PROCEDURES FOR PUBLIC COMMENT
TO ACCOMPANY BOARD POLICY 1.10

Such comment is limited to topics that are within the jurisdiction of this Board of Trustees.

The City College Board of Trustees has established these procedures to encourage as many stakeholders as possible to provide comments and input on important decisions facing the college. To that end, we want to make it easier for any member of the community to participate. The Board truly values the time and effort the public puts into the comment process.

These procedures were reviewed by the CCSF General Counsel and are in full compliance with the Brown Act, Board Policies and the California Educational Code. The Board reserves the right to modify these procedures as necessary to conduct an effective meeting in the public interest.

Effective August 30, 2018, the Board adopts the following procedures for public comment:

1. All public comment on all items, whether on or off the agenda, will occur at the beginning of the business meeting.

2. Speakers are normally limited to two minutes. (Please note exception in #3 below.) Speakers are able to see the elapsed time on the timekeeper’s clock. A comment must end when time is called by the timekeeper.

3. Per Board Policy 1.10, public comment is limited to two minutes per speaker for no more than a total of ten (10) minutes per topic. If more than five speakers wish to speak on a given topic, the Board reserves the right to limit each speaker to one minute.

4. A speaker may comment on more than one topic or agenda item at a time, but all speakers will be limited to a total of five minutes regardless of the number of agenda items. For example, if a speaker wishes to address three agenda items, the speaker would be allocated a total of five minutes for all three items, rather than six minutes.

5. The Board and administration will not respond to speakers nor engage speakers in discussion.

6. After the period for public comment has concluded, no further public comment will be accepted on any item.