Extended Opportunity Programs and Services (EOPS):
Cooperative Agencies Resources for Education (CARE)
www.ccsf.edu/Services/EOPS

City College of San Francisco (CCSF)
50 Phelan Ave. ● San Francisco, CA 94112 ● (415) 239-3562

CCSF EOPS Application (__________ Academic Year)

To be eligible for EOPS, students must:
- Be eligible for the California College Promise Grant (CCPG) formerly known as BOG Fee Waiver
- Have an educational disadvantage
- Be enrolled in 12 credit units at the time of acceptance

How did you hear about EOPS?
- CalWORKs
- HARTS
- Guardian Scholars
- Counseling
- Outreach
- Frisco Day
- Presentation
- HS Counselor
- EOPS Student
- Other: ____________________________________

SEMESTER OF APPLICATION

CHECK ALL THAT APPLY

☐ FALL ☐ SPRING YEAR ________

Planned units of enrollment: ____________

CAMPUS (CIRCLE ONE): Ocean Mission Southeast

APPLICANT INFORMATION

LAST NAME FIRST NAME STUDENT ID

ADDRESS CITY STATE ZIP CODE

EMAIL ADDRESS HOME TELEPHONE CELL PHONE

ARE YOU A CALIFORNIA RESIDENT? ☐ NO ☐ YES

PERSONAL DATA

DATE OF BIRTH: ____/____/____ MARITAL STATUS ETHNICITY

GENDER: ☐ Male ☐ Female ☐ Other

☐ Single ☐ Married ☐ Domestic Partnership ☐ Divorced ☐ Separated ☐ OTHER: ______________________

EDUCATIONAL CRITERIA

Did you graduate from high school? ☐ NO ☐ YES

Was your high school GPA below 2.50 (on a 4.00 scale)? ☐ NO ☐ YES, GPA: ______________

Do you have a GED? ☐ NO ☐ YES

Do you have an AA/AS Degree? ☐ NO ☐ YES

Do you have a Bachelor’s degree? ☐ NO ☐ YES

Did either of your parents earn a college degree? ☐ No ☐ Yes / ☐ Father ☐ Mother ☐ Both

Did you take the College placement test? ☐ NO ☐ YES, Date: ______

Did you test into Basic English or/and ESL? ☐ NO ☐ YES

Did you test into Basic Math? ☐ NO ☐ YES

Are you currently or previously been enrolled in remedial education, in high school or college? ☐ NO ☐ YES (provide H.S. Transcripts)

What is the primary language spoken at home? ______________

What is your parents’ native spoken language?

Father: __________________ Mother: __________________

EDUCATIONAL GOAL(S)

CCSF Goal: ☐ Certificate/License ☐ AA/AS Degree

☐ Transfer Without AA/AS Degree ☐ Transfer with AA/AS Degree ☐ AST/ADT Degree

Transfer Goal:

Transfer Major: __________________

College/University you plan to transfer to: __________________

FOR OFFICE USE ONLY

☐ Eligible ☐ Ineligible

☐ Pending: ___________________

Reviewed By Date

Reviewed By Date

Notes: _____________________________________________
OTHER COLLEGE INFORMATION

1. Did you attend a different college? □ NO  □ YES
2. Did you participate in EOPS at another college? □ NO  □ YES / Name of College: __________________________When: __________________________

Name of College | City/State | Dates of Attendance | Units Earned | Degree Earned
---|---|---|---|---

CARE ELIGIBILITY

□ THIS INFORMATION DOES NOT APPLY TO ME.

Complete this section if you meet the following criteria: I am 18 years of age or older and
1. I am a single parent/head of household with at least 1 dependent(s): □ NO  □ YES
2. I am currently receiving CASH AID via TANF/CalWORKs for: □ Self  □ Child(ren)
Name of County from where receiving CalWORKs Cash Aid: __________________________

*If answered yes to 1 and 2 above, request a CARE Verification Form

SPECIAL PROGRAMS

Which program(s) are you CURRENTLY receiving services from? (Check all that apply)
□ Disabled Student Programs & Services (DSPS) □ CalWORKs Education and Training
□ Homeless At-Risk Transitional Students Programs (HARTS) □ Guardian Scholars for current and former foster youth
□ Metro Transfer Academies □ Maisin Scholars
□ Working Adult Degree Program (WADP)

CERTIFICATION AND AUTHORIZATION OF INFORMATION

By signing this application, I affirm that all of the information provided on this EOPS application is true to the best of my knowledge. I authorize the release of my high school records and transcripts from all colleges and universities previously attended. I authorize the release of Financial Aid information required to verify my eligibility for CCPG, and other documentation to verify my eligibility for EOPS services. I understand that false statements and failure to provide required documents WILL be cause for denial of services, and disqualification from EOPS. I also understand that it is my responsibility to provide copies of college transcripts, and that my application will be considered incomplete without them. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Student Signature: __________________________ DATE: __________________________
Print Name: __________________________ Student I.D. #: __________________________

STOP HERE - FOR OFFICE USE ONLY

Eligibility Code:
1. □ California Resident (5) OR □ AB540 eligible (6) (SWAQUIK)
2. □ Full-time Enrollment (12 or more units) at time of acceptance (SFAREGQ)
   OR Exception: □DSPS with program documentation
   □ Other (with Director approval): __________________________
3. □ 45 degree applicable units or fewer (SOAPCOL/SHATERM)
   □ Over 45 degree applicable units (non-impact term)
   □ Exception: □ Underrepresented member (Check One)
   □ African-American □ Mexican-American/Latino □ Native-American
   □ Filipino-American/Pacific Islander
4. □ CCPG A □ CCPG B □ CCPG C w/EFC $0 (SWAQUIK)
5. Educational Disadvantage (Check One):
   A) □ Not qualified for college level English (Placement into: ENG 93, ESL 130 or lower) or Math (Placement into: Math E30 or 35, BSMA: G, H, J) (SOATEST)
   B) □ No High School or obtained GED (SOAHISCH)
   C) □ High School GPA less than 2.50
   D) □ Previously enrolled in remedial education (SWRHIS3/SHATERM)
   E) Other (Check One): □ First-Generation (1G) □ Underrepresented (1G)
   □ Primary Language other than English □ Emancipated Foster Youth (F)

□ Eligible Reviewed by _______ Date ________
□ Ineligible Reviewed by _______ Date ________
Approval Signature __________________________

SGAEOPS Data Entry:
EOPS Status (Counselor Code): ________
Acceptance Reason (1G, A, B C, D, E, F, N, P, WC): ________
Planned Units: ________

SFAE Code (circle one):
DSPS (ED)  EOPS-General (EE) Foster Youth (EF)
CARE (EH, ER, EZ)  CALWORKs-No Cash Aid (EW)
Second Chance (EN, EH)
Acceptance Date (Date of 1st Counseling Contact) ________
Acceptance Term: □ Fall □ Spring Year: ________
Reasons: □ Income Over □ Units Over □ Residency
□ Other: __________________________
Comments: __________________________
**EOPS MUTUAL RESPONSIBILITY CONTRACT (MRC) – ABBREVIATED**

The Extended Opportunity Programs and Services (EOPS) provides support services to students who are financially and academically disadvantaged. Submitting an application to EOPS means that you are willing to work cooperatively with EOPS to achieve your educational goals. Applying to the program does not guarantee acceptance. If accepted, you may remain eligible for EOPS until you complete 70 degree applicable units as long as you comply with the following requirements: *Please read all the statements carefully and INITIAL every statement to indicate that you understand.*

_________ORIENTATION: Eligible students must attend an EOPS Mandatory Orientation to be admitted into the program.

_________UNIT REQUIREMENT: You must enroll in a minimum of 12 units of credit classes to be accepted into the EOPS program with the exception of students receiving services from the Disabled Student Programs and Services (DSPS). *Students under 12 units must provide verification and unit recommendation from DSPS Counselor.*

_________COUNSELING CONTACTS: Students who are accepted into EOPS are required to fulfill three (3) counseling contacts with an EOPS counselor EACH semester

_________EDUCATIONAL PLAN: Students are required to meet with an EOPS counselor to develop a Student Educational Plan (SEP) and must follow the SEP mutually agreed upon by the EOPS counselor and student to be eligible for services.

_________EOPS ACADEMIC PROBATION/PROGRESS PROBATION POLICY: Students are placed on EOPS academic probation if their G.P.A. falls below 2.00. Students are placed on EOPS progress probation if their academic progress falls below 50%. EOPS students on academic probation/progress probation must enroll in courses mutually agreed upon with their EOPS counselor, and must improve their G.P.A. to 2.0 or above and/or progress to 50% or above within two (2) consecutive semesters. Tutoring is strongly recommended for students on academic probation.

_________LERN 50/IDST 50: Students who have completed less than 24 credit units are recommended to enroll in a 3-unit CSU and UC transferable LERN 50 or IDST 50 course during their first or second semester of enrollment in EOPS, especially students who are on academic probation.

_________CANCELLATION/“NO SHOW” POLICY: Students who fail to attend two or more appointments in the same semester without notifying the EOPS office 24 hours in advance to cancel or reschedule the appointment, will be exited from the program at the counselors’ discretion.

_________REASONS FOR BEING EXITED FROM PROGRAM: EOPS students may be exited from the program for the following reasons, but not limited to:

a. Have transferred to a four (4) year university
b. Have completed 70 degree-applicable units
c. Did not complete at least three (3) EOPS counseling contacts every semester
d. Misuse of the EOPS book voucher in any way, including purchasing books for any other courses in which you are not currently registered
e. Missed two (2) scheduled appointments during the same semester without cancelling at least 24 hours in advance
f. Did not improve cumulative GPA to 2.0 or above and/or did not improve academic progress to 50% and above for two-consecutive semesters while on EOPS academic probation/progress probation
g. Did not follow the CCSF Rules of Student Conduct on campus and centers, including in the EOPS Office, CCSF Bookstore, etc. Misconduct includes disruptive behavior, continued disruptive behavior, willful non-compliance, willful and persistence profanity or vulgarity, disorderly conduct, and fraud

**STUDENT CERTIFICATION:** By signing this contract you certify that you understand, and agree to, all of the above.

Student ID# ___________________ Print Name ___________________ Student Signature ___________________ Date ___________
7 Steps to Becoming a CCSF EOPS Student

INSTRUCTIONS FOR COMPLETING THE EOPS APPLICATION

Applicants are responsible for completing ALL of the following steps, and provide REQUIRED unofficial academic transcripts from all colleges and universities previously attended before your application will be accepted.

EOPS is a state-funded program designed to help educationally disadvantaged and low-income students attain a higher education by providing a variety of support services for academic success.

EOPS eligibility is determined if a student meets ALL of the following criteria:

1. Eligible for California College Promise Grant A or B or C with a $0 Expected Family Contribution (EFC).
2. Educationally disadvantaged (MEET AT LEAST ONE Educational Eligibility criteria from list provided below).
3. California resident AND at least 18 years of age.
4. Full-time student (12.0 credit units or more) DSPS eligible students with DSPS verification are not required to be enrolled fulltime.
5. Current CCSF Students: Must have at least a 2.0 GPA, AND have earned at least “C” grades in your previous semester.
6. At time of application review, student must have earned 45 or fewer degree applicable units (exceptions are made for students receiving county cash-aid/CARE, Foster Youth and DSPS students; and members of underrepresented groups; students must have earned less than 70 credit units—NO EXCEPTIONS).
7. Students who have earned an AA/AS and/or bachelor’s degree are NOT eligible for EOPS.

Economic eligibility includes but is not limited to students who meet one of the following criteria:

a) Not qualified for college level of Math/English based on placement test scores
b) No high school diploma or obtained GED
c) High school G.P.A. below 2.50
d) Previously or currently enrolled in high school/college remedial/basic math and English skills, or ESL courses
e) Other: 1) First generation college student (defined as student’s parents, one or both, have not “earned an associate degree or certificate”); 2) Member of an underrepresented group; 3) Primary home language other than English; 4) Emancipated Foster Youth.

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<tr>
<th>7 Steps</th>
<th>Department</th>
<th>Checklist</th>
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<tr>
<td>1. Complete the CCSF Application for Admission to the College.</td>
<td>Apply in person: Admissions &amp; Records, Conlan Hall, Room 107, (415) 239-3285.</td>
<td>Apply online: <a href="http://www.ccsf.edu/New_Students">www.ccsf.edu/New_Students</a></td>
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<td>2. Take the English/Math Placement Test: New CCSF students will also need to do a college orientation and see a regular counselor to identify coursework.</td>
<td>Call (415) 239-3128 or visit in Conlan Hall, Room 203 for test schedule. For more information, visit: <a href="http://www.ccsf.edu/en/student-services/admissions-and-registration/admissions/orientation-and-placement-testing.html">http://www.ccsf.edu/en/student-services/admissions-and-registration/admissions/orientation-and-placement-testing.html</a></td>
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<td>3. Apply for the California College Promise Grant (CCPG), formerly known as BOG Fee Waiver, which pays for student’s enrollment at CCSF. Students are STRONGLY ENCOURAGED TO APPLY FOR FAFSA TO MAXIMIZE AWARD: CCSF CODE IS 012874.</td>
<td>Apply in person: Financial Aid Office, Cloud Hall, Room 331, (415) 239-3576, or print CCPG application from the Financial Aid Office website of forms: <a href="http://www.ccsf.edu/NEW/en/student-services/financial-aid/Forms.html">http://www.ccsf.edu/NEW/en/student-services/financial-aid/Forms.html</a></td>
<td>To apply for FAFSA, go online to fafsa.gov. Please see Financial Aid Office for assistance.</td>
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<td>4. Register in at least 12 Units. (Students in DSPS must submit a DSPS Verfication form are not required to be enrolled full-time).</td>
<td>New Student Counseling appointments may be scheduled by calling (415) 452-3296 or by visiting Conlan Hall 205.</td>
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<td>5. Complete the EOPS Application. Applying for EOPS DOES NOT guarantee acceptance into EOPS.</td>
<td>Obtain an EOPS application in person in EOPS Building. For questions, call (415) 239-3562.</td>
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<td>6. Attend EOPS Orientation + Group Counseling (by invitation ONLY).</td>
<td>Visit the EOPS Office, or call (415) 239-3562 to check status of your application and whether you have been invited to EOPS Orientation + Group Counseling.</td>
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<td>7. Officially Accepted into EOPS: Official EOPS acceptance is accomplished when student has attended EOPS Orientation + Group Counseling.</td>
<td>To check status of your acceptance, visit the EOPS office in EOPS Building, or call (415) 239-3562. Please note that book vouchers will be issued ONLY to officially accepted EOPS students. EOPS services are dependent on funding.</td>
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