

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE PROCEDURE MANUAL**

<b>Title:</b> <b>HONORARY ASSOCIATE DEGREE</b>	<b>Number:</b> <b>AP 6.21</b>
<b>Legal Authority:</b> <b>Education Code 72122</b>	

The conferring of an honorary Associate Degree provides the Board of Trustees and the District a method to recognize and honor individuals for meritorious service or outstanding contribution to the college.

- A. Any group or individual on or off campus may nominate a potential recipient for an Honorary Associate Degree. All nominations are to be forwarded to the Chancellor during the month of February. The nominations shall include a statement describing the nominee's substantial financial contribution or meritorious service or outstanding contribution to the college.
- B. The Academic Senate shall consider the nominations. Normally, the Academic Senate will make a single recommendation to the Chancellor and the Board of Trustees during the month of March. However, the Academic Senate may choose to make no recommendation or more than one.
- C. The Chancellor and the Board of Trustees shall consider the Academic Senate's recommendation(s) during the month of April.
- D. Diplomas for honorary degrees shall differ from other associate degree diplomas in that they will explicitly describe the conferred as "honorary" and shall not refer to the successful completion of a two-year curriculum, but shall refer to the outstanding and recipient's meritorious service or outstanding contribution to the College. In the event that the Academic Senate does not recommend the recipient, the diploma shall not include any such language as "Upon recommendation of the faculty".