



PGC Budget Committee Meeting

November 28, 2023 1:00 PM – 3:00 PM

MINUTES

Member of Budget Committee: Adil Ahmed (Chair), Garth Kwiecien (A), Linda Wu (A) Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Emily Oryall (S), Samin Amin (S)

Alternates: John Halpin (A), Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C) Gudu Kere (C), Silvia Urrutia (C) Shannon Rouchon (S)

Members Present: Adil Ahmed (Chair), Garth Kwiecien (A), Linda Wu (A), Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), David Delgado (C)

Alternates Present: John Halpin(A), Vaishali Jogi(C)

Members Absent: Emily Oryall (S), Samin Amin (S), Shannon Rouchon(S), Joe Reyes(F), Gudu Kere(C), Silvia Urrutia (C)

Meeting Called to Order at 1:10 PM

No.	Item	Discussion/Outcome
1.	Introductions & Roll Call	Roll Call was taken.
2.	Approval of agenda	VCFA Office Rep. asked for a motion to approve the agenda. Committee member Fuchs moved to approve the agenda. Committee member Buchsbaum seconded the motion. All those in Favor said “Aye” agenda was approved.
3.	Minutes	VCFA Office Rep. asked for a motion to approve the October 31, 2023 minutes. Committee Buchsbaum moved the October 31, 2023 minutes. Committee member Fuchs seconded the motion. Discussion occurred about items on the minutes that would need status update. The committee has agreed to create an agenda line item to reflect updates moving forward. All those in Favor said “Aye” October 31, 2023 minutes were approved.
4.	Public Comment	<ul style="list-style-type: none"> • No public comment
5.	Report from Constituent Groups	<ul style="list-style-type: none"> • Associated Students – No report. • Academic Senate – No Report • Admin Association – No Report. • AFT – No Report. • Classified Senate – No Report. • SEIU – No Report.

6.	<p>New Items</p> <ul style="list-style-type: none"> • Budget Development Calendar(Informational Only) • Hold Harmless Update 	<p>Committee Chair Ahmed provided an overview of the Budget Development Calendar.</p> <p>Committee member Buchsbaum expressed her enthusiasm and asked how this as a committee interacts with this development process. She expressed her concerns about how she feels about the instructional calendar.</p> <p>Committee member Wu explained how budget interacts with process and how the committee can move forward with the Finance Department.</p> <p>Committee Atwood expressed her concerns about contractual obligations on the salaries and the general discussions that occur with all the different stakeholders who have different opinions about how large the District should be. She continued to explain that the committee would like to see a joint meeting with the enrollment committee to discuss salary and class sections. She explained that a few years ago, the District would use this meeting to start the discussion about budget. It allowed the committee’s to understand the student & faculty population at the District. Further discussion occurred with modifying the Annual Budget Development Calendar to reflect that the Budget prepares mid – year projects and department preliminary budgets sheets in January versus in December since further information in January would provide for better insight when they have their joint meeting with the enrollment committee.</p> <p>Committee member Kwiecien provided some guidance about the Budget committee responsibilities. Committee Atwood also expressed her concerns about the budget committee responsibilities in the past and how to move forward with how to committee makes recommendations to the District.</p> <p>Committee Chair Ahmed explained how to move forward with the budget and the process it goes through once the committee has had the opportunity to review the budget.</p> <p>Committee Member Buchsbaum thanked Committee Chair for his explanation and his thoughtfulness to the process. Expressed her concerns about moving forward. She continued to ask is the District going to move forward with trying to grow without hold harmless or are we going to continue to budget within the boundaries of hold harmless. She hopes that there would be possibilities moving forward, and provided positive insight and suggestions.</p> <p>Committee Member Fuchs expressed her concerns and asked if the figure reflects the boards direction to the Chancellor and the</p>
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		<p>college to bring back the laid off faculty, what is included in the amount.</p> <p>Committee Chair Ahmed explained that the District is currently working on position control and depending where we fall. He explained that if you look at the budget book at take your total expenses and look at your total personnel including benefits than divide that by total cost would tell you the lending percentage. And, that doesn't include COLA. So, once the District knows the COLA they can put the data in the formula. Once that happens his recommendation would be to revise the budget and bring it back to the Board for review.</p> <p>Committee Member Fuchs expressed her appreciation to Committee Chair Ahmed. She appreciates his thoughtfulness that he take the time to explain the process to the committee.</p> <p>Committee Chair Ahmed continue to explain FTEF, productivity rate, and how to move forward with the budget. He suggested that at the next meeting that they could discuss mid-year projections.</p> <p>Committee member Atwood suggested to make a modification to the Calendar to strikeout December and include that line item to the January line item.</p> <p>Discussion occurred about budget and enrollment and how to move forward. Committee member Atwood expressed her concerns about hold harmless formula distribution with urban communities should be reevaluated.</p> <p>Committee member Buchsbaum also asked to revise the calendar with the suggested modifications from Committee Member Atwood, and also suggested that the calendar should also include specific items/date for the PGC Budget committee as a guide for the PGC Budget Committee agenda's for future meetings. She also suggested that the Enrollment and Budget committee should have a joint meeting to discuss a document that highlighted the instructional budget. Discussion occurred about trying to schedule a joint meeting in January.</p> <p>Committee Chair Ahmed provided a Hold Harmless update. After reviewing the shared email he provided an overview of the update on Total Computation Revenue for hold harmless.</p>
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7..	Adjournment	VCFA Office Rep. asked for a motion to adjourn the meeting. Committee member Fuchs moved to adjourn. Committee Chair Ahmed seconded the motion. All those in Favor said "Aye", Meeting adjourned at 2:55PM.