



Budget Committee Meeting Summary

April 16, 2019

50 Frida Kahlo Way

MUB 140

San Francisco, CA 94112

NOTES

Members Present:

Administrators/Faculty/Staff: Luther Aaberge (Chair), Kristin Charles, Edward Simon Hanson, Monika Liu, Michael Needham, Robert Frost, Brian Tom, Donna Reed, Fred Teti, Lisa Romano, Mary Bravewoman, Carol Meagher, Maria Salazar- Colon.

Guest(s): Abdul Nasser, Vahe Hovakimian, James Hall, Shawn Yee, Leslie Milloy, Kristina Whalen, Rudy Palacios, Karima Fonseca, KenZee Brian J. Selassie-Okpe, Michelle Marquez, Tom Boegel, Theresa Rowland, Dianna Gonzales

Meeting Called to Order at 1:19PM

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1	Reports from Constituency Groups	<ul style="list-style-type: none">• VCFA Aaberge followed up with the committee and asked them if they had any feedback from their constituent groups.• Senior VC Boegel mentioned that at the upcoming Dean's meeting he will give a budget committee update.	Luther Aaberge, Vice Chancellor of Finance & Administration Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs

2	<p>Budget Assumptions</p> <ul style="list-style-type: none"> ○ Update on Revisions ○ Review of Budget ○ Draft Fall 2019 Schedule 	<ul style="list-style-type: none"> • Senior VC Boegel provided an update regarding the 18-19 Budget Projection. He explained that the District looked at the projected budget for next year and made needed adjustments to reduce the deficit. • VCFA Aaberge explained the modifications to the projections that were made to reduce the deficit to a balance budget. • Senior VC Gonzales provided a summary of the actuals and explained how this will be presented at the upcoming Board meeting. She provided a SERP savings explanation and how the number would be greater because Keenan removed the actual attrition number. She continued to explain the model costing schedule, and the FTEF which could generate FTES. She explained that the budget office refined the projections, and continued by showing the committee a new spread sheet which explained if the District met the SERP target, we would be in a better position moving forward. She highlighted the target projections and explained how the District arrived at the numbers. • Simon Hanson, Committee member expressed how he would like to have a budget to serve. He stated his concerns about SERP savings and Full time savings for faculty. • Carole Meagher, Committee member suggested that there should be a Full Time faculty review with Payroll. • Senior VC Gonzales expressed how the District needs to create an infrastructure to thrive. She explained that most colleges are declining or have flat enrollment. She explained the hardships of the budget and explained the actual spending and projection spending with the target dates. • Simon Hanson, Committee member expressed his concerns about the projections. • Carole Meagher, Committee member had concerns about how the budget is illustrated to the committee by using an analytical vs. account numbers approach. She would like to see further illustrations by charts and graphs to show the numbers vs a spreadsheet. • Senior VC Gonzales explained the summary targets and if the numbers weren't met. She highlighted the adjustments and express the 	<p>Luther Aaberge, Vice Chancellor of Finance & Administration</p> <p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p> <p>Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs</p>
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		<p>need to continue for multi projections moving forward.</p> <ul style="list-style-type: none"> • Senior Vice Chancellor Boegel reviewed the modeling 19/20 certificated budget by account code spreadsheet to give an explanation of the schedule. He explained that adjustments were made to the spreadsheet from the one presented at last week’s meeting. He highlighted cost adjustments and what changes that could occur to make a difference to the deficit. • Simon Hanson asked what is the District doing with contract agreements. Senior VC Gonzales explained that the District is looking into all their contract to see what they can save. • Senior VC Gonzales provided an overview of Faculty Pay, FON and Salary Savings. She stated that the District will look at release time and into weather the faculty is getting paid for something that isn’t other than teaching. • Rob Frost, Committee member expressed his concerns about having a bench mark and that a subcommittee should be formed. • Senior VC Gonzales provided an update on leases and mentioned that the District is reviewing all leases to see what can be saved. Moving forward, she believes that a subcommittee would be great feedback. She suggested that Mike, Rob, Carole come together to form the subcommittee and report back at the next budget committee meeting with their historical analysis findings. 	
3	Plans for Discussion with Constituency	<ul style="list-style-type: none"> • Discussion occurred about bringing back the discussion back to the Constituencies. • Senior VC Gonzales stated that the handouts will be posted on the Budget website for the groups to bring the information back to their constituencies. • The Committee discussed that the next upcoming meeting would be set for April 30th from 1-3pm. 	<p>Luther Aaberge, Vice Chancellor of Finance & Administration</p> <p>Dianna Gonzales, Senior Vice Chancellor of Human Resources</p>
5	Adjournment	<ul style="list-style-type: none"> • VCFA Aaberge adjourned the meeting at 3:15pm 	Luther Aaberge, Vice Chancellor of Finance & Administration

Upcoming Meetings:

April 16, 2019
May 14, 2019