

City College of San Francisco

2018-19 Budget Assumptions

2018-19 Budget Assumptions – Final Budget

These assumptions will be used to develop the 2018-19 Final Budget in accordance with Administrative Procedure 8.01 – Budget Preparation and Fiscal Accountability.

General Assumptions

1. The 2018-19 Final Budget will rely upon Reserves as outlined in the 18-19 Final Budget -Worksheet, 5-7 v2, with an increase of 2,500 student enrollment.
2. The College will use plans, program reviews, planning documents, and planning processes as a basis for the development of expenditure budgets.
3. The 2018-19 budget will be developed taking into consideration that the District no longer receives Stability Funding but is eligible for Restoration Funding. As a result, Unrestricted General Fund Revenues will increase by approximately \$15.6 million should enrollment increase to 25,596 assuming growth of 2,500 from 23,096 Full Time Equivalent Student (FTES).

Revenue Assumptions

4. General apportionment deficit factor of 1% for 2018-19, \$1.44 million.
5. The District is in the 2nd year of Restoration Funding. Under Restoration Funding the District will receive funding for growth up to 32,621.33 FTES.
6. The Cost of Living Adjustment (COLA) of 2.71% or \$3.4 million.
7. Funded FTES base of 25,596.
8. Productivity target of 15.6 FTES/FTEF.
9. Anticipated property tax receipts of \$93.2 million.
10. Unrestricted lottery at \$140.00 per funded FTES.
11. Measure A Parcel Tax revenue of \$19.6 million (based upon passage of Measure B). These funds are accounted for in the District's Special Revenue Fund.
12. Continued Sales Tax Revenue of \$16.9 million.
13. Continued Proposition 30 State funding of \$15.7 million. This represents a reduction of \$6.8 million compared to amounts received in the prior year. This loss is attributed to maintaining the Total Computational Revenue, of which Prop 30 is a part. The remaining portion of revenue currently received from this proposition is from personal income tax increase. This tax revenue will continue until December 31, 2030.

Expenditure Assumptions

14. The District intends to meet all negotiated contractual obligations. Recent raises have been included for all impacted employee groups.
15. Projected step and column salary increases of \$2.3 million.
16. Projected STRS contribution of 16.28% (increase of 1.85%), SFERS contribution of 23.31%, and CalPERS contribution 17.7%. Total cost increase of approximately \$3.5 million.
17. Increase in Medical premiums on average of 3% up to District cap - \$710,000 (Actuarial assumptions in OPEB report project 4%).
18. OPEB \$7.7 million budgeted for pay-as-you-go obligations. A new OPEB Actuarial Report is

scheduled to begin July 2018.

19. Program review, VRG, and FPAC will be used to prioritize staffing.
20. Multi-Year Financials - Under the 2,500 increased enrollment, for fiscal year 2018-19 targeted budget as follows:
 - i. Maintain budgeted discretionary budgets from prior year, which continues prior year 20% reduction from 2016-17.
 - ii. Administrative and classified salary savings of 7% from unfilled vacancies.
 - iii. Certificated salary savings of 15% from unfilled vacancies.
 - iv. PT Faculty savings through increased class size.
21. Repayment of \$2.48 million to the State based upon recent enrollment audit.

Lab Aide Expenses – Academic Affairs

Fiscal Year	Budget	Expenditure	Net	Notes
2015-16	\$ 848,000	\$ 675,000	\$ 173,000	
2016-17	\$ 849,000	\$ 623,000	\$ 226,000	
2017-18	\$ 635,000	\$ 579,000	\$ 56,000	Planned 20% reduction
2018-19	\$ 631,000	\$ 449,000	\$ 182,000	Expenses through 2/28/19

Notes:

- * Student wage adjusted to \$14/hour via Board Resolution 171109-XII-299
- * Student wage adjusted to \$15/hour on 7/1/18 (7.1% increase)
- * Student wage will adjust to \$15.59/hour on 7/1/19 (3.9% increase)
- * College-wide U-funded lab aide budget for 2018/19 = \$1.3M
- * Applying 3.9% increase would require \$51,000

Links:

[Board Resolution 171109-XII-299](#)

[SF Minimum Wage Ordinance Website](#)