



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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CCSF Academic Senate Executive Council APPROVED MINUTES

Wednesday, February 7, 2024, 2:30-5:00 pm
MUB 140 or Via Zoom

[February 7, 2024 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Adam D'Acquisto, Monica Bosson, Jessica Buchsbaum, Matthew Duckworth, Katia Fuchs, Michael Greenberg, J. Malcolm Hillan, Thomas Kennedy, Fanny Law, Alex Leyton, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Caroline Priestley, Robin Pugh, Louis Schubert, Richard Taha, Fred Teti

Council members absent: Stephan Johnson, Kimberly Keenan, Nuala Sheetz (on leave), Tanichya Wongprasert

Other Senators present: Abigail Bornstein, Rachel Cohen, Landi Ehline, Anna-Lisa Helmy, Lisa King, Stephan Mayers, Marlen Vasquez

Guests: Kristin Charles, Jen Kienzle, Geisce Ly, Malinalli Villalobos

1. Call to Order 2:35

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/>
- <https://sogoreate-landtrust.org/>

2. The agenda was adopted unanimously via roll-call vote.

3. Public Comment

- a. Fred Teti: The next Ed Policies meeting will include a review of various instructional board policies, including the Credit for Prior Learning Policy.
- b. Abigail Bornstein: There is another resolution, “The Green New Deal” coming from the Board of Trustees without engaging the participatory governance process. The resolution claims there will be no additional cost, but also demands someone is hired.
- c. Katia Fuchs: Celebrated our first graduating student with an Associate’s degree in Data Science, the first at CCSF and possibly in the State!

4. Reports

a. Chancellor’s Report

Interim Vice Chancellor of Academic Affairs Geisce Ly provided a brief update on behalf of the Chancellor: Commencement is scheduled for May 23 at 11am at Rams stadium, there is a plan to purchase and promote the book “The College Student's Guide to Mental Health: Essential Wellness Strategies for Flourishing in College” by Mia Nosanow, a reminder about the ASCIP sexual harassment training, shared that there are 4 project managers working in facilities, and a brief update about the Director of Juvenile Justice Program. There were a few questions and comments:

1. March 5th’s flex day overlaps with Election Day and there was a request for time to vote.
2. There was a question about why some faculty are being asked to complete the ASCIP training a second year in a row.

b. Officers Report

President Miraglia provided a report. See Appendix A for the full report.

c. AFT President Mary Bravewoman provided a report and upcoming meetings for AFT. A question was asked about sharing questions for candidates seeking COPE endorsement and President Bravewoman welcomed all questions.

d. Student Chancellor report

Student Chancellor Malinalli Villalobos provided an update on behalf of the students and the various councils across the district. Some specific issues they are dealing with include getting enough open classes on the schedule, the ability for students to submit facilities tickets or requests for facilities updates,

e. Committee on Committees report

1st Vice President Fanny Law reviewed the current slate of faculty appointments for committees on the consent agenda. 1st VP Law also provided an update from the NonCredit Adult Education Committee, highlighted the work at TLTR on Generative AI, and invited the Council to review the website for lots of information about the committees. Councilmember Leyton also read an invitation from Student Equity Strategies Committee Chair Christina Yanuaria.

5. Consent Agenda

a. Approval of Minutes from January 24, 2024

Resolution 2024.02.07.5A Approval of Minutes: Minutes from January 24, 2024

Resolved, the Executive Council approved the minutes for January 24, 2024.

Adopted by consent.

b. Approval of Committee Appointments

Resolution 2024.02.07.5B Approval of Committee Appointments

Resolved, that the Executive Council approved the following appointments:

International Education Advisory

Isabelle Motamedi (World Languages and Culture) member, reappointment

PGC Facilities

Stephanie Robison (Art), alternate, appointment

Anna-Lisa Helmy (ESL), alternate, appointment

PGC Technology

Fred Teti (Math & OLET), alternate, appointment

Daya Dennehy (ESL), move from alternate to regular appointment

Adopted by consent.

c. [International Education Advisory Committee Description Update](#)

Resolution 2024.02.07.5C International Education Advisory Committee Description

Resolved, the Executive Council approved the updated International Education Advisory Committee Description, as presented on February 7, 2024.

Adopted by consensus.

d. [ESL Placement Policy/Catalog Language Changes](#)

Resolution 2024.02.07.5D ESL Placement Policy/Catalog Language Changes

Resolved, the Executive Council approved the changes to ESL Placement Policy language changes for the Catalog, as presented on February 7, 2024.

Adopted by consensus.

6. Unfinished Business

a. Resolution - ASEC Meeting Modality and Council Membership

Resolution 2024.02.07.6A ASEC Meeting Modality and Council Membership

Resolved, that the Executive Council adopt a protocol for remote attendance that may be permitted for not more than 20% of meetings and only for just cause for the 2024-25 academic year. This shall apply unless the ADA or other state and/or federal law requires accommodation be met by remote attendance.

Moved: Lou Schubert; Seconded: Katia Fuchs

Motion passes.

b. Purpose of EFF and Revised Guidelines

President Miralgia led the Council in a discussion about the purpose, style, and focus of the EFF listserv. President Miralgia agreed to recirculate the google document for additional input about the EFF name and guidance.

7. The council took a 5-minute break.

8. New Business

a. Syllabus Elements (Student Services) in Simple Syllabus

President Miralgia reviewed the Student Services elements of Simple Syllabus and facilitated a discussion about what faculty want included. There was general consensus that the goal is to have a shorter syllabus and it would be ideal to have less information in the syllabus. There was a request for student feedback about where they find information about student services and if the syllabus is the right forum.

- b. New [Course Repeat Petition form](#)
Marlen Vasquez, English department advisor, led a discussion about changing the Course Repeat Petition form to ensure student confidentiality and success.

- c. [DEIA Faculty Evaluation](#) form
1st VP Fanny Law reviewed the first draft of an updated faculty evaluation with DEIA language. The Council offered some suggestions and feedback for this first read of the evaluation form.

- d. [Soccer Field Ellen Wall Naming](#) Proposal
AVC Kristin Charles reviewed the Soccer Field Ellen Wall Naming Proposal. Councilmembers shared their memories of Ellen Wall and support for the proposal.

9. Adjournment at 5:00pm



AS President's Report - February 7, 2024

[ASCCC Spring Plenary](#) - San Jose Marriott, April 18-20

Spring 2024 ASEC Work

- Generative AI - Set of Recommendations, Equity, Pedagogy, Policy
- EFF
- Committee Structure
- AS Constitution/Bylaws