216 B1 through B9, with the exception of Resolution No. 031216-B1,
Resolution No. 031216-B6, MOTION/SECOND by: Carter/Wong to approve. Motion carried unanimously.

Resolution No. 031216-C1 through C3, Resolution No. 031216-G1 through G5, Resolution No. 031216-H1, MOTION/SECOND by: Rodis/Carter to approve Motion carried unanimously.

VIII. MONTHLY FINANCIAL REPORT: CFO Kendrix explained the monthly financial report for the period ending December 2, 2003 and highlighted the District’s financial status.

IX. ACTION ON OTHER RESOLUTIONS AGENDA ITEMS Resolution No. 031216-B8 - MOTION/SECOND by: Wong/Berg to approve. Trustee Wong made modifications to the resolution. He suggested to insert in the first resolved, fifth line after the sentence “the creation of such housing” the following sentence, “and the District will continue pursuing options for replacement housing so that the college can fulfill its commitment to replace the housing stock demolished for the purpose of creating the new Chinatown/North beach campus.” He suggested also to delete the rest of the first resolved. MOTION/SECOND by: Wong/Berg to approve the amendment. Motion carried unanimously. VCFA Goldstein gave a brief update regarding the status of the MOU with Asian Inc. Public comment was made.

The following individuals commented:

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization Represented</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chuck Choy</td>
<td>Community Tenants Association</td>
</tr>
<tr>
<td>Gen Fujioka</td>
<td>Fong Building Resident Association/ Asian Law Caucus.</td>
</tr>
<tr>
<td>Cheung Yau Poon</td>
<td>Fong Building Resident Association</td>
</tr>
<tr>
<td>Wayne Lee</td>
<td>San Francisco Resident</td>
</tr>
<tr>
<td>Luigi Barassi</td>
<td>San Francisco Resident</td>
</tr>
<tr>
<td>Randall Ching</td>
<td>Fong Building Resident Association</td>
</tr>
<tr>
<td>Bob Siegal</td>
<td>San Francisco Resident</td>
</tr>
<tr>
<td>Malcolm Yeung</td>
<td>Asian Law Caucus</td>
</tr>
<tr>
<td>King Yik Wu</td>
<td>Chinatown/North Beach City College AS Council President.</td>
</tr>
</tbody>
</table>

Trustee Wong requested that the Administrative staff look into language to include the tenants of the Fong building in the planning process. Trustee Ramos requested a roll call vote as follows:

Trustee Ramos: Nay
Trustee Wong: Aye
Trustee Carter: Aye
Trustee Rodis: Absent
Trustee Grier: Aye
Trustee Marks: Nay
Trustee Berg: Aye

Main Motion as amended carried 4-2.

(Trustee Carter left at 8:07pm)

RECESS at 8:15pm
RESUMED at 8:30pm

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
Resolution No. 031216-B1 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

Resolution No. 031216-B2 - MOTION/SECOND by: Berg/Wong to approve. Motion carried unanimously.

Resolution No. 031216-B3 - MOTION/SECOND by: Wong/Berg to approve. Motion was carried unanimously.

Resolution No. 031216-B6 - MOTION/SECOND by: Berg/Marks to approve. Motion was carried unanimously.

Resolution No. 031216-B9 - MOTION/SECOND by: Berg/Ramos to approve. Motion was carried unanimously.

Resolution No. 031216-F1 - MOTION/SECOND by: Berg/Wong to approve. Motion was carried unanimously.

X. REPORT FROM CONSTITUENT GROUPS
i. Academic Senate – David Yee

ii. Associated Student – None at this time

iii. Classified Senate – Rose Vela

XI. Board of Trustees’ Report
Board Members highlighted what they have been involved with for the past month.

XII. Chancellor and Staff Reports
Chancellor Day highlighted what he has been involved with for the past month.

XIII. Closed Session Announcements
Counsel Lee highlighted the Board met in closed session on December 16, 2003 and explained that the Board took the following actions:

The Board authorized a defense in the case of Fong Building Residents Associations, Randall Ching, Larry Lee, Cheung Yau Poon, Miao Yan Wen v. City College of San Francisco et al.

This is a compliant for declaratory relief in which plaintiffs who are residents of an apartment building at 53 Columbus Street, San Francisco seek a judicial determination as to their rights to replacement housing and the District’s obligation to replace each residential unit demolished as the District proceeds to place its new Chinatown Campus on that site.

The vote was as follows:

Berg: Aye
Carter: Aye
Marks: Nay
Grier: Aye
Ramos: Aye
Rodis: Absent
Wong: Aye

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.**
XIV. **ADJOURNMENT: MOTION/SECOND** by Berg/ Wong to adjourn the meeting in memory of the following:

Teofilia Rodis, Mother of Trustee Rodel Rodis  
Lynn Fong, Father of Raymond Fong (chemistry Dept. Chair, and Larry Fong chemistry instructor)  
Dorthy Moody, Mother of Cindy Moody (math Instructor)  
Steve Levinson, English Instructor  
Robert L. Meyer, Member of Dr. Anita’s Grier’s extended family.

Motion carried unanimously. The meeting adjourned at 9:10pm.

Submitted by,  
Chancellor Philip R. Day, Jr.  
Secretary, Board of Trustees  
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, December 16, 2003.

Approved: ________________________________, Vice Chancellor of Finance and Administration

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.**
MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
SPECIAL MEETING
December 4, 2003
City College of San Francisco
Gough Street Campus
33 Gough Street
Auditorium

START : 12:00P.M.

BOARD TRUSTEES PRESENT: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Chancellor Day

I. CALL TO ORDER: Wong called the meeting to order at 12:00PM

II. PLEDGE OF ALLEGIANCE: Pledge of the Allegiance was recited.

III. STAFF PRESENTATION ON PROCESS FOR SELLING PROPERTY LOCATED AT 2550-2560 MISSION STREET, AND RESULTS TO DATE. : VCFA Goldstein gave an overview of the process that the Community College District followed for the sale of the Mission Street property. He gave an extensive chronological explanation of various events that occurred during the process.

IV. PUBLIC COMMENT : Chancellor Day explained to the members of the audience the process to address their concerns to the Board.

The following people stated their views about the New Mission Theatre property.

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization Represented</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ali Kia</td>
<td>Pacific Institute</td>
</tr>
<tr>
<td>Nader Shabagangi</td>
<td>Pacific Institute</td>
</tr>
<tr>
<td>Philip Lesser</td>
<td>Mission Merchants Association</td>
</tr>
<tr>
<td>Valerie Tulier</td>
<td>Mission Campus Advisory Board/Latino Steering Committee</td>
</tr>
<tr>
<td>U.B. Morgan</td>
<td>Save New Mission</td>
</tr>
<tr>
<td>Will Shank</td>
<td>Save the new Mission Theater</td>
</tr>
<tr>
<td>Alfonso Felder</td>
<td>San Francisco Neighborhood Theater Foundation</td>
</tr>
<tr>
<td>Lucian Blazej</td>
<td>Long and Cullinan</td>
</tr>
<tr>
<td>Tomas Lee</td>
<td>Supervisor Tom Ammiano/District 9 office</td>
</tr>
<tr>
<td>Bill McLeod</td>
<td>SEIG &amp; Neighborhood Group</td>
</tr>
<tr>
<td>Rosabella Safonti</td>
<td>President of the Mission Economic Development Assn.</td>
</tr>
<tr>
<td>My Do</td>
<td>MEDA</td>
</tr>
<tr>
<td>Joaquin Turner</td>
<td>Community Member</td>
</tr>
<tr>
<td>Mike Bouhler</td>
<td>National Trustee or Historic President</td>
</tr>
<tr>
<td>Rachel Herbert</td>
<td>The Dolores Park Café</td>
</tr>
</tbody>
</table>

** Please note: For detailed information please refer to our transcript(s), which can be located in the Vice Chancellor of Finance and Administration office and Website.
V. DISCUSSION ON RESOLUTION NO. 031204-W1: Resolution failed to get onto the agenda, therefore no motion was made.

DISCUSSION ON RESOLUTION NO. 031204-W2: MOTION/SECOND by: Carter/Berg to approve Resolution No. 031204-W2. Trustee Carter suggested an amendment to the resolution. He suggested that the name of the accepted bidders (Gus Murad and Associates) be changed to Pacific Institute in the resolved. He also suggested that the bid price be changed to $3.3 million dollars. AMENDMENT: MOTION/SECOND by: Carter/ Marks to approve amendment. Trustee Berg explained that since this modification is a substantive change the Board may want to consider posing a new resolution since the Board could only vote for or oppose the resolution as posted.

Counsel Stubbs explained it would take a three-fourths vote to put a new resolution on the agenda and that it would then take a majority vote to approve the resolution.

Trustee Carter stated that based on legal opinion and certainly precedence and Robert’s “rules of order”, he would withdraw his amendment.

Roll Call votes for the Resolution No. 031204-W2 was as follows:

<table>
<thead>
<tr>
<th>Trustee</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trustee Rodis</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Wong</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Berg</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Grier</td>
<td>Nay</td>
</tr>
<tr>
<td>Trustee Marks</td>
<td>Nay</td>
</tr>
<tr>
<td>Trustee Carter</td>
<td>Nay</td>
</tr>
<tr>
<td>Trustee Ramos</td>
<td>Nay</td>
</tr>
</tbody>
</table>

Motion was 3-4, motion failed.

Trustee Carter suggested copying the existing language from Resolution No. 031204-W2 to create a proposed resolution (Resolution No. 031204-W3). He suggested to substitute the first resolved with Pacific Institute at a price of $3.3 million dollars. He also stated that the “Further Be It Resolved” should state in second place is Gus Murad at $4.5 million.

Counsel Stubbs suggested that Trustee Carter make a motion to the Board to entertain a bid from Pacific Institute and then write a substitute resolution. He also stated that it needed majority vote to get onto the agenda.

Trustee Marks suggested a modification as follows, “that the Further be it resolved should include that the Board of Trustees requires as part of the terms of sale that

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the buyer accepts a permanent restrictive covenant to ensure the preservation of the theater."

Board members and Chancellor Day discussed getting the amended substitute resolution on the agenda. Roll call votes for putting the substitute motion on the agenda:

Trustee Rodis: Nay
Trustee Wong: Nay
Trustee Berg: Nay
Trustee Grier: Aye
Trustee Marks: Aye
Trustee Carter: Aye
Trustee Ramos: Aye

Motion was 4-3, motion failed.

**MOTION/SECOND** by: Carter/ Berg to reconsider voting for Resolution No. 030412-W2. Roll Call vote was as follows:

Trustee Rodis: Aye
Trustee Wong: Aye
Trustee Berg: Aye
Trustee Grier: Nay
Trustee Marks: Nay
Trustee Carter: Aye
Trustee Ramos: Nay

Main Motion was 4-3 to approve Resolution No. 030412-W2.

**ADJOURNMENT:**

**MOTION/SECOND** by Berg/Rodis to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 4:40pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees, March 25, 2004.

Approved:______________________________, Vice Chancellor of Finance and Administration

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