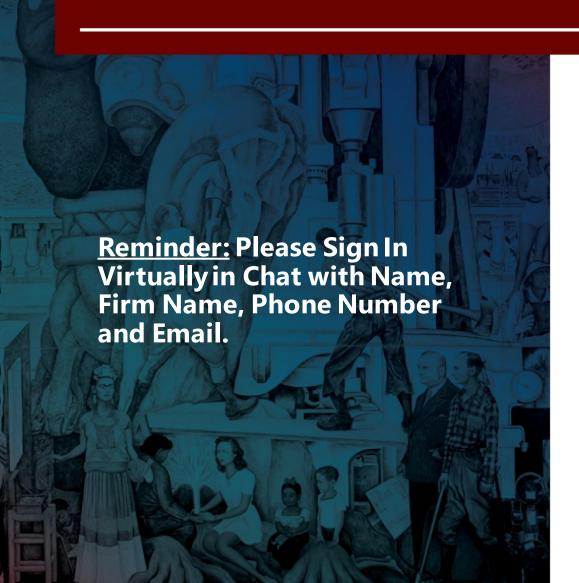


AGENDA

RFP 2022-016 Diego Rivera Theater



- Introductions of Project Team
- Overview FMP
- Scope of Project
 - Space Array (NSF/GSF/Efficiency Factor)
 - Scope of Sub-Consultants contracts
 - Geotech
 - Mural
 - Estimating
- Contract Language Review
- Submission and Selection
- SLBE Goal
- Schedule / Timeline
 - Proposal Timeline
 - Project Schedule
- Q & A



PROJECT TEAM RFP 2022-016

- City College of San Francisco
 - Facilities, Planning & Construction
 - Alberto Vasquez, Associate Vice Chancellor of Facilities and Planning (interim)
 - Marian Lam, Assistant Director of Facilities
- Kitchell CEM Program Management Team
 - John Watkins
 - John Van Whervin
 - Robb Kitchens



SCOPE OF PROJECT

The Diego Rivera Theater will be a new performing arts facility on the City College of San Francisco campus. The building will be up to 77,000 GSF and features a minimum 600 seat multi-purpose auditorium/theater and related program components, including but not limited to the relocation of the Diego Rivera – Pan American Unity Mural into the lobby of the theater. The building will also include an auditorium and facilities for music, dramatic arts, broadcast/recording, offices, support spaces, and sitework. It is in a prominent location on Frida Kahlo way, on axis with the Hall of Science and between the Multi Use Building and the future STEAM Building (currently in design).

- Project Cost(s)
 - It is planned that this project will obtain LEED Silver at a minimum. The total project cost is currently budgeted at \$102,000,000, however the District has expressed an interest in pursuing designs with construction costs in the range of \$1,300-\$1,500 per square foot
- Existing Site Plan and 2019 Facilities Master Plan











SCOPE OF SERVICES

- Basic Services
 - Subconsultant Scope of Work
- Pre-Design and Start-Up Services
- Schematic Design Phase
- Design Development Phase
- Construction Document Phase
- DSA Submission Process Phase
- Bidding Phase
- Construction Contract Administration Phase
- Close Out Phase
- Meetings/Site Visits/Workshops



Sub-Consultant Scope of Work

Geotech

• The selected Architectural firm will be responsible to review all available material from the district related to Geotechnical information. If there are areas that need additional information, the A/E will notify the District immediately and a determination made to obtain what is requested.

Mural

 The District currently has an agreement with Atthowe Services for the maintenance and movement of the Diego Rivera Mural and has worked with this firm in the past. The District may discuss the assignment of this contract to the selected Architectural firm.

Estimating

• The selected firm must have the ability to prepare or have prepared a cost estimate at every milestone phase of the design certified by a licensed estimating professional. All costs for redesign necessary to maintain the budget are the Architect's responsibility. See Architect Agreement Exhibit A for specific requirements.



CONTRACT LANGUAGE REVIEW

- Please carefully review the Architect Agreement language in the RFP
- ATTACHMENT E Declaration of in the Ability to Execute Form
- It is the intent of the District to utilize this standard form of agreement for approval by the Board of Trustees
 - All Contract Comments must be finalized at the time of Board Approval



PROPOSAL TIMELINE RFP 2022-016

Release RFP to Prequalified Firms (Group B&C)	Monday, January 3, 2022
Pre-Proposal Meeting (this meeting)	Wednesday, January 5, 2022 at 11:00 AM PST
Last Day of Request For Information (RFI)	January 17, 2022 at 3:00 PM PST
Last Day of Addendum	Wednesday, January 19, 2022
Proposals Due Date	Friday, January 21, 2022 at 3:00 PM PST
Shortlisted Firms Notifications (subject to change)	TBD
Shortlisted Firm Interviews (subject to change)	Wednesday(s), January 26, 2022 and/or February 2, 2022
Board of Trustees Approval (subject to change)	Thursday, February 24, 2022
Notice to Proceed (subject to change)	March/April 2022



REQUIREMENTS

- Summary (reference RFP for details):
 - Submit proposal in PDF form on one USB to the Office of Facilities and Capital Planning and four (4) bound hardcopies.
 - Twenty (20) pages, double-sided (maximum length).
 - Letter-sized (8.5" x 11")
 - Font size of 10 points or larger, single-spaced
 - The limit is inclusive of executive summary, firms and personnel resumes, and narrative.
 - The package limitation is exclusive of cover letter, table of contents, any tabs, SLBE program forms, all the other required forms, insurance certificates and fee proposal.
 - <u>Clarification: Please note that the hardcopies will be time stamped as the time received.</u>
 - Cover Letter, Executive Summary and Narrative
 - Include relative projects, general information, project budget, Contact Info.
 - Proposed Schedule



SELECTION

- The Architectural Selection Committee will recommend 3 firms to the Chancellor for selection
 - The Committee is comprised of Faculty, Staff, Student Representative, and administrators.
 - The Committee will rank teams according to the following categories (in no specific order):
 - Firm Experience
 - Key Staff and Consultants History and Experience
 - ☐ Theater Experience
 - ☐ Community College Experience
 - ☐ Design Quality of Similar Projects
 - ☐ Small Local Business Participation
 - The selection process may include interviews by administration, classified staff, faculty, students, and District leadership. The following are general interview guidelines:
 - The District reserves the right to conduct multiple interviews during the procurement process.
 - Only key staff will be allowed to attend these interviews, a minimum of 20 minutes per architectural firm
 - All Architects must provide an electronic copy of all presentation materials used during each interview, within three (3) working days after the interview.
 - The interactions from these Interviews will be evaluated and become a part of the proposal review.
 - The firm that best meets the requirements of the District will be recommended to the Board of Trustees. Upon acceptance by the Board of Trustees, the District will process the agreement as appropriate.

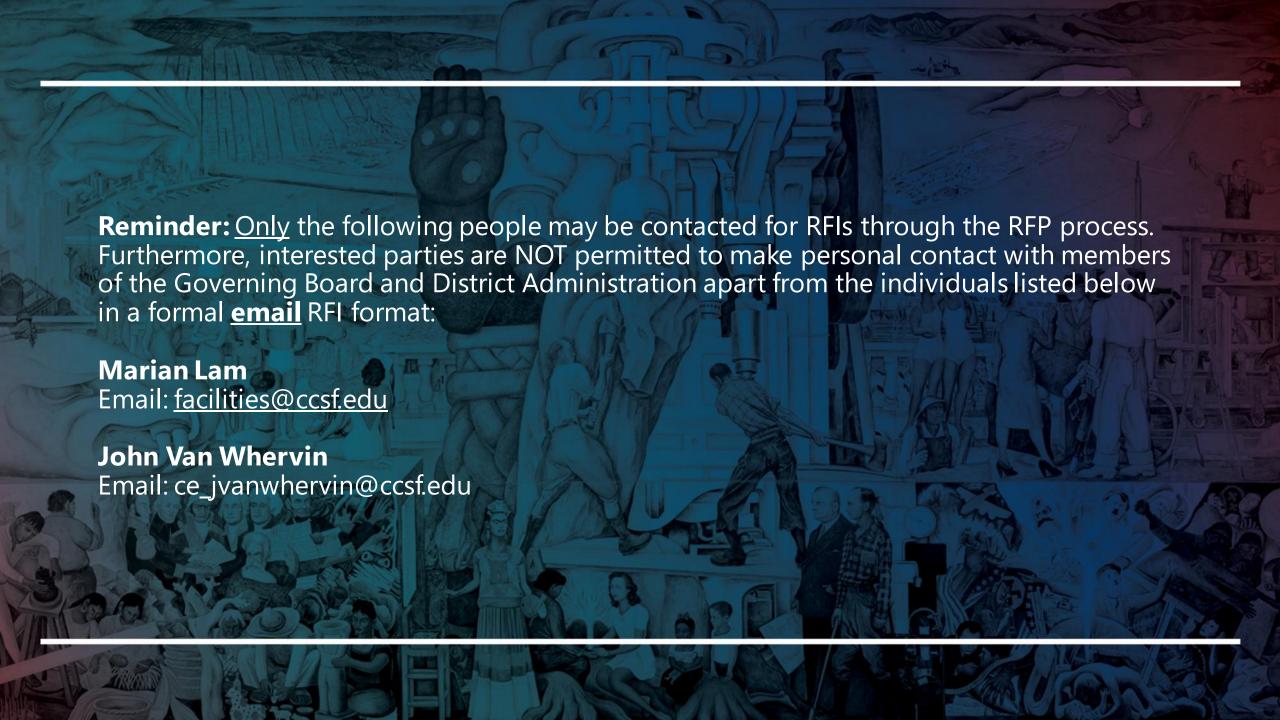


SLBE POLICY

- District has goal as 50% participation on all contracts
- No formal requirement, but due diligence required towards goal
- We highly recommend use of SLBE firms
- Please refer to RFP Appendix B for more information

PROJECT SCHEDULE RFP 2022-016

Notice to Proceed (NTP) (subject to change)	March/April 2022	
Programming Phase Completion	June 2022	
Schematic Design Phase Completion	December 2022	
Design Development Phase Completion	June 2023	
Construction Document Phase Completion	December 2023	
DSA Approval	November 2024 (subject to change)	
Advertise Bid for Construction	December 2024 (subject to change)	
Award Construction Contract	Q1 2025 (subject to change)	
Complete Project	Q1 2027 (subject to change)	







Attende

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