



Board of Trustees

Monday, March 9, 2020

8:00PM

**IMPORTANT CCSF ANNOUNCEMENT
COVID-19/Coronavirus Emergency**

**TEMPORARY SUSPENSION OF FACE-TO-FACE CLASSES
AND MOVING UP OF SPRING BREAK TO THE WEEK OF MARCH 23rd**

The Board of Trustees of City College of San Francisco has officially declared a state of emergency for the college, following the City of San Francisco's official declaration of a state of emergency on February 26, 2020.

Accordingly, the CCSF Board of Trustees also announced a temporary suspension of face-to-face classes, meetings and events, effective at the end of the instructional day on Thursday, March 12, 2020.

CCSF will also move up its scheduled spring break from the week of March 30th to the week of March 23rd. This will enable the college to suspend normal operations while it completes an implementation plan to continue instruction through online and modified learning. The college will continue student services and administrative operations by working remotely and by providing services online.

Classes are scheduled to resume on Monday, March 30th, via modified and online learning formats. Classes will remain in these formats until the end of the semester and commencement on May 21, 2020; or until the current state of emergency is officially lifted by the Board of Trustees.

During the week of March 16th, there will be no CCSF classes or events. Faculty and staff, however, will remain in service for this week, either on campus or working remotely. Faculty and staff will use this week to prepare to deliver

instruction and services through modified and online learning and working remotely upon the resumption of the spring semester on Monday, March 30, 2020.

The week of March 23rd will be the CCSF spring break week in which classes and events are not scheduled.

Please note: The Cabinet will meet on Tuesday throughout the day with faculty, staff and student leaders to review this decision of the Board and to discuss implementation.

If you have any questions, please email:

Leslie Milloy, Chief of Staff, Chancellor's Office

lmilloy@ccsf.edu