



**Budget Committee Meeting Summary**  
**May 21, 2019**  
 50 Frida Kahlo Way  
 MUB 140  
 San Francisco, CA 94112

**NOTES**

**Members Present:**

Administrators/Faculty/Staff: Luther Aaberge, Kristin Charles, Edward Simon Hanson, Fred Teti, Brian Tom, Donna Reed, Monika Liu, Athena Steff, David Yee, Lisa Romano, Mary Bravewoman, Maria Salazar- Colon, Carole Meagher, Alexis Litzky, Micheal Needham, Rob Frost

**Guest(s):** Vahe Hovakimian, Karina Fonseca, Tom Boegel, Theresa Rowland, Dianna Gonzales, Shawn Yee, Fred Teti, Kristina Whalen

**Meeting Called to Order at 12PM**

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1	Reports from Constituency Groups	<ul style="list-style-type: none"> <li>• Senior VC Gonzales followed up with the committee and asked them if they had any feedback from their constituent groups.</li> <li>• Athena Steff, Committee Member expressed her concerns about how SEIU felt uncomfortable about the numbers across the board.</li> <li>• Alexis Litzky, Committee Member reported that she is happy to be part of the committee being she was newly elected and doesn't have anything to report.</li> <li>• Simon Hanson, Committee Member expressed his concerns about information which was brought to the committee for review. He feels</li> </ul>	<p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p> <p>Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs</p>

		<p>that there still needs to be a discussion regarding budget prior to getting any sort of approval from the committee. He continued to explain that he hopes that any information that is being brought to the committee should be given prior to the meeting so they have an opportunity to review.</p> <ul style="list-style-type: none"> <li>• Senior VC Gonzales recap the action items listed below: <ul style="list-style-type: none"> <li>○ Budget/YTD Spend explanation of target.</li> <li>○ Budget/ YTD expenditures = Budget vs. Actuals</li> <li>○ Role of the committee</li> </ul> </li> </ul>	
2	Final Recommendation for 19/20 Budget	<ul style="list-style-type: none"> <li>• Senior VC Gonzales explained the budget and asked the committee what else do they need to make a final decision upon what they would like to do. She wrote the next steps and questions the committee were sorting out listed below: <ul style="list-style-type: none"> <li>○ Next Steps – Stop budget don't have a budget</li> <li>○ Questions – 1) what is the work? 2) What are we here to do? 3) Structural change.</li> </ul> </li> <li>• Athena Steff, Committee member expressed her concerns about the challenges they have had with understanding the budget that is being presented.</li> <li>• Senior VC Gonzales apologized and explain that the DBO is working on it and wanted to show where the District is at.</li> <li>• VCFA Aaberge provided an explanation of the YTD 18-19 Final data which was presented. He explained to the committee the format is sorted by account code. The committee raised concerns about the format that the projections was presented. Simon Hanson, Committee member explained his concerns about the format and felt that he could not understand the projections by the format to understand the numbers. Carole Meagher also expressed her concerns about the productivity of the committee. Kristen Charles, explained that VCFA Aaberge was trying to be visible with the information.</li> <li>• Rob Frost, Committee member expressed his concerns about having the committee keep moving and find a solution. He stated as a</li> </ul>	<p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p> <p>Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs</p> <p>Luther Aaberge, Vice Chancellor of Finance</p>

		<p>governance committee the committee needs to recommend a budget or parameters for a budget. He suggested to recommend 5-10 recommendations to move forward.</p> <ul style="list-style-type: none"> <li>• Monika Liu, Committee member also expressed her concerns about the format and hopes that it would be easier to review moving forward.</li> <li>• Senior VC Gonzales apologized that the report wasn't in a format they wanted to see and explained the budget committee roles and responsibilities and how the DBO needs to monitor to explain better.</li> <li>• Simon Hanson, Committee member expressed concerns about making a final recommendation. He feels that there needs to have accountability and a control system in place in order to have a commitment from the committee.</li> <li>• Senior VC Gonzales explained that she isn't asking for a recommendation but rather explaining to the committee where the District is now and how we need to reduce expenditures and find out other revenue generation. She continued to explain the uphill battle with the structure with ITS infrastructure and with the hardship of administrative staff going and coming.</li> <li>• Carole Meagher, Committee member suggested a recommendation, to approve the adopted 19/20 budget using the current estimate as the budget for 19/20 actuals which would line up with those numbers.</li> <li>• Senior VC Gonzales explained the budget projections for academic salary total back up document.</li> <li>• Senior VC Boegel gave an explanation upon the current budget with how it coincides with Academic budget. Senior VC Gonzales provided an example using FT counselors.</li> <li>• Michael Needman, Committee member expressed his concerns about how they only look at the U fund and they need to look at the whole picture.</li> <li>• Senior VC Gonzales discuss the integrated process regarding the budget and how adjustments are made to the budget that ended up as draft cost adjustments which would be the summary target.</li> <li>• Senior VC Boegel, explained reassigned time efforts and explained how they review FTEF</li> </ul>	
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		<p>reduction of reassign time shifting FT money to teaching.</p> <ul style="list-style-type: none"> <li>• Athena Steff, Committee member hopes that there could be stepping stones to better clarity to build trust and accountability, so the committee could resolve their concerns.</li> <li>• Senior VC Gonzales explained the budget process and how DBO is trying to be vocal about the numbers. She stated how DBO has been trying to bring the numbers to the committee for review but unfortunately there is no comment from the committee for a recommendation. She continued to reflect what the committee was expressing such as they have mistrust in the numbers. They would like DBO to come up with a plan and show 1000 series line items and more detailed information.</li> <li>• Alexis Litzky, Committee member expressed her concerns about the needs for next steps to occur to better understand to prioritize.</li> <li>• Simon Hanson, Committee member expressed his concerns about the funding formula and how it interrupts the reference point.</li> <li>• Kristen Whalen, Associated Dean of Office of Instruction explained that classes at various levels make the schedule sustainable.</li> <li>• Senior VC Boegel explained that controls needs to be put in place. He highlighted the process and explained that one control that was put in place was being able to come to the budget committee to discuss the class schedule.</li> <li>• Rob Frost, Committee member expressed his enthusiasm for the committee to make recommendations for next year.</li> <li>• Senior VC Gonzales provided an update of where the Committee stands as follows: <ul style="list-style-type: none"> <li>○ Findings – Areas of improvements.</li> <li>○ Report last year and move forward</li> <li>○ Evaluation of committee</li> <li>○ Subcommittee enthusiasm</li> </ul> </li> <li>• Michael Needham, Committee Member asked what is the process for next year.</li> <li>• Senior VC Gonzales explained that once there is a consensus upon a calendar the next meeting will be in mid-September since we post final budget in August.</li> </ul>	
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3	Plans for Discussion with Constituency	<ul style="list-style-type: none"> <li>Senior VC Gonzales decided to have the members go back to their Constituency to report.</li> </ul>	Dianna Gonzales, Senior Vice Chancellor of Human Resources
4	Adjournment	<ul style="list-style-type: none"> <li>Senior VC Gonzales adjourned the meeting at 2:00pm</li> </ul>	Dianna Gonzales, Senior Vice Chancellor of Human Resources