



**Participatory Governance Council
August 17, 2023**

MINUTES

Meeting Called to Order at 3:31 PM		
No	Item	Discussion/Outcome
1	Land Acknowledgment (Procedural)	Read by Lisa Cooper Wilkins
2	Roll Call (Procedural)	<p>Council Members present: Malinalli Villalobos, Amelia Khong, Angelica Campos</p> <p>Lisa Cooper Wilkins, Stephanie Chenard, John Al-Amin, J. Dawgert-Carlin</p> <p>Michael snider, Linda Liu</p> <p>Sheri Miraglia, Elizabeth Smith, Mary Bravewoman, Katia Fuchs</p> <p>Council Alternates present: David Delgado</p> <p>Alan D’Souza, Joe Reyes, Fanny Law</p>
3	Approval of Agenda May 4, 2023 (Procedural)	Motion to adopt the agenda with the noted. Moved by Mallinali Villalobos, seconded by Sheri Miraglia. 14 votes to approve. Motion passed.
4	Approval of May 18, 2023 (Procedural)	Motion to approve the minutes as presented. Moved by Amelia, seconded by Sheri Miraglia. 11 votes to approve, 2 abstentions. Motion passed.
5	Public Comments on Items not on the Agenda (Procedural)	No public comments

6	Chancellor's Report	<p>Presenter: Chancellor David Martin</p> <ul style="list-style-type: none"> • Chancellor David Martin welcomed back everyone and thanked everyone for the involvement with PGC. • Science and Arts projects Working on temporary solutions to redesign the heating system. Will require DSA approval. • Visiting – everyone is encouraged to attend; final report will go to the Accreditation report. • Board report. Bi-annual retreat at Chinatown campus, 23-24 board goals. Integrated planning – an opportunity for the Board to see the planning for various areas. • Chancellor David Martin thanked everyone for the work on the Student Trustee policy, accepted the recommendation. Excited to make those changes and ensure the policy aligned. • PGC Facilities Committee – were informed by SFMTA? Have a variety of parking concerns: lower reservoir and Performing Arts. • Downtown Center – were connected with SFPD training academy. Provide CCSF credits, when they graduate, they earn and receive credits from CCSF. Asked for a tour at CCSF. • 750 Eddy Center – received a request from a local organization to pay more attention to • There were concerns about the activities in front of 750 Eddy Street. • Chancellor David Marting accepted one more recommendation – 31.6 – will come to the Board agenda as an information item. <p>Questions: Michael Snider – parking issues continue. Bike lanes. Having both sides and eliminated and miss more parking is concerning. JAD, Nursing students have challenges with parking – what are the plan? Chancellor David Martin responded that there is a process that will be followed. It requires additional</p>
---	---------------------	---

		<p>steps, moving in that direction. Looking at \$35 mil project. Parking issues need to be addressed.</p> <p>Elizabeth Smith thanked Michael for the parking item. What are the bodies that make the parking related decisions?</p> <p>Chancellor David responded that the PGC Facilities Committee and after it will go to the Board.</p> <p>No public comments</p>
7	Awards and Recognition (Information)	<p>Lisa cooper Wilkins recognized everyone for their work at the beginning of the semester.</p> <p>Malinalli Villalobos recognized the new leadership in Associated Student Council, North Beach Chinatown campus. Looking forward for the elections</p> <p>No public comments</p>
8	Old Business	
	a. PGC Orientation LINK	<p>Presenter: Kristin Charles</p> <p>Kristin Charles introduced the overview of the presentation - Why and the What of the PGC.</p> <ul style="list-style-type: none"> • Colleges established governance system explicitly involving all college constituents in 1990s, Assembly Bill 1725. • BP 2.08 Collegial Governance at CCSF. The Chancellor will rely primarily on the Academic Senate’s recommendations. • Bottom line: respectful dialogue on important college-wide matters. • Structure for Decision Making <ul style="list-style-type: none"> ○ Includes representatives from all constituent groups ○ Make recommendations to the Chancellor

		<ul style="list-style-type: none"> ● Roles, Responsibilities and Processes (RRP) Handbook <ul style="list-style-type: none"> ○ Codifies our decision-making processes ○ Codifies the roles & responsibilities within those processes ● RRP Handbook includes: <ul style="list-style-type: none"> ○ Planning & development process, roles & responsibilities ○ Resource allocation process, roles & responsibilities ● Responsibilities of PGC and Standing Committee Member <ul style="list-style-type: none"> ○ Governance committees are recommending bodies ○ Seek input or provide information <p>Malinalli Villalobos thanked Kristin Charles for the presentation and information and asked for the copy of the presentation.</p> <p>No public comments.</p>
	<ul style="list-style-type: none"> b. Discussion of Meeting Protocols and Procedures/Meeting Modality (Discussion) ● Community Standards Working Group ● Communication Working Group ● BoardDocs Demo Update LINK 	<p>Presenter: Lisa Cooper Wilkins</p> <ul style="list-style-type: none"> ● PGC is now meeting in person. Looking for a permanent home for this academic year. Ideally, next time we will be in our next location. PGC is subject to the Brown Act, will continue to host hybrid meetings. ● The council voted on the Community Standards working group. The team met during the summer. Will continue to meet and will be receiving feedback. Looked at the Academic Senate guidelines. ● Communication Working Group was formed. Wanted to be able to make recommendations. Looking at the inventory of all the platforms available.

		<ul style="list-style-type: none"> • BoardDocs – by the time we meet next time, we should be on BoardDocs. <p>Questions:</p> <p>Fanny Law was wondering who was serving on the working groups.</p> <p>Lisa Cooper Wilkins responded that the information is posted on the PGC website.</p> <p>No public comments</p>
9	Standing Committee Reports	
	Budget Committee Report	<p>Presenter: John Al-Amin</p> <ul style="list-style-type: none"> • Monthly financials • Looked at the State Budget deficit factors. • Expenditures match with the revenue, closing FY22-23. • Registration system – looking at the Board review. • Will be sharing the information with the Board tomorrow, • FY23-24 budget will be available next Tuesday. • Fixing some minor revenue adjustments. <p>Questions:</p> <p>Elizabeth Smith raised a questions whether it would be possible to get budget documents to review before the meeting.</p> <p>John Al-Amin responded that the multi-budget documents are available on the period ending July 31 was presented last week.</p> <p>Lisa Cooper Wilkins added that she would be reaching out to all PGC Standing Committees with their schedule to present reports. Objectives will need to be identified, first presentations need to align the goals and objectives. If there is a time conflict, need to identify a proxy.</p>

		<p>J Carlin thanked for the information and emphasized the importance of the goals and mentioned that some committees don't meet on a regular basis.</p> <p>No public comments</p>
11	Future Agenda Items	<ul style="list-style-type: none"> • Lactation Accommodation Break Policy & Form <p>Sheri Miraglia brought up the District Travel policy item as a future agenda item.</p> <p>David Delgado mentioned used the per diem rate in Finance.</p> <p>No public comments</p>
12	Adjournment	<p>Motioned to adjourn the meeting. Moved by Malinalli Villalobos, seconded by seconded by Amelia Khong.</p> <p>Meeting adjourned at 4:54 PM</p>