



**Budget Committee Meeting Summary**  
**April 30, 2019**  
 50 Frida Kahlo Way  
 MUB 140  
 San Francisco, CA 94112

**NOTES**

**Members Present:**

Administrators/Faculty/Staff: Edward Simon Hanson, Michael Needham, David Yee, Brian Tom, Donna Reed, Lisa Romano, Mary Bravewoman, Carol Meagher, Maria Salazar- Colon.

**Guest(s):** Abdul Nasser, Vahe Hovakimian, James Hall, Shawn Yee, Leslie Milloy, Lorna Shea, Keith Hammerich, S Erin Denney, Diana Garcia-Denson, Sheila McFarland, Rudy Palacios, Karima Fonseca, KenZee Brian J. Selassie-Okpe, Michelle Marquez, Tom Boegel, Theresa Rowland, Dianna Gonzales

**Meeting Called to Order at 1:19PM**

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1	Reports from Constituency Groups	<ul style="list-style-type: none"> <li>Senior VC Gonzales followed up with the committee and asked them if they had any feedback from their constituent groups.</li> <li>Simon Hanson, Committee member read an email from Fred Teti that express faculty concerns about the following:</li> </ul>	<p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p> <p>Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs</p>

		<ul style="list-style-type: none"> <li>○ Explaining to many people what he perceives were the two major drivers of the deficit (anticipating much larger enrollment than we actually got and the unrealized 7.5% vacancy rate) but he can reach only so many people.</li> <li>○ The more news there is about the deficit, the more concern and uncertainty there are. Morale grows lower. It undermines trust and confidence.</li> <li>○ Consider the ~\$7M proposed figure for admin salaries next year. 60 admins times ~\$200k per year is way more than that. We know the difference is in categorical funds but those are being hidden.</li> <li>○ A recent public-commenter made allegations about how much the Trustees' stipends are. The allegations were false but they speak to the larger problem that it's a flash-point expense that isn't visible in the public documents.</li> <li>○ Many faculty (and others) are upset that there is endless talk about slashing expenses and almost no discussion of what's being done to increase revenue <i>that isn't tied to larger class sizes, block-scheduling, and online classes</i>---strategies of dubious pedagogical value.</li> <li>● Michael Needham, Committee Member expressed his concerns about transparency and how Faculty are concerned about the numbers that are presented.</li> <li>● Senior VC Gonzales stated that the subcommittee could assist to research to make the budget easier to understand.</li> <li>● Michael Needham, Committee Member hopes that examples would show the building blocks of the budget to provide insight to faculty and staff.</li> <li>● Simon Hanson, Committee Member also expressed his enthusiasm with what Committee Member Needham</li> </ul>	
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		<p>was stating. He hopes that a platform would be created to discuss future budget strategies moving forward.</p> <ul style="list-style-type: none"> <li>• Vahe Hovakimian, Dean of Finance explained how DBO tracks the end of the year expenditures.</li> <li>• Senior VC Gonzales expressed how the District doesn't have protocols in place and needs to move towards this goal. She explained goals and objectives of what needs to be presented to present a balance budget and a multi-year plan. She also explained the nature of the process of building a budget, and how it could be programmatic.</li> <li>• Michael Needham expressed his concerns about management controls that aren't in place which needs to be present.</li> <li>• Senior VC Gonzales explained that controls are not in place and explained the process with Part time spending. She hopes the District could find a way to create a budget using built in controls to monitor spending which would allow for a budget that has better flow.</li> <li>• Simon Hanson, Committee member suggested that the committee go back to the recommendations and get updates.</li> <li>• Senior VC Gonzales recommended that at the next meeting that the subcommittee would report their findings, and also stated that the committee would get an update regarding the recommendations that were suggested.</li> </ul>	
2	<p>Budget Assumptions</p> <ul style="list-style-type: none"> <li>○ Update on Revisions</li> <li>○ Review of Budget</li> <li>○ Draft Fall 2019 Schedule</li> </ul>	<ul style="list-style-type: none"> <li>• Senior VC Gonzales reviewed the 18-19 projections with the committee and explained to them the modification which were made.</li> <li>• Senior VC Boegel explained the costing out of 19/20 schedule of classes, Total Faculty costs and fitting costs to the budget. Discussion occurred and Senior VC Boegel hopes that by tweaking the process would allow the Deans to have more control over their budget.</li> </ul>	<p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p> <p>Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs</p>

		<ul style="list-style-type: none"> <li>• Simon Hanson, Committee Member asked what was the plan and what are the ways that the District is moving forward to reward departments who stay within their budgets, and what would be the corrective process with departments who overspend.</li> <li>• Senior VC Gonzales explained that strategic planning is being placed and protocols and processes are being reviewed.</li> <li>• Senior VC Boegel expressed the concerns and the need to have controls in place to maintain a process to implement moving forward. He continued to explain to look beyond schedule expenses such as counseling, reassigned time and librarians.</li> <li>• Senior VC Gonzales discussed staffing plan and explained how the District worked with AFT regarding reassigned time.</li> <li>• Senior VC Boegel explained the apportionment responsibilities and non-instructional changes that could help to alleviate expenses.</li> <li>• Senior VC Gonzales explained the preliminary budget which was presented at the April Board meeting.</li> </ul>	
3	Plans for Discussion with Constituency	<ul style="list-style-type: none"> <li>• Discussion occurred about bringing back the discussion back to the Constituencies.</li> <li>• Senior VC Gonzales stated that the handouts will be posted on the Budget website for the groups to bring the information back to their constituencies.</li> <li>• Senior VC Gonzales stated that the next meeting we should hear back from the subcommittee and provide a status update on the Budget Committee recommendations.</li> </ul>	Dianna Gonzales, Senior Vice Chancellor of Human Resources
5	Adjournment	<ul style="list-style-type: none"> <li>• Senior VC Gonzales adjourned the meeting at 3:00pm</li> </ul>	Dianna Gonzales, Senior Vice Chancellor of Human Resources

Upcoming Meetings:

May 14, 2019

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Keywords:  
Comments:  
Creation Date: 5/9/2019 9:10:00 AM  
Change Number: 2  
Last Saved On: 5/9/2019 9:10:00 AM  
Last Saved By: Toni Lee  
Total Editing Time: 2 Minutes  
Last Printed On: 5/9/2019 9:11:00 AM  
As of Last Complete Printing  
Number of Pages: 4  
Number of Words: 909 (approx.)  
Number of Characters: 5,186 (approx.)