

SAN FRANCISCO COMMUNITY COLLEGE  
DISTRICT POLICY MANUAL

<b>Title:</b> <b>EVALUATION OF ACADEMIC AND CLASSIFIED ADMINISTRATORS</b>	<b>Number:</b> <b>BP 3.18</b>
<b>Legal Authority:</b> <b>California Education Code Sections 70902, 87660 et seq., and 87626</b> <b>Title 5, CCR, Section 53130</b>	<b>No Corresponding</b> <b>CCLC BP</b>

Administrators shall be evaluated at least once every two years. Additional evaluations may occur at the direction of the Chancellor. For these purposes, academic and classified administrators shall mean management employees.

The purposes of an administrative evaluation are:

- to give accurate feedback to an administrator regarding their job performance
- to document an administrator’s accomplishments during the period under review
- to identify ways that an administrator can improve their job performance and thereby better serve all segments of the District community
- to identify weak performance and assist employees in achieving needed improvement, and
- to document unsatisfactory performance

The Board delegates authority to the Chancellor to establish procedures for the evaluation of academic and classified administrators.

<b>Recommended by Participatory Governance Council:</b> October 6, 2022	<b>Page 1 of 1</b>
<b>Approved by Board of Trustees:</b> December 8, 2022	