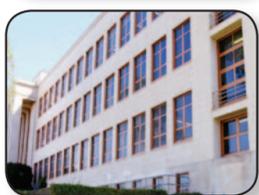


**UPDATE ON PROJECTS FUNDED BY EDUCATION FACILITIES IMPROVEMENT BONDS**

City College Trustees have approved a Master Plan and Environmental Impact Review (EIR), thereby establishing guidelines for district-wide facilities growth over the next 10 years. The passage of the Master Plan and EIR positioned the College to start a significant number of facility projects made possible by the successful passage of the 2001 Proposition A Education Facilities Improvement Bond and the more recently passed statewide School Facilities Bond. A Citizens' Proposition Oversight Committee is responsible for monitoring the spending of the 2001 Facilities Improvement Bond funds thus providing assurances to the taxpayers of San Francisco that these funds are being spent in accordance with the provisions of the Proposition A ballot.



Above photos show the Science Building (opened for classes on the Ocean Avenue Campus in 1935) during and after recent exterior renovations.

The following is a status report on these projects:

**OCEAN AVENUE CAMPUS**

- Construction is scheduled to begin by years end on the new Community Health and Wellness Center, new Student Health Services Facility and new Child Development Center;
- Renovation of the Science Building has been partially completed which includes new windows and entrance doors as well as other much needed remodeling;
- Reconfiguration of the Balboa Reservoirs into one huge parcel of land has resulted in 400 additional parking spaces for students and staff;
- Renovation of the Student Union has commenced to accommodate the extra curricular activities of students and their clubs;
- A request for Qualifications for Architecture and Engineering Services for the Classroom/Lab Complex for Theater, Music, Film/Media Arts Programs and Performing Arts Center has been prepared for issuance during 2004.

**MISSION CAMPUS**

- A 75-year ground lease has been entered into with the San Francisco Unified School District which will allow the College to build a new 140,000-square-foot campus on an empty lot located at Bartlett, Valencia and 22nd Streets;
- The College will also be starting the renovation of the existing buildings at the 106 Bartlett site which houses the Mission Campus and the Downtown High School and will be connected to the new facility mentioned above.

**CHINATOWN/NORTH BEACH CAMPUS**

- An architectural/engineering group including a notable preservation architect has been selected by the College Board for the design of the new campus with construction at 1 Columbus Avenue to commence in 2006.

**DOWNTOWN CAMPUS**

- New facilities for student counseling, admissions and enrollment, and the campus bookstore have been completed;
- A new Campus entrance and lobby off Fourth Street at Mission has been created;

- A new state-of-the-art "Educated Palate" restaurant has been relocated to the Campus' ground floor, and is scheduled to open by year end to serve both the campus and the general public;
- Renovation of an expanded Campus library is underway and expected to be completed by Spring 2005;
- Also scheduled for completion by Spring is the remodeling of the Campus basement which will include a multi-purpose room that can be used as an instructional area or for meetings.

**EVANS CAMPUS**

- Renovation/Seismic Upgrade and Retrofitting of the Campus located at 1400 Evans Avenue has been completed.

**JOHN ADAMS CAMPUS**

- The remodeling of the campus auditorium will be completed by years end thereby providing additional classroom space and support facilities at 1860 Hayes Street;
- The Campus gym is being remodeled to accommodate the Cardio Vascular Technology/ECHO, Phlebotomy, Pharmacy Technology and Physical Education classes.

**ALEMANY CAMPUS**

- An elevator has been installed and other renovations have been completed at the campus located at 750 Eddy Street.

**BALANCED BUDGET & STRONG FISCAL MANAGEMENT**

The total revenue for City College of San Francisco during 2003-2004 was \$156.3 million while the expenditure budget totaled \$153.9 million. The budgets have been balanced, and the fund balance of the College meets state requirements. As a result of prudent fiscal management, the College's available ending balance totals \$3.5 million. This would not have been possible without the two year salary freeze agreed to by City College faculty, administrators, and classified staff. Their loyalty, dedication and generosity to the College is much appreciated during the State's current fiscal crisis. The College recently received favorable ratings related to its recent bond sale. Both Moody's and Standard and Poor's rated the College AA or better with a stable outlook.

**IMPROVED STUDENT SERVICES AND DEVELOPMENT**

During academic year 2003/2004, the faculty, staff and administrators of the Student Development Division made great progress on many initiatives. Through its many programs and services, the division increased its impact on student access, retention, and success. More than 200,000 students received Admissions and Records

# ANNUAL REPORT TO THE COMMUNITY 2004

## CITY COLLEGE OF SAN FRANCISCO

*Estimated annual student enrollment: over 100,000. Average age of CCSF students: 33.*

department records; students received 400,000 hours of academic support at Student Support Services departments; 25,854 students were assessed in Math, English, or ESL; 1,150 students took the GED test; 24,384 new students received orientation and pre-enrollment counseling/advising; and at the Student Health Center, the nurse practitioners had 16,572 student contacts and the Psychological Services had 1,848 student contacts. Admissions and Records department registered over 38,000 credit students each term utilizing Web, telephone and in-person technologies. The Division also successfully provided international student data for 1,300 students to the Department of Homeland Security utilizing the federal government's SEVIS system.

In preparation for the College's March 2006 accreditation visit from the Western Association of Schools and Colleges (more than 100 students, faculty, staff and administrators are already assembled into teams to gather material for the report), the Student Development Division implemented its professional development plan with new initiatives designed to increase and monitor the Division's impact on student access, retention, and success. The Division implemented designated components of its technology plan, a significant component of which is the college's federally-funded Title III project. Multiple units within the Division collaborated with the College's Information Technology Services Department and San Francisco State University to successfully create and implement a pilot project in which CCSF transmits electronic transcripts to transfer institutions. The Division also expanded computerized assessment for Math and English at the Ocean Avenue, Mission and Downtown campuses; created a career readiness survey for new students, and upgraded a computerized appointment system for students.

With accessibility of services a high priority, the Division expanded in-person English as a Second Language, bilingual Spanish, and bilingual Chinese orientations; established the extended GED testing to the S.F. County Jails; and increased student service workshops. African American Scholastic Programs, Latino Services Network, Extended Opportunities Programs and Services and Homeless At Risk Transitional Students, among other units, refined staffing patterns and business practices, promoted valuable initiatives, and sponsored specific co-curricular educational and cultural opportunities. As a result, enrollment increased in such retention programs as well as the courses and workshops of New Student Counseling, Learning Assistance Center, Career Development PC, Transfer Counseling, Continuing Student Counseling, and Student Health Services.

In addition, the Office of Admissions and Records completed and expanded computer availability for students by installing four new work stations in its Ocean Avenue Campus location; reconfigured the Registration Center to make it more user friendly; and collaborated with Buildings and Grounds to design and construct a computer work station counter to facilitate the installation of 18 computers for student use. Finally, the Office of Outreach and Recruitment provided information about the college to 12,263 individuals; increased high school contacts by 589 from the previous year; hosted Annual Spring Forum for 107 high school and community-based organization

counselors; and collaborated with San Francisco Unified School District Pupil Services Department to host Gear Up Conference for 100 students and their families. Additionally, the Financial Aid Office and EOPS mounted an informational campaign which included deadlines and eligibility criteria for students wishing to explore financial aid options.

**NEWS FROM THE OFFICE OF ACADEMIC AFFAIRS**

The Office of Academic Affairs continued to support the district-wide effort to optimize funds due to the State's fiscal crisis. The Division reduced course offerings by 50 percent for Summer 2004, and by 2 percent for both Fall 2003 and Spring 2004. Deans, faculty, and staff encouraged and facilitated student involvement in the second "March in March" and "The Missing Student Project" 2004 rally in Sacramento. The Missing Student Project was based on the State Board of Governors report that California's budget cuts led to 175,000 community college students being denied access to classes.

To ensure that the College continues to develop new programs and courses to respond to the needs of students, business and industry as well as the community, the Curriculum Committee approved 93 new credit and noncredit courses, 67 course revisions, four new certificate programs in departments such as Engineering, and six certificate program revisions to upgrade course content. Additionally, Computer Networking and Information Technology became the first department to offer a certificate completely online. Furthermore, the Curriculum Committee approved 20 new online courses and nine new majors, plus four departments – Art, Theatre Arts, Foreign Languages, and Broadcast Electronic Media Arts – started to develop majors. There are now 52 online courses which busy working adults can access via their computers at home.

The College is pleased to announce the creation of the Asian Pacific American Student Success Program (APASS), a new retention program for Asian and Pacific Islander students, which hosted its Open House this month. Finally, the College proudly reports the Office of Continuing Education's successful second annual "College for Teens," a summer program which provided academic classes for 1,829 high school students.

**EXTRAORDINARY INSTITUTIONAL FUND RAISING**

The College has had an outstanding year in its resource development activities bringing its endowment up to \$17 million. Specifically, the collaborative efforts of the Foundation Board of Directors, the Dean of College Development, and the Office of Research, Planning, and Grants have generated nearly \$4 million in gifts from the Osher Foundation, \$250,000 from the Richard and Rhoda Goldman Fund, \$160,000 from the Koret

Foundation, \$50,000 from the Maurice Kanbar/Jewish Community Endowment Fund; and \$250,000 from the Louise and Claude Rosenberg, Jr., Foundation, donations made to improve basic skills

performance and award student financial aid grants. City College and SFWorks were recipients of a \$599,996 National Science Foundation Partnerships for Innovation grant to expand the successful On-Ramp program, a feeder into CCSF's nationally recognized Bridge to Biotech program, to increase the number of low income, under-represented minorities in the burgeoning biotechnology industry. Additionally, City College received a second NSF Course, Curriculum and Laboratory Improvement grant of \$498,875 over three years to refine the Bridge to Biotech curriculum. The National Science Foundation also awarded a \$1,499,999 grant through its Advanced Technological Education to support the transformation of Bio-Link headquartered at City College of San Francisco into a National Resource Center.

A \$2.5 million grant was awarded by the Lumina Foundation for Education to City College of San Francisco as the lead institution for the National Articulation and Transfer Network to help pave the road to higher education for underserved students. The three-year grant will plan and implement a uniform transfer agreement between participating four-year colleges, and develop CollegeStepz, website technology that will make transfer practices accessible nationally. Child Development earned a competitive \$603,221 grant from the California Postsecondary Education Commission for a three-year project to develop teacher preparation certificates that articulate with San Francisco State University in math, the sciences, and elementary education. Additionally, The California Wellness Foundation awarded \$150,000 to develop "English Health Train," an accelerated, health-focused ESL program for the Welcome Back Program, which is a collaborative between City College and San Francisco State University. "The English Health Train" was augmented by \$45,000 grant from Kaiser Permanente.

The MetLife Foundation Community College Excellence Award, which City College received together with a check for \$30,000, was a prestigious highlight in 2004. CCSF was selected from among 100 community colleges from around the country in recognition of the College's innovative, institution-wide commitment, and efforts in improving student services, specifically those related to traditionally underserved populations such as immigrants. Other noteworthy grants obtained during 2003-2004 include a \$10,000 award from SBC Communications to develop templates to guide instructors in utilizing the web for communicating course information to students; \$25,872 gift from the San Francisco Foundation to support instructional costs related to San Francisco Information Technology Consortium; \$90,828 from the Foundation for California Community Colleges to create AmeriCorps local emergency readiness teams (ALERT); and \$108,399 from the California Department of Conservation to expand CCSF's recycling system on multiple campuses.

**SIGNIFICANT PARTNERING WITH THE COMMUNITY**

City College continues to expand its partnerships with community organizations, local business and industry. The Earth Science Department in The School of Science and Mathematics negotiated with the California Academy of Science a long-term loan of a number of specimens in an exhibition titled "A Walk through the Story of Time and Life." The Academy fossils, many fairly large, will be on display along the hallways in the Science Building on the Ocean Avenue Campus and can be viewed free of charge by the community.

Some 260 San Franciscans received community borrowers' cards to use at the City College Libraries which served over 1,082,530 students, faculty, and the community during 2003/2004. Additionally, numerous community members attended 35 Library exhibitions, many of which could be viewed worldwide by millions on the College website – www.ccsf.edu.

The Community Health Works, a collaborative between City College and San Francisco State University since 1992, has now expanded its partnering to Kaiser Permanente, National Initiative on Children's Healthcare Quality, Centers for Disease Control and Prevention, Mission Neighborhood Health Center/S.F. Community Clinic Consortium, SF Department of Public Health, and the UCSF Family and Community Medicine, Institute for Health Policy Studies. Its mission is to link colleges and universities with communities to eliminate health disparities and diversify the health care workforce. Walden House and Instituto Familiar de la Raza are other partnerships developed by the John Adams Campus this year.

The College's Mission Campus and the Mission Hiring Hall are now collaborating to recruit neighborhood students to the College's very successful On-Ramp and Bridge to Biotech programs. The Alemany Campus has developed a partnership with San Francisco Unified School District's Tenderloin Community School where they provide adult classes; and with the Career Resource Development Center, a community-based job training organization, to provide keyboarding classes.

The Culinary Arts and Hospitality Studies under the direction of the Dean of the Downtown Campus established partnerships with prestigious professional organizations including Les Dames d'Escoffier as well as the Swiss Hotel Association to provide students with European experience and a joint diploma. The International Students Program headed by the Dean of the Chinatown/North Beach Campus began processing group student visas in partnership with the Italian Consulate in San Francisco, and organized as well as co-sponsored the NAFSA Country Culture Workshop on Vietnam, Cambodia, and Laos.

The Castro/Valencia Campus joined forces with the San Francisco Lesbian, Gay, Bisexual, Transgender Center in offering a "ground breaking" course, "Supporting LGBT Families in Early Childhood Education," which was developed by CCSF's Child Development and Family Studies Department. Broadcasting Media Services and the College's EATV in the School of Liberal Arts worked with the San Francisco Department of Telecommunications and Information Systems on "live cable drops" at CCSF sites and on the initial stages of a community survey for the negotiations of the new City cable franchise.

The College's Evans Campus offered a variety of computer networking courses at Glide Church and JVS, developed technology training for Laguna Honda employees, worked with the Department of Energy on a Solar Training Program for residents of Bayview /Hunters Point, and offered Construction Training Programs for immigrants in partnership with Charity Cultural Services Center and Carpenters Local 22.

The Southeast Campus developed a collaborative, "HEKIMA," funded by the Mayor's Office, which provides specialized education for at-risk young adults in the Bayview/Hunters Point neighborhood. The Southeast Campus also started a neighborhood Gateway Entrepreneurial Program through the Small Business Development Center providing enhancement seminars designed to cover key aspects of starting and staying in business. The School of Behavioral and Social Sciences strengthened links with ARC, Janet Pomercy Center, SF Vocational Services, Lighthouse for the Blind, Walden House, Creativity Explores, and Continuum.



**CITY COLLEGE GOVERNING BOARD WORKING FOR YOU**

The San Francisco Community College District's Board of Trustees reflects the richness of diversity in the City. Each of the seven Board members is elected for a four year term. The City College Governing Board also includes a Student Trustee, who is elected by fellow students district-wide, and casts an advisory vote. College trustees monitor educational programs and approve an appropriate budget.

Board members have regularly scheduled monthly business meetings which are held at the neighborhood campuses scattered throughout San Francisco. City College trustees invite community members to participate in these monthly Board meetings. The Board agenda and minutes of Board meetings are posted at every campus and are also available on the College website at [www.ccsf.edu](http://www.ccsf.edu).

Members of the Public Meeting Advisory Committee, formed by the College Board, have recommended improvements in the area of increasing opportunities for public participation at Board meetings. The College administration is implementing their recommendations. For example, the monthly Board agenda is now posted in the Government Information Center at the San Francisco Public Library as well as on the bulletin board of the Mayor's Office for Neighborhood Services. Additionally, the District is raising public awareness by broadcasting Board meetings every Wednesday at 8:30 p.m. on the Cable Station EATV27, and that tapes of the meetings are readily available for the public to view. The members of the Board can be reached through the Office of the Chancellor: telephone number (415) 239-3303, FAX (415) 239-3918.

**YOU ARE INVITED TO PARTICIPATE**

In addition to the monthly Board business meetings, Board members also meet the second Thursday of each month at 5 p.m. for work sessions covering a variety of important issues affecting City College. These work sessions are always held at the District Administrative Offices located at 33 Gough Street. Members of the community are also invited to attend these working sessions. During academic year 2004-05, the College Board's monthly business meetings are scheduled on the fourth Thursday of each month starting at 6 p.m. on the following dates and in the below specified neighborhood locations.

CCSF Trustees invite your participation in their monthly public meetings. Should you need additional information regarding the below listed meeting dates and locations, please call (415) 241-2234.



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**To All Residents  
City and County of San Francisco**

Dear Community Members,  
On behalf of the Board of Trustees of the San Francisco Community College District, I'm pleased to present to you the "Annual Report to the Community 2004." Included in this summary are brief status reports on the College's fiscal management, partnerships with the community, and quality improvement initiatives in programs, services, and facilities, that benefit both the students and the growing needs of the San Francisco community.

As you may have heard, the Governor and the State legislators have increased the tuition fee from \$18 to \$26 per unit for all California community college students effective Fall Semester 2004. Additionally, because of budget cuts imposed on us by the State, City College was forced again to reduce its course offerings this past summer and spring.

Therefore, the availability of financial aid has become a major consideration for many students. The good news is that most students qualify for the State's Board of Governors' Fee Waiver at City College once they file a financial aid application. Grants and scholarships are other student financial aid options. For example, through the generosity of the Bernard Osher Foundation, which donated \$3,700,000 creating the CCSF Osher Scholars Endowment, it is estimated that the interest from this endowment will assist as many as 836 students in 2004, and many, many more in future years. This Endowment is particularly significant because it affects the College's neediest students. This major Osher Foundation donation was augmented this year by a \$250,000 gift from Richard & Rhoda Goldman Fund which also is providing students with the financial assistance needed to pursue their studies at CCSF. These gifts are in addition to the \$250,000 contribution made by Louise and Claude Rosenberg, Jr., Foundation to improve student basic skills performance as well as to reinstate weekend hours of operation at the Ocean Avenue Campus library which bears their name.. City College of San Francisco would like to publicly thank Barbro and Bernard Osher, Louise and Claude Rosenberg, Jr. as well as Richard N. Goldman for their extraordinary financial support of City College students.

This is also an opportune time to extend our sincerest appreciation for your assistance in the passage of the statewide Proposition 55 School Facilities Bond. It ensures much needed new campuses in the Chinatown/North Beach and Mission neighborhoods, substantial renovations to the College's John Adams Campus at 1860 Hayes Street, and other needed facilities across the District. Additionally, your attention is drawn to this Annual Report's update on projects funded by San Francisco's Proposition A Education Facilities Improvement Bond, whose passage you made possible in 2001. Again, thank you very much. We hope that you are pleased with our progress in serving the educational needs of the citizens of San Francisco. If you would like additional information about the College and/or its services and programs, please don't hesitate to contact the Chancellor's Office at (415) 239-3303.



*The Missing California Community College Student Project statues in front of the City College Science Building.*

Dr. Philip R. Day, Jr., Chancellor  
Lawrence Wong, Esq., President  
Milton Marks III, Vice President  
Dr. Natalie Berg  
Johnnie L. Carter, Jr

Dr. Anita Grier  
Julio J. Ramos, Esq.  
Rodel E. Rodis  
Veronica Lawrence, Student Trustee



**ANNUAL REPORT  
TO THE  
COMMUNITY**

CITY COLLEGE OF SAN FRANCISCO

OCTOBER 15th, 2004

BOARD OF TRUSTEES MEETINGS ACADEMIC YEAR 2004-2005
AUGUST 19, 2004, WORK SESSION, 5 P.M., 33 GOUGH • AUGUST 26, 2004, ACTION MEETING, 6 P.M., 33 GOUGH STREET
SEPTEMBER 9, 2004, WORK SESSION, 3 P.M., 33 GOUGH STREET
SEPTEMBER 30, 2004, ACTION MEETING, 6 P.M., JOHN ADAMS CAMPUS, 1860 HAYES STREET
OCTOBER 14, 2004, WORK SESSION, 5 P.M., 33 GOUGH STREET • OCTOBER 28, 2004, ACTION MEETING, 6 P.M., 33 GOUGH STREET
NOVEMBER 11, 2004, WORK SESSION, 5 P.M., 33 GOUGH STREET
NOVEMBER 16, 2004, ACTION MEETING, 6 P.M., OCEAN AVENUE CAMPUS, 50 PHELAN AVENUE
DECEMBER 9, 2004, WORK SESSION, 5 P.M., 33 GOUGH STREET
DECEMBER 16, 2004, ACTION MEETING, 6 P.M., DOWNTOWN CAMPUS, 800 MISSION STREET
JANUARY 13, 2005, WORK SESSION, 5 P.M., 33 GOUGH STREET • JANUARY 27, 2005, ACTION MEETING, 6 P.M., 33 GOUGH STREET
FEBRUARY 10, 2005, WORK SESSION, 5 P.M., 33 GOUGH STREET
FEBRUARY 24, 2005, ACTION MEETING, 6 P.M., CHINATOWN/NORTH BEACH, 940 FILBERT STREET
MARCH 10, 2005, WORK SESSION, 5 P.M., 33 GOUGH STREET
MARCH 24, 2005, ACTION MEETING, 6 P.M., SOUTHEAST CAMPUS, 1800 OAKDALE AVENUE
APRIL 14, 2005, WORK SESSION, 5 P.M., 33 GOUGH STREET • APRIL 28, 2005 ACTION MEETING, 6:00 P.M., 33 GOUGH STREET
MAY 12, 2005 WORK SESSION, 5:00 P.M., 33 GOUGH STREET • MAY 26, 2005 ACTION MEETING, 6:00 P.M., 33 GOUGH STREET
JUNE 9, 2005 WORK SESSION, 5:00 P.M., 33 GOUGH STREET • JUNE 23, 2005 ACTION MEETING, 6:00 P.M., 33 GOUGH STREET