



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115

www.ccsf.edu/academic-senate email: smiragli@ccsf.edu

CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, April 3, 2024, 2:30-5:00 pm
MUB 140 or Via Zoom

[April 3, 2024 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Monica Bosson, Jessica Buchsbaum, Katia Fuchs, Michael Greenberg, J. Malcolm Hillan, Kimberly Keenan, Thomas Kennedy, Fanny Law, Alex Leyton, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Caroline Priestley, Robin Pugh, Louis Schubert, Richard Taha, Fred Teti, Jib Wongprasert

Council members absent: Adam D'Acquisto, Matthew Duckworth, Stephan Johnson, Nuala Sheetz (on leave)

Other Senators present: Abigail Bornstein, Landi Ehlne, E. Simon Hanson, Craig Kleinman, Shruti Kumar, Miguel Galarza, Lancelot Kao, Andrea Niosi, Mitra Sapienza, Nathan Steele

Guests: Heather Brandt, Edie Kaeuper

1. Call to Order 2:32

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/>
- <https://sogoreate-landtrust.org/>

2. The Agenda was adopted by a roll-call vote.

3. Public Comment

- a. Fred Teti: Ed Policies met on Monday and Dean Halpin presented a new BP on work experience.
- b. Monica Bosson: Commended and thanked to the Senate Presidents who presented the Censure resolution to the Board.
- c. Ying Liu: Commended and thanked President Miralgia's presentation to the Board. Provided a brief update about OERI.
- d. Malcolm Hillan: Celebrated on what feels like a positive turn in the Board's behavior and the Senate's response.
- e. Madeline Mueller: Encouraged everyone to listen and watch the Board meetings.

4. Reports

- a. Chancellor's Report
The Chancellor provided a video report and updated the Council on a number of items including spring enrollment, construction updates for spring break, and commencement.
- b. Officers Report
President Miraglia provided a report. See Appendix A for the full report.
- c. AFT Report
AFT Secretary Robin Pugh provided an update including an announcement about recent legal action by AFT to halt the district's multi-factor authorization technology request, encouraging everyone to participate in ongoing AFT elections, and the last contract-related disbursement from the district.
- d. Student Chancellor report - no report at this meeting.
- e. Committee on Committees report
Vice President Law presented a list of appointments on behalf of the Committee on Committees.

5. Consent Agenda

- a. Approval of Minutes from March 20, 2024

Resolution 2024.04.03.5A Approval of Minutes: Minutes from March 20, 2024

Resolved, the Executive Council approved the minutes for March 20, 2024.

Adopted by consent.

b. Approval of Committee Appointments

Resolution 2024.04.03.5B Approval of Committee Appointments

Resolved, that the Executive Council approved the following appointments:

PGC Facilities

Steven Brown, Environmental Horticulture/Floristry, reappointment

PGC Accreditation

Andrea Niosi, Library, reappointment

ASCCC Course Identification Number System (C-ID) Faculty Discipline Review Group (FDRG) for Computer Science

Craig Persiko, Computer Science

Adopted by consent.

c. Incorporation of DEIAA Language into Faculty Evaluation Forms

Resolution 2024.04.03.4C Resolution Recommending CCSF use “Academic Notice” to replace “Academic Probation”

Whereas on November 29, 2023 the Academic Senate Executive Council passed [Resolution on Decriminalizing Academic Probation Language](#) initiating the convening of a cross-constituency taskforce to replace “Academic Probation” with less carceral language and review instances where the college can change language and review policies and procedures as they relate to students’ academic progress; and

Whereas, the taskforce has been meeting since December 2023, has developed a work plan to make updates and changes to Academic Probation by the end of May 2024 as outlined in this workflow document; therefore, be it

Resolved that ASEC endorses the taskforce, comprised of students, faculty, classified professionals and administrators, recommendation that CCSF change “Academic Probation” to “Academic Notice” in AP 5.16, AP 5.17, the College Catalog, webpages and update the letter students receive when put on Academic Notice.

Adopted by consent.

6. Unfinished Business

a. Continue the Constitution and Bylaws - Membership Discussion

President Miralgia led a brief discussion about how to direct next year's Executive Council on Constitutional updates. The Council agreed that the goals next year should be:

1. Deliberately reflect on the advantages and disadvantages of a smaller Executive Council in AY 2024-25.
2. Use the Academic Senate plenaries to share and get feedback from the broader Senate membership about options for Constitutional change.

President Miralgia will bring back a resolution and more details to the next meeting for discussion and possible endorsement.

b. [Purpose of EFF and Revised Guidelines](#)

President Miralgia reviewed and accepted a number of endorsed changes with the Council, including a new name: Faculty Community Forum. The email forum will undergo a rebranding effort with the revised guidelines.

c. ASEC Committee Structures

1st Vice President Fanny Law led a discussion about the current committee structure. The Council provided some suggestions and President Miralgia suggested this item also be presented at the next Academic Senate Plenary.

d. The Council took a 5-minute break.

e. Simple Syllabus - Conversation with Students

President Miralgia and Student Trustee Heather Brandt briefly discussed student needs and expectations related to syllabi, including the publication of syllabus before a semester starts and the role of student services information in the syllabus.

7. New Business

a. Draft Resolution renaming of School

Dean Edie Kaeuper presented the process of selecting a new name for the School of Health & Physical Education & Social Services, and asked for endorsement of a new name.

Resolution 2024.04.03.7A Resolution renaming School of Health & Physical Education & Social Services to School of Health and Public Safety

Whereas, two departments within the School of Health & Physical Education & Social Services have recently undergone name changes;

Whereas, the current title of the school inadvertently reflects the outdated name of one of its departments;

Whereas, a comprehensive, semester-long process involving the collaborative efforts of the dean and department chairs was undertaken to carefully evaluate and determine a name that would best represent the school, incorporating the recent departmental name changes;

Whereas, the selected name, "School of Health and Public Safety," received unanimous approval from all departments within the school;

Therefore, be it Resolved, that the Academic Senate for City College of San Francisco wholeheartedly endorses and supports the change of name from the School of Health & Physical Education & Social Services to the School of Health and Public Safety.

Adopted by consensus.

b. [Gen Ed and Grad Requirement Outcomes Revision for Title 5 and Cal-GETC Alignment](#)

Craig Kleinman, Curriculum Chair, introduced a Curriculum Committee resolution endorsing revised General Education and Graduation Requirements for Title 5 and Cal-GETC Alignment.

Resolution 2024.04.03.7A Gen Ed and Grad Requirement Outcomes Revision for Title 5 and Cal-GETC Alignment

Whereas, on November 29, 2023, the Academic Senate Executive Council's Resolution 2023.11.29.7F approved the Curriculum Committee's Resolution, CCSF General Education Pattern Changes to Comply with New Title 5 Regulations; i

Whereas, that resolution calls for "forming a GE Subcommittee to facilitate the implementation of the new local GE pattern by 1) making recommendations, as guidance from the State Chancellor's Office becomes

available, to the full Curriculum Committee to determine suitable processes determining suitable courses for new and adjusted GE areas; and 2) collaborating with the SLO team and SLO Committee to make necessary additions and adjustments to GE definitions, mapping, and GELOs”; ii

Whereas, the GE Subcommittee has met every other week during the spring '24 term; has included representation from Arts, Community and Public Health, Math, World Languages, English, ESL, Social and Behavioral Sciences, Library, and Communication Studies; has included additional discussion with the chairs of Math, Art, Photography, and Cinema, as well as regular Curriculum Committee discussion; has employed four different working documents to assess, share, and revise outcomes; has shared the outcomes writing with the Department Chair Council and encouraged their feedback; has made the outcomes revision progress accessible to all on Curriculum Committee agendas and minutes; has retained the majority of the current outcomes with minor editing and reserved deeper editing for brand new Title 5 areas (1B and 2), much of which was based on outcomes already used for CSU/IGETC Mapping; iii

Whereas, new GE outcomes need to be implemented in CurrIQunet by mid-April in order to complete the approval process necessary to meet various local and state deadlines; therefore, be it

Resolved, GE outcomes mapping will be completed prior to the first fall '24 Curriculum Committee meeting; GE assessment will continue to be overseen by the SLO Team according to their established practice, with outcomes revised as needed.

- i [November Title 5 resolution](#) and [ASEC minutes](#)
- ii Title 5 Guidance Memo from the CCCCCO
- iii [Comparison of Current and Proposed Outcomes](#)

Moved: Lou Schubert; Second: Monica Bosson
Adopted by consensus.

c. [ILO-3 Assessment Report](#)

Janey Skinner, SLO Coordinator, [presented the ILO-3 Assessment Report](#) to the Council for a first read and discussion.

Resolution 2024.04.03.7C ILO-3 Assessment Report

Whereas Institutional Learning Outcomes (ILOs), rooted in the Mission of the College, define and identify the knowledge, behaviors, and skills the College would like students to acquire and develop throughout their CCSF educational experiences;

Whereas the Institutional Assessment Plan specifies that Institutional Learning Outcomes (ILOs) shall be assessed on a regular basis through a process with broad faculty participation coordinated by the Student Learning Outcome (SLO) Coordinators and the Academic Senate's Student Learning Outcome Committee (SLOC);

Whereas the Institutional Assessment Plan specifies that Institutional Learning Outcomes (ILOs) shall be assessed on a regular basis through a process with broad faculty participation coordinated by the Student Learning Outcome (SLO) Coordinators and the Academic Senate's Student Learning Outcome Committee (SLOC);

Whereas the results of this assessment were compiled into the Spring 2024 ILO 3 Assessment Report by the SLO Coordinators and approved by the SLOC on March 1, 2024, and are available to share with the college community and the community at large;

Be it resolved that the Executive Council of the Academic Senate receives and accepts the Spring 2024 ILO 3 Assessment Report; and be it further

Resolved that the CCSF Academic Senate Executive Council recommends that this report be used, when relevant, during planning and improvement processes.

Moved: Monica Bosson, Second: Ying Liu

8. Adjournment at 4:54pm



AS President's Report - April 3, 2024

- Faculty Coordinator positions
 - DE, and TLC Coordinators
 - OER Coordinator
 - Equity PD Coordinator
- Spring 2024 ASEC Work
 - Generative AI - Set of Recommendations, Equity, Pedagogy, Policy
 - TLTR Conversations (4/15), ASEC Webpage in development.
 - EFF (back on ASEC agenda today!)
 - Committee Structure (on today's agenda!)
 - AS Constitution/Bylaws (on today's agenda, briefly)



AS Presidents Report - Continued

Three more ASEC meetings for AY 24!

[4/24/24](#)

[5/8/24](#)

[5/22/24](#)