



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Bungalow 604, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115

www.ccsf.edu/academic-senate email: smiragli@ccsf.edu

CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, October 18, 2023, 2:30-5:00 pm
MUB 140 or Via Zoom

[October 18, 2023, Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Council members present: Adam D'Acquisto, Monica Bosson, Jessica Buchsbaum, Matthew Duckworth, Kate Frei, Katia Fuchs, Michael Greenberg, Kimberly Kennan, Thomas Kennedy, Fanny Law, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Caroline Priestley, Robin Pugh, Louis Schubert, Nuala Sheetz, Richard Taha, Fred Teti, Tanichya Wongprasert

Council members absent: Stephan Johnson, J. Malcolm Hillan

Other Senators present: Abigail Bornstein, Megan Corry, Landi Ehlne, Anna-Lisa Helmy

Guests: Cynthia Dewar, Jennifer Kienzle, David Martin, Malinalli Villalobos

1. Call to Order at 2:30

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/donate.html>
- <https://sogoreate-landtrust.org/donate/>

2. Agenda adopted via roll-call vote

3. Public Comment

- a. Fred Teti: The Education Policies Committee met on Monday. We had two business items on the agenda: First, we discussed modifying the course-repetition petition process so as to make it less onerous for students. Next, we considered a second draft of the proposed new Catalog rights policy. We took no actions; both items will return for further deliberation in November. Anyone interested in more details is welcome to email me.
- b. Madeline Mueller: There is a quick build project happening on Frida Kahlo Way, and it's on the Board Facilities Committee meeting tomorrow. It's important to make sure the new MTA plan matches existing College plans and we should have more time to review the idea. There is also news about the CCSF relationship to the Diego Rivera mural and it's important to note that CCSF has been a good steward of the mural.

4. Reports

- a. Chancellor's Report
Chancellor Martin provided an update about the new heater for the Science building, the MUB/Harry Britt building naming process, the SF Scale installation in the student union, updates to the COVID website, updated radios for custodians, and hiring in the recycling center for utility positions.
- b. Officers Reports
President Miralgia provided a report. See Appendix A for the full President's report.
- c. AFT2121 check-in report
AFT Secretary Robin Pugh provided a brief bargaining update and reminded the Council about the October 26 Board of Trustees rally at 5pm outside the east entrance to MUB.
- d. Student Chancellor report
No report at this meeting.
- e. Committee on Committees report
1st Vice President Fanny Law reviewed the current slate of faculty appointments for committees.

5. Consent Agenda

a. Approval of Minutes from October 4, 2023

Resolution 2023.10.18.5A Approval of Minutes: Minutes from October 4, 2023

Resolved, the Executive Council approved the minutes for October 4, 2023.

Adopted by consent.

b. Approval of Committee Appointments

Resolution 2023.10.18.5B Approval of Committee Appointments

Resolved, the Executive Council approved the following appointments:

Scholarship committee

David Kinsbourne (Healthcare Technology), new appointment

CTE Steering committee

Samuel Johnson (Computer Science), new appointment

Adopted by consent.

6. The council took a 5-minute break.

7. Unfinished Business

- a. Dean Cynthia Dewar and Councilmembers Ying Liu and Alexis Litzky presented a new textbook adoption process with a resolution endorsing the new adoption process. Councilmembers offered feedback about the process and will discuss the resolution again at a future meeting.

8. New Business

- a. PGC Community Standards, 1st Read was tabled to the next meeting.
- b. Fraud Prevention Report
AVC Ellen Rayz, Kevin Le, Chien Lin, and Wil Wu presented a Fraud Prevention Report and the use of IPQS at CCSF.
- c. [ILO2 Report](#)
Janey Skinner, SLO Coordinator, presented highlights from the ILO2 report.

Resolution 2023.10.18.8C Approval of ILO2 report

Whereas Institutional Learning Outcomes (ILOs), rooted in the Mission of the College, define and identify the knowledge, behaviors, and skills the College would like students to acquire and develop throughout their CCSF educational experiences;

Whereas the Institutional Assessment Plan specifies that Institutional Learning Outcomes (ILOs) shall be assessed on a regular basis through a process with broad faculty participation coordinated by the Student Learning Outcome (SLO) Coordinators and the Academic Senate's Student Learning Outcome Committee (SLOC);

Whereas a thorough assessment of ILO 2, Communication, was conducted in 2022-2023 and included multiple measures and dialogue about the ILO, including quantitative analysis of assessments of SLOs mapped up from courses through programs to ILOs; five case studies to capture student experiences with ILO 2; and in-depth discussion at the SLOC meetings on several occasions;

Whereas the results of this assessment were compiled into the Spring 2023 ILO 2 Assessment Report by the SLO Coordinators and approved by the SLOC on September 1, 2023, and are available to share with the college community and the community at large;

Be it resolved that the Executive Council of the Academic Senate receives and accepts the Spring 2023 ILO 2 Assessment Report; and be it further

Resolved that the CCSF Academic Senate Executive Council recommend that this report be used, when relevant, during planning and improvement processes

Moved: Fred Teti; Seconded: Madeline Mueller

Adopted by acclamation

d. Exemplary Program Award Nominations

Councilmembers Fanny Law and Ron Page introduced a nomination from the Cinema program.

Resolution 2023.10.18.8D Approval of Exemplary Program Award Nominee

Resolved, the Executive Council accepts and recommends the Cinema department as the CCSF nomination for the ASCCC Exemplary Program Award Nominee.

Moved: Monica Bosson; Seconded: Katia Fuchs

Adopted by acclamation.

e. Discussion - CCSF Committees

1st VP Fanny Law facilitated a discussion on the purpose and structure of Academic Senate committees and the role of shared governance at CCSF.

9. Adjournment at 5:00 pm



AS President's Report - October 18, 2023

- [Area B Meeting](#) - October 27th
- [Simple Syllabus Faculty Survey](#)
- Ethnic Studies Grant Allocation Application